

**NOTICE OF AND AGENDA FOR:**  
**HOWARD COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING**  
**HOWARD COUNTY ADMINISTRATION CENTER**  
**220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)**  
**MONDAY, JULY 01<sup>st</sup>, 2024, AT 4:00 P.M.**

- I. Pledge of Allegiance, Prayer
- II. Special Announcements / Recognitions
- III. Approval of Previous Meeting's Minutes
- IV. Departmental Business & Reports
  - A. *Health Department - Kelly Carpenter*
    - i. Flu shots funding
  - B. *The Highway Department -- Amber Tolle*
    - i. Bridge 45 Overlay Award
    - ii. CR 1250 Reconstruction -- Bid Opening
    - iii. Bridge 56 Consultant Contract Agreement
- V. New Business
- VI. Claims & Reports
  - A. Salary Claims
  - B. Payroll Expense
  - C. Operating Claims
  - D. Ratify Claims
  - E. Monthly Reports
  - F. Grants
- VII. County Attorney Issues
- VIII. Commissioner Issues
- IX. Public Comments
- X. Adjourn

JACK W. DODD, PRESIDENT  
R. BRAD BRAY, VICE PRESIDENT  
JEFF S. LIPINSKI, MEMBER

**HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING: JUNE 17, 2024**

The Howard County Board of Commissioners met in Regular Session on Monday, June 17<sup>th</sup>, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Commissioner President Jack Dodd, Commissioner Vice President Brad Bray, Commissioner Member Jeff Lipinski, County Attorney Alan Wilson, and County Auditor Jessica Secrease.

The meeting was called to order by Sheriff Jerry Asher and conducted by President Dodd. Commissioner President Dodd led the Pledge of Allegiance, and Commissioner Lipinski offered a word of prayer.

**SPECIAL ANNOUNCEMENT/RECOGNITIONS:**

***Resolution 24 – BCCR – 12***

The Howard County Board of commissioners recognized Western Highschool Softball team. On June 8<sup>th</sup> 2024 The Western Highschool softball team won the IHSSA/ 3A Softball Title. This s the first ever State Title for Western Softball. Western high school softball team are at the meeting as well as Coach Bart Miller to be recognized and honored for winning the 3/a state championship. A copy will be sent the Western high school and will be officially recognized this day June 17<sup>th</sup> 2024.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the June 3<sup>rd</sup>, 2024, regular meeting, having been previously submitted and reviewed, were approved as presented on a motion made by Commissioner Lipinski to approve. Commissioner Bray seconded the motion, and the motion carried.

**IN THE MATTER OF DEPARTMENTAL BUSINESS & REPORTS:**

**RECORDER**

***Michelle McKnight***

Torie Kelley presents. A motion to accept the Michelle McKnight contract was made by Commissioner Lipinski. Commissioner Bray seconded the motion, and the motion carried.

***Trademark Title INC***

Torie Kelley presents the Trademark Title A motion to accept the Trademark Title INC contract was made by Commissioner Lipinski. Commissioner Bray seconded the motion, and the motion carried.

***Titan Title Services LLC***

Torie Kelley presents the Titan Title Service A motion to accept the Titan Title Services LLC contract was made by Commissioner Lipinski. Commissioner Bray seconded the motion, and the motion carried.

**HIGHWAY DEPARTMENT**

***Bid Opening for Bridge 45, Bridge Overlay***

Amber Tolle presents the bid for Bridge 45. The bid was from ENB paving and for \$455,000.00 A motion to approve the Bid to be taken under review was made by Commissioner Lipinski. Commissioner Bray seconded the motion, and the motion carried.

**IN THE MATTER OF CLAIMS AND REPORTS:**

Howard County Auditor Jessica Secrease submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime Claims for payment on June 14<sup>th</sup>, 2024, in the amounts of \$1,075,250.82, as well as for June 17<sup>th</sup> were submitted and approved on a motion made by Commissioner Bray to approve. Commissioner Lipinski seconded the motion, and the motion carried.
2. **Payroll Expenses:** The Commissioners' Payroll Expenses for payment on June 14<sup>th</sup>, 2024, in the amounts of \$1,075,250.82 were submitted and approved as presented on a motion made by Commissioner Bray to approve. Commissioner Lipinski seconded the motion, and the motion carried.
3. **Operating Claims:** The Commissioners' Operating Claims to be paid on June 17<sup>th</sup>, 2024, in the amount of \$2,920,547.09 was submitted and approved as presented on a motion made by Commissioner Bray to approve. The motion was seconded by Commissioner Lipinski, and the motion carried.
4. **Monthly Report:** Weights and Measures. Annual report from June 16<sup>th</sup> 2023 to June 15<sup>th</sup> 2024 as well as May 16<sup>th</sup> 2023 to May 15<sup>th</sup> 2024. Commissioner President Dodd accepted.

**COUNTY ATTORNEY ISSUES:**

Attorney Alan Wilson presented a letter agreement for Don R. Scheidt Co., Inc. A motion made by Commissioner Lipinski to approve Scheidt Co., letter agreement. Commissioner Bray seconded the motion, and the motion carried.

Attorney Alan Wilson also presented a second letter agreement for Traynor & Associates, Inc. A motion made by Commissioner Lipinski to approve letter agreement for Traynor & Associates, Inc. Commissioner Bray seconded the motion, and the motion carried.

*There being no further business to come before the Board of Commissioners at this time the meeting was adjourned at 4:15 p.m. on a motion made by Commissioner Lipinski. The motion was seconded by Commissioner Bray, and the motion carried.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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JACK W. DODD, PRESIDENT

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R. BRAD BRAY, VICE PRESIDENT

\_\_\_\_\_  
JEFF S. LIPINSKI, MEMBER

**ATTEST:**

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JESSICA SECREASE, AUDITOR

Howard County Commissioners' Meeting: June 3<sup>rd</sup>, 2024