

NOTICE OF AND AGENDA FOR:  
HOWARD COUNTY COUNCIL REGULAR MEETING  
HOWARD COUNTY ADMINISTRATION CENTER  
220 NORTH MAIN STREET, ROOM 338 (3<sup>RD</sup> FLOOR)  
TUESDAY, JULY 23<sup>RD</sup>, 2024, AT 4:00 P.M.

- I. Pledge of Allegiance and Prayer
- II. Opening of the Regular Meeting and Approval of Minutes
- III. Additional Appropriations -- Ordinance No. 2024-HCCO-30
  - A. *Superior Court 1 Judge Matthew J. Elkin*
    - i. County General Fund – Unified Courts: 1000.0225
  - B. *Sheriff's Office – Jerry Asher*
    - i. LIT Special Purpose Fund – Jail 1114.0380
    - ii. LIT Correctional Facilities Fund: 1233
  - C. *Drug Free Community – Rob Pruett*
    - i. Drug Free Community Fund: 1148
  - D. *Howard County Probation - Dustin Delong*
    - i. Howard County Community Supervision Fund: 9135
  - E. *Howard County Conventions & Visitors Commission - Sherry Matlock*
    - i. Howard County Convention & Visitors Commission
- IV. Salary Ordinance Amendments – Ordinance No. 2024-HCCO-31
  - A. *Sheriff's Office -- Jerry Asher*
    - i. LIT Special Purpose Fund – Jail 1114.0380
  - B. *Howard County Probation – Dustin Delong*
    - i. Howard County Community Supervision Fund: 9135
- V. Old Business
- VI. New Business
- VII. Other Council Business
- VIII. Public Comments
- IX. Adjournment of Regular Meeting

JOHN J. ROBERTS, PRESIDENT  
DARYL MAPLE, VICE PRESIDENT  
BRYAN ALEXANDER, COUNCILMAN  
MARTHA J. LAKE, COUNCILWOMAN  
FRANK FAULKNER, COUNCILMAN  
TIM CUTHBERT, COUNCILMAN  
BRETT SANDERS, COUNCILMAN

**HOWARD COUNTY COUNCIL MEETING: JUNE 25, 2024**

The Howard County Council met in Regular Session on Tuesday, June 25<sup>th</sup>, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Vice President Daryl Maple, Council Members Martha J. Lake, Bryan Alexander, Frank Faulkner, Tim Cuthbert, Brett Sanders, County Attorney Alan Wilson, and County Auditor Jessica Secrease. The meeting was called to order and conducted by Council President Roberts.

Councilman Alexander led the Pledge of Allegiance, and Councilman Faulkner offered a word of prayer.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes from the regular meeting held on May 28, 2024, having been previously submitted and reviewed, were approved on a motion made by Councilwoman Lake. Councilman Alexander seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE NO. 2024-HCCO-28 – ADDITIONAL APPROPRIATIONS:**

Auditor Jessica Secrease read Ordinance No. 2024-HCCO-28 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	<b>Additional Appropriations</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>COUNTY GENERAL FUND:</u></b>		
<b><u>0005</u></b>	<b><u>Sheriff</u></b>		
11100	Elected Officials	\$4,276.00	\$4,276.00
<b><u>0235</u></b>	<b><u>Probation</u></b>		
31200	Contact Services	\$5,000.00	\$5,000.00
	<b><u>TOTAL COUNTY GENERAL FUND:</u></b>	<b><u>\$9,276.00</u></b>	<b><u>\$9,276.00</u></b>
<b><u>1119</u></b>	<b><u>CLERKS RECORDS PERPETUATION FUND:</u></b>		
31210	Maintenance & Service Contracts	\$48,000.00	\$48,000.00
	<b><u>TOTAL CLERKS RECORDS PERPETUATION FUND:</u></b>	<b><u>\$48,000.00</u></b>	<b><u>\$48,000.00</u></b>
<b><u>1135</u></b>	<b><u>CUMULATIVE BRIDGE FUND:</u></b>		
33159	B-56 County Road 300 E 120 N	\$24,000.00	\$24,000.00
	<b><u>TOTAL CUMULATIVE BRIDGE FUND:</u></b>	<b><u>\$24,000.00</u></b>	<b><u>\$24,000.00</u></b>
<b><u>1159</u></b>	<b><u>HEALTH FUND:</u></b>		
12700	Billing/Enrollment Specialist	\$25,740.00	\$25,740.00
15210	FICA	\$1,970.00	\$1,970.00
15220	PERF	\$3,656.00	\$3,656.00
15230	Insurance	\$6,000.00	\$6,000.00
	<b><u>HEALTH FUND:</u></b>	<b><u>\$37,366.00</u></b>	<b><u>\$37,366.00</u></b>
<b><u>1161</u></b>	<b><u>LOCAL PUBLIC HEALTH SERVICES FUND:</u></b>		
31200	Contract Services	\$34,599.00	\$34,599.00
	<b><u>TOTAL LOCAL PUBLIC HEALTH SERVICES FUND:</u></b>	<b><u>\$34,599.00</u></b>	<b><u>\$34,599.00</u></b>
<b><u>1173</u></b>	<b><u>MVH RESTRICTED FUND:</u></b>		
23751	Bituminous	\$600,000.00	\$600,000.00
24100	Stone	\$20,000.00	\$20,000.00
	<b><u>TOTAL MVH RESTRICTED FUND:</u></b>	<b><u>\$620,000.00</u></b>	<b><u>\$620,000.00</u></b>

<b><u>1212</u></b>	<b><u>CASA FUND:</u></b>		
12016	Case Manager	\$4,600.00	\$4,600.00
11700	Part-time Staff	\$6,900.00	\$6,900.00
15210	FICA	\$900.00	\$900.00
15220	PERF	\$653.20	\$653.20
	<b><u>TOTAL CASA FUND:</u></b>	<b><u>\$13,053.20</u></b>	<b><u>\$13,053.20</u></b>
<b><u>1237</u></b>	<b><u>OPIOID RESTRICTER FUND:</u></b>		
30000	Other Services and Changes	\$116,503.92	\$116,503.92
	<b><u>TOTAL OPIOID RESTRICTED FUND:</u></b>	<b><u>\$116,503.92</u></b>	<b><u>\$116,503.92</u></b>
<b><u>1238</u></b>	<b><u>OPIOID UNRESTRICTED FUND:</u></b>		
30000	Other Services and Changes	\$49,862.20	\$49,862.20
	<b><u>TOTAL OPIOID RESTRICTED FUND:</u></b>	<b><u>\$49,862.20</u></b>	<b><u>\$49,862.20</u></b>
<b><u>2542</u></b>	<b><u>COUNTY USER FEE – PROJECT INCOME FUND:</u></b>		
11254	Work Release Facility Manager	\$30,000.00	\$30,000.00
	<b><u>TOTAL COUNTY USER FEE – PROJECT INCOME FUND:</u></b>	<b><u>\$30,000.00</u></b>	<b><u>\$30,000.00</u></b>
<b><u>8925</u></b>	<b><u>IMMUNIZATIONS &amp; VACCINES FUND:</u></b>		
11288	Part-Time Public Health Nurse – Immunizations	\$43,680.00	\$43,680.00
15120	FICA	\$3,341.52	\$3,341.52
23710	Office Supplies	\$3,120.00	\$3,120.00
22370	Medical Supplies	\$650.00	\$650.00
32160	Communication – Language Line	\$1,500.00	\$1,500.00
32200	Advertising + Publications	\$24,900.00	\$24,900.00
32410	Printing	\$1,975.00	\$1,975.00
35640	Rental – Event Space for Conference	\$2,000.00	\$2,000.00
32120	Postage	\$1,720.00	\$1,720.00
32130	Travel and Training	\$4,491.60	\$4,491.60
31210	Maintenance & Service Contracts	\$1,200.00	\$1,200.00
31200	Contract Services	\$8,408.00	\$8,408.00
47210	Equipment	\$43,000.00	\$43,000.00
	<b><u>TOTAL IMMUNIZATIONS &amp; VACCINES FUND:</u></b>	<b><u>\$139,986.12</u></b>	<b><u>\$139,986.12</u></b>
	<b><u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u></b>	<b><u>\$1,128,251.54</u></b>	<b><u>\$1,128,251.54</u></b>

#### **County General Fund 1000 | Sheriff 0005**

Sheriff Asher presented an additional appropriation for State mandated salary increase of \$4,276.00.

#### **County General Fund 1000 | Probation 0235**

Chief Probation Officer Dustin Delong presented an additional appropriation for \$5,000.00, this is for a yearly lease for a victim assistance program.

#### **COUNTY USER FEE – PROJECT INCOME FUND: 2542**

Chief Probation Officer Dustin Delong presented an additional appropriation for \$30,000.00 this is for County User Fee – Project Income Fund for a field officer position.

#### **CLERKS RECORDS PERPETUATION FUND: 1119 | Office Supplies**

County Clerk Debbie Stewart requested an additional appropriation for \$48,000.00 to pay two invoices to for Document Mountain.

**CUMULATIVE BRIDGE FUND: 1135**

Howard County Highway Superintendent Amber Tolle presented the additional appropriation for \$24,000.00 is for a mitigation fee for bridge 56 near county road 300 east.

**MVH RESTRICTED FUND: 1173**

Howard County Highway Superintendent Amber Tolle presented the additional appropriation for \$600,000.00 this is for Asphalt and for Stone to use for paving and chipped sealing.

**HEALTH FUND: 1159**

Health Department’s Administrator James Vest presented the additional appropriation for \$37,366.00 this is to cover for the billing enrollment salary and fringe.

**LOCAL PUBLIC HEALTH SERVICES FUND: 1161**

Health Department’s Administrator James Vest presented the additional appropriation for \$34,599.00 this money was distributed to the health departments that opted into the Health First Indiana after the original budget planning, this will be appropriated for grants and contracts.

**IMMUNIZATIONS & VACCINES FUND: 8925**

Health Department’s Administrator James Vest presented the additional appropriation for Immunizations & Vaccines Fund for the amount of \$139,986.12 this for an additional immunization nurse as well as equipment for the facility.

**CASA FUND: 1212**

On behalf of CASA Program Director Holly Becker, Auditor Jessica Secrease requested a salary increase for the staff of \$13,053.20.

**OPIOID RESTRICTED FUND: 1237**

Commissioner President Jack Dodd presented the Opioid Restricted fund for \$116,503.92 this is for allocating the funds.

**OPIOID UNRESTRICTED FUND: 1238**

Commissioner President Jack Dodd presented the Opioid Unrestricted fund for \$49,862.20 this is for allocating funds.

Councilman Faulkner made a motion to approve Ordinance No. 2024-HCCO-28 – Additional Appropriations as read. Councilman Sanders seconded the motion, and the motion carried.

**IN THE MATTER RESOLUTION NO. 2024-HCCR-11 – TRANSFERS:**

Auditor Jessica Secrease read Resolution No. 2024-HCCR-11 – Transfers one time, and the ordinance was acted upon as follows:

	<b>Transfer From</b>		<b>Transfer To</b>	<b>Requested</b>	<b>Approved</b>
<b>1000</b>	<b><u>COUNTY GENERAL FUND:</u></b>				
<b>0007</b>	<b><u>Coroner:</u></b>				
11700	Part-time	11200	Chief Deputy	\$22,980.10	\$22,980.00
<b>0271</b>	<b><u>Public Defender</u></b>				
23620	Office Supplies-PD	47210	Equipment	\$646.19	\$646.19
<b>0380</b>	<b><u>JDAI GRANT:</u></b>				
32600	Dues & Subscriptions	20000	Supplies	\$1,200.00	\$1,200.00
32130	Travel + Training	20000	Supplies	\$1,300.00	\$1,300.00

**1000 County General Fund | Coroner 0007**

County Coroner Dr. Steven Seele presented the transfer from account 11700 to account 11200 with the amount of \$22,980.10, this is for a part time deputy that is stepping up to full time.

**1000 County General Fund | Coroner 0007**

On behalf of Public Defender Andrew Vandenbosch, Investigator Scott Comfort requested the transfer from account 0271 to account 47210 for \$646.19, for the purchase of a laptop.

**0380 JDAI Grant**

Juvenile Probation Officer Connie Burton presented the transfers for account 32600 to account 20000 for the amount of \$1,200.00 as well as the transfer for account 32130 to account 20000 for \$1,300.00, this is for the kids in the Youth Center.

Councilman Maple made a motion to approve Resolution No. 2024-HCCR-11 -- Transfers as read. Councilman Faulkner seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE, NO. 2024-HCCO-29– SALARY ORDINANCE AMENDMENTS:**

Auditor Jessica Screase read Ordinance No. 2024-HCCO-29– Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

<b>Salary Ordinance Amendments</b>		<b>Requested</b>	<b>Approved</b>
<b><u>1000 COUNTY GENERAL FUND:</u></b>			
<b>0005 Sheriff</b>			
11100	Elected Official	\$4,276.00	\$4,276.00
<b>0007 Coroner</b>			
11200	Chief Deputy	\$22,980.00	\$22,980.00
11700	Part-time	(\$22,980.00)	(\$22,980.00)
<b><u>1159 HEALTH FUND:</u></b>			
12710	Billing/Inrollment Specialist	\$25,740.00	\$25,740.00
15210	FICA	\$1,970.00	\$1,970.00
15220	PERF	\$3,656.00	\$3,656.00
11700	Insurance	\$6,000.00	\$6,000.00
<b><u>1212 CASA FUND:</u></b>			
12016	Case Manager	\$4,600.00	\$4,600.00
11700	Part-Time Staff	\$6,900.00	\$6,900.00
15210	FICA	\$900.00	\$900.00
15220	PERF	\$635.20	\$635.20
<b><u>2542 COUNTY USER FEE – PROJECT INCOME FUND:</u></b>			
11254	Work Release Facility Manager	\$30,000.00	\$30,000.00
<b><u>8146 CASA VOCA GRANT FUND</u></b>			
11730	Child Advocate Intake Specialist	\$4,600.00	\$4,600.00
15210	FICA	\$351.90	\$351.90
15220	PERF	\$653.20	\$653.20

**8925 IMMUNIZATIONS & VACCINES GRANT**  
**FUND**

11288	Part-Time Public Health Nurse – Immunizations	\$43,680.00	\$43,680.00
15210	FICA	\$3,341.52	\$3,341.52

Councilwoman Lake made a motion to approve Ordinance No. 2024-IICCO-29- Salary Ordinance Amendments as read; Councilman Alexander seconded the motion, and the motion carried.

**IN THE MATTER OF NEW BUSINESS:**

Approval of county abatements for 2024 paid 2025 form CF1 for MB real estate leasing as well as 2024-page 2025 form CF1 for Merrill Brothers, these need Council approval.

Councilman Faulkner made a motion to approve County Amendments as read; Councilman Maple seconded the motion, and the motion carried.

**COUNCIL BUSINESS:**

Councilman Sanders states, “We had the good opportunity to go to the State Convention this past Friday and Saturday for the Indiana County Council Association and enjoyed spending time with a number of my colleagues here and ones from around the state. I felt like they had a really good productive conversation we got to meet with the representative Jeff Thompson, who’s co-chair with Travis Holdman the Senator for the state local and tax revenue task force I felt like they did a really good job of presenting some of the challenges that local governments have as well as the state have regarding revenue, also representative Jim Pressel he’s the chair of the house roads and transportation committee we talked, one of the things that he highlighted was just for an example was with the gas tax cars with new car standards no longer have the same they have greater efficiency than they used to so the revenue that’s produced from that fund is no longer what it used to be so there’s we have to think of ways to be creative and how to capture new forms of Revenue so it was neat to hear his perspective and how that affects our County we had a lively discussion regarding Luke Britt, he’s from the Indiana Public Asset Counselor about some of the challenges that communities have regarding Open Door Laws decorum and some of the technology that’s now coming in that will be changing January 1<sup>st</sup>. I enjoyed Elise Nieshalla the State Comptroller, she had a really good report on the state finances which fortunately we’re in really good shape as a state compared to others. Some of the plans that we have going forward on how to be able to maintain that and provide greater opportunities for our residents. So that’s some of the highlights we had a good fireside chat from some of the county auditors. I appreciated the opportunity to be there and to go represent the county”.

Council President Roberts also expressed, “It was a good day, it was nice to be down there we had a good representation from Howard County. I to enjoyed it and I thought that we may have our own challenges here is Howard County We wonder if the state is listening to us as we request their help and assistance and guidance. What I came away with is that representative Thompson and Senator Holdman these are men who are salt to the earth, they’re humble, they’re knowledgeable and they are trying their best to solve these complex problems in a fair manner. I left there with a sigh of relief, I fell I can trust these people and they are doing a good job. I was very comforted by the people who are serving us at the state level.”

Councilwoman Lake follows President Robert’s statement with, “It was, and there’s always something new every year, such as how they talked about the open-door law with the new changes. After the legislators meet there’s always new changes and new challenges. It was so wonderful and again the confidence we can have in our state leaders is very inspiring to us. This is because sometimes we can feel like we are out here by ourselves but they actually seem to know what’s going on and show they care”.

Councilman Faulkner shares, “So, several of the County Council members know that I helped facilitate a group called the Howard County GOP breakfast club. This past Thursday morning we had an absolutely wonderful presentation by Captain Jordan Buckley and it was about technology on patrol. In Howard County with the use of drones and how drones can be used effectively to find people, maybe an Alzheimer’s person who is lost in the wood it can find escape people and compliments to Captain Buckley, he did a fantastic job very interesting and bunch of retired engineers that like technology really appreciated the presentation and the capabilities that are using and interestingly he said they have to be certified by the FAA to be pilots for the drones. These drones are not toys and are very capable of finding people quickly. So, very excellent presentation by Captain Buckley and we greatly appreciate our County Sheriff’s Department. He also told me, he was going to call it the T.O.P. program, which stands for Technology On Patrol.”

*There being no further business to come before the Council at this time,  
the meeting was adjourned at 4:53 p.m. on a motion made by Councilman Faulkner.  
Councilman Sanders seconded the motion, and the motion carried.*

**HOWARD COUNTY COUNCIL:**

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JOHN J. ROBERTS, PRESIDENT

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DARYL MAPLE, VICE PRESIDENT

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BRYAN ALEXANDER, COUNCILMAN

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MARTHA J. LAKE, COUNCILWOMAN

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FRANK FAULKNER, COUNCILMAN

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TIM CUTHBERT, COUNCILMAN

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BRETT SANDERS, COUNCILMAN

**ATTEST:**

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JESSICA SECREASE, AUDITOR

Howard County Council Meeting: June 25, 2024

**ORDINANCE NO. 2024-HCCO-30 - ADDITIONAL APPROPRIATIONS**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2024 annual budget, now therefore

BE IT ORDAINED by the County Council of Howard County, Indiana, that for the expenses of the taxing unit, the following additional sums on money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same:

<b>Additional Appropriations</b>	<b>Requested</b>	<b>Approved</b>
<b>1000 COUNTY GENERAL FUND:</b>		
<b>0225 Unified Courts:</b>		
23600 Office Supplies	\$ 2,500 00	_____
23720 Educational Materials	\$ 7,300 00	_____
23747 Graduation Supplies	\$ 10,000 00	_____
23745 Incentives	\$ 5,000 00	_____
31000 Prevention & Education	\$ 2,000 00	_____
32640 Drug Screens	\$ 5,000 00	_____
32655 Family & Pro-Social Events	\$ 8,200 00	_____
41730 Office Equipment	\$ 3,000 00	_____
<b>TOTAL COUNTY GENERAL FUND:</b>	<b>\$ 43,000.00</b>	_____
<b>1114 LIT - SPECIAL PURPOSE FUND:</b>		
<b>0380 Jail:</b>		
11906 Corrections Officer	\$55,911 60	_____
<b>TOTAL LIT - SPECIAL PURPOSE FUND:</b>	<b>\$55,911.60</b>	_____
<b>N/A HOWARD COUNTY CONVENTION &amp; VISITORS COMMISSION FUND:</b>		
N/A Downtown Kokomno conference center	\$ 3,750,000 00	_____
<b>TOTAL HOWARD COUNTY CONVENTION &amp; VISITORS COMMISSION FUND:</b>	<b>\$ 3,750,000.00</b>	_____
<b>1148 DRUG FREE COMMUNITY FUND:</b>		
31000 Prevention/Education	\$ 17,500 00	_____
32000 Intervention/Treatment	\$ 17,500 00	_____
33000 Criminal Justice	\$ 17,500 00	_____
34000 Discretionary	\$ 17,500 00	_____
<b>TOTAL DRUG FREE COMMUNITY FUND:</b>	<b>\$ 70,000.00</b>	_____
<b>1233 LIT -CORRECTIONAL FACILITIES FUND:</b>		
33740 Care of Individuals	\$ 500,000.00	_____
<b>TOTAL LIT - CORRECTIONAL FACILITIES FUND:</b>	<b>\$ 500,000.00</b>	_____
<b>9135 PRETRIAL SERVICES GRANT FUND</b>		
11700 Part-time Pretrial Probation Officer	\$ 25,000 00	_____
<b>TOTAL PRETRIAL SERVICES GRANT FUND:</b>	<b>\$ 25,000.00</b>	_____
<b>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</b>	<b>\$ 4,443,911.60</b>	_____

The additional appropriations were presented to the Council of Howard County, Indiana, and read in full for the first time this 23rd day of July, 2024  
The additional appropriations were read in full for the second time and adopted this 23rd day of July, 2024

**The Howard County Council:**

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John J Roberts, President

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Daryl Maple, Vice President

\_\_\_\_\_  
Bryan Alexander, Councilman

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Martha J Lake, Councilwoman

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Frank Faulkner, Councilman

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Tim Cuthbert, Councilman

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Brett Sanders, Councilman

**Attest:**

Jessica Secrease, Auditor

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ORDINANCE NO. 2024-IICCO-31 - SALARY ORDINANCE AMENDMENTS

AN ORDINANCE amending and increasing staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2024, through December 31, 2024, as originally approved for the year 2024, except where otherwise noted.

BE IT ORDAINED by the Council of Howard County, Indiana that for the said fiscal year the following salary amendments are approved as additional changes to the basic salary ordinance for the same fiscal year. Necessary personal services appropriations have been approved previously to support the required expenditure of necessary funds.

Salary Ordinance Amendments	Requested	Approved
<u>1114</u> <u>LIT - SPECIAL PURPOSE FUND:</u>		
0380 <u>Jail:</u>		
11906    Corrections Officer	\$     55,911.60	_____
<u>9135</u> <u>PRETRIAL SERVICES GRANT FUND:</u>		
11700    Part-time Pretrial Probation Officer	\$     25,000.00	_____

The salary amendments were read in full for the second time and adopted this 23rd day of July, 2024.

**The Howard County Council:**

\_\_\_\_\_  
John J. Roberts, President

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Daryl Maple, Vice President

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Bryan Alexander, Councilman

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Martha J. Lake, Councilwoman

**Attest:**

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Jessica Secrease, Auditor

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Frank Faulkner, Councilman

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Tim Cuthbert, Councilman

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Brett Sanders, Councilman