

NOTICE OF AND AGENDA FOR:
HOWARD COUNTY COUNCIL REGULAR MEETING
HOWARD COUNTY ADMINISTRATION CENTER
220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)
TUESDAY, SEPTEMBER 24TH, 2024, AT 4:00 P.M.

- I. Pledge of Allegiance and Prayer
- II. Opening of the Regular Meeting and Approval of Minutes
- III. Additional Appropriations – Ordinance No. 2024-IICCO-36
 - A. *Howard County Coroner – Dr. Steven J. Seele*
 - i. County General Fund – Coroner: 1000.0007
 - B. *Howard County Highway -- Amber Tolle*
 - i. Local Road & Street: 1169
 - C. *Howard County Kinsey – Kathy Cullison*
 - i. School Lunch Program Equipment: 9151
- IV. Transfers – Resolution No. 2024-HCCR-15
 - A. *Howard County Coroner – Dr. Steven J. Seele*
 - i. County General Fund – Coroner: 1000.0007
 - B. *Howard County Maintenance Department -- Bill Stonestreet*
 - i. County General Fund – Maintenance: 1000.0313
 - C. *Howard County Probation – Dustin DeLong*
 - i. County General Fund – Probation: 1000.0235
 - ii. County User Fee – Project Income: 2542
 - D. *Howard County Highway – Amber Tolle Highway Superintendent*
 - i. MVII Restricted: 1173
 - E. *Howard County Health Department – James Vest*
 - i. Health Issues & Challenges: 8920
 - F. *Howard County Sheriff's Department -- Sheriff Jerry Asher*
 - i. IIT – Public Safety: 1170
- V. Salary Ordinance Amendments – Ordinance No. 2024-IICCO-37
- VI. Old Business
- VII. New Business
- VIII. Other Council Business
- IX. Public Comments
- X. Adjournment of Regular Meeting

JOHN J. ROBERTS, PRESIDENT
DARYL MAPLE, VICE PRESIDENT
BRYAN ALEXANDER, COUNCILMAN
MARTHA J. LAKE, COUNCILWOMAN
FRANK FAULKNER, COUNCILMAN
TIM CUTHBERT, COUNCILMAN
BRETT SANDERS, COUNCILMAN

HOWARD COUNTY COUNCIL MEETING: AUGUST 27TH, 2024

The Howard County Council met in Regular Session on Tuesday, August 27th, 2024, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Vice President Daryl Maple, Council Members Martha J. Lake, Bryan Alexander, Frank Faulkner, Tim Cuthbert, Brett Sanders, County Attorney Alan Wilson, and County Auditor Jessica Secrease. The meeting was called to order and conducted by Council President Roberts.

Councilwoman Lake led the Pledge of Allegiance, and Councilman Alexander offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes from the regular meeting held on August 27th, 2024, having been previously submitted and reviewed were approved on a motion made by Councilman Faulkner. Councilwoman Lake seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2024-HCCO-32 – ADDITIONAL APPROPRIATIONS:

Auditor Jessica Secrease read Ordinance No. 2024-HCCO-32 -- Additional Appropriations one time, and the ordinance was acted upon as follows:

	Additional Appropriations	Requested	Approved
	<u>1000 COUNTY GENERAL FUND:</u>		
	<u>0210 Magistrate Court</u>		
11318	Court Reporter	\$1,212.64	\$1,212.64
	<u>0062 Election</u>		
47210	Equipment	\$87,400.00	\$87,400.00
	<u>TOTAL COUNTY GENERAL FUND:</u>	<u>\$88,612.64</u>	<u>\$88,612.64</u>
	<u>1114 LIT – SPECIAL PURPOSE FUND:</u>		
	<u>0380 Jail:</u>		
11906	Corrections Officer	\$76,601.60	\$76,601.60
12200	Overtime Corrections	\$275,000.00	\$275,000.00
15210	FICA	\$191.25	\$191.25
15240	Employee Service Bonus	\$2,500.00	\$2,500.00
	<u>TOTAL LIT – SPECIAL PURPOSE FUND:</u>	<u>\$354,292.85</u>	<u>\$354,292.85</u>
	<u>2542 COUNTY USER FEE FUND</u>		
33131	Participant Meals	\$30,000.00	\$30,000.00
	<u>TOTAL COUNTY USER FEE FUND</u>	<u>\$30,000.00</u>	<u>\$30,000.00</u>
	<u>9103 JCC PSC GRANT:</u>		
12006	PSC Case Manager	\$30,600.00	\$30,600.00
11120	Juvenile Referee	\$10,000.00	\$10,000.00
15210	FICA	\$3,104.00	\$3,104.00
15220	PERF	\$6,630.00	\$6,630.00
15230	Insurance	\$7,366.00	\$7,366.00
23802	Drug Screen Supplies	\$7,400.00	\$7,400.00
23804	Curriculum	\$500.00	\$500.00
20000	Incentives/Rewards	\$1,500.00	\$1,500.00
32641	Drug Screen (Averhealth/Abbott)	\$1,000.00	\$1,000.00
35640	Total Court Services (EIID)	\$700.00	\$700.00
32130	Travel and Training	\$8,800.00	\$8,800.00
	<u>TOTAL JCC PSC GRANT:</u>	<u>\$77,600.00</u>	<u>\$77,600.00</u>

9212	JDAI GRANT		
23600	Office Supplies	\$100.00	\$100.00
2000	Supplies	\$2,500.00	\$2,500.00
32130	Travel and Training	\$4,861.82	\$4,861.82
	TOTAL JDAI GRANT:	\$7,461.82	\$7,461.82
TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:		\$557,967.31	\$557,967.31

COUNTY GENERAL FUND 1000 | Magistrate Courts 0210

Judge Shepard presented the request of additional appropriation, she explains she wants her Court Reporters pay to be increased to the same level as other Court Reporters across the board.

COUNTY GENERAL FUND 1000 | Election 0062

Clerk Debbie Stewart presented the request of additional appropriation for equipment for the election at \$87,400. She currently has \$10,000.00 in her equipment line and another \$50,000 she received in Grant money that will go towards the 20 new express voting machines that will be operational for the upcoming November election.

LIT – SPECIAL PURPOSE FUND 1114 | Jail 0380

Sheriff Jerry Asher presented a few things to the Council. First being an increase in the Corrections Officer budget now that they are staffed at 45, but they still need to have a total of 50, Sheriff requested to hire 5 more people which would bring him up to 50 Correctional Officers. Councilman Faulkner made a motion to approve the request as is presented with that \$76,601.60 representing the hire of potentially five new Correctional Officer Councilwoman Lake seconded the motion, the motion carried. Sheriff Jerry Asher also presented a request of an Additional Appropriation for \$275,000.00. The Council only approved \$200,000.00 for overtime. Lastly, Sheriff Jerry Asher requested an additional appropriation for \$2,500.00 to compensate for a new employee who was a lateral transfer from the prison. He will also need \$195.00 to cover FICA costs for this position.

COUNTY USER FEE FUND: 2542

Community Corrections Director Dustin Delong requested an additional appropriation for \$30,000 in the Meal Reimbursement Fund for work release.

JCC PSC GRANT: 9103 GRANT

Juvenile Assistant Chief Probations Officer Connie Burton presents the Grants awarded, one is for the Juvenile Problem-Solving Court that's the \$77,600.00. This covers PSC Case Manager, Juvenile Referee, Drug Screening, Curriculum, and incentives.

JDAI GRANT: 9212 Grant

Juvenile Assistant Chief Probations Officer Connie Burton also presents the JDAI Grant they were awarded in the amount of \$7,461.82. This covers Office supplies, travel, training, and other supplies.

Councilman Alexander made a motion to approve Ordinance No. 2024-IICCO-32 Additional Appropriations as read. Councilman Sanders seconded the motion, and the motion carried.

IN THE MATTER RESOLUTION NO. 2024-IICCR-14 – TRANSFERS:

Auditor Jessica Secrease read Resolution No. 2024-IICCR-14– Transfers one time, and the ordinance was acted upon as follows:

Transfer From	Transfer To	Requested	Approved
1000	COUNTY GENERAL FUND:		
0002	Auditor		
11200	Longevity	11201 Supervising Deputy	\$462.42 \$462.42
0005	Sheriff		
11312	Deputy	12800 Community Policing	\$2,000.00 \$2,000.00

0005	<u>Sheriff</u>				
11312	Deputy	12800	Community Policing	\$2,000.00	\$2,000.00
1114	<u>LIT – SPECIAL PURPOSE FUND:</u>				
12007	P T Cook	12200	O/T Corrections	\$20,000.00	\$20,000.00

COUNTY GENERAL FUND 1000 | Auditor 0002

Auditor Jessica Secrease presented a transfer from Longevity to the Supervising Deputy as she has taken on more responsibilities in the office and deserves compensated for the work completed.

COUNTY GENERAL FUND 1000 | Sheriff 0005

Sheriff Jerry Asher presented a transfer from the Part-time Cook to the Community Policing to help out with overtime pay

1114 LIT Special Purpose Fund

Director of the Kinsey Youth Center Kathy Cates Cullison presented a transfer to cover longevity checks from the beginning of the year.

Councilman Faulkner made a motion to approve Resolution No. 2024-IICCR-14 - Transfers as read. Councilman Maple seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE. NO. 2024-IICCO-33– SALARY ORDINANCE AMENDMENTS:

Auditor Jessica Secrease read Ordinance No. 2024-IICCO-33-- Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

Salary Ordinance Amendments			Requested	Approved
1114	<u>LIT – SPECIAL PURPOSE FUND:</u>			
0005	<u>Sheriff</u>			
11312	Deputy		(\$2,000.00)	(\$2,000.00)
12800	Community Policing		\$2,000.00	\$2,000.00
0210	<u>Magistrate Court</u>			
11318	Court Reporter		\$1,212.64	\$1,212.64
1114	<u>LIT – SPECIAL PURPOSE FUND:</u>			
0380	<u>Jail:</u>			
11906	Corrections Officer		\$76,601.60	\$76,601.60
12200	Overtime Corrections		\$275,000.00	\$200,000.00
15210	FICA		\$191.25	\$191.25
15240	Employee Service Bonus		\$2,500.00	\$2,500.00
9103	<u>JCC PSC GRANT:</u>			
12006	PSC Case Manager		\$30,600.00	\$30,600.00
11120	Juvenile Referee		\$10,000.00	\$10,000.00
15210	FICA		\$3,104.00	\$3,104.00
15220	PERF		\$6,630.00	\$6,630.00
15230	Insurance		\$7,366.00	\$7,366.00

Councilwoman Lake made a motion to approve Ordinance No. 2024-IICCO-33 - Salary Ordinance Amendments as read; Councilman Alexander seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS:

Project Manager Pam Isaac presented the replacement of a member on the Economic Redevelopment Commission to be Ralph Carpenter, he will serve on the board until January 1st 2025. Councilman Faulkner made a motion to approve Ralph Carpenter to serve on the Economic Redevelopment Commission. Councilman Maple seconded the motion, and the motion carried.

Highway Superintendent Amber Tolle presented her budget presentation for the year 2025.

KHCGCC Executive Director Tammy Corn presented her budget presentation for year 2025.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 5:36 p.m. on a motion made by Councilman Faulkner.
Councilman Maple seconded the motion, and the motion carried.*

HOWARD COUNTY COUNCIL:

JOHN J. ROBERTS, PRESIDENT

DARYL MAPLE, VICE PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

MARTHA J. LAKE, COUNCILWOMAN

FRANK FAULKNER, COUNCILMAN

TIM CUTHBERT, COUNCILMAN

BRETT SANDERS, COUNCILMAN

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Council Meeting: August 27, 2024

ORDINANCE NO. 2024-HCCO-36 - ADDITIONAL APPROPRIATIONS

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2024 annual budget, now therefore

BE IT ORDAINED by the County Council of Howard County, Indiana, that for the expenses of the taxing unit, the following additional sums on money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same

Additional Appropriations		Requested	Approved
<u>1000</u>	COUNTY GENERAL FUND:		
<u>0007</u>	Coroner:		
32635	Autopsy and Lab	\$ 86,500.00	
	TOTAL COUNTY GENERAL FUND:	<u>\$ 86,500.00</u>	
<u>1169</u>	LOCAL ROAD & STREET		
34250	Repair Trucks	\$13,901.02	
	TOTAL LIT - SPECIAL PURPOSE FUND:	<u>\$13,901.02</u>	
<u>9151</u>	SCHOOL LUNCH PROGRAM EQUIPMENT FUND:		
47210	Equipment	\$ 3,690.00	
	TOTAL SCHOOL LUNCH PROGRAM EQUIPMENT FUND:	<u>\$ 3,690.00</u>	
	TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:	<u>\$104,091.02</u>	

The additional appropriations were presented to the Council of Howard County, Indiana, and read in full for the first time this 27th day of August, 2024.
The additional appropriations were read in full for the second time and adopted this 27th day of August, 2024

The Howard County Council:

John J. Roberts, President

Daryl Maple, Vice President

Brvan Alexander, Councilman

Martha J Lake, Councilwoman

Frank Faulkner, Councilman

Tim Cuthbert, Councilman

Brett Sanders, Councilman

Attest:
Jessica Secrease, Auditor

RESOLUTION NO. 2024-HCCR-15 - TRANSFERS

WHEREAS, the County Council may approve the transfer of money from one major budget classification to another within a department or office, if the transfer does not require the expenditure of more money than the total amount set out in the budget as finally determined and if the transfer is approved at a regular public meeting and by the proper ordinance.

BE IT RESOLVED, by the County Council of Howard County, that it is desired and deemed necessary that the following transfers be made within the accounts of the designated funds as set out below

<u>Transfer From</u>	<u>Transfer To</u>	<u>Requested</u>	<u>Approved</u>
<u>1000 COUNTY GENERAL</u>			
<u>0007 Coroner:</u>			
23239 Batteries	47210 Equipment Fund	\$ 850 00	_____
32130 Travel & Training	11700 Part-time payroll	\$ 1,500 00	_____
23210 Gas, Oil & Lube	11700 Part-time payroll	\$ 1,500 00	_____
32520 Garage & Motor Repair	11700 Part-time payroll	\$ 1,000 00	_____
<u>0313 Maintenance:</u>			
32202 Utilities	32530 Equipment Repair	\$ 30,000 00	_____
32203 Utilities-Trash/Exterminator	32530 Equipment Repair	\$ 5,000 00	_____
11500 Labor/Maintenance	11706 Tech 1	\$ 1,000.00	_____
11500 Labor/Maintenance	11700 Part-time	\$ 5,000 00	_____
<u>0235 Probation:</u>			
11945 Supervisor	11800 Overtime	\$ 6,999 00	_____
11252 Probation Officer	11800 Overtime	\$ 3,500 00	_____
11252 Probation Officer	47210 Equipment	\$ 2,500 00	_____
11261 Problem Solving Coordinator	50000 Unappropriated	\$ 13,000 00	_____
<u>1170 LIT - PUBLIC SAFETY</u>			
12300 Dispatcher	12305 OT/Dispatcher	\$ 50,000 00	_____
<u>1173 MVH RESTRICTED</u>			
00170 MVH Distribution	23751 Bituminous	\$ 985,371 30	_____
<u>2542 County User Fee - Project Income</u>			
11254 Work Release Facility Mgr	12201 Field Officer	\$ 30,000 00	_____
<u>8920 HEALTH ISSUES & CHALLENGES</u>			
00000 Lead	31200 Contract Services	\$ 11,179 28	_____

Presented to the Council of Howard County, Indiana and read in full for the first time this 24th day of September, 2024
 Read in full for the second time and adopted this 24th day of September, 2024

The Howard County Council:

 John J Roberts, President

 Daryl Maple, Vice President

 Bryan Alexander, Councilman

 Martha J. Lake, Councilwoman

 Frank Faulkner, Councilman

 Tim Cuthbert, Councilman

 Brett Sanders, Councilman

Attest:

 Jessica Secrease, Auditor

ORDINANCE NO. 2024-IICCO-37 - SALARY ORDINANCE AMENDMENTS

AN ORDINANCE amending and increasing staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2024, through December 31, 2024, as originally approved for the year 2024, except where otherwise noted.

BE IT ORDAINED by the Council of Howard County, Indiana that for the said fiscal year the following salary amendments are approved as additional changes to the basic salary ordinance for the same fiscal year. Necessary personal services appropriations have been approved previously to support the required expenditure of necessary funds.

Salary Ordinance Amendments		Requested	Approved
<u>1000</u>	<u>COUNTY GENERAL FUND:</u>		
<u>0005</u>	<u>Sheriff</u>		
11500	Labor/Maintenance	\$ (1,000.00)	_____
11706	Tech I	\$ 1,000.00	_____
11500	Labor/Maintenance	\$ (5,000.00)	_____
11700	Part-time	\$ 5,000.00	_____
<u>0235</u>	<u>Probation</u>		
11945	Supervisor	\$ (6,999.00)	_____
11800	Overtime	\$ 6,999.00	_____
11252	Probation Officer	\$ (3,500.00)	_____
11800	Overtime	\$ 3,500.00	_____
11252	Probation Officer	\$ (2,500.00)	_____
47210	Equipment	\$ 2,500.00	_____
11261	Problem Solving Coordinator	\$ (13,000.00)	_____
50000	Unappropriated	\$ 13,000.00	_____
<u>2542</u>	<u>COUNTY USER FEE - PROJECT INCOME</u>		
11254	Work Release Facility Mgr	\$ (30,000.00)	_____
12201	Field Officer	\$ 30,000.00	_____

The salary amendments were read in full for the second time and adopted this 24th day of September, 2024.

The Howard County Council:

John J. Roberts, President

Daryl Maple, Vice President

Bryan Alexander, Councilman

Martha J. Lake, Councilwoman

Frank Faulkner, Councilman

Tim Cuthbert, Councilman

Brett Sanders, Councilman

Attest:

Jessica Secrease, Auditor