

HOWARD COUNTY COUNCIL REGULAR MEETING DECEMBER 11, 2012

The Howard County Council met in Regular Session on Tuesday, December 11, 2012, at 12:00 noon, in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President Stan Ortman, and members Leslie Ellison, Joseph Pencek, John Roberts, and Dwight Singer. Councilman Jeff Stout was absent. Also present were County Attorney Larry Murrell and Auditor Ann Wells.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Richard Miller.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the November 27, 2012 meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Ortman and seconded by Mr. Singer.

At this time President Miller led the Council in a word of prayer.

IN THE MATTER OF ORDINANCE NO. 2012-HCCO-32 – ADDITIONAL APPROPRIATIONS

Auditor Ann Wells read Ordinance No. 2012-HCCO-32 – Additional Appropriations in full one time and it was acted upon as follows:

<u>001</u>	<u>Howard County General Fund</u>	<u>Amount</u>	
<u>005</u>	<u>Howard County Sheriff Department</u>	<u>Requested:</u>	<u>Approved:</u>
01113.00	Deputy	\$ 14,000.00	\$ 14,000.00
01119.07	Deputy Overtime	\$ 10,500.00	\$ 10,500.00

Sheriff Steve Rogers justified this request by informing the Council that the department hired the replacement Deputy a little earlier than expected, in order to have the two new hires attend Police Academy and field training together. It saved time and extra costs to have them train together. The Overtime request is to have enough funds to last through the rest of the year.

A motion was made by Mr. Singer to approve the request of \$14,000.00 to line item 01113.00, Deputy, and the request of \$10,500.00 to line item 01119.07, Deputy Overtime. The motion was seconded by Mr. Ellison.

<u>009</u>	<u>Howard County Coroner</u>		
03263.02	Autopsy / Lab	\$ 15,000.00	\$ 15,000.00

Coroner Jay Price requested \$15,000 for Autopsy and Lab, informing the Council that his office has just completed autopsy #81 for this year. He is hoping this request will be enough to finish the year. Mr. Price also fielded questions concerning his current parking situation.

A motion was made by Mr. Ortman to approve the request of \$15,000.00 to line item 03263.02, Autopsy / Lab. The motion was seconded by Mr. Roberts and carried.

<u>023</u>	<u>Howard County Commissioner</u>		
04719.00	Building Purchase	\$ 305,000.00	\$ -Tabled-

Commissioner Paul Wyman informed the Council that the Board of Commissioners would like to table this request in the County General, Cumulative Capital, and EDIT Funds, with the possibility of calling a Special Session, after the Commissioners have received and reviewed the appraisals, as well as other information regarding the project.

The request was tabled, as well as the requests in the Cumulative Capital Fund and the EDIT Fund, on a motion made by Mr. Pencek and seconded by Mr. Ellison.

TOTAL COUNTY GENERAL FUND	\$344,500.00	\$ 39,000.00
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<u>150</u>	<u>Howard County CCD Fund</u>		
04719.00	Building Purchase	\$ 305,000.00	\$ -Tabled-
<u>500</u>	<u>Howard County CEDIT Fund</u>		
04719.00	Building Purchase	\$ 305,000.00	\$ -Tabled-
<u>252</u>	<u>Howard County Jail & Juvenile COIT Fund</u>		
01523.00	Insurance	\$ 350,000.00	\$ 350,000.00

Sheriff Rogers and the Auditor's office explained that this request is to put this line item out of the red, considering the raise in Anthem coverage this year.

The request of \$350,000.00 in to line item 01523.00, Insurance, is approved on a motion made by Mr. Singer and seconded by Mr. Ellison.

TOTAL ADDITIONAL REQUESTS ALL FUNDS **\$1,304,500.00** **\$ 389,500.00**

IN THE MATTER OF RESOLUTION NO. 2012-HCCR-37 – TRANSFERS:

Resolution No. 2012-HCCR-37 – Transfers was read in full one time by Auditor Ann Wells. Ms. Wells added a transfer request to the Resolution for the County Extension Office, in the amount of \$1,500.00. All transfer requests were acted upon as follows:

	Transfer From:	To:	Amount Requested:	Allowed:
<u>001</u>	<u>Howard County General Fund</u>			
<u>003</u>	<u>Howard County Treasurer</u>			
01117.00	Part Time	01114.01 Job Share	\$ 500.00	\$ 500.00
01117.00	Part Time	01118.00 Overtime	\$ 2,300.00	\$ 2,300.00
03253.00	Equipment Repair	02360.00 Office Supplies	\$ 400.00	\$ 400.00

Howard County Treasurer Martha Lake informed the Council that she is in need of overtime money to complete the parcel delinquencies for the annexed properties from the County to the City. The transfer into Office Supplies is to purchase year end supplies.

A motion was made by Mr. Ortman to approve the transfer of \$500 from 01117.00, Part Time to 01114.01, Job Share; \$2,300 from 01117.00, Part Time to 01118.00, Overtime; \$400.00 from 03253.00, Equipment Repair to 02360.00, Office Supplies. The motion was seconded by Mr. Roberts and carried.

<u>010</u>	<u>Howard County Assessor</u>				
03266.00	Annual Adjustment Contract	01113.00	Trending Deputy	\$ 6,000.00	\$ 6,000.00

County Assessor Jamie Shepherd submitted the request of \$6,000 from 03266.00, Annual Adjustment Contract, to 01113.00, Trending Deputy to pay some of the reassessment work to be done in-house in lieu of contractual employees.

A motion was made by Mr. Singer to approve the transfer of \$6,000.00 from 03266.00, Annual Adjustment Contract, to 01113.00, Trending Deputy. The motion was seconded by Mr. Pencek and carried.

<u>015</u>	<u>Howard County Veterans Services</u>				
03547.00	Veteran Burial	04720.00	Furniture	\$ 2,000.00	\$ 2,000.00
03547.00	Veteran Burial	02360.00	Office Supplies	\$ 1,000.00	\$ 1,000.00

Commissioner Paul Wyman introduced newly appointed Col. Ross Waltemath, as the Veterans Service Officer for Howard County. He pointed out that Col. Waltemath has had a very distinguished military career, and recently has worked with Veteran's needs across the State of Indiana. Col. Waltemath submitted the transfer request for \$2,000 from Veterans Burial to Furniture in order to replace a broken chair, and to purchase several new, more supportive chairs for the veterans when they come in. The present chairs can go back to the Maintenance Department for other needs. He confirmed that the present money in the Veteran Burial line item is sufficient to meet the needs for the Veterans through the remainder of the year. The request for \$1,000 to Office Supplies is to make year-end purchases in preparation for the new year.

President Miller welcomed Col. Waltemath and confirmed that the Council is very concerned and supportive of the Veteran's Service Office. A motion was made by Mr. Roberts to transfer \$2,000 from 03547.00, Veteran Burial to 04720.00, Furniture; and \$1,000 from 03547.00, Veteran Burial to 02360.00, Office Supplies. The motion was seconded by Mr. Ellison and carried.

252 **Howard County Jail & Juvenile COIT Fund**

025 **Howard County Jail**

01119.01	Correction Officer	01120.01	PT Correction Off	\$	41,000.00	\$	41,000.00
01122.00	Overtime Correction Officer	01120.01	PT Correction Off	\$	10,000.00	\$	10,000.00

Sheriff Steve Rogers explained to the Council that he likes to use his part time people for overtime because it costs less than using Merit Deputies. He will use part-time employees as much as he can. The current Jail Renovation project is creating overtime needs, making sure that safety and security needs are being met. The workers doing the renovation project are doing a good job at keeping things cleaned up. Sheriff Rogers invited the Councilmen to come and view the work in progress.

A motion was made by Mr. Singer to approve the transfer of \$41,000.00 from line item 01119.01, Correction Officer, to 01120.01, Part Time Correction Officer; and \$10,000.00 from 01122.00, Overtime Correction Officer, to 01120.01, Part Time Correction Officer. The motion was seconded by Mr. Ellison and carried.

017 **Voter's Registration**

03213.00	Travel & Training	02360.00	Office Supplies	\$	45.00	\$	45.00
03241.00	Printing	02360.00	Office Supplies	\$	185.00	\$	185.00
03241.00	Printing	01117.00	Part Time	\$	100.00	\$	100.00

Voter Registration Republican Department Head Carol Shallenberger submitted the request for \$100 to be transferred to Part Time to cover the costs of an employee to be there on days when Ms. Shallenberger is out of the office. Democrat Department Head Beth Rakestraw justified the remaining transfer requests by informing the Council that they are in need of additional filing cabinets to house voter registration applications that they are required to keep on file. Ms. Rakestraw submitted pictures of their filing concerns and options, and reminded the Councilmen that the City's recent annexation will also be a factor in precinct changes and additional paperwork.

A motion was made by Mr. Roberts to approve the request of \$45 from line item 03213.00, Travel & Training to 02360.00, Office Supplies; \$185 from line item 03241.00, Printing, to 02360.00, Office Supplies; \$100 from line item 03241.00 Printing to 01117.00, Part Time. The motion was seconded by Mr. Pencek and carried.

007 **Howard County Extension**

02360.00	Office Supplies	03212.00	Postage	\$	1,500.00	\$	1,500.00
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Because postage will be going up in 2013, County Agent Paul Marcellino would like to purchase forever stamps before the end of this year.

The transfer of \$1,500 was approved as submitted on a motion made by Mr. Ortman and seconded by Mr. Singer.

035 037 038 **Howard County Kinsey Youth Center**

035-1117.00	Youth Managers	037-1117	Youth Managers	\$	25,000.00	\$	25,000.00
038-1117.00	Youth Managers	037-1117	Youth Managers	\$	25,000.00	\$	25,000.00
035, 037, 038		035, 037, 038					
01119.01	Shift Supervisor	01119.02	PT Shift Supervisor	\$	7,000.00	\$	7,000.00

On behalf of Kinsey Youth Center, Auditor Wells and Deputy Auditor Martin informed the Council that these transfer requests are needed to balance the funds for the end of the year.

The transfer requests were approved as submitted on a motion made by Mr. Ortman and seconded by Mr. Ellison.

010 **Howard County Health Department**

01120.00	Administrative Assistant	01118.00	Public Health Nursing Coordinator	\$	100.00	\$	100.00
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Health Department Director Kent Weaver submitted this request needed to balance the line item before the end of the year.

A motion was made by Mr. Roberts to approve the transfer of \$100.00 from line item 01120.00, Administrative Assistant, to 01118.00, Public Health Nursing Coordinator. The motion was seconded by Mr. Pencek and carried.

TOTAL TRANSFER REQUESTS

\$ 121,130.00

IN THE MATTER OF PROPERTY TAX ASSESSMENT BOARD OF APPEALS APPOINTMENTS:

County Assessor Jamie Shepherd submitted the Council's reappointments to the Property Tax Assessment Board of Appeals, Ralph Reddersdorf and Susan Kordel. Both Mr. Reddersdorf and Ms. Kordel have served several terms, and Ms. Kordel is a Level II appraiser, which the Board is required to have, and Mr. Reddersdorf is a long standing member with a lot of experience.

At this time Mr. Miller submitted the reappointments of Ms. Beth Harshman to the Alcoholic Beverage Commission, and Ms. Mary Baker to the Kokomo/Howard County Library Board. The appointments of Mr. Ralph Reddersdorf and Ms. Susan Kordel to the Property Tax Assessment Board of Appeals (1 year term), the appointment of Ms. Beth Harshman to the Alcoholic Beverage Commission (1 year term), and the appointment of Ms. Mary Baker to the Kokomo/Howard County Library Board (4 year term) were approved on a motion made by Mr. Roberts and seconded by Mr. Ortman.

As this is his last Council meeting before retirement, Ms. Shepherd took this opportunity to thank Mr. Joseph Pencek for all his years of service to the Howard County Council, and this community.

IN THE MATTER OF THE PLAN COMMISSION APPOINTMENT:

President Miller suggested that Councilman-Elect Jim Papacek be appointed to the Plan Commission Board, at this meeting, because the first 2013 meeting of the Plan Commission Board is scheduled before the first 2013 meeting of the County Council. A motion was made by Mr. Ortman, seconded by Mr. Singer and carried to appoint Councilman-elect Jim Papacek to the Plan Commission Board beginning January 1, 2013. Other Council Appointments will be addressed in 2013.

Sheriff Commissary Reports for the month of October, 2012, were received from Sheriff Steve Rogers.

*At this time President Miller recognized the years of service given by Councilman Joe Pencek.
Councilman Pencek was presented with an award that said,
"Joe Pencek, presented December 11, 2012"
For dedicated service as a member of the Howard County Council
January 1, 2005 – December 31, 2012."*

Congratulations and applause was given to Councilman Pencek. Family members and friends of Mr. Pencek were in attendance, and invited to speak as follows:

Commissioner Paul Wyman: remembers Councilman Pencek as one of the first people to welcome him to the Realtor business, and mentored him. Mr. Wyman thanked him for his years of service.

Treasurer Martha Lake: recalls all the visits to the office that Mr. Pencek has made, and appreciates the attention and conscientiousness to County funds and business.

Kathy Harbaugh and Sandy Ginter: as daughters of Mr. Pencek, Ms. Harbaugh commented that from here on, the holiday dinner table will be less interesting, because for the past eight years the family has heard how to solve all the County's issues, especially the Criminal Justice Center. Mr. Pencek has enjoyed serving Howard County as a Councilman, and the family thanks the Council for being so supportive of Councilman Pencek. The family is very proud of Mr. Pencek.

Auditor Ann Wells: while he may stop talking about the jail, Mr. Pencek will probably never stop talking about "the kids", and being concerned over school funding issues. Mr. Pencek will be missed.

Council President Richard Miller: Mr. Pencek was always willing to listen and he wasn't backward about submitting new and good ideas. He stuck to his principles year in and year out.

Wanda McKillip: It's been a pleasure to work with Mr. Pencek the last eight (8) years. He is one of the most compassionate Councilman she's ever known, caring so much for the jail.

Mr. Pencek thanked everyone for the kind comments.

Mr. Miller informed the Council that there MAY be a Special Session at Noon on Friday, December 21. More information will be forthcoming.

There being no further business to come before the Council at this time a motion was made by Mr. Pencek to adjourn the meeting. The motion was seconded by all the Councilmen, and carried.

HOWARD COUNTY COUNCIL:

RICHARD H. MILLER, PRESIDENT

STAN ORTMAN, VICE PRESIDENT

JEFF STOUT, MEMBER

LESLIE ELLISON, MEMBER

JOSEPH PENCEK, MEMBER

JOHN ROBERTS, MEMBER

DWIGHT SINGER, MEMBER

ATTEST:

ANN WELLS, AUDITOR

Howard County Council Meeting December 11, 2012