

HOWARD COUNTY COUNCIL REGULAR MEETING MAY 27, 2008

The Howard County Council met Tuesday, May 27, 2008 at 7:00 p.m. in Room #338 of the Howard County Administration Center. Those present included President Richard Miller, Vice President James Papacek and Members Stan Ortman, Jeff Stout, Leslie Ellison and Paul Wyman. Also in attendance were County Attorney Larry Murrell and Auditor Ann Wells.

The meeting was opened by Sheriff Marshall Talbert and conducted by President Miller.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the April 22, 2008 meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Papacek and seconded by Mr. Ellison.

IN THE MATTER OF OPENING COMMENTS:

President Miller opened the floor for comments as follows:

1. At the April 22nd meeting there were several additions to Resolution No. 2008-HCCR-07-Transfers. Ms. Wells submitted an amended resolution for signature by the Council members.
2. Councilman Wyman informed the Council Members of the Strawberry Festival to be held on the square downtown on Thursday, June 5, 2008, and encouraged all members to attend.
3. Mr. Miller informed the Council Members of the hospitalization of County Commissioner Paul Raver. He is in St. Joseph Hospital for testing at this time. Mr. Miller asked that all would keep Mr. Raver in their prayers.

IN THE MATTER OF ORDINANCE NO. 2008-HCCO-13 - ADDITIONAL APPROPRIATIONS:

Ordinance No. 2008-HCCO-13 - Additional Appropriations was read in full one time by Auditor Ann Wells and acted upon as follows:

		REQUESTED:	APPROVED:
<u>001</u>	<u>Howard County General Fund</u>		
<u>006</u>	<u>Howard County Surveyor</u>		
02321.00	Gas Oil & Lubricants	\$ 1,000.00	\$ 1,000.00

Deputy Surveyor Greg Lake remarked that with the higher gas prices and special highway projects more fuel money is needed in their account. He believes this amount will carry them to the end of the year.

A motion was made by Mr. Papacek, seconded by Mr. Stout and carried to approve the request of \$1,000.00 to line item 02321.00, Gas Oil & Lubricants.

<u>009</u>	<u>Howard County Coroner</u>		
03263.00	Medical & Hospital / Lab Services	\$ 30,000.00	\$ 30,000.00

Unfortunately business at the Coroner's Office is booming, according to Howard County Coroner Brad Bray. The requested amount will pay the invoices currently being held. He does not know how many autopsies will be required in the future. Questions were asked concerning the present amount of funds in County General. Ms. Wells reported that we have tax rates but have several steps to follow up on before we can calculate and begin the tax collection process. Questions were also asked concerning the number of autopsies between 2007 and 2008 to present. Any suspicious or unattended death and unidentified subject requires an autopsy. He continued to explain what steps have to be followed in the process as well as the addition of some DNA testing and use of dental records.

The request of \$30,000.00 into line item 03263.00, Medical & Hospital / Lab Services was approved on a motion made by Mr. Papacek and seconded by Mr. Ortman.

TOTAL COUNTY GENERAL		\$ 31,000.00	\$ 31,000.00
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<u>002</u>	<u>Howard County Highway Fund</u>
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22430.00	Bituminous	\$ 360,000.00	\$ 360,000.00
006	<u>Howard County Cumulative Bridge Fund</u>		
32250.00	Repair by Contract	\$ 300,000.00	\$ 300,000.00
33710.00	B-501 Ohio Street	\$ 50,000.00	\$ 50,000.00
TOTAL CUMULATIVE BRIDGE FUND		\$ 350,000.00	\$ 350,000.00

007	<u>Howard County Local Road & Street Fund</u>		
33761.00	Morgan Street, US-31 to Touby Pike	\$ 100,000.00	\$ 100,000.00

Highway Engineer / Supervisor Ted Cain explained the additional requests for the Highway, Cumulative Bridge and Local Road and Street Funds. The request for bituminous funds is for the paving program. Several bridges need repair as well as the Ohio Street Bridge Project being let in May. Mr. Cain is expecting the invoice from the State. The request is to pay for the inspection costs up front. Eighty per cent of that amount will be reimbursed by the State. The Morgan Street Project is part of the US31 project and funds must be dedicated in advance to receive the Federal funds needed. Also, this is the City project, as well, and Mr. Cain must establish what percentages are paid by the City and the County.

The Additional requests for the Highway, Cumulative Bridge Fund and Local Road and Street Fund were approved as submitted on a motion made by Mr. Ortman and seconded by Mr. Ellison.

185	<u>Howard County Alcohol & Drug Fund</u>		
01115.00	Part Time	\$ 5,120.00	\$ 5,120.00
01521.00	FICA	\$ 392.00	\$ 392.00

Chief Probation Officer Don Travis submitted the requests for part time money to continue a part time position that was instituted last fall out of Adult Probation funds. Mr. Travis would request these funds be taken from Alcohol & Drug because the work is not only for probation clients but for substance abuse cases as well.

A motion was made by Mr. Ortman to approve the requests of \$5,120.00 in line item 01115.00, Part Time and \$392.00 in line item 01521.00, FICA. The motion was seconded by Mr. Papacek and carried.

TOTAL HOWARD COUNTY ALCOHOL & DRUG FUND		\$ 5,512.00	\$ 5,512.00
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252	<u>Howard County Jail & Juvenile COIT Fund</u>		
025	<u>Jail</u>		
01125.02	Jail - Part Time Nurse	\$ 20,000.00	\$ 20,000.00
01122.00	Jail - Correction Officer Overtime	\$ 75,000.00	\$ 75,000.00
01120.01	Jail - Part Time Correction Officer	\$ 75,000.00	\$ 75,000.00

Before making the listed requests, Sheriff Talbert submitted two checks to Auditor Wells from the Department of Corrections. One was for the amount of \$26,040.00 and the other in the amount of \$25,305.00. Both checks are prisoner holding reimbursement checks. Sheriff Talbert then continued to request additional funds for the nursing staff. They have only two nurses at this time and have received three applications for an additional position. There are currently three hundred fifty-one inmates incarcerated tonight with fifty-nine being female. Sheriff has several part-time officers that he wants to use to help decrease the overtime needed to supervise the inmates. With the high numbers of inmates, unit six has to be used for housing. It was not designed for long term housing so additional Correction Officers have to be used to supervise the inmates traveling to shower, recreational and media facilities. Discussion ensued concerning running a 24/7 facility and the option of buying back vacation time. Personnel Director Wanda McKillip did inform the Council that a possible buy back can only happen at the end of the year. This concept needs to be investigated by the PAC Committee.

035	<u>Kinsey</u>		
03263.01	Mental Health / Diagnostics	\$ 10,000.00	\$ 10,000.00

038	<u>Kinsey</u>		
03263.01	Mental Health / Diagnostics	\$ 10,000.00	\$ 10,000.00

Kinsey Youth Center Director Brent Kelley requested additional money into his Mental Health / Diagnostics accounts for the new diagnostic system that began the beginning of this year.

A motion was made by Mr. Papacek, seconded by Mr. Ortman and carried to approve the additional requests in the Jail & Juvenile COIT as submitted.

TOTAL JAIL & JUVENILE COIT	\$ 190,000.00	\$ 190,000.00
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512 Howard County Prosecutor Drug Task Force Grant

01111.00	Deputy Prosecutor	\$ 40,370.00	\$ 40,370.00
01117.00	Part Time Enforcement Clerk	\$ 14,656.00	\$ 14,656.00
01521.00	FICA	\$ 4,210.00	\$ 4,210.00
01522.00	PERF	\$ 3,836.00	\$ 3,836.00
01523.00	Insurance	\$ 10,388.00	\$ 10,388.00

Prosecutor James Fleming reminded the Board of a past Grant that had allowed the Prosecutor's office to hire three Deputy Prosecutors to work with drug cases. In the recent past those funds were decreased and the County picked up the salaries of two of the Deputy Prosecutors. In 2007 the City of Kokomo applied for a grant and was awarded money with partial allocation to the County Prosecutor's Office, but it was not enough to underwrite a salary. That grant was carried over to 2008 and more money was obligated to allocate to the Prosecutor's office. These requests are to appropriate the money the City will pay to the County.

A motion was made by Mr. Wyman to approve the appropriation requests as submitted. The motion was seconded by Mr. Stout and carried.

TOTAL DRUG TASK FORCE GRANT	\$ 73,460.00	\$ 73,460.00
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515 Howard County Sheriff Misdemeanant Fund

01115.02	Part Time Clerical	\$ 6,500.00	\$ 6,500.00
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Sheriff Talbert explained this request is to help with the nursing shortage by hiring a part time worker, from the nursing field, to help preparation and filing of charts, as well as any other paper work required in the medical office. This idea worked in Hamilton County and Sheriff Talbert would like to try it here.

A motion was made by Mr. Papacek, seconded by Mr. Pencek and carried to approve the request of \$6,500.00 into line item 01115.02, Part Time Clerical.

TOTAL ADDITIONALS ALL FUNDS	\$ 1,116,472.00	\$ 1,116,472.00
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IN THE MATTER OF RESOLUTION NO. 2008-HCCR-09 - TRANSFERS:

Auditor Ann Wells read Resolution No. 2008-HCCR-09 - Transfers in full one time and it was acted upon as follows:

	TRANSFER FROM:	TO:	AMOUNT REQUESTED:	APPROVED
<u>001</u>	<u>Howard County General Fund</u>			
<u>013</u>	<u>Circuit Court - Juvenile</u>			
01121.04	SHOCAP Tracker	01120.04 Casework Supervisor	\$ 1,500.00	\$ 1,500.00

Chief Probation Officer Don Travis informed the Council Members that this request is to finish up the project of adding a Casework Supervisor position to the Juvenile Probation Department (*please refer to page three, Adult Probation Transfer, of the Regular Meeting minutes dated April 22, 2008*).

The transfer was approved as submitted on a motion made by Mr. Papacek and seconded by Mr. Ortman.

<u>018</u>	<u>Maintenance</u>			
01115.00	Labor / Maintenance	01118.00 Part Time	\$ 4,712.00	\$ 4,712.00

Buildings and Grounds Superintendent Art Fross is requesting this transfer of funds into the Part Time line for additional work needed to cover the two employees on FMLA. This money has been reimbursed by Workmen's Compensation.

A motion was made by Mr. Ortman, seconded by Mr. Ellison and carried to approve the transfer of \$4,712.00 from line item 01115.00, Labor / Maintenance to line item 01118.00, Part Time.

<u>027</u>	<u>Civic Center</u>				
01111.00	Director	01113.00	Assistant Events Coord.	\$ 14,000.00	\$ 14,000.00
			<i>New position in lieu of Director</i>		

Dwight Singer, Chairman of the Automotive Heritage Museum Board, submitted a plan by the Automotive Heritage Museum Board, to fill the open General Manager position at the Johanning Civic Center. They would like to "grow their own" General Manager by creating a temporary Assistant Events Coordinator position to learn the present job of Events Coordinator. In a time frame as early as January, 2009, the Assistant would be promoted to Events Coordinator and the present Events Coordinator would be promoted to General Manager. The General Manager and Event Coordinator positions would stay on the budget for next year.

The transfer was approved as submitted on a motion made by Mr. Wyman and seconded by Mr. Papacek.

<u>252</u>	<u>Howard County Jail & Juvenile COIT Fund</u>				
<u>035,37,38</u>	<u>Kinsey Youth Center</u>				
01118.00	Nurse	01123.00	Overtime Nurse	\$ 3,000.00	\$ 3,000.00

Kinsey Youth Center Director Brent Kelly informed the Council that because Kinsey was without a full-time Nurse for the first four months of the year, the overtime account was heavily used. This transfer would put needed money back into that account.

At the conclusion of ensuing discussion concerning the balance of the Jail & Juvenile COIT Fund, a motion was made by Mr. Papacek, seconded by Mr. Ellison and carried to approve the transfer of \$3,000.00 from line item 01118.00, Nurse to 01123.00, Overtime Nurse.

IN THE MATTER OF SALARY ORDINANCE NO. 2008-HCCO-14 - AMENDING SALARY ORDINANCE FOR 2008:

Salary Ordinance No. 2008-HCCO-14 - Amending Salary Ordinance for 2008 was read in full, one time, by Auditor Wells and acted upon as follows:

<u>001</u>	<u>Howard County General Fund</u>		REQUESTED:	APPROVED:
<u>013</u>	<u>Circuit Court</u>			
01119.02	Chief Probation Officer	\$ 70,628.00	\$ 70,628.00	\$ 70,628.00
01120.04	Casework Supervisor	\$ 44,269.00	\$ 44,269.00	\$ 44,269.00
<u>027</u>	<u>Civic Center</u>			
01113.00	Assistant Events Coordinator	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
<u>185</u>	<u>Howard County Alcohol & Drug Fund</u>			
01115.00	Part Time	\$ 5,120.00	\$ 5,120.00	\$ 5,120.00
	<i>Requesting that current Part Time position in Adult Probation Fund be moved to Alcohol & I Drug Fund - Hourly Maximum \$10.00</i>			
<u>512</u>	<u>Howard County Prosecutor Drug Task Force Grant</u>			
01111.00	Deputy Prosecutor	\$ 40,370.00	\$ 40,370.00	\$ 40,370.00
01117.00	Part Time Enforcement Clerk	\$ 14,656.00	\$ 14,656.00	\$ 14,656.00
<u>514</u>	<u>Howard County Local Health Maintenance Fund</u>			
01112.01	Part Time Food Service Inspector	Hourly \$ 15.50	\$ 15.50	\$ 15.50
	<i>Requesting that Maximum Hourly Pay be changed from \$12.50</i>			
	<i>Total Line Item will not change.</i>			

Mr. Kent Weaver, Health Department Director, reported that in order to be able to hire a competent Food Service Inspector, he would need to at least match what surrounding counties were offering.

A motion was made by Mr. Papacek, seconded by Mr. Ellison and carried to approve the increase from \$12.50 to \$15.50 in the hourly pay of the Part Time Food Service Inspector, Fund 514, line item 01112.01.

Salary Ordinance No. 2008-HCCO-14 - Amending Salary Ordinance For 2008 was approved as submitted on a motion made by Mr. Papacek and seconded by Mr. Stout.

IN THE MATTER OF A RESIGNATION FROM THE PTABOA BOARD:

Howard County Assessor Jamie Shepherd submitted a resignation for Marilyn Beroshok from the PTABOA Board. Ms. Shepherd recommends appointment of Ms. Tonya Stephenson who is a registered Democrat and meets the Level II criteria, as well as being a Howard County Employee.

At this time Mr. Miller asked Ms. Shepherd to talk about the Form 11's that have been sent out the last several years and how they pertain to the change in the law that occurred after the forms had been sent. Preparing for the appeals that have been filed is almost a full time job. One thousand appeals were filed last year. Several hundred have been filed so far this year, but because appeals can be filed from the tax statement and tax statements have not been sent out, yet, Ms. Shepherd is expecting many more after tax bills have been received.

A motion was made by Mr. Papacek to accept the resignation of Marilyn Beroshok, thanking her for her years of service to Howard County, and to approve the appointment of Ms. Tonya Stephenson to the PTABOA Board. The motion was seconded by Mr. Wyman and carried.

IN THE MATTER OF CLOSING COMMENTS:

Councilman Jeff Stout asked that Mr. Miller direct the PAC Committee to investigate the concept of buying back vacation time for the Sheriff's Department.

Sheriff Talbert thanked the Council Members that were able to attend the Annual Inspection.

Sheriff Talbert informed the Council that the Department's unmarked vehicle now has over 100,000 miles and is scheduled to be replaced. When the vehicle is replaced he would like to offer usage of the vehicle to other departments, when available.

Sheriff Talbert will check with the Auditor's Office as to the fund the Insurance money from the Coroner's wrecked vehicle was receipted into.

President Miller informed the Council that Auditor Ann Wells and Chief Deputy Auditor Laurie Martin spent the bulk of last week preparing a possible tax rate for 2007 pay 2008. Discussion ensued concerning review of those figures, as well as the maximum levy. They are looking at a possible drop in taxes for 2007 pay 2008 but an increase in the following two years.

There being no further business to come before the Council at this time, the meeting was adjourned at 8:40 p.m. on a motion made by Mr. Papacek and seconded by Mr. Stout.

HOWARD COUNTY COUNCIL:

RICHARD A. MILLER, PRESIDENT

JAMES T. PAPACEK, VICE PRESIDENT

PAUL G. WYMAN, COUNCILMAN

LESLIE ELLISON, COUNCILMAN

STANLEY ORTMAN, COUNCILMAN

JEFFREY STOUT, COUNCILMAN

JOE PENCEK, COUNCILMAN

ATTEST:

ANN WELLS, AUDITOR

Howard County Council Meeting May 27, 2008