

## **HOWARD COUNTY COUNCIL REGULAR MEETING OCTOBER 25, 2005**

The Howard County Council met Tuesday, October 25, 2005, at 7:00 p.m., in Room 338 of the Howard County Administration Center. Those present included Council President Richard Miller, Council Vice President James Papacek, Council Members Dwight Singer, Stan Ortman, Leslie Ellison, Jeffrey Stout and Joseph Pencek. Also in attendance were County Attorney Larry Murrell and Auditor Ann Wells.

The meeting was called to order by Sheriff Marshall Talbert and conducted by President Richard Miller.

The minutes of the September 27, 2005 meeting were reviewed, having been previously submitted, and approved on a motion made by Mr. Papacek and seconded by Mr. Singer.

### **IN THE MATTER OF ORDINANCE NO. 2005-HCC-62-ADDITIONAL APPROPRIATIONS:**

Ordinance No. 2005-HCC-62 was read in full by Auditor Ann Wells and acted upon as follows:

#### **APPROPRIATIONS REQUESTED:**

<b><u>001</u></b>	<b><u>Howard County General Fund</u></b>	<b><u>REQUESTED</u></b>	<b><u>APPROVED</u></b>
<b><u>005</u></b>	<b><u>Howard County Sheriff Department</u></b>		
03212.00	Postage	\$ 2,100.00	\$ 2,100.00
	<b>Total Sheriff Department</b>	<b>\$ 2,100.00</b>	<b>\$ 2,100.00</b>

Sheriff Talbert was in attendance to present the need for additional monies in the postage account.

A motion was made by Mr. Papacek, seconded by Mr. Singer, and carried to approve \$2,100.00 in line item 03212.00, Postage.

<b><u>009</u></b>	<b><u>Howard County Coroner</u></b>		
03121.00	Autopsy & Lab	\$ 15,000.00	\$ 15,000.00
	<b>Total County Coroner</b>	<b>\$ 15,000.00</b>	<b>\$ 15,000.00</b>

In the absence of Coroner Brad Bray, Councilman Stout presented the need for more funds in the Autopsy & Lab line item. The general cost of an autopsy is between \$900.00 and \$1,500.00, depending on the case, with some of the cost being transportation.

A motion was made by Mr. Ortman and seconded by Mr. Papacek to approve \$15,000.00 in line item 03121.00, Autopsy & Lab. Mr. Stout abstained from voting.

<b><u>032</u></b>	<b><u>Howard County Soil &amp; Water Conservation</u></b>		
01114.00	Resource Conservationist	\$ 500.00	\$ 500.00
	<b>Total Soil &amp; Water Conservation</b>	<b>\$ 500.00</b>	<b>\$ 500.00</b>

At the September 27, 2005 Council Meeting, Renee Weaver, Soil & Water Conservation Director, asked and received funds to fill a full time vacancy (*please refer to page two, "In The Matter of Resolution No. 2005-HCC-24 - Transfers" in the Regular Meeting Minutes dated September 27, 2005*). She reported that the Soil & Water Board had agreed to pick up the additional deficit of \$500.00. A check from that Board has been receipted into Soil & Water funds and now needs to be appropriated for payroll use.

On a motion made by Mr. Papacek and seconded by Mr. Ortman, approval was given for \$500.00 to be appropriated to line item 01114.00, Resource Conservationist.

<b>Total General Funds</b>		<b>\$ 17,600.00</b>	<b>\$ 17,600.00</b>
----------------------------	--	---------------------	---------------------

		<u>REQUESTED</u>	<u>APPROVED</u>
<u>010</u>	<u>Howard County Health Fund</u>		
01523.00	Group Insurance	\$ 17,000.00	\$ 17,000.00

Mrs. Kris Conyers, Department of Health Director, presented a need for additional funds for the Group Insurance line item. That fund averages \$5,657.00 monthly and there is a \$1,086.55 balance at the end of September.

On a motion made by Mr. Papacek and seconded by Mr. Stout, approval was given for \$17,000.00 in line item 01523.00, Group Insurance.

<u>150</u>	<u>Howard County Cumulative Capital Fund</u>		
04726.00	Kinsey Center Maint / Repair ( <i>water heater repair</i> )	\$ 14,200.00	\$ 14,200.00

Commissioner President Raver informed the Council of the approval the Board of Commissioners gave to Kinsey Youth Center for the repair of one of two water heaters. Because of water temperature regulations, this was declared an emergency, authorizing the expenditure before the appropriation (**please refer to page four, "In the Matter of Water Heater Repair for Kinsey Youth Center" in the Commissioner Regular Meeting Minutes, dated September 19, 2005**).

A motion was made by Mr. Singer, seconded by Mr. Ortman and carried to approve the request for \$14,200.00 in line item 04726.00, Kinsey Center Maintenance / Repair.

<b>TOTAL ADDITIONAL APPROPRIATIONS ALL FUNDS</b>	<b>\$ 48,800.00</b>	<b>\$ 48,800.00</b>
--	---------------------	---------------------

**IN THE MATTER OF RESOLUTION NO. 2005-HCC-28 - TRANSFERS:**

Resolution No. 2005-HCC-28 - Transfers was read in full by Auditor Ann Wells and acted upon as follows:

	<b>TRANSFER FROM:</b>	<b>TO:</b>	<b>AMOUNT REQUESTED</b>	<b>ALLOWED</b>
<u>001</u>	<u>Howard County General Fund</u>			
<u>002</u>	<u>Howard County Auditor</u>			
01113.00	First Deputy Auditor	01117.00 Part Time	\$ 200.00	\$ 200.00
01116.00	Second Deputy Auditor	01117.00 Part Time	\$ 2,200.00	\$ 2,200.00

Auditor Ann Wells has a project that needs completed and would like to hire a part time person specifically for that project. Because of several employees being on FMLA throughout the year, there are additional funds in the full time line items.

A motion was made by Mr. Papacek, seconded by Mr. Singer and carried to approve the transfer of \$200.00 from line item 01113.00, First Deputy Auditor to 01117.00 Part Time, and \$2,200.00 from line item 01116.00, Second Deputy Auditor to 01117.00 Part Time.

<u>018</u>	<u>Howard County Maintenance</u>		
01118.00	Part Time	01116.00 Overtime	\$ 1,400.00 \$1,200.00
01117.00	Maintenance Tech. One	01116.00 Overtime	\$ 1,000.00 \$1,000.00

In the absence of Maintenance Supervisor Tom Harrison, Mr. Papacek presented the need for additional funds in the Maintenance Overtime account. He has had several employees off sick and needed additional overtime help to cover the need. Mr. Harrison would like to reduce the request to transfer from the part time monies, to \$1,200.00

On a motion made by Mr. Ortman, seconded by Mr. Singer and carried, the transfer of \$1,200.00 from 01118.00 Part Time to 01116.00 Overtime, and \$1,000.00 from 01117.00 Maintenance Tech One to 01116.00 Overtime, was approved.

	<b>TRANSFER FROM:</b>	<b>TO:</b>	<b>AMOUNT REQUESTED</b>	<b>ALLOWED</b>
<u>020</u>	<u>Howard Haven</u>			
01114.00	Housekeeper / Cook	01117.00 Part Time	\$ 3,000.00	\$ 3,000.00
01114.00	Housekeeper / Cook	03220.00 Utilities	\$ 4,500.00	\$ 4,500.00
01114.00	Housekeeper / Cook	02321.00 Gas, Oil & Lube	\$ 698.69	\$ 698.69

Howard Haven Director, Tom Tolen, presented a need to transfer funds into the part time and utilities line items. Mr. Tolen is trying out several part time employees for a future full time position. There are currently seventeen (17) residents at Howard Haven

A motion was made by Mr. Singer to approve the transfer of \$3,000.00 from 01114.00, Housekeeper / Cook to line item 02321.00, Gas, Oil & Lube; \$4,500.00 from 01114.00, Housekeeper / Cook to 03220.00, Utilities; \$698.69 from line item 01114.00, Housekeeper / Cook to 02321.00, Gas, Oil & Lube. The motion was seconded by Mr. Papacek and carried.

<u>010</u>	<u>Howard County Health Fund</u>			
02360.00	Office Supplies	03241.00 Printing	\$ 710.00	\$ 710.00

Mrs. Kris Conyers presented the need for additional funds in the printing line item, to cover the cost of additional death certificates and receipt books.

A motion was made by Mr. Papacek, seconded by Mr. Stout and carried to approve the transfer of \$710.00 from 02360.00, Office Supplies, to 03241.00, Printing.

<u>217</u>	<u>Tobacco Settlement Fund</u>			
04720.00	Computers, Equipment	03241.00 Printing	\$ 4,200.00	\$ 4,200.00

There is a new State Food Code and a new County ordinance to reflect the state change (*for more information please refer to page four, item one, "In The Matter of Department of Health Issues", of the Commissioner Regular Meeting Minutes dated May 16, 2005*). The Department of Health felt that the easiest way to get these new food codes in the hands of food servers in Howard County, was to print and distribute the new codes at the time they apply for the next year's permit. This transfer request is to cover those printing costs.

On a motion made by Mr. Papacek and seconded by Mr. Ellison, the transfer of \$4,200.00 from 04720.00, Computer, Equipment to 03241.00, Printing was approved.

#### **IN THE MATTER OF RESOLUTION NO. 2005-HCC-27:**

Commissioner Raver presented Ordinance No. 2005-BCC-60, an Ordinance of the Board of Commissioners establishing the procedures for advance payment of claims and payment of membership dues and subscriptions. Mr. Murrell called the Board's attention to Exhibit A, Resolution No. 2005-HCC-27, a resolution of the Council designating organizations for which dues and subscriptions may be paid from County funds. This resolution must be acted upon by the Council, before the Board of Commissioners can adopt the Ordinance. After discussion and clarification, a motion was made by Mr. Papacek to approve Resolution No. 2005-HCC-27. The motion was seconded by Mr. Singer and carried.

#### **IN THE MATTER OF THE 2006 HOLIDAY SCHEDULE AND 2006 COMMISSIONER AND COUNCIL MEETING SCHEDULES:**

Having been previously submitted and reviewed, the 2006 Holiday Schedule, Commissioner Meeting and Council Meeting Schedules were approved by consensus.

#### **IN THE MATTER OF HIGHWAY ISSUES:**

Highway Supervisor / Engineer Ted Cain brought to the Council's attention that the funds from the State to reimburse Howard County for costs incurred for the Dixon Road project, have been delayed due to the

misplacement of needed paperwork at the State level. Mr. Cain is expecting \$150,000.00 to be reimbursed to Local Road and Street, Bituminous, in the amount of \$88,000.00 and \$22,000.00 in the Highway Fund to be used for Group Insurance and Gasoline line items. Mr. Cain is appearing before the Council to explain these requests now, because he may not be able to attend the next meeting, when he plans to make the actual appropriation requests. The Council thanked Mr. Cain.

#### **IN THE MATTER OF SHERIFF ISSUES:**

Sheriff Talbert brought the following issues before the Council for their information and approval:

1. **Prisoner hold money:** Sheriff Marshall Talbert submitted a check for \$525.00 from the Treasurer of Delaware County, the remainder of payment for the housing of prisoners, earlier in the year.
2. **New Vehicle:** The department has received two of the new 2006 vehicles and Sheriff Talbert made a vehicle accessible to the Council for their inspection. The new vehicles have seventeen inch wheels, automatic door locks and updated instrumentation. Sheriff Talbert expressed appreciation to the Council for the new vehicles. The fleet is in good shape.
3. **Community Policing:** Captain Leal has scheduled extra patrols for the Halloween Holiday weekend, to help with vandalism and petty disturbances.
4. **Gasoline Reimbursement from Indiana Department of Corrections:** Sheriff Talbert informed the Council of the \$4,375.00 ACH deposit received from the Indiana Department of Corrections, for the use of fuel purchases used for Department directed enforcement projects such as the Governor's Council on Impaired and Dangerous Driving and Operation Pullover. This money is to go into its own fund (228) and as the fuel bills come in, the claim will be paid directly from fund 228.
5. **Donation of Law Books:** Attorney David Rosselot has donated a set of law books to the Howard Criminal Justice Center inmate law library.
6. **Winter gear for two patrol deputies:** There is a small excess of funds in the Deputies Uniform Allowance line item. Sheriff would like to use those funds to purchase outdoor winter clothing for Deputies England and Ives who recently left the detective division for the patrol division. They are in need of winter gear, and Sheriff Talbert proposes to use the excess funds from Uniform Allowance to purchase specific winter gear items. By consensus, the Council agreed that this was an appropriate expenditure.
7. **Monthly Commissary Report:** The August Commissary Report was submitted to the Council.

#### **IN THE MATTER OF THE ELECTRICAL BOXES AROUND THE COURTHOUSE:**

Mr. Paul Wyman, Chairman of the Kokomo Downtown Association and Kokomo Festivals, Inc., submitted a report concerning the new electrical box project. The current boxes, that provide electricity for downtown festivals, are owned by Kokomo Festivals, Inc. and situated around the Courthouse. After several months of the bidding process, Kokomo Festivals Inc. has decided on a mobile unit that will be supplied by Stelko/Amber Electric, Inc. These units can be brought out for a specific use or festival, then put away until needed. The project includes twelve boxes at a total cost of \$14,000.00. The Howard Community Foundation is awarding a \$7,000.00 grant to help with the cost of the project; the Electrical Union is donating \$5,000.00; the remaining \$2,000.00 will be supplied by the actual festivals using the electricity. The Kokomo Downtown Association will administer the rental of the boxes as well as maintaining them.

#### **IN THE MATTER OF PERSONNEL ISSUES:**

Personnel Director, Wanda McKillip, distributed copies of the Howard County Council's Committee Appointments books to the Council.

**IN THE MATTER OF APPRECIATION TO COMMISSIONER PAUL RAYER:**

Council President Richard Miller expressed appreciation to Commissioner Paul Rayer "for beginning his second fifty (50) years of service in County Government". Mr. Miller thanked Mr. Rayer for all he does.

There being no further business to come before the Council at this time, the meeting was adjourned at 7:45 p.m. on a motion made by Mr. Singer and seconded by Mr. Ortman.

**HOWARD COUNTY COUNCIL**

\_\_\_\_\_  
RICHARD H. MILLER, PRESIDENT

\_\_\_\_\_  
JAMES PAPACEK, VICE PRESIDENT

\_\_\_\_\_  
DWIGHT SINGER, JR., COUNCILMAN

\_\_\_\_\_  
LESLIE ELLISON, COUNCILMAN

\_\_\_\_\_  
STANLEY ORTMAN, COUNCILMAN

\_\_\_\_\_  
JEFFREY STOUT, COUNCILMAN

\_\_\_\_\_  
JOE PENCEK, COUNCILMAN

ATTEST:

\_\_\_\_\_  
ANN WELLS, AUDITOR  
County Council Minutes, October 25, 2005