

**HOWARD COUNTY COUNCIL REGULAR MEETING JULY 27<sup>TH</sup>, 2004**

The Howard County Council met Tuesday, July 27<sup>th</sup>, 2004 at 7:00 p.m., in Room 338 of the Howard County Administration Center. Those present were Council President Richard Miller, Council Vice President James Papacek and Council Members Dwight Singer, Stanley Ortman, Leslie Ellison and Ronald Gilman. Also present were County Attorney Larry Murrell, Personnel Administrator Wanda McKillip, and Auditor Martha Lake. Council member Jeffrey Stout was unable to attend this meeting.

The meeting was called to order by Sheriff Marshall Talbert and conducted by President Richard Miller.

The minutes of the June 22<sup>nd</sup>, 2004 Regular Meeting, having been previously reviewed, were approved as submitted on a motion made by Mr. Papacek, seconded by Mr. Singer and carried.

**IN THE MATTER OF COUNCIL OPENING COMMENTS:**

Council Vice President James Papacek conveyed to the Council that the Greentown Lion's Club presented a pendant to Mr. Ellison, Mr. Singer and himself to show appreciation for the Council support for the Howard County 4-H Fair.

**IN THE MATTER OF RESULTS OF CASE CLEAN-UP – SUPERIOR COURT III:**

*(See pages 2-3, May 25<sup>th</sup>, 2004 minutes, "105 Howard County Adult Probation Supplemental User Fees Fund" for related discussion)*

In May 2004 the Council approved a request from Superior Court III Judge Doug Tate for an additional appropriation of \$6,000 to employ two (2) part-time interns to work on a project to clean up old docket cards that were stored in boxes in the Probation Department. Prior to 1992 the records were not computerized. The old cards resulted in more than 10,000 open cases. Katherine Bowman and Sarah Conwell itemized the cases and forwarded them to the Prosecutor's Office for review. Ms. Conwell reported this resulted in closing 3,957 inactive cases, the majority of which were misdemeanors in which the defendants failed to appear. With the consent from the Prosecutor's Office, the cases were dismissed without prejudice, which allows the cases to be refilled at the Prosecutor's discretion. A total of 222 No Contact Orders were rescinded, resulting in a more up to date list.

Ms. Bowman reported that a list of cases were prepared in which the bonds could be forfeited by the court. Ms. Bowman and Ms. Conwell were pleased to inform the Council that they discovered \$104,814.50 in forfeited bonds. They voiced appreciation to the staff in the Clerk's Office and Superior Court III for their assistance on the project. In addition they graciously thanked the Council and Judge Tate for allowing the opportunity for them to work on the project.

Mr. Singer thanked Ms. Bowman and Ms. Conwell for a job well done and wished them good luck with their college education that would commence this year.

**IN THE MATTER OF ORDINANCE NO. 2004-HCC-26 -- ADDITIONAL APPROPRIATIONS:**

Ordinance No. 2004-HCC-26 was read in full for the first time by Auditor Martha Lake, and read in full for the second time by President Richard Miller. Ordinance No. 2004-HCC-26 was presented and acted upon as follows:

**APPROPRIATION ADDITIONS REQUESTED:**

	<b><u>REQUESTED:</u></b>	<b><u>APPROVED:</u></b>
<b><u>001 HOWARD COUNTY GENERAL FUND:</u></b>		
<b><u>001 HOWARD COUNTY CLERK:</u></b>		
1112 Chief Deputy	\$ 3,600.00	\$ 3,600.00

Clerk Mona Myers explained that when her former Chief Deputy retired in July 2004, she was paid for 30 days vacation from the Chief Deputy line item. In the interim, a salary has been paid to Ms. Kim Davis, who filled the vacant Chief Deputy position. In order to replace the money to pay the salary for the new Chief Deputy an additional appropriation of \$3,600.00 is needed.

Mr. Papacek made a motion to appropriate \$3,600.00 to Line Item 1112 Chief Deputy in Account 001 Howard County Clerk. Mr. Singer seconded the motion, and it carried.

**Discussion Regarding Postage Request:** Ms. Myers requested money for postage but the request was not submitted in time to be advertised for this meeting. She talked about a proposal to transfer \$4,500 out of the Election Postage Account to the Howard County Clerk Account and request an additional appropriation of \$10,000 to get through to the end of the year.

**Probationary Employee Wage Issue:** Ms. Myers requested that the Council waive the probation period as it applies to wages for the new supervisor, Darlene Burger. At 90% the supervisor's salary would not be proportionate to the existing salaries; the supervisor would be paid less money than the employees that she supervises.

Following a brief discussion, Mr. Papacek made a motion to waive the probationary period as it applies to the wages for Darlene Burger as a new supervisor in the Howard County Clerk's Office. Mr. Singer seconded the motion, and it carried.

005 HOWARD COUNTY SHERIFF'S DEPARTMENT:

1125.01 Assistant Nurse (2)	\$ 5,200.00	\$ 5,200.00
3220 Utilities	\$ 75,000.00	\$ 75,000.00
3263 Medical & Hospital Services	\$ 75,000.00	\$ 75,000.00
3264 Meals for Prisoners	\$ 75,000.00	\$ 75,000.00
Total Howard County Sheriff's Department:	\$230,200.00	\$230,200.00

Sheriff Marshall Talbert reported that a new hire will begin serving as RN Nurse Administrator at the jail on August 9<sup>th</sup>, 2004. Recently one LPN Nurse resigned, which created a new opening and one LPN continues working. About two weeks ago the Personnel Administration Committee met with Sheriff Talbert and Sheriff's Department Personnel Administrator Ree Moon regarding the request for a salary change for nurses. After discussing and reviewing the job qualifications and liability that an LPN Nurse at the Sheriff's Department has, the PAC made the following recommendations:

- The PAC recommends the LPN Nurse salary to be increased to \$32,140.
- These recommendations are based on the hazardous and challenging environment that the Nurse's must endure.
- The PAC also recommends reviewing all county nurses' salaries at budget time.

The Sheriff said the money in the remaining line items are exhausted and the additional appropriations are needed to help pay the expenses to the end of the 2004-year. He explained that costs to operate the jail are continually increasing. He reported the inmate population reached 340 this morning; 330 at the jail and 10 females are incarcerated at the Cass County Jail.

Mr. Papacek made a motion to appropriate \$230,200.00 in the line items listed above in Account 005. Seconded by Mr. Singer, the motion carried.

014 HOWARD COUNTY SUPERIOR COURT I:

3593 Exam of Psychotic Persons	\$ 3,000.00	\$ 3,000.00
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Superior Court I Judge Michael Krebs said the original appropriation for the Examination of Psychotic Persons was \$2,200. So far this year all of the money has been spent with one bill that is pending payment. Howard Community Hospital has made changes in the exam procedures and costs. The cost of examinations this year has a range from \$370.00 to \$565.00.

Mr. Singer made a motion to appropriate \$3,000.00 to Line Item 3593 in Account 014. Mr. Ortman seconded the motion, which carried.

017 HOWARD COUNTY VOTER REGISTRATION:

1114 Part-time	\$ 8,000.00	\$ 8,000.00
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Voter Registration Department Head Carol Shallenberger gave an account of the activities and expenditures to date this year. From the Close of Registration 04-05-04 to present, approximately \$4,850.00 has been spent in part-time funds, leaving a balance in the 2004 Budget of \$2,110.75. The Duplication Registration Elimination Program was started on July 26<sup>th</sup>, 2004, which will use about \$1,960.00 for part-time help. The general election activities are anticipated to cost \$7,800.00. A total of \$835.00 would be needed for part-time help to cover vacation time for two department heads.

Duplication Registration Elimination Program	\$ 1,960.00
General Election Activities	\$ 7,800.00
Cover Vacation Time for Department Heads	\$ 835.00
Subtotal	\$10,595.00
Minus Balance in 2004 Budget	- \$ 2,110.75
Total	\$ 8,484.25

Mr. Ortman made a motion to appropriate \$8,000.00 in Line Item 1114 Part-time in Account 017. Seconded by Mr. Ellison, the motion carried.

**Total Howard County General Fund: \$244,800.00 \$ 244,800.00**

011 HOWARD COUNTY REASSESSMENT FUND:

4721 GIS Project – Software	\$ 19,160.00	\$ 19,160.00
<b>Total Reassessment Fund:</b>	<b>\$ 19,160.00</b>	<b>\$ 19,160.00</b>

County Surveyor Beryl Grimme and Deputy Surveyor/County MS4 Coordinator Greg Lake requested an appropriation of \$19,160.00 out of the Reassessment Fund. The money would be used to help pay a portion of the costs to develop an ESRI-based Drainage Assessment software program. Mr. Lake explained this is a beta project; it will roll the Auditor's information and Assessor's information into a smart map GIS System. This information will be used for the drainage assessment rolls.

County Assessor Ann Harrigan has indicated that she supports funding the equipment out of the Reassessment Fund because it is related to the GIS Project. The additional costs representing the hardware is anticipated to be paid from the Cumulative Capital Development (CCD) Fund resulting in a total cost of \$24,470.00 for the project. The division of the costs would be as follows:

Reassessment Fund	\$19,160.00	
CCD Fund	<u>\$ 5,310.00</u>	
TOTAL PROJECT COST	\$24,470.00	

Mr. Papacek made a motion to allocate \$19,160.00 to Line Item 4721 in Fund 011 Howard County Reassessment Fund as read. Seconded by Mr. Gilman seconded the motion, and it carried.

**020 HOWARD COUNTY SHERIFF’S DEPARTMENT ACCIDENT REPORT FUND:**

2360 Supplies	\$ 1,683.00	\$ 1,683.00
<b>Total Accident Report Fund:</b>	<b>\$ 1,683.00</b>	<b>\$ 1,683.00</b>

Sheriff Marshall Talbert requested \$1,683.00 out of the Accident Report Fund to purchase measuring equipment (20 new roll-a-tapes and 15 100-foot tapes) for the Sheriff’s Department. The current roll-a-tapes are antiquated and two of them failed to work for deputies at a crash site. Sheriff Talbert wants to make sure that each vehicle contains adequate measuring equipment in order to properly measure a crash scene.

The motion to approve the requests for both Fund 020 and Fund 100 was combined (see Fund 100 Howard County Sheriff’s Department Firearms Training Fund listed below).

**100 HOWARD COUNTY SHERIFF’S DEPARTMENT FIREARMS TRAINING FUND:**

2360 Supplies	\$ 7,500.00	\$ 7,500.00
<b>Total Firearms Training Fund:</b>	<b>\$ 7,500.00</b>	<b>\$ 7,500.00</b>

Sheriff Talbert explained the money in the Firearms Training Fund is generated from the fees collected for gun permits. This annual appropriation is used to purchase ammunition, supplies, and firearms training. The S.W.A.T. Team has increased from four to nine members necessitating additional supplies.

A motion was made by Mr. Papacek to appropriate \$1,683.00 out of Fund 020 Howard County Sheriff’s Department Accident Training Fund; and \$7,500.00 out of Fund 100 Howard County Sheriff’s Department Firearms Training Fund to Line Item 2360 Supplies. Mr. Singer seconded the motion, and it carried.

**132 HOWARD COUNTY SURVEYOR’S PERPETUATION FUND:**

3120 Contractual Services	\$ 25,000.00	\$ 25,000.00
<b>Total Surveyor’s Perpetuation Fund:</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>

Surveyor Beryl Grimme explained the money is needed for the continued work on the cornerstone location project. Auditor Martha Lake reported that the cornerstone project is an on-going project.

Mr. Papacek asked if the section markers that are being installed could be read by global positioning. Mr. Grimme replied, “Yes, as long as the equipment in the Surveyor’s Office continues to be updated.”

Mr. Singer made a motion to appropriate \$25,000.00 to Line Item 3120 in Fund 132 as requested. Seconded by Mr. Ortman, the motion carried.

**150 HOWARD COUNTY CUMULATIVE CAPITAL DEVELOPMENT FUND:**

**000 HOWARD COUNTY INDIVIDUAL DEPARTMENT REQUESTS:**

4306 Computer Upgrade - Surveyor	\$ 5,310.00	\$ 5,310.00
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County MS4 Coordinator Greg Lake explained the computer upgrade will consist of a GPS unit with a laptop computer and related software in coordination with the development of the MS4 Program. He explained that 25% of the conveyance system outfalls in the MS4 District is required to be mapped by November 2004. The new equipment will also synchronize with the current GIS Project.

Mr. Papacek made a motion to appropriate \$5,310.00 to Line Item 4306 Computer Upgrade – Surveyor in Fund 150. Mr. Singer seconded the motion, which carried.

4329 Emergency Management – Equip./Repair	\$ 3,280.00	\$ 3,280.00
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Emergency Management Agency Director Larry Smith explained that in July, severe weather passed through Howard County. Lightning surged through the wiring at the Howard County Government Center and damaged a console and two surge protectors. Auditor Martha Lake contacted the county insurance representative about filing a claim for damages. She explained that an additional appropriation out of the Cumulative Capital Development Fund would pay for the repair in anticipation of insurance money to reimburse the cost, minus the deductible.

Mr. Singer made a motion to appropriate \$3,280.00 to Line Item 4329 in Fund 150. Seconded by Mr. Ortman, the motion carried.

4335.01 Kinsey Center Equipment	\$ 4,000.00	\$ 4,000.00
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*(See page 5, June 22<sup>nd</sup>, 2004 minutes, “In the Matter of the Kinsey Youth Center” for related discussion)*

Kinsey Youth Center Director Jan Weaver had an emergency and was unable to attend the meeting. The request represents the money needed to replace the commercial clothes dryer at the Kinsey Center.

A motion was made by Mr. Papacek, seconded by Mr. Singer and carried, to appropriate \$4,000.00 to Line Item 4335.01 in Fund 150 as previously read.

4724.02 Admin. Center – Repair/Maint.	\$ 24,000.00	\$ 24,000.00
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The current fire alarm is not audible in certain areas of the Howard County Administration Center. Maintenance and Grounds Superintendent Thomas Harrison requested approval to request an appropriation of \$24,000 to install a new fire alarm system consistent with ADA standards (Accessibility Guidelines for Buildings and Facilities). The new fire alarm system will cover the entire building from the fourth floor to the basement.

Mr. Ortman made a motion to approve \$24,000.00 to Line Item 4724.02 in Fund 150. Mr. Papacek seconded the motion, and it carried.

<b>Total CCD Fund:</b>	<b>\$ 36,590.00</b>	<b>\$ 36,590.00</b>
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**165 HOWARD COUNTY HEALTH DEPARTMENT MOSQUITO CONTROL GRANT FUND:**

2360 Supplies	\$ 2,000.00	\$ 2,000.00
3120 Contract Services	\$ 1,000.00	\$ 1,000.00
<b>Total Mosquito Control Grant Fund:</b>	<b>\$ 3,000.00</b>	<b>\$ 3,000.00</b>

Department of Health Executive Director Chris Conyers explained that \$1,000 is coming from the Preventive Health Block Grants from the State Department of Health. The \$2,000 is from a West Nile Virus (reimbursable) Grant from the Center for Disease Control and Prevention (CDC). Because the Health Department would like to use the entire amount on supplies, Ms. Conyers proposes to request a transfer from the Contract Services to Supplies once the money has been appropriated.

Mr. Papacek made a motion to appropriate \$3,000.00 in the line items listed above in Fund 165. Mr. Singer seconded the motion, which carried.

**198 HOWARD COUNTY PROSECUTOR LAW ENFORCEMENT FUND:**

3262 Grant Match Money	\$ 54,000.00	\$ 54,000.00
4722 Automobile	\$ 20,000.00	\$ 20,000.00
4723 Kokomo Police Department	\$ 54,000.00	\$ 54,000.00
4724 County Sheriff's Department	\$ 27,000.00	\$ 27,000.00
<b>Total Law Enforcement Fund:</b>	<b>\$155,000.00</b>	<b>\$ 155,000.00</b>

Prosecutor James Fleming explained the money in this fund consists of deposits from the money seized in law enforcement (i.e. voluntary surrender fees, reimbursement for restitution, seizure assets, and other related fees). The fees are recovered by the office of the County Prosecutor, which are not required to be deposited into the General Fund. At budget time last year the Prosecutor estimated that \$50,000 would be placed in this fund. Due to aggressive efforts in law enforcement over the course of the year the amount placed into this fund exceeded \$50,000. The current fund balance is in excess of \$130,000 and additional money is anticipated to be placed into the fund before the end of the 2004-year. Ten to twelve vehicles are going to be sold at an auction in about two weeks and some cash is anticipated to come in.

Mr. Papacek made a motion to appropriate \$155,000 to the line items listed above in Fund 198 Howard County Prosecutor Law Enforcement Fund. Seconded by Mr. Singer, the motion carried.

**500 HOWARD COUNTY ECONOMICAL DEVELOPMENT INCOME TAX FUND:**

3218 US 31 Corridor Study	\$ 1,000.00	\$ 1,000.00
4733.01 Emergency Management	\$ 5,000.00	\$ 5,000.00

**Line Item 3218:** Commissioner Paul Raver explained that typically the County contributes \$6,000.00 to the US 31 Coalition. During budget time last year the Council reduced the Commissioners request from \$6,000.00 to \$5,000.00 for the contribution. Commissioner Brad Bagwell serves on the Committee for the US 31 Corridor Study. While working on the figures for the new Budget for 2005, Commissioner Bagwell decided to request \$1,000 in order to reinstate the full amount of the 2004 annual contribution of \$6,000.

Mr. Miller asked Commissioner Raver to convey to Commissioner Bagwell that the Council requests a briefing on the US 31 Corridor Study activities prior to discussing the Budget for 2005.

**Line Item 4733.01:** At the June 28<sup>th</sup>, 2004, County Commissioners' meeting, Fire Chief Vince Jaenicke explained that the Fire Greentown Volunteer Department started an Emergency Medical Service, which was formerly owned and operated under the name of Eastern Howard Emergency Service. The Fire Department legally received all of the former owner's assets and is operating under the Greentown Volunteer Fire Company. The Fire Company has been issued a new certification from the State EMS Commission. The Fire Department requested financial assistance from the County Commissioners to help fund their start-up activities. Taking into consideration that financial assistance was previously provided to the Galveston and the Eastern-Converse Ambulance Services, the Commissioners approved an appropriation of \$5,000 out of EDIT to the Greentown Volunteer Fire Company Ambulance Company.

Mr. Papacek made a motion to approve an appropriation of \$1,000.00 in Line Item 3218 US 31 Corridor Study and \$5,000.00 in Line Item 4733.01 Emergency Management in Fund 500 EDIT. Mr. Singer seconded the motion, which carried.

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Tabled February 24<sup>th</sup>, 2004

3220.01 City of Firsts Auto. Herit. Museum, Inc. \$ 30,000.00 \$ 30,000.00

During budget time last year the Commissioners put \$65,000 in the Civic Center budget for the year-2004 for Capital Outlay, but the Council cut back the amount to \$35,000. (See page 3, February 24<sup>th</sup>, 2004 minutes, "Account 500 Howard County Economical Development Income Tax Fund" for related discussion)

Mr. John Holmes, Chairman of the Finance Committee for the City of Firsts Automotive Heritage Museum Inc. was unable to attend the meeting. Mr. Dwight Singer, Chairman of the City of Firsts Automotive Heritage Museum Inc., spoke on behalf of Mr. Holmes. Mr. Singer reminded the Council that the County would acquire full ownership of the facility at a future date. Due to the age of the building, some repairs are necessary in order to maintain the facility. Mr. Singer conveyed that the Automotive Heritage Museum Board wished to use the \$30,000.00 appropriation on an as needed basis. He alerted the Council that the following repairs are needed soon:

1. Water leaks have developed over the automotive museum section.
2. Two of the seven boilers connected in a series went out. The system needs repaired or replaced.
3. There are sink holes in the parking lot that need repaired.

Mr. Singer made a motion to bring the issue off of the table and onto the floor for consideration. Mr. Papacek seconded the motion, which carried.

Mr. Singer reported that the facility had been operating without a General Manager since the previous manager resigned. Resumes were received and interviews were conducted to fill the position. Ms. Kelli Austin was selected as the new General Manager of the Civic Center and Director of the City of Firsts Automotive Heritage Museum. Ms. Austin, former executive director of the Eastern Howard Performing Arts Center in Greentown, possesses experience, enthusiasm, interest, and many ideas on how to make the Civic Center self-sufficient.

Mr. Singer made a motion to appropriate \$30,000.00 to Line Item 3220.01 City of Firsts Automotive Heritage Museum, Inc. in Fund 500 EDIT. Mr. Ortman seconded the motion, and it carried.

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<b>Total EDIT Fund:</b>							<b>\$ 36,000.00</b>	<b>\$ 36,000.00</b>					

**516 HOWARD COUNTY ECONOMICAL DEVELOPMENT INCOME TAX FUND -- 1997:**

4728	Chrysler Construction	\$ 71,500.00	\$		71,500.00
<b>Total EDIT 1997:</b>		<b>\$ 71,500.00</b>	<b>\$</b>		<b>71,500.00</b>

Auditor Martha Lake explained this is the Chrysler Construction wetland money that was appropriated approximately two years ago. The County purchased land and converted it into wetlands. The money was not encumbered in 2004. An appropriation of \$71,500.00 was requested as a matter of housekeeping.

Mr. Papacek made a motion to approve the appropriation of \$71,500.00 in Line Item 4728 in Fund 516 as read. Mr. Ellison seconded the motion, and it carried.

**927 HOWARD COUNTY ALTERNATIVE SCHOOL PROGRAM GRANT:**

3120	Professional Services Software	\$ 30,000.00	\$		30,000.00
4722	Computers and Equipment	\$ 10,500.00	\$		10,500.00
4723	Furniture and Fixtures	\$ 3,939.00	\$		3,939.00
<b>Total Alternative School Program Grant Fund:</b>		<b>\$ 44,439.00</b>	<b>\$</b>		<b>44,439.00</b>

Chief Juvenile Probation Officer Don Travis was unable to attend the meeting and submitted a letter to the Council. This grant funds the Alternative School Program (ASP), which is a computer assisted educational program transmitted over the internet for kids experiencing expulsion or pending expulsion. The Kokomo Center School Corporation provides the in-kind match by providing the staff. The grant money also provides funds for the Operation to Reduce Recidivism and the Juvenile Drug Court Program. The amount of money available this year is \$44,670.00 compared to \$63,008.00 for last year. The local match money of \$4,963.00 is funded out of the Juvenile Probation User Fee Fund.

Mr. Papacek made a motion to appropriate \$44,439.00 to the line items listed above in Fund 972 Howard County Alternative School Program Grant Fund. Seconded by Mr. Singer, the motion carried.

**TOTAL ADDITIONAL APPROPRIATIONS**

<b>ALL FUNDS:</b>	<b>\$ 644,672.00</b>	<b>\$ 644,672.00</b>
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**IN THE MATTER OF RESOLUTION NO. 2004-HCC-14 -- TRANSFERS:**

Resolution No. 2004-HCC-14 addressing requested transfers was presented and read in full for Council information. The following actions were taken:

	TRANSFERS:		AMOUNT:		
	FROM:	TO:	REQUESTED:	ALLOWED:	
<b>001</b>	<b><u>HOWARD COUNTY GENERAL FUND:</u></b>				

003 HOWARD COUNTY TREASURER'S OFFICE:

1114.01	Job Share	1115	Part-time	\$ 3,000.00	\$ 3,000.00
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Treasurer Ann Wells was out of town on vacation and unable to attend the meeting. Mrs. Wells submitted a letter explaining that money needed to be transferred into the Part-time account in order to process the fall tax collections this year. She anticipates hiring part-time employees for at least 15 days.

A motion was made by Mr. Papacek to transfer \$3,000 to Line Item 1115 Part-time from Line Item 1114.01 Job Share in Account 003. Mr. Singer seconded the motion, which carried.

020 HOWARD HAVEN RESIDENTIAL CENTER:

1111.01	Co-Manager	1111	Superintendent	\$ 12,000.00	\$ 12,000.00
1111.01	Co-Manager	1117	Part-time	\$ 2,000.00	\$ 2,000.00

Commissioner Paul Raver reported that the Howard Haven Committee met on Friday, June 25<sup>th</sup>, 2004 and recommended hiring a Superintendent for an annual salary of \$30,000 rather than having co-managers operate the home. The Superintendent would begin with 90% of the salary and to have a ninety-day probationary period. If the probationary period is successful, then the Superintendent would serve a four-year term as contemplated in the Indiana Statute. The objective is that once the Superintendent has been appointed, it would be his/her responsibility to coordinate the administrative staff and services.

The position for Superintendent for Howard Haven was advertised in the newspaper beginning July 3<sup>rd</sup>. On July 20<sup>th</sup>, the PAC reviewed thirty-one applications for the position. On July 28<sup>th</sup>, the PAC scheduled an interview with four possible candidates. The second interviews will be conducted at Howard Haven on August 3<sup>rd</sup>.

Mr. Papacek made a motion to approve the transfers in the line items listed above in Account 020 Howard Haven Residential Center. Mr. Ellison seconded the motion, and it carried.

*Tabled June 22<sup>nd</sup>, 2004*

027 CITY OF FIRSTS AUTOMOTIVE HERITAGE MUSEUM, INC. (Civic Center/Auto Museum):

1111	Director	1112	Events Coord./ Mrktg. Assist.	\$ 1,000.00	\$ 1,000.00
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Mr. Singer explained the request was tabled because the individual that was offered the Director position was on vacation and had not yet officially accepted the position. Since that time the new Director has consented to the salary and accepted the position. Mr. Singer said the Events Coordinator assumed the operation of the facility during the time the position of Director was vacant. The request is to transfer \$1,000.00 from the Director's salary to the Events Coordinator's base salary.

Mr. Singer made a motion to bring the issue off of the table and onto the floor for consideration. Mr. Ortman seconded the motion, which carried.

Mr. Singer made a motion to transfer \$1,000.00 from Line Item 1111 Director to Line Item 1112 Events Coordinator/Marketing Assistant in Account 027. Mr. Ortman seconded the motion, and it carried.

**IN THE MATTER OF SALARY ORDINANCE NO. 2004-HCC-27 – AMENDING THE EXISTING SALARY ORDINANCE FOR 2004:**

A motion was made by Mr. Papacek, seconded by Mr. Ellison, and carried to approve Amended Salary Ordinance 2004-HCC-27 as read. The amended salaries, any changed position titles and all other pertinent information is shown as follows:

<b>POSITION/NUMBER/SALARY</b>	<b>REQUEST:</b>	<b>APPROVED:</b>	<b>YTD:</b>
<b><u>001 HOWARD COUNTY GENERAL FUND:</u></b>			
<b><u>001 HOWARD COUNTY CLERK:</u></b>			
1112	Chief Deputy 1@ \$30,836	+\$ 3,600.00	\$34,436.00
<b><u>003 HOWARD COUNTY TREASURER'S OFFICE:</u></b>			
1115	Part-time Orig. Approved \$6,000	+\$ 3,000.00	\$ 9,000.00
1114.01	Job Share (3) Orig. Approved \$40,950	-\$ 3,000.00	\$ 37,950.00
<b><u>005 HOWARD COUNTY SHERIFF'S DEPARTMENT:</u></b>			
1125.01	Assistant Nurse 2@\$29,540=\$59,080	+\$ 5,200.00	\$ 64,280.00
\$29,540+\$2,600=\$32,140 ea. -- Effective July 1, 2004			
<b><u>017 HOWARD COUNTY VOTER REGISTRATION:</u></b>			
1114	Part-time Orig. Approved \$12,000	+\$ 8,000.00	\$ 20,000.00
<b><u>020 HOWARD HAVEN RESIDENTIAL CENTER:</u></b>			
1111	Superintendent New	+\$ 12,000.00	\$ 12,000.00
Annual Salary \$29,000; Effect. Aug. 2, 2004			
1111.01	Co-Manager 2@\$22,500=\$45,000	-\$ 14,000.00	\$ 31,000.00
1117	Part-time \$4,000+\$8,000=\$12,000	+\$ 2,000.00	\$ 14,000.00

*Tabled June 22<sup>nd</sup>, 2004*

027 CITY OF FIRSTS AUTOMOTIVE HERITAGE MUSEUM, INC. (Civic Center/Auto Museum):

1111	Director	1@\$36,000	-\$ 1,000.00	-\$ 1,000.00	\$35,000.00
1112	Events Coord./Mrktg. Assist.	1@\$28,000	+\$ 1,000.00	+\$ 1,000.00	\$29,000.00

Effective January 1, 2004

**IN THE MATTER OF SMALL BUSINESS DEVELOPMENT UPDATE:**

Ms. Mary Giangjordano, Director of Small Business Development (“SBDC”), presented a brief update of accomplishments, activities, and goals. An overview was presented regarding the achievements in 2003 and plans for 2004. The SBDC is currently working on funding strategies. Figures were presented showing there were significant increases in contact and client services in a six-county region including Howard County.

Ms. Giangjordano solicits funding by visiting other county government organizations in order to generate an interest in the services offered by SBDC. Ms. Giangjordano stated the SBDC would continue working together with the Kokomo Technology Center on public awareness, marketing and expanding their scope of services.

The Council thanked Ms. Giangjordano for the informative presentation.

**IN THE MATTER OF HOWARD COUNTY DEVELOPMENT ANNUAL REPORT:**

Howard County Development Director Greg Aaron presented the 2003 Annual Report for the Kokomo Howard County Development Corporation (“KHDC”). The past year has been very busy working on business retention and expansion. The economy has started to show improvement in the last three months; the KHDC has noticed more activity and an increase in prospects to the community. The KHDC has applied for Certified Technology Park Status with the Indiana Department of Commerce and is waiting on a reply.

Mr. Aaron stated the major part of the economic development tactic is the Kokomo Technology Center. The 98,000 square foot building was donated to KHDC in November 2003 from Delphi Delco. The KHDC moved into the building in December 2003. Since that time a company named Momentum Inc., a mechanical contractor company, and IVY Tech Administrative Offices, have moved into the facility. Purdue University signed a lease with KHDC and will soon have an office of engagement. KHDC is currently working with Indiana University to acquire Federal funding to build some laboratories to be funded through the university.

The KHDC received a grant from the U.S.D.A. in the amount of \$50,000 to establish a revolving loan fund program for tenants of the Technology Center. The KHDC continues to look for grant opportunities in order to become more independent of City and County funding. The KHDC will soon be very busy working with the community to implement an economic development strategic plan over the next three years.

Mr. Aaron commended Sheriff Talbert’s inmate work crew helping with the facility. Mr. Aaron said, “They have been of fantastic value to us. Mike Chapman (Road Gang Supervisor) does a fantastic job and we are becoming very dependent on them.”

Councilman Dwight Singer actively serves on the KHDC Board and has been involved with most of the activities. Mr. Aaron asked the Council for its continued support of the KHDC and Kokomo Technology Center. Mr. Aaron invited the Council members to tour the facility and observe the progress that has been made.

**IN THE MATTER OF INFORMATION SYSTEMS ISSUES:**

Information Systems Director Terry Tribby said the initial goal has been to upgrade the County Website to make it easier to navigate and find information. He presented the Council with an update regarding the project to post tax and assessment information on the County Website. The project is nearing completion and Mr. Tribby anticipates the information to be available on-line in about two weeks. The data will cause a significant increase in traffic to the County Website.

Mr. Tribby introduced Systems Administrator Jeremy Stevens and Network Administrator John Templin from the Information Systems Department, and conducted a visual demonstration of the County Website. Auditor Martha Lake commented that many abstractors, realtors, and title searchers are looking forward to the availability of on-line property assessment/taxation information.

Upon a request from Howard County Development Director Greg Aaron, Mr. Tribby agreed to place a link to the Kokomo Howard County Development Corporation on the County Website

**IN THE MATTER OF PERSONNEL ADMINISTRATOR ISSUE:**

Personnel Administrator Wanda McKillip distributed the newly updated Employee data book and County Newsletter to Council Members.

**IN THE MATTER OF MISCELLANEOUS ISSUES:**

1. **E-mail Issue:** At the meeting on July 6<sup>th</sup>, 2004, the Commissioners expressed interest in saving printing and postage costs by sending meeting agendas and minutes by e-mail. Council Members were receptive to the idea. The Auditor plans to send out a form letter to initiate responses from those who wish to provide their e-mail address for future mailings. There was also discussion about combining the postage for all offices in the Administration Center into one line item.

2. **Budget Meeting Schedule:** The next regular Council Meeting on August 26<sup>th</sup> will be extended to hold the 2004 Budget Sessions for a total of four sessions – August 24<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup> and September 8<sup>th</sup>, which will include regular business and adoption.
  
3. **Miscellaneous Sheriff Department Issues:**
  - a. **Jail Population Issue:** Sheriff Talbert reported the inmate population has escalated to 340 (330 at the Howard County Jail and 10 females at the Cass County Jail). Some inmates are bound for the Department of Corrections and Indiana Women’s’ Prison, which should decrease the population to some extent. Sheriff Talbert would like to establish a relationship with the Clinton and Cass County Sheriff Departments to house inmates if the population exceeds capacity. Both of these counties are located nearby and are willing to house Howard County inmates when necessary. Captain Harold Vincent drafted letters to establish a rapport with Sheriff Mark Mitchell in Clinton County and Sheriff Gene Issacs in Cass County. Sheriff Talbert distributed copies of the letters to the Council Members. The Council gave their consent for the Sheriff to mail the letters and move forward with his efforts in finding resolve with the inmate population issue.
  - b. **New Vehicle:** Sheriff Talbert advised the new pickup truck purchased for Deputy/Dive Team Leader Todd Prifogal has been parked outside and is available for viewing after the meeting.
  - c. **Status of Injured K-9:** The K-9 Officer (dog) that was injured by a vehicle is recovering well and will be back in service soon.
  
4. **New County Website Links:** Information Systems Director Terry Tribby advised the following buttons have been added to the main page of the County Website:
  - a. **Amber Alert:** Amber Alert a public service alert to safely recover abducted children sponsored by the State of Indiana. A button on the main page of the County Website is designated for the Amber Alert, which will start flashing whenever an Amber Alert has been activated.
  - b. **Homeland Security:** A Homeland Security Advisory button is available to provide a link to information regarding the homeland security news and terrorism warnings.
  
5. Copies of the **Soil and Water Conservancy District** June 23<sup>rd</sup> minutes, and the agenda for the July 28<sup>th</sup>, 2004 meeting were provided to the Council.

There being no further business to come before the Council, Mr. Papacek made a motion to adjourn. The motion was seconded by Mr. Singer and carried. The meeting adjourned at 9:10 p.m.

**HOWARD COUNTY COUNCIL:**

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**Richard H. Miller, President**

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**James Papacek, Vice President**

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**Ronald Gilman, Councilman**

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**Dwight Singer, Jr., Councilman**

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**Leslie Ellison, Councilman**

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**Stanley Ortman, Councilman**

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**Jeffrey Stout, Councilman**

Attest:

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MARTHA J. LAKE, AUDITOR  
 County Council Minutes, July 27<sup>th</sup>, 2004