

## **HOWARD COUNTY BOARD OF COMMISSIONERS MEETING MARCH 18, 2013**

The Howard County Board of Commissioners met in Regular Session on Monday, March 18, 2013, at 8:30 a.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Tyler Moore, Vice President Paul Wyman and Member Brad Bray. Also present were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers, and conducted by President Moore. Commissioner Brad Bray led the Pledge of Allegiance, and Commissioner Wyman offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the March 4, 2013, Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Wyman and seconded by Mr. Bray.

### **IN THE MATTER OF PUBLIC COMMENT:**

President Moore opened the floor for public comment as follows:

**Vice President Wyman** recognized the presence of Mr. Chris Hamm, the interim Director and CEO of the Greater Kokomo Economic Development Alliance. Mr. Hamm has done a lot of work with the US 31 Bypass and is familiar with Howard County. He also has an “incredible” economic development background.

### **IN THE MATTER OF DEPARTMENTAL REPORTS:**

#### **HIGHWAY DEPARTMENT:**

- 1) Highway Department Engineer/Superintendent Ted Cain submitted the 2012 Annual Operational Report for Local Roads and Streets, for the Commissioners’ review, approval and signature. All figures match the Auditor’s Office. A motion was made by Mr. Wyman, seconded by Mr. Bray and carried to approve and sign the 2012 Annual Operational Report. Mr. Cain reported that he used more salt this year than in the previous year. The month of March has been colder and that accounts for a portion of the increase in usage.
- 2) Commissioner Bray thanked Mr. Cain and his department for installing the guard rail on Sycamore Road, County Road 100 East (*please refer to page three, “In The Matter of Commissioner Issues: Commissioner Bray”, of the Regular meeting minutes dated February 4, 2013*).

#### **SHERIFF DEPARTMENT:**

- 1) Sheriff Steve Rogers submitted a request for additional costs on the CJC Renovation / Technology Upgrade Project, in the amount of \$15,854.00. These costs are due to the need to monitor blind spots in the shower area and include special frosted glass windows, camera and intercoms (a minimum security area with remote monitoring). This would increase the total add-on costs of the project to over \$19,000.00. A motion was made by Mr. Wyman, seconded by Mr. Bray and carried to approve the additional costs of the CJC Renovation / Technology Upgrade Project, in the amount of \$15,854.00, contingent on verification there is enough money in the Cumulative Capital Fund to cover the extra costs.
- 2) The State 911 Board is having a luncheon on Friday, March 26, 2013 at the Marriott East, in Indianapolis, and the Commissioners are invited to attend. Please contact Sheriff Rogers or E911 Coordinator Nick Capozzoli to make your reservation.
- 3) Captain Jerry Asher submitted an Indiana Revenue Sharing Agreement between Apris and the Howard County Board of Commissioners. Howard County Accident reports can be obtained on-line through the Apris reporting System. Paper reports can still be obtained from the Howard County Criminal Justice Center, but most reports are obtained on-line. Howard County has not received any money from the sale of the on-line reports, but they are entitled to, per this agreement with Apris. Apris receives \$12.00 from the sale of the reports and Howard County is entitled to \$8.00 per report. This agreement has been reviewed by Attorney Larry Murrell with some amendments. The amendments have been approved by Apris and the agreement is now ready for the Commissioners’ approval. A motion was made by Mr. Wyman, seconded by Mr. Bray and carried, to approve the

Indiana Revenue Sharing Agreement between Howard County Board of Commissioners and Apris, and authorize President Moore to sign on behalf of the Board of Commissioners.

4) Captain Asher informed the Board that the Sheriff's Department will be trading five patrol cars and one 2006 Ford 500. The patrol cars have 100,000+ miles on them. Captain Asher needs authorization from the Board of Commissioners to begin the bid process. There is a possibility that we could transfer several patrol cars to the Emergency Management Agency. Captain Asher was given authority to begin the bid process for new vehicles by consensus of the Board of Commissioners.

Auditor Martha Lake took the opportunity to thank the Sheriff's Department and the Board of Commissioners for the use of the transport van at the Sheriff's Department. It has been made available to Department Heads and Office Holders to use for travel to training events. Ms. Lake commented that the van is always clean and the gas tank filled and ready for their use.

5) Sheriff Rogers submitted an invoice from Terstep, in the amount of \$86,382.00, for work done on the CJC Renovation and Technology Update project. This invoice has been certified for payment by the architect. A motion was made by Mr. Wyman to approve the invoice for Terstep, in the amount of \$86,382.00. The motion was seconded by Mr. Bray and carried.

#### **PLAN COMMISSION:**

1) Plan Commission Director Greg Sheline informed the Commissioners that Alliance Excavating sent the State a ten day notification letter (not required by Howard County). The 10 days will expire at the end of this week. Also, the gas company has two meters that still need to be removed. Mr. Sheline hopes that the demolition of the flood mitigation homes will begin next week.

2) A Flood Resiliency Meeting will be held at the Plan Commission Office from 2:00 to 4:00 p.m., tomorrow, March 19. Mr. Sheline was asked to speak about our current Flood Mitigation Project.

#### **PERSONNEL:**

1) Personnel Director Wanda McKillip submitted two employee memos for the Board's approval. The first is for Enrollment meetings for Hoosier Start, Deferred Compensation program. The meetings will be held Wednesday, April 17, 2013, and Thursday, April 18, 2013.

The second memo is for the Boston Mutual Annual Enrollment, Employee Life Option. The enrollment will be held on Tuesday, April 9, 2013, at the Administration Center, the Government Center, and the County Courthouse. Both employee memos were approved for distribution on a motion made by Mr. Wyman and seconded by Mr. Bray.

2) April is National County Government Month. Two hundred twenty-five third – grade students from Western Schools will be touring the Courthouse on Friday, April 12<sup>th</sup>. Ms. McKillip has calls in to Eastern, Northwestern and Taylor Schools.

3) The Personnel Office had a Docuware Training Session last Wednesday, March 13<sup>th</sup>. The training session went well. The IT Department will supply larger desk top monitors for each employee desk in the Personnel Office, and Ms. McKillip submitted a request to purchase a new desk and two new chairs from the Commissioners' Cum Cap Fund. Ms. McKillip would also like to use the Sheriff's Work Crew to paint the Personnel Office. More information will be forthcoming.

#### **VETERANS SERVICE OFFICE:**

Veterans Service Officer Col. Ross Waltemath submitted and reviewed the Monthly VSO Report for February, 2013. Col. Waltemath reported on a New Community Initiative. The Initiative is working with Gilead House to mentor imprisoned parents, and helping those soon to be released from prison, apply for Veteran Benefits. Veterans are not entitled to benefits while incarcerated. The VSO Office is averaging about ten new veterans a week, as first time applicants. Col. Waltemath will keep speaking to Veterans Organizations to inform them of their entitled benefits. The Veterans Report for the month of February, 2013 was received on a motion made by Mr. Bray and seconded by Mr. Wyman.

## **COMMUNITY CORRECTIONS:**

1) Community Corrections Director Ray Tetrault submitted a contract between the Howard County Commissioners, on behalf of Community Corrections, and Alice Porter, for ongoing bookkeeping services. Mr. Tetrault is trying to decrease expenses of his office by eliminating the full time bookkeeping position. He believes he can save \$36,000 annually by using a part time bookkeeping servicer. Ms. Porter used to work for the Community Corrections Office, as bookkeeper and is familiar with the job. The County will pay her \$500 monthly for her services, to be paid on the first payroll date of the following month. A motion was made by Mr. Wyman to approve the contract with Alice Porter, and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

2) Mr. Tetrault would like to reduce the Vehicle Fleet by selling an unnecessary vehicle. The value is less than \$5,000. He has received three quotes and recommends accepting the highest quote from Brad Howell Ford. The money from the sale would go back into the Community Corrections fund, to be used to fund vehicle maintenance and repair. A motion was made by Mr. Wyman to approve the sale to the highest quote, Brad Howell Ford in the amount of \$4,750.00, and return the proceeds to the Community Corrections budget. The motion was seconded by Mr. Bray and carried.

## **IN THE MATTER OF THE REGION IV WORKFORCE DEVELOPMENT PRESENTATION:**

Roger Feldhaus, Executive Director of the Region 4 Workforce Development Board, distributed packets to the Board of Commissioners and the media in attendance. Mr. Feldhaus continued to review the packet with the Commissioners, and fielded questions. Mr. Feldhaus introduced Ms. Terri Simons (Regional Coordinator), Treva Nichols (Kokomo Office Team Leader), Nicki Amick (Youth Team Leader), and Rene Reshkus (Kokomo Welcome Team Leader). Ms. Reshkus presented a Participant Success Story on behalf of Mr. Seth Stafford, who could not be in attendance. For those interested, presentation materials can be viewed at the Auditor's Office. At the conclusion of the presentation, President Moore thanked Region IV and Mr. Feldhaus for the work they do.

## **IN THE MATTER OF CLAIMS AND REPORTS:**

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Operating Claims:** Commissioners' Operating Claims payable today, in the amount of \$234,642.43, were submitted and approved on a motion made by Mr. Wyman and seconded by Mr. Bray.
2. **Salary Claims:** Commissioners' Salary, Hourly, and Overtime claims, in the amount of \$355,403.53, were submitted and approved on a motion made by Mr. Wyman and seconded by Mr. Bray.
3. **Clerk and EMA Reports:** Ms. Lake submitted the Clerk's Monthly Report, for the month ending February 28, 2013, and the EMA February and March Calendars and Activity reports. Both reports and calendars were accepted on a motion made by Mr. Wyman and seconded by Mr. Bray.
4. **Treasurer's Report:** The Treasurer's Monthly Report for the months ending January 31, 2013 and February 28, 2013, were both submitted and accepted on a motion made by Mr. Wyman and seconded by Mr. Bray.

Ms. Lake informed the Board that the 2013 Abstract was approved March 11<sup>th</sup>. The Auditor and Treasurer offices can now move forward with the calculation of taxes.

## **IN THE MATTER OF COMMISSIONER ISSUES:**

### **COMMISSIONER MOORE:**

1) Mr. Moore submitted an invitation from the Howard County Farm Bureau, for the "Where's Your Pizza Come From?" 2013 Howard County Ag Day event at the Greentown fairgrounds. The event will be on Tuesday, March 19<sup>th</sup>, and lunch will be served from 11:30 – 12:30.

2) Mr. Moore served as the Hearing Officer for a Township Assistance Appeal for Mr. Zachery Allen, Center Township. After hearing testimony from Mr. Allen and the Township Trustee, it was Mr. Moore's

recommendation to uphold the denial of the Township Trustee. A motion was made by Mr. Wyman, seconded by Mr. Bray and carried to Uphold the Denial of the Township Trustee in the Appeal case of Mr. Zachery Allen.

**IN THE MATTER OF PUBLIC COMMENT:**

President Moore opened the floor for public comment as follows:

**Ken de la Bastide, Kokomo Tribune Reporter:** Mr. de la Bastide expressed appreciation to Mr. Ted Cain, Highway Engineer / Superintendent, and his employees for the good job of keeping the county roads in good condition.

*There being no further business to come before the Board of  
Commissioners at this time,  
the meeting was adjourned at 9:43 a.m. on a motion  
made by Mr. Wyman and seconded by Mr. Bray*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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TYLER O. MOORE, PRESIDENT

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PAUL G. WYMAN, VICE PRESIDENT

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ROBERT B. BRAY, MEMBER

ATTEST:

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MARTHA J. LAKE, AUDITOR  
Howard County Commissioner Meeting March 18, 2013