

HOWARD COUNTY BOARD OF COMMISSIONERS MEETING MAY 7, 2012

The Howard County Board of Commissioners met in Regular Session on Monday, May 7, 2012, at 4:00 p.m. in Hearing Room #338 of the Administration Center. Those in attendance included President Tyler Moore, Vice President Paul Wyman, and Member Bill Thompson. Also in attendance were County Attorney Larry Murrell and Auditor Ann Wells.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Moore. Commissioner Thompson led in the Pledge of Allegiance and Commissioner Wyman offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the April 16, 2012 Regular meeting, were previously submitted and reviewed. A motion was made by Mr. Wyman to approve the minutes as submitted. Mr. Thompson had a question on the motion, as follows:

“Since our April 16th meeting there was an article stating one of the Commissioners had demanded a raise for County employees at that meeting and although the article is insignificant the accuracy of our minutes is important; but since I do not read such a demand in these minutes I am asking if the minutes are inaccurate or if the paper is just wrong again?”

President Moore confirmed that no Commissioner made a demand, and that the minutes are accurate. Mr. Thompson seconded the motion and the motion carried.

The minutes of the April 26, 2012, Executive Session were submitted and reviewed. The body of the minutes stated the meeting was held on March 27, 2012. It was changed to read April 26, 2012 and initialed by President Moore. A motion was made by Mr. Wyman to approve the minutes. Mr. Thompson seconded the motion and it carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

PLAN COMMISSION:

Plan Commission Director Greg Sheline submitted Case 1-CP-12, Minor Subdivision request, Sycamore Acres 1, one lot located at 5722 North County Road 900 West. This request received a favorable recommendation from the Plan Commission Board. A motion was made by Mr. Wyman, seconded by Mr. Thompson and carried to approve Case 1-CP-12, Sycamore Acres 1, located at 5722 North County Road 900 West.

Concerning the Flood Mitigation Grant, the Federal funds have been received but the matching grant funds have not. Six (6) homes will be purchased from the Federal funds received and the matching grant will be used for demolition. Because the appraisals of the six properties were done last November, and the grant money has to be spent within five (5) days of receipt, Mr. Sheline would like to send payments to the appraisal companies as soon as possible in lieu of at closing. A motion was made by Mr. Wyman to approve early payments to appraisal companies as follows:

Ralph William and Associates	\$600.00
Williamson Appraisal	\$700.00
American Real Estate	\$250.00
Lytle and Williamson	\$975.00
Wylie Appraisal Service	\$600.00
Blackridge Appraisals	\$375.00
Johnston Taylor Associates Appraisal	\$325.00

The motion was seconded by Mr. Thompson and carried. A motion was made by Mr. Wyman to approve the early pay claim to Mendenhall & Associates, in the amount of \$10,800, for administration costs for the flood mitigation grant and six properties. The motion was seconded by Mr. Thompson and carried. An early pay invoice was submitted, in the amount of \$697,549.00, for purchase of the six properties, ownership reports, relocation costs and closing costs, from Moore Title and Escrow Company. The properties are listed as follows:

613 Hillcrest Road	Joann Bennett
600 Ridge Road	Michael Finkler
604 Hillcrest Road	Jim Hagaman

1214 N County Road 300 E
608 Ridge Road
604 Ridge Road

Aaron Ward
Darrel Monroe
Mable Freeman

A motion was made by Mr. Wyman to approve the invoice in the amount of \$697,549.00. The motion was seconded by Mr. Thompson and carried. Commissioner Moore abstained from the vote.

SHERIFF DEPARTMENT:

Sheriff Rogers submitted vehicle quotes as follows (*please refer to page three, "Departmental Reports: Sheriff Department", of the Regular Meeting minutes dated April 16, 2012*):

Erik's Chevrolet	2 Pick-up Trucks and 2 SUV's	\$103,098 (1 new)
No trade-ins		\$105,400 (2 new)
Button Motors	No totals given	
Brad Howell Ford	2 Pick-up Trucks and 2 SUV's	\$100,538.72
No trade-ins		
Kokomo Auto World	2 Pick-up Trucks and 2 SUV's	\$ 98,833.50

A motion was made by Mr. Wyman, seconded by Mr. Thompson and carried to receive the quotes and take them under advisement for further review.

A motion was made by Mr. Wyman to authorize President Moore to sign off on the trade-in vehicles from the Sheriff's Department. The motion was seconded by Mr. Thompson and carried.

Sheriff Rogers submitted a Network Agreement with Keefe Commissary. Mr. Murrell has reviewed the Agreement and his revisions have been accepted by Keefe. A motion was made by Mr. Wyman to approve the Network Agreement with Keefe Commissary and authorize the President to sign on behalf of the Board of Commissioners.

The City of Kokomo has a different deadline than the County, for their 2013 budget requests. Mr. Capozzoli has prepared an informal 2013 budget to submit to the City of Kokomo. The Official Budget requests will be submitted to the City of Kokomo after the County Council has given approval in September. The 2013 figures reflect a decrease from last year, due to additional personnel, helping them to decrease over-time and part time costs. Mr. Morris, from the City of Kokomo, has requested that proper procedure be followed, having the Auditor submit the budget request to the Controller's office before June 1, 2012.

The Howard County Historical Society is partnering with the Criminal Justice Center in creating a "history wall" at the jail. The "wall" will house, in a case, an old padlock, made in the 1860's from the jail on South Main Street (donated to the jail by a local family), an original jail door from the old jail (already in Historical Society archives), and a control panel from the 623 South Berkley Jail (donated to jail by a local family). The display will also include photos of the present jail facility, and will be showcased at the May 17th Jail Inspection. Because the facility is owned by the Board of Commissioners, Sheriff Rogers wanted to inform them of this addition to the wall. He also stated that construction and supplies for the "case" will be paid from the Commissary Fund, and public donations.

The Commissioners recognized and expressed appreciation to Mr. Nick Capozzoli and the 911 Dispatch staff.

HEALTH DEPARTMENT:

Health Department Director Kent Weaver submitted quotes for the purchase of a truck for the Health Department (*please refer to page three, "Departmental Issues: Health Department", of the Regular Meeting minutes dated April 16, 2012*). They are recorded as follows:

Brad Howell Ford	2012 Ford F150 Crew 4X4	\$25,994.00
Kokomo Auto World	2012 Ford F150 Super Crew 4X4	\$25,994.25
Erik's Chevrolet		\$26,900.00
Button Motors		\$28,254.00

A motion was made by Mr. Wyman, seconded by Mr. Thompson and carried to receive the bids and take them under advisement for further review.

PERSONNEL DEPARTMENT:

Personnel Director Wanda McKillip submitted a change in the Indiana Code that restricts the Town Council from making appointments to the Greentown Library Board. Those two appointments must now be made by the County Board of Commissioners and the County Council. Ms. McKillip brings a request to appoint Ms. Katherine White to finish her term on the Greentown Public Library Board of Trustees, which expires December 31, 2014. A motion was made by Mr. Wyman to appoint Ms. Katherine White to complete her term as the Howard County Board of Commissioners' appointment, to expire December 31, 2014, and to authorize the President to sign. The motion was seconded by Mr. Thompson and carried.

Ms. McKillip has received information from an AT&T representative informing Howard County that County employees are eligible to receive a 15% monthly discount on their personal wireless lines of service with AT&T. She submitted an e-mail that can be sent to all employees, or used as a flyer to post. Ms. McKillip also submitted information to employees concerning a \$25 Sam's Club Gift Card when they sign up for a new Sam's Club Plus Membership. Commissioner Thompson asked if there is a policy concerning advertising local vendors. Mr. Murrell responded that currently it is stated that all solicitations must be submitted to and approved by the Board of Commissioners. He interprets that policy to infer that the Board of Commissioners can pick and choose. Mr. Wyman asked if vendor information could be posted on the County's website, for employee information. Ms. McKillip responded that information could be posted to the Personnel site, and the employees be made aware of the service. A motion was made by Mr. Wyman to approve employee notification of the AT&T savings opportunity. The motion was seconded by Mr. Thompson and carried.

A motion was made by Mr. Wyman, seconded by Mr. Thompson and carried to approve the Sam's Club vendor notification of savings to County employees. Because the Sam's Club flyers have already been printed, they can be distributed through the mail-box system in the Auditor's Office. The AT&T savings notification can be attached to the County's website.

STORMWATER:

Stormwater Coordinator Greg Lake submitted a Certificate of Loan Completion for the State Revolving Fund loan for the Kitty Run Project. The papers only list the Howard County Drainage Board, but Mr. Lake would like the Board of Commissioners to also sign off on the loan completion. A Board of Commissioner signature page will be attached to the paperwork. A motion was made by Mr. Wyman to approve the Certificate of Loan Completion as submitted. The motion was seconded by Mr. Thompson and carried.

SURVEYOR DEPARTMENT:

On behalf of Surveyor Dave Duncan, Stormwater Coordinator Greg Lake submitted a request to purchase a copier for the Surveyor's Office. Mr. Duncan met with several office holders to confirm any other copier needs. There were none at this time (*please refer to page two, "Departmental Reports: Surveyor", of the Regular Meeting minutes dated March 19, 2012*). The lowest cost estimate Mr. Duncan received was from Beckley Office Equipment, for a color copier with scanner and fax, and a font upgrade, Canon C5030. A Sharp Copier was quoted from Shearer, but was \$2,000 more than the Canon C5030. Mr. Wyman asked that the Surveyor Department contact the Probation Department and request specifications of the Biz Hub copier that was purchased by them, for a lesser amount.

IN THE MATTER OF COMMISSIONER THOMPSON'S CLARIFICATION OF THE CIP AMENDMENT:

Commissioner Thompson stated for the record: "At our last meeting Mr. Murrell submitted Resolution No. 2012-BCCR-06, an amendment of the Capital Improvement Plan. The Resolution has 18 line items titled "Description of Project". Description of Project number 18 is titled "Nickel Plate Trail". A motion was made to 'Approve the Amendment to the Capital Improvement Plan'. The motion was approved and two Commissioners signed the Resolution. I personally believe in and support the 'rails-to-trails' projects. I have given my own money in support of such projects, including purchasing a

crossing sign for Cassville in 2010, and received a thank you letter from Nickel Plate Trail INC. for my donation; but, by lumping all of the 18 projects together a 'yes' vote for BCCR-06 would be an approval for all 18 projects; a 'Catch 22' situation. I did not vote on the last Capital Improvement Plan because the constituents I have talked with and represent do not agree with the money spent for all line items on the CIP and I did not vote on this Capital Improvement Plan motion for the same reason. Par for the course, the paper got this one wrong too, God bless their little hearts. Thank You Mr. President".

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Ann Wells submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** Commissioners' Salary, Hourly, and Overtime claims payable May 11 and 18, 2012, in the amount of \$346,081.33 each, were approved on a motion made by Mr. Wyman and seconded by Mr. Thompson.
2. **Operating Claims:** The Commissioners' Operating claims, payable today, in the amount of \$536,699.93, were submitted and approved on a motion made by Mr. Wyman and seconded by Mr. Thompson.
3. **Common School Fund Annual Report:** Ms. Wells submitted the Annual Report of the Board of Commissioners of Howard County to the State Superintendent of Public Instruction, for the year ending April 30, 2012, of the Common School Fund. The County has stopped collecting school funds but still has to report the \$22,477.77 amount held in trust.
4. **Monthly Reports:** The Treasurer's Monthly Report for the month ending March 31, 2012, was submitted; the Weights and Measures Report for the month of March 16 – April 15, 2012 was submitted; the Veterans Service Officer Report for the month of March, 2012, was submitted; the EMA calendars for April and May, 2012, were submitted. A motion was made by Mr. Wyman, seconded by Mr. Thompson and carried to accept all reports submitted.
5. **Habitat For Humanity:** Flyers for the celebration of the 50th Habitat Home in Howard County were submitted to the Auditor with a request to display them in the County buildings; the flyers also ask for donations. A motion was made by Mr. Wyman to approve the Habitat For Humanity Display, and offered congratulations from the Board of Commissioners, for the Habitat's 50th home in Howard County. The motion was seconded by Mr. Thompson and carried.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney Larry Murrell submitted the following issues for the Commissioners' information and approval:

1. **Wagoner Invoice:** Mr. Murrell submitted an invoice from Wagoner Irwin Scheele & Associates for professional consulting fees and travel reimbursement concerning review of the employee policy handbook. The amount is \$819.71 and the invoice was approved for payment on a motion made by Mr. Wyman and seconded by Mr. Thompson.
2. **Simplex Grinnell:** This agreement from Simplex Grinnell is for Kinsey Youth Center, upgrading the cards and software in their Fire Alarm system (*please refer to page two, "Departmental Reports: Kinsey Youth Center", of the Regular Meeting minutes dated April 16, 2012*). Simplex Grinnell did submit an agreement, but it would need several changes to fit the County's needs. Mr. Murrell has drafted a simplified Standard Form Purchase Agreement and asks for the Board's approval. It will then be sent to Simplex Grinnell for their review and approval. A motion was made by Mr. Wyman to approve the Standard Form Purchase Agreement, prepared by Mr. Murrell, with Simplex Grinnell for updated software and cards for the fire alarm system, and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Thompson and carried.
3. **Ratify Signature:** On April 30th, President Moore signed an access sharing document with RepuCare between Howard County and the City of Kokomo, and Mr. Murrell requests that Mr. Moore's signature be ratified. A motion was made by Mr. Wyman to ratify the signature of President Moore on the Access

Sharing Document with RepuCare. President Moore vacated the chair to second the motion and the motion carried.

Mr. Murrell took this opportunity to commend Mr. Terry Tribby and the IT Department for their continued work in filtering junk e-mail.

IN THE MATTER OF COMMISSIONER ISSUES:

COMMISSIONER MOORE:

The Board of Commissioners is in receipt of a notice from Hostess Brands, stating that they have filed Chapter 11 relief, and this notification satisfies requirements by the Worker Adjustment and Retraining Notification Act.

Mr. Moore submitted a notice from the Indiana Department of Environmental Management (IDEM), informing the Board of Commissioners that IDEM has received a wastewater treatment plant permit application from Ms. Joyce Higginbottom, Greentown Town Council President. If approved, the permit would allow the applicant to construct Greentown WWTP Improvements in Greentown, Indiana.

DLZ Indiana, LLC invited Howard County to participate in the Section 106 review process for the Wayfinding Sign Installation project, in February, 2012. DLZ has sent an updated Historic Properties Report and other paperwork for the review process.

Mr. Moore congratulates Martino's Restaurant on their 50th anniversary, last Saturday, May 5, 2012.

Mr. Wyman reported that the League of Women Voters hosted their State conference, on Saturday, in Kokomo. It was well attended and Mr. Wyman had an opportunity to speak to them.

All went well at the National Day of Prayer, held last Thursday at the Courthouse.

VOTE TOMORROW!!

IN THE MATTER OF PUBLIC COMMENT:

President Moore opened the floor for public comment as follows:

Clee Oliver, 5768 West 00 NS, Kokomo: Mr. Oliver informed the Commissioners of a Public Meeting of the Modernization Act for the combination of Jackson, Union, and Liberty Townships, held at the Eastern School Library on Wednesday, May 9, 2012, 6:00 p.m.

Commissioner Thompson: Mr. Thompson presented Commissioner Moore with a St. Christopher sun visor clip for his car. St. Christopher is the patron saint of travelers, and the clip was made in the USA. Also in Mr. Thompson's travels he picked up a BIG crying towel for BIG cry babies, and a coffee cup that reads TT needs a BIG hug. He left everyone questioning who TT is.

*There being no further business to come before the Board of Commissioners at this time
the meeting was adjourned at 5:15 p.m. on a motion made by
Mr. Wyman and seconded by Mr. Thompson.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

TYLER O. MOORE, PRESIDENT

PAUL G. WYMAN, VICE PRESIDENT

BILL THOMPSON, MEMBER

ATTEST:

ANN WELLS, AUDITOR

Howard County Commissioner Regular meeting May 7, 2012