

HOWARD COUNTY BOARD OF COMMISSIONERS MEETING DECEMBER 20, 2010

The Howard County Board of Commissioners met in Regular Session on Monday, December 20, 2010 at 8:30 a.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Dave Trine, Vice President Bill Thompson, and member Tyler Moore. Also in attendance were County Attorney Larry Murrell, Assistant County Attorney Alan Wilson and Deputy Auditor Konny Zurcher.

The meeting was called to order by Sheriff Marshall Talbert and conducted by President Trine. Commissioner Moore led in the Pledge of Allegiance.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the December 6, 2010 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Moore and seconded by Mr. Thompson.

Approval of the minutes of the Executive Session dated December 16, 2010 will be tabled until the December 30th Commissioner Meeting.

IN THE MATTER OF HIGHWAY DEPARTMENT ISSUES:

Highway Superintendent / Engineer Ted Cain submitted the following issues for the Board's information and approval:

1. **Contracts With Butler Fairman & Seufert:** Mr. Cain submitted two contracts with Butler Fairman and Seufert for engineering services pertaining to issues concerning the new US 31 Freeway. The first contract is for engineering services related to Project No. 0710025, Morgan Street from existing US 31 to Touby Pike. The State has accelerated the project and the County Highway Department may not be able to complete their portion of road work to meet the State's new schedule. He will be speaking with the State concerning that issue. The Contract with BFS was signed several years ago, before Mr. Cain was aware of new federal aid opportunities for the design work. There is now money available for the design and right-of-way portions of the project, with the Federal portion paying 80% of the project. This new funding opportunity updates some of the figures from the former agreement, since we've already spent some money on the project, and, the State now needs to approve the contract. This project will also require an Interlocal Agreement between Howard County and the City of Kokomo for the portion of the roads contained within the city limits of Kokomo. That agreement must be approved by the State, as well.

The contract for work on the County Road 100 South / Boulevard project was signed several years ago. The project has been let and clearing for right-of-way has begun. The road will be closed May 1, 2011 and work on the road will begin.

The second contract submitted this morning is for Project #0710025, Touby Pike from Morgan Street to the interchange of the new US 31. This project can also be funded 80% by Federal funds, and this contract will take the project up to the purchase of right-of-ways. Then a new contract will have to be negotiated. Mr. Cain will also have to meet with the Governmental Coordinating Council and have the TIF changed for this area. Mr. Murrell has reviewed both contracts and found them to be consistent with the former contracts. A motion was made by Mr. Moore to approve the LPA with Butler Fairman and Seufert for project no. 0710026, Morgan Street from the existing US 31 to Touby Pike.. The motion was seconded by Mr. Thompson and carried. A motion was made by Mr. Moore, seconded by Mr. Thompson and carried to approve the LPA with Butler Fairman & Seufert for project no. 0710026, Touby Pike from Morgan Street to the interchange of the new US 31.

2. **Weather Conditions:** The Highway Department has put down a lot of salt and sand in the last several weeks. They are expecting "bad weather" on Monday night and Christmas Eve. Mr. Cain will manage the overtime hours by trying to allow drivers with young families to be off a few hours early, for Christmas.

3. **Thank You To Sheriff:** Mr. Cain extended good wishes to Sheriff Talbert as he leaves office, and thanked Sheriff Talbert for the “professional courtesy” he has displayed to Mr. Cain and the Highway Department.
4. **Thank You To Commissioner Trine:** Mr. Cain also thanked Commissioner Trine for his friendship and for the confidence that Mr. Trine has placed in Mr. Cain for the management of the Highway Department. He has been blessed to work with fine Commissioners through the years.
5. **Kudos To Mr. Cain:** Commissioner Thompson reported several calls received from residents, praising the Highway Department for the “good” condition of the County’s roads.

IN THE MATTER OF SHERIFF DEPARTMENT ISSUES:

Sheriff Marshall Talbert submitted the following issues for the Commissioners’ information and approval:

1. **Jail Population:** The current inmate population is two hundred ninety-nine (299) inmates, including forty-one (41) females. Yesterday, an inmate had to go to the hospital for the treatment of a previous medical condition. Sheriff Talbert thanked Judge Menges for working with the Sheriff’s Department on Sunday afternoon.
2. **State Inspector:** A State jail inspector came last Thursday to inspect the changes and additions made to the equipment in the kitchen of the Criminal Justice Center.

Head Cook Donna Walker is working on a Quantity Purchasing project for the CJC that could save up to a minimum of \$18,000 annually. In order to move forward in that direction the Sheriff’s Department is trying to find a storage solution. The Jail’s maintenance department believes they could construct a concrete block storage building for about \$12,000.00. Sheriff Talbert also mentioned the possibility of converting the old jail building as a storage facility and all the County offices could buy many items in bulk to be stored and distributed from that building.

3. **Keefe Contract:** Previously Sheriff Talbert had submitted a request to cancel the agreement with J-Pay for inmate accounts and use the services of Keefe to manage inmate accounts (*please refer to page two, item four, “In The Matter Of Sheriff Department Issues” of the Regular Meeting minutes dated November 1, 2010*). Mr. Murrell has reviewed the agreement and added thirty day out of contract language to the agreement. Mr. Murrell’s revision was accepted and Sheriff Talbert now submits the contract for the Commissioners’ approval. A motion was made by Mr. Moore, seconded by Mr. Thompson and carried to approve the Keefe Commissary Network Contract, for web and phone services, and authorize President Trine to sign on behalf of the Board of Commissioners.
4. **Battle Of The Badges:** Sheriff Talbert informed the Board that there will be a Battle of the Badges blood drive at Crossroads Community Church, tomorrow, from noon until 6:00 p.m. This blood drive pits Law Enforcement against the Fire Department, and everyone that gives blood has the opportunity to win a \$250 VISA card. The Red Cross has sponsored this event for a number of years.
5. **E911 Backbone Maintenance Quotes:** E911 Coordinator Nick Capozzoli submitted two quotes for E911 Backbone Maintenance Services (*please refer to page six, item one, “In The Matter Of County Attorney Issues” of the Regular Meeting minutes dated December 6, 2010*). Those quotes are:

ERS	Declined to Quote
Integrity Communications	\$1,310.00 per month
Williams Electronic	\$1,008.00 per month

Both quotes were responsive and Integrity is a fine organization that has performed satisfactorily in the past. This opportunity to quote the service is only an economic opportunity. Mr. Capozzoli recommends the quote from Williams Electronic, at \$1,008.00 monthly. Williams Electronic bought the former Mobile Radio and put it under new management. Steuben County uses this company and highly recommends their service. In the quote, Williams Electronics did include a renewable option for the year 2012, essentially making it a two year quote. They will also re-program our radios to new frequencies

which will carry a warranty for one year. That will make our monthly payments \$931.50 for the first year. County Attorney Larry Murrell recommends that if the Board desires, it approve the quote, subject to the preparation of a contract. A motion was made by Mr. Thompson to approve the quote from Williams Electronics, LLC in the amount of \$1,008.00 per month for E911 backbone services, subject to Attorney Murrell's review and approval of the contract. The motion was seconded by Mr. Moore and carried.

6. **Resolution No. 2010-BCCR-27-Transfers:** Mr. Capozzoli submitted Resolution No. 2010-BCCR-27 – Transfers as follows:

<u>145/146</u>	Transfer From	To:	Amount Requested:	Allowed
01124.00	Howard County E911 Part Time	01523.00 Insurance	\$5,000.00	\$5,000.00
03216.00	Communication Support	01125.00 Overtime	\$5,000.00	\$5,000.00

These transfers are to cover insurance and overtime through the end of the year. A motion was made by Mr. Thompson to approve Resolution No. 2010-BCCR-27 – Transfers as submitted. The motion was seconded by Mr. Moore and carried.

Mr. Capozzoli informed the Board that there was a staff meeting for the entire staff, last week, and all rules and regulations were reviewed at that time. The cross training process is moving forward and he believes the staff is very competent. He will be meeting with the City of Kokomo concerning policies and procedures that are different, and negotiate a common ground as well as a name for the consolidated Center. Staffing and personnel issues have been worked out.

7. **Appreciation:** On behalf of the Board of Commissioners, Commissioner Thompson took this opportunity to express appreciation to Sheriff Talbert, as well as the opportunity to work with Sheriff Talbert and his staff. He looks forward to working with Sheriff-elect Rogers, and believes Major Rogers will command the same respect from his staff that Sheriff Talbert commands from his staff. Commissioner Thompson also commented on the number of times Sheriff Talbert invited the Board to visit the Criminal Justice Center, and how he “shined a light” to the Board of Commissioners concerning the events and issues concerning the Jail. It made the Board’s job much easier.

In response, Sheriff Talbert commented that he has a “good team” out there and they have all worked to make improvements to the Criminal Justice Center and the Law Enforcement system. It has also been a “team effort” between the Board of Commissioners and the County Council, working with Law Enforcement issues. He especially appreciates Commissioner Trine’s background in law enforcement. Unfortunately Law Enforcement takes a big bite out of the County’s budget, but that’s the same issue for every County in Indiana. Sheriff Talbert will support Sheriff-elect Rogers, and Sheriff Talbert appreciates the good working relationship and friendship of the County’s officers.

IN THE MATTER OF PLAN COMMISSION ISSUES:

Plan Commission Director Greg Sheline submitted the following issues for the Commissioners’ information and approval:

1. **Rezoning Ordinances:** Ordinance No. 2010-BCCO-35 is a request to rezone property located at 2038 East County Road 00 NS, owned by Timothy and Mary Price, from Rural Residential to Commercial, medium to large scale general. This property is located adjacent to Price Auto Sales. Although it is located in the current moratorium, this request is for an expansion of the Auto Sales (as a detail shop) and is considered a normal course of business: it received a unanimous favorable recommendation from the Plan Commission Board. A motion was made by Mr. Moore to approve Ordinance No. 2010-BCCO-35, to rezone property located at 2038 East County Road 00 North South, from Rural Residential to Commercial 2, medium to large scale general commercial. The motion was seconded by Mr. Thompson and carried.

Ordinance No. 2010-BCCO-36 is a request to rezone property located at 3008 East County Road 00 North South, from Rural Residential to C2, medium to large scale general commercial. This Ordinance received an unfavorable recommendation from the Plan Commission Board because it is in the current moratorium and it does not meet an action defined as “normal course of business”. A motion was made

by Mr. Moore, seconded by Mr. Thompson and carried to uphold the unfavorable recommendation, denying Ordinance No. 2010-BCCO-36.

2. **Flood Mitigation Grant:** Mr. Sheline received a letter confirming receipt of the letter from the Board of Commissioners sent to Ms. Crider that had been approved at the last meeting (*please refer to page two, item three, "In the Matter Of Plan Commission Issues" of the Regular Meeting minutes dated December 6, 2010*). Ms. Crider believes the project is moving towards approval. Mr. Sheline also received a listing of project conditions, one of them including the mapping of trees along Ridge Road because that portion of Ridge Road is located in an Endangered Indiana Bat Species area. Any trees that have to be removed require that the State EMA inspect the trees for bat nests. Mr. Sheline will work on that project after the holidays.
3. **Public Hearing For 1207 Moccasin Trail:** Mr. Sheline reminded the Board of the final Public Hearing for 1207 Moccasin Trail. All the certifications have been received and he has received no negative responses.
4. **Unsafe Property:** There is an unsafe property at 2973 South County Road 200 East. Mr. Sheline has a signed agreement with the owner stating that they will make repairs in the spring of 2011. Mr. Sheline instructed the owner to install a heavy duty tarp over the building to protect the neighbors from blowing debris. Mr. Sheline will inspect the property, today, to insure the tarp was installed.
5. **Thank You:** Mr. Sheline thanked the Board of Commissioners for their help as Mr. Sheline has eased into the job of Plan Commission Director. He appreciates the "lack of micro-management" as he learns to run the office. Attorney Larry Murrell and Assistant Attorney Alan Wilson have helped him, as well. Mr. Sheline wished everyone a "Merry Christmas".

IN THE MATTER OF MAINTENANCE DEPARTMENT ISSUES:

Buildings and Grounds Superintendent Scott Reed submitted the following issues for the Board's information and approval:

1. **Old Jail Facility:** The Old Jail (formerly Kokomo Academy) has been secured and all utilities have been put into the County's name. They have also been turned on at minimal output to keep the building from freezing.
2. **Heating Issues:** The Administration Center had a problem with the air compressor, creating a heating problem. That issue has been addressed.

There was also a problem with the heating in the ladies wing of Howard Haven. The Maintenance Department is working on the issue at this time.
3. **Merry Christmas:** Mr. Reed wished a Merry Christmas to all.

IN THE MATTER OF INFORMATION SYSTEMS DEPARTMENT ISSUES:

Information Systems Director Terry Tribby submitted the following issues for the Board's information and approval:

1. **EMA Grant:** At the December 6th meeting Mr. Tribby had informed the Board of Commissioners of a Homeland Security Grant that had been obtained by the EMA Department (*please refer to page two, item one, "In The Matter Of Information Systems Department Issues", of the Regular Meeting minutes dated December 6, 2010*). It has come to Mr. Tribby's attention that because this grant is being administered by Grant County and because this is a reimbursable grant, payment for equipment may take up to several months, while waiting for reimbursement from the State. Because we won't be able to pay the claims in a timely manner, Mr. Tribby requested that the vendors be paid from the Cumulative Capital Equipment line, then reimburse the Cum Cap Fund when the reimbursement funds have been received from the State. EMA Director Larry Smith informed the Board that having a grant being administered from one county on behalf of several counties, is a new procedure and may become the wave of the future. At the completion of ensuing discussion, a motion was made by Mr. Moore to approve the payment of the Homeland Security Grant invoices from the Cumulative Capital Fund, Commissioner

Equipment (150-04000), in an amount not to exceed \$42,905.00 The Cum Cap Fund will be reimbursed by the State Homeland Security. The motion was seconded by Mr. Thompson and carried.

2. **Expressions of Appreciation:** This is the ten year anniversary for the Information Systems Department. In the beginning Mr. Tribby was not allowed into the Sheriff's Department, but during Sheriff Talbert's tenure in office, he allowed the IS Department to come in to the Criminal Justice Center. Many improvements have been made and Mr. Tribby has enjoyed working with Sheriff Talbert and his staff. Mr. Tribby highly commends Sheriff Talbert for his efforts and looks forward to working with Sheriff-elect Rogers.

"Commissioner Trine, you are a class act", was the opening line of Mr. Tribby's expression of appreciation to Commissioner Trine. Mr. Tribby continued to thank Mr. Trine for his tenure as a Howard County Commissioner, and for the last two years as its President. He has also been a friend and is welcome in Mr. Tribby's home.

At 9:35 a.m. the Regular Meeting was recessed on a motion made by Mr. Thompson and seconded by Mr. Moore in order to express appreciation to Commissioner Dave Trine as he leaves the office of Commissioner.

Commissioner Thompson and Commissioner Moore invited everyone in attendance to stay for a time of appreciation for Commissioner Trine. A listing of accomplishments of Mr. Trine was given by Commissioner Thompson as follows:

- Mastermind and designer of the "Pillar of the Community" Award
- Brought the Christmas lighting back to the Courthouse
- Made the two monthly meetings more accessible to the public by revolving start times and locations
- Initiated the concept of the Citizens for Consolidation Committee
- Co-chaired negotiations with Chrysler, Delphi, and General Motors

Commissioner Trine was then presented with the "Pillar of the Community Award" by Commissioners Thompson and Moore.

Commissioner Trine responded that it was the "four hundred twenty eight full-time employees and the one hundred + part time employees that make the Commissioners' job easy. Thanks should go to them.

Words of appreciation were expressed by:

Commissioner Moore – appreciates the leadership of Mr. Trine with only two years under his belt. Mr. Trine pushed for "economic development" for small businesses, as well as the larger development projects.

Attorney Larry Murrell – Has enjoyed working with Mr. Trine and has had the opportunity to observe how elected officials approach their job and make decisions. In the four years he has observed Mr. Trine make decisions in this job, "...his question always was, in the end, what's best for the County?, what's best for the employees?, not, what's best for Dave...". He applauded Mr. Trine for not being afraid to tackle the tough issues.

Center Township Assessor Sheila Pullen: On behalf of both she and County Assessor Jamie Shepherd, Ms. Pullen expressed appreciation to Mr. Trine for his accessibility and the endless hours spent in working on the tough issues with some of the major taxpayers in the County. This was done for the taxpayers of Howard County. Ms. Pullen thanked Mr. Trine on a professional and personal level. "You've been a dear friend and I thank you".

EMA Director Larry Smith: Appreciates Mr. Trine for taking the lead in the New EMA Building project, even though it was controversial. He also thanked Mr. Trine for several other matters pertaining to the EMA department.

Treasurer Martha Lake: "No one cares more than Dave" was the statement made by Ms. Lake. Mr. Trine sees needs and addresses them. That means a lot to all who are watching. He also came into his office having confidence in the office holders.

Councilman Stan Ortman: As a Commissioner, Mr. Trine has worked with the Council very well. Even during personal challenges, Mr. Trine was an excellent citizen and “dropped the politics” to get the job done.

Personnel Assistant Brittany Dockemeyer: She has enjoyed working with Mr. Trine, who began his tenure just before she started working in County Government. She will miss him and wished him the best.

Council President Richard Miller: “Commissioner Trine, you add “heart” to your “mind” as a Commissioner.”

Personnel Director Wanda McKillip: Appreciates all the employee activities he has instituted and how he has cared for employees.

Other comments were received by Ms. Terri Thompson (wife of Commissioner Thompson), Information Systems Director Terry Tribby, Melissa Trine (wife of Commissioner Trine) and John Spiedel (Butler Fairman & Seufert).

*At the conclusion of these and Commissioner Trine’s closing remarks,
a motion was made by Mr. Thompson to reconvene the Regular Meeting.
The Regular Meeting was reconvened at 9:50 a.m.*

IN THE MATTER OF PERSONNEL DEPARTMENT ISSUES:

Personnel Director Wanda McKillip submitted the following issues for the Board’s information and approval:

1. **NOVIA Clinic Amendment:** Ms. McKillip submitted the First Amendment to Clinic Management Agreement for the Board’s review and approval. The Taylor Community School Corporation has requested to share the NOVIA Clinic Agreement with the Howard County Board of Commissioners and the City of Kokomo, and open a second location at Taylor Community School. This will be a three “Parties” and two locations agreement. Ms. McKillip remarked that it would be a “win-win” for the County and that the three “Parties” will be sharing two locations, time slots, and costs. Ms. McKillip assured the Board of Commissioners that NOVIA will continue to oversee the hours and add evening and Saturday hours, if necessary, and Howard County Employees will be able to use either location. The Taylor School location will be opened February 1, 2011. The Amendment has been reviewed and approved by Mr. Murrell. He commented that the NOVIA documents are well written and fair, and that the attorneys are easy to work with. A motion was made by Mr. Moore, seconded by Mr. Thompson and carried to approve the First Amendment to the Clinic Management Agreement, between NOVIA Care LLC and Howard County.

2. **Employee Handbook Amendments:** Commissioner Thompson submitted three issues concerning the County Employees and the Employee Handbook. These issues were addressed by the PAC Committee as follows:
 - a) Employees work seven (7) hours to have a one (1) hour lunch
 - b) Vacation time can only be taken in four (4) or eight (8) hour increments only
 - c) Current forty (40) hour work week

Mr. Thompson remarked that not all County Office Holders or Department Heads comply with or implement these rules. He continued to give illustrations of how these rules are applied to specific situations. He continued to explain that prior to 2001 the County operated on a 35 hour work week with employees working seven hours and receiving one hour for lunch. In 2001 the County changed to operate on a 40 hour work week with the employees working seven hours and receiving one hour for lunch. Salaries DID NOT change (it is noted that full-time employees are salaried and not hourly workers).

Commissioner Trine now opened the floor for questions. There being no questions from the public, Commissioner Thompson submitted the following recommendations from the PAC Committee, in the form of a motion.

- a) A motion was made by Mr. Thompson to remove the seven hour rule in the Employee Handbook effective December 31, 2010. The motion was seconded by Mr. Moore and carried.
- b) A motion was made by Mr. Thompson to allow vacation time to be used in hourly increments by mutual consent between the employee and Office Holder or Department Head, effective December 31, 2010. The motion was seconded by Mr. Moore and carried.
- c) A motion was made by Mr. Thompson to make weekly hours paid 35 hours, in lieu of the previous 40 hours, for all non-exempt employees, except for offices with twenty-four hour operations and offices with second shifts, with no change in annual salaries, effective December 31, 2010. The motion was seconded by Mr. Moore and carried.

Commissioner Trine commented that Howard County is fortunate to have Commissioner Thompson reviewing employee issues as he also has experience as a Labor Leader, and understands employment laws and issues.

Commissioner Trine took this opportunity to thank Personnel Director Wanda McKillip and Assistant Brittany Dockemeyer for their work in organizing and setting up for the Employee Holiday Event, last Friday. There was good attendance, good food and good entertainment. Many donated items were given to employees. Commissioner Moore thanked Ms. McKillip and Ms. Dockemeyer for their work the previous week with the Children's Santa event.

IN THE MATTER OF TREASURER OFFICE ISSUES:

Treasurer Martha Lake submitted the following issues for the Board's information and approval:

1. **ACH Contract:** Ms. Lake submitted a contract with Star Financial Bank for the payment of property taxes in monthly installments through ACH deductions. This method of payment is available to businesses and individuals and Ms. Lake expects it to be installed and operational by May, 2011 (*please refer to page seven, under Commissioner Thompson, "In The Matter Of Commissioners Issues" of the Regular Meeting minutes dated October 18, 2010*). Currently the program's software is being tested in Allen County. Several questions were directed to Ms. Lake, concerning notices to the taxpayer. Ms. Lake will work with local media in getting the notice out to the taxpayer concerning this on-line access. The Treasurer's Office will receive daily reports from Star Bank and a file enabling the payments to be directly posted to the Treasurer's system. The set-up fees associated with this system are 10 cents per parcel at 40,000 parcels (2011), 12 cents per parcel in the second year (2012). The fee will decrease in the third year (2013) because the number of parcels will reflect actual usage from the first two years. There will be no fees to the taxpayer for this service. At the conclusion of explanation, a motion was made by Mr. Moore to approve the Service Agreement between Howard County and Star Financial Bank for ACH services. The motion was seconded by Mr. Moore and carried.

After the motion was approved, Mr. Moore further reviewed the Agreement and found that there was no assignment clause included, in the event that Star Financial would be assigned to another institution. At the conclusion of ensuing discussion, a motion was made by Mr. Moore to amend the Service Agreement with Star Financial Bank to include an assignment clause, and authorize President Trine to sign the amended agreement after it is completed by the Attorney. The motion was seconded by Mr. Thompson and carried.

2. **Copier Purchase Request:** Ms. Lake submitted a proposal from Beckley Office Equipment for the purchase of a new copier for the Treasurer's Office. This copier is available for \$2,500.00 (formerly \$3,050) and she has \$556.00 in her Maintenance Contract fund she can put towards the purchase. This would bring the price down to below \$2,000.00. She requests purchase from the Commissioner's Equipment line item in the Cumulative Capital (150-04000). At the conclusion of discussion a motion was made to take the request under advisement for the Commissioners' review.

IN THE MATTER OF A RENT ABATEMENT REQUEST FOR A NEW BUSINESS:

Mr. Zack McKillip, owner of “Top of the Line Auto Detail LLC” requested a New Business Rent Abatement Grant, in the amount of \$5,000.00. Mr. McKillip had previously e-mailed information and application to the Board members. A motion was made by Mr. Moore to approve the request and send a favorable recommendation for this Rent Abatement Grant request to the Grant Committee. The motion was seconded by Mr. Thompson and carried. Mr. Trine expressed appreciation to Mr. McKillip for his business and for “giving back to the community”. Mr. McKillip expressed appreciation as a business owner to the Board of Commissioners for their willingness to assist new businesses in Howard County.

IN THE MATTER OF THE HOWARD COUNTY ADULT AND JUVENILE COMMUNITY CORRECTIONS GRANT APPLICATION:

Community Corrections Director Steve Maus submitted the Howard County Adult and Juvenile Community Corrections Grant Application for 2012-2013. This two year grant is applicable from July 1, 2011 through June 30, 2013, and the application has been approved by the Community Corrections Advisory Board. It is the mission of the Corrections Departments to provide safe, cost-effective, evidence based programming and services to specific, targeted offenders, in addition to non-violent offenders through the use of innovative supervision and accountability programs and transitional services. There is also a component of this grant for the Drug Court. The funds requested for this project period is \$401,074.00, which is half of the Operating Budget. The other half of the Operating Budget is funded by User Fees. This grant is the same format as the previous project grant. At the conclusion of explanation, a motion was made by Mr. Moore to approve the Community Corrections Grant Application for 2012-2013 as submitted. The motion was seconded by Mr. Thompson and carried.

IN THE MATTER OF AN AGREEMENT FOR PERSONAL PROPERTY REVIEW BY TAX MANAGEMENT ASSOCIATES:

On behalf of County Assessor Jamie Shepherd, Center Township Assessor Sheila Pullen submitted a request to contract with Tax Management Associates for the review of Personal Property records in Howard County. Tax Management Associates review the Personal Property records and visit the site to confirm that what is reported to us is actually there. There is no budgeted cost to the County, but a check is made at settlement time for a percentage of corrections received. Ms. Pullen introduced Mr. Larry Brandon and Mr. John Shelton from Tax Management Associates and turned the podium over to them for further explanation of their services. Mr. Brandon is a former Assessor in Delaware County and that is how he got acquainted with their services. Tax Management Associates physically visits businesses and reviews and verifies their records. They are paid by the revenue that is generated as a result of those reviews, and the money is put into a fund that has been created in the Auditor’s Office. Payments are made after the June settlement and the December (year-end) settlement. Attorney Larry Murrell is reviewing this agreement and appreciates the Indemnity Clause; this is a good contract. State Statute allows the County to enter into contract for Personal Property Review services and the State Board of Accounts instructs the Auditor’s Office on how to set up the fund. It was the consensus of the Board to take the contract under advisement for further consideration.

Mr. Brandon took this opportunity to inform the Board of Commissioners that he has had a lot of opportunity to work with Commissioners and Councilmen across the State. He commended the Howard County Commissioners, saying that Howard County Government puts on “a class act”. They are very professional.

IN THE MATTER OF CLAIMS AND REPORTS:

Deputy Auditor Konny Zurcher submitted the following claims and reports for the Commissioners’ information and approval:

1. **Salary Claims:** The Salary, Hourly and Overtime claims payable December 22 and 31, 2010, in the amount of \$358,029.90 each, were submitted and approved on a motion made by Mr. Thompson and seconded by Mr. Moore.
2. **Operating Claims:** The Commissioners’ Operating Claims payable today, in the amount of \$779,909.31, having been previously submitted, were approved on a motion made by Mr. Thompson and seconded by Mr. Moore.

3. **Treasurer's Report:** The Treasurer's Report for the month ending November 30, 2010, was submitted and accepted on a motion made by Mr. Thompson and seconded by Mr. Moore.
4. **Clerk's Report:** The Monthly Clerk of the Circuit Court Report for the month ending November 30, 2010, was submitted and accepted on a motion made by Mr. Thompson and seconded by Mr. Moore.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney Larry Murrell submitted the following issues for the Commissioners' information and approval:

1. **Wilson Invoice:** Mr. Murrell submitted an invoice from Attorney Alan Wilson for litigation services as they pertain to Cause No. 34D04-1008-PL-01011, Howard County vs. Correctional Management Company LLC, in the amount of \$1,300.00. A motion was made by Mr. Moore to approve the Alan Wilson Invoice in the amount of \$1,300.00. The motion was seconded by Mr. Thompson and carried. Attorney Murrell commended Mr. Wilson for his work done for the County. In the short time that Mr. Wilson has been the Assistant County Attorney he has done a very good job and been very helpful to Mr. Murrell.
2. **Resolution No. 2010-BCCR-31:** Resolution No. 2010-BCCR-31 is a resolution approving the Salary Contract between Howard County and Sheriff-Elect Steven Rogers. This was approved by the Council, on December 14, 2010. The Commissioners appreciate the fact that Major Rogers is willing to accept the 2010 Sheriff Salary instead of collecting an additional \$20,000 allowed by the State. A motion was made by Mr. Moore, seconded by Mr. Thompson and carried to approve Resolution No. 2010-BCCR-31.
3. **Weights & Measures Negotiations:** At the December 14th Council meeting the County Council recommended that the Board of Commissioners open discussion to resume negotiations for a Weights & Measures agreement with the City of Kokomo. Mr. Murrell has had some conversations with the City's Attorney and they agreed on a contract drafted in 2009. A motion was made by Mr. Moore to take the Weights & Measures negotiations under advisement for review by the Board of Commissioners, for possible action on December 30, 2010. The motion was seconded by Mr. Thompson and carried.

IN THE MATTER OF COMMISSIONER ISSUES:

Commissioner Moore:

Mr. Moore thanked the Board of Commissioners and officers for the condolences expressed to him and his family during the death of his grandfather. His grandfather's death came one month after the death of Mr. Moore's grandmother.

Thanks to Wanda McKillip and Brittany Dockemeyer and all their helpers for their work in making a successful employee holiday party.

Mr. Moore wished everyone a Merry Christmas and a prosperous New Year.

There is a Howard County Recycling District Board meeting tomorrow afternoon.

Commissioner Thompson:

Mr. Thompson thanked the taxpayers of Howard County for paying the County's bills.

Mr. Thompson thanked the Howard County Employees for their hard work this year. They do an outstanding job!

Mr. Thompson has appreciated working with Mr. Trine and Mr. Moore, this year. A special "thank-you" was given to Dave Trine, for all he's done for the County.

Mr. Thompson hopes everyone enjoys the big "Birthday Party" this Saturday.

Commissioner Trine:

Last week Dave & Melissa Trine and their 2-year-old grandson made a trip to Geneva, Ohio, in order to pick-up a bus for Howard Haven. Geneva, Ohio is close to Erie, Pennsylvania, part of the snow-belt that received fourteen inches of snow. Howard Haven Superintendent Jennifer Vary, along with her employees, is receiving training on driving the bus.

Commissioner Trine thanked out-going County Officers Sheriff Marshall Talbert, Recorder Linda Koontz, Clerk Mona Myers, Councilman James Papacek, Prosecutor James Fleming, and Judge Stephen Jessup for their service to Howard County. Howard County is blessed to have some of the finest Office Holders and Department Heads in the State of Indiana.

Commissioner Trine did attend the Commissioners' Conference. One of the interesting seminars concerned Media Relations.

Mr. Trine wished all a Merry Christmas. He also said a special Thank You to his wife, Melissa, for all that she has done for the last four years. He couldn't have done this without her. He reminded all that on Election Day, he DID NOT lose. He now has more time for his wife and family. He also recognized the attendance of his son Robert and daughter-in-law Amber, and his brother and sister-in-law and their two grandchildren.

There being no further business to come before the Board of Commissioners at this time, the meeting was adjourned at 10:50 a.m. on a motion made by Mr. Moore and seconded by Mr. Thompson.

HOWARD COUNTY BOARD OF COMMISSIONERS:

DAVID A. TRINE, PRESIDENT

WILLIAM THOMPSON, VICE PRESIDENT

TYLER O. MOORE, MEMBER

ATTEST:

ANN WELLS, AUDITOR

Howard County Board of Commissioners Meeting December 20, 2010