

## **HOWARD COUNTY BOARD OF COMMISSIONERS MEETING JANUARY 22, 2008**

The Howard County Board of Commissioners met in Regular Session on Monday, January 22, 2008 at 8:30 a.m. in Hearing Room No. 338 of the Howard County Administration Center. Those in attendance included Board of Commissioner President Bradley J. Bagwell, Vice President David A. Trine and Member Paul J. Raver. Also present were County Attorney Larry Murrell and Auditor Ann Wells.

The meeting was called to order by Major Steve Rogers and conducted by Mr. Bagwell.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the January 7, 2008 Regular meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Trine and seconded by Mr. Raver.

### **IN THE MATTER OF HIGHWAY DEPARTMENT ISSUES:**

Highway Engineer / Superintendent Ted Cain submitted the following Approval of New Streets in Sub/Divisions:

- a. Hidden Lane in section one of Hidden Creek
- b. Coventry Drive in section two of Cotswold Hills Subdivision

Mr. Cain has inspected the improvements to these streets and has given his approval for the streets without the turn-a-rounds. The contractor will be responsible for the maintenance of these improvements for three years after acceptance, and must submit a three year maintenance bond. A motion was made by Mr. Raver to approve the streets as listed above, without the turn-a-rounds. The motion was seconded by Mr. Trine and carried.

### **IN THE MATTER OF SHERIFF DEPARTMENT ISSUES:**

Major Steve Rogers submitted the following issues for Commissioners' information and approval:

1. **Jail Population:** The current inmate population is three hundred seventeen (317) with 48 being females.
2. **Hot Water Tank Replacement:** At the January 7<sup>th</sup> meeting, the Board approved the replacement of hot water tanks at the Criminal Justice Center (*please refer to page one, item three, "In The Matter Of Sheriff Department Issues" of the Regular Meeting minutes dated January 7, 2008*). Major Rogers reported that one water heater has been replaced (along with a needed valve for dishwasher) and is working well. Buildings & Grounds Supervisor Art Fross informed the Board that the second hot water tank would be arriving in the next few weeks.
3. **Explosive Detecting K-9 Vehicle:** The signage and equipment needed for the K-9 transport vehicle is almost finished. The assigned dog handler will receive training beginning February 4<sup>th</sup>. The K-9 that has been designated for Howard County is currently being used as a demonstrator to help train other K-9s.
4. **Current Transports:** The Department is responsible for four (4) out of state transports, this week, as well as several other in-state transports.
5. **Sheriff Talbert Post Surgery:** Sheriff Talbert, currently recuperating from hip surgery, is doing well and is available for contact.

### **IN THE MATTER OF PLAN COMMISSION ISSUES:**

Plan Commission Director Glen Boise submitted the following issues for Board information and approval:

1. **Application For Flood Mitigation Grant:** Mr. Boise is preparing an application for Flood Mitigation funds to purchase and demolish property located at 2700 Dellwood Drive. This property was extensively damaged during the July 4, 2003 flooding. In order to continue the application he needs the Commissioners' signatures as well as the approval and commitment of local match funds, in the amount of \$57,000.00. During discussion it was confirmed that the Dellwood property is currently involved in a

tax sale proceeding. Consequently, Attorney Murrell questions if this property would be a good candidate for flood mitigation. Discussion continued concerning the possibility of proceeding with the Unsafe Building Process. A motion was made by Mr. Raver, seconded by Mr. Trine and carried to direct Mr. Boise to contact the title owners and the tax sale purchaser, Bassett Funding, concerning their intentions regarding this property.

***At this time the Regular Meeting was recessed to conduct a Public Hearing  
concerning the demolition of property located at 12541 East County Road 332 South,  
West Liberty, Union Township, Howard County, Indiana***

Mr. Boise confirmed that the owner of the property located at 12541 East County Road 332 South had been properly notified to clear the property to the ground, of all buildings. President Bagwell opened the floor for public comment. There being no comment at this time, the Public Hearing was closed on a motion made by Mr. Trine and seconded by Mr. Raver.

***The Regular meeting was reconvened.***

Resolution No. 2008-BCCR-04 is a resolution of the Howard County Board of Commissioners granting final approval to the enforcement authority to demolish structures on property owned by Florence I. John, located at 12541 East County Road 332 South. This Resolution also authorizes the Enforcement Authority to distribute Invitations to Quote to at least three (3) demolition contractors. Resolution No. 2008-BCCR-04 was approved on a motion made by Mr. Trine and seconded by Mr. Raver. A motion was made to receive the quotes no later than 3:00 p.m. February 15, 2008, to be opened at 9:00 a.m. on Monday, February 18, 2008 by Mr. Trine, seconded by Mr. Raver and carried. At the end of ensuing discussion a motion was made by Mr. Trine to modify the previous motion to read that quotes are to be in no later than 8:00 a.m. Monday, February 18, 2008. The motion was seconded by Mr. Raver and carried.

**IN THE MATTER OF ASSESSOR CERTIFICATION:**

Center Township Assessor Sheila Pullen and County Assessor Jamie Shepherd informed the Board that they just received word that Howard County's assessments are completely certified with the State, according to the Department of Local Government Finance. They are looking forward to approval for a May 10th deadline. Both assessors were commended for a job well done.

**IN THE MATTER OF MAINTENANCE DEPARTMENT ISSUES:**

Buildings and Grounds Superintendent Art Fross submitted the following issues for Commissioners' information and approval:

1. **Clerk Storage:** The storage space in the basement of the Government Center that has been assigned to the Clerk's Office has been fenced and secured.
2. **Additional Cameras For The Criminal Justice Center:** Mr. Fross has asked several businesses to quote on new cameras for the Criminal Justice Center (*please refer to page two, item two, "In The Matter Of Maintenance Department Issues" of the Regular Meeting minutes dated January 7, 2008*). He has received only one quote, from Integrity Business Communications, in the amount of \$24,367.00 for fourteen (14) cameras and a new collector and microphones. Because the amount is under \$25,000.00 it is considered a small purchase. A motion was made by Mr. Raver, seconded by Mr. Trine and carried to approve the purchase of fourteen cameras, mics and collector from Integrity Business Communications in the amount of \$24,367.00.
3. **A T & T Centrex Contract:** Mr. Fross is still awaiting the Centrex Contract with A T & T.
4. **Insight Communications Cable Hook-up:** Mr. Fross is still working on determining where present cable would be in order to progress with cable hook-up with Insight Communications without having to pay construction costs (*please refer to page three, item two, "In The Matter Of Information Systems Department Issues" of the Regular Meeting Minutes dated January 7, 2007*).

### **IN THE MATTER OF PERSONNEL DEPARTMENT ISSUES:**

Personnel Director Wanda McKillip presented the following issues for Board information and approval:

1. **Anthem Information Memo:** Ms. McKillip submitted an employee memo concerning Anthem ID cards and Dental Change, and asked that they be distributed through the County payroll. A motion was made by Mr. Trine, seconded by Mr. Raver and carried to approve the memo and its distribution through payroll.
2. **City Of Firsts Automotive Heritage Museum Board Appointment:** The appointment will be made at a future date.
3. **Civic Center Director's Position:** The Personnel Office has received twenty-six (26) resumes for the Director's position. Those will be forwarded to their Board.
4. **New Intern:** A new intern from the IUK program will begin her work in the Personnel Office, today. Ms. McKillip reminded the Board that the two present employees had also previously served as interns in the Personnel Office.

### **IN THE MATTER OF INFORMATION SYSTEMS DEPARTMENT:**

Information Systems Director Terry Tribby submitted the following issues for Board information and approval:

1. **Verizon Wireless Cell Phone and CDMA Accounts:** Mr. Tribby is still working on the cell phone accounts with Verizon. He has made progress and is able to have equipment orders released. Verizon has conceded there are problems with their billing process.
2. **Howard Regional Business Association Agreement:** Mr. Tribby has received the agreement from Howard Regional Hospital for authorization to establish a link for emergency services in connection with our Wireless Project. The equipment has already been purchased and installed with Homeland Security funds. A motion was made by Mr. Trine, seconded by Mr. Raver and carried to approve the Business Association Agreement with Howard Regional Hospital and authorize the President to sign on behalf of the Board of Commissioners.

### **IN THE MATTER OF YELLOW AND WHITE PAGE SERVICES WITH A T & T:**

Auditor Ann Wells presented a proposed yellow page ad and white page listing for Commissioner information and discussion. After reviewing the proposed ads, and ensuing discussion, a motion was made by Mr. Trine to approve the listing in the Business section only, including the logo and solid line at the beginning and end, and authorize the President to make a decision concerning a yellow page placement, and sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Raver and carried.

### **IN THE MATTER OF CLAIMS AND REPORTS:**

Auditor Ann Wells submitted the following issues for Board information and approval:

1. **Commissioners' Salary Claims:** Salary, hourly and overtime claims payable January 11, 18, and 25, 2008, in the amount of \$337,929.59 each, were approved on a motion made by Mr. Trine and seconded by Mr. Raver (*please refer to page three, item two, "In The Matter Of Claims And Reports", of the Regular Meeting dated January 7, 2008*).
2. **Commissioners' Operating Claims:** Operating claims payable January 22, 2008, in the amount of \$142,283.97, were submitted, along with a claim for the Howard County Historical Society, in the amount of \$10,400.00. The Historical Society claim was prepared according to their request for funds to pay current utility bills and can be advertised on the next docket. A motion was made by Mr. Raver, seconded by Mr. Trine and carried to approve the operating claims as submitted, as well as the claim for the Historical Society, in the amount of \$10,400.00.

3. **Treasurer's Report:** The Treasurer's report for the month of December, 2007, was accepted on a motion made by Mr. Trine and seconded by Mr. Raver.
4. **Semi-annual Grant Reports:** Ms. Wells submitted copies of the Taylor Regional Sewer Grant and the Honey Creek Fire Truck Grant semi-annual reports for Commissioners' signature. A motion was made by Mr. Raver, seconded by Mr. Trine and carried to approve the semi-annual reports and authorize the President to sign on behalf of the Board of Commissioners.
5. **Township Assistance Appeal Hearing:** A Township Appeal hearing was held for Leslie Pearson, Center Township, on January 18, 2008. The Hearing officer recommended the denial be upheld. A motion was made Mr. Raver, seconded by Mr. Trine and carried to uphold the denial of the township trustee.
6. **Veterans Service Officer Report:** The Veteran Service Officer's monthly report for the month of December, 2007, was accepted on a motion made by Mr. Raver and seconded by Mr. Trine.

*The Regular Meeting was recessed at this time,  
for a scheduled Public Hearing for the Board of Finance Meeting.  
The Regular Meeting reconvened at 10:15 a.m.*

7. **Boyce Forms Contract:** Ms. Wells submitted the Contract with Boyce Forms to Attorney Murrell for his review. This contract is for preparation of the Homestead Rebate Checks in the amount of \$250.00 for the set-up fee and \$.57 per check, including the mailing and printing of the announcements. Ms. Wells asked for Board permission to remove the receipt of rebate by the mortgage company from the statement mandated to be sent with the checks (a decision made by the Auditor and Treasurer Associations). A motion was made by Mr. Trine to approve the contract with Boyce forms, subject to the Attorney's review, and authorize the President to sign on behalf of the Board of Commissioners.

#### **IN THE MATTER OF ATTORNEY ISSUES:**

County Attorney Larry Murrell submitted the following issues for Board information and approval:

1. **Frequency Reconfiguration / Rebanding Amendment #2:** This amendment concerns the schedule of radios for the Sprint/Nextel Rebanding Project. There is a need to replace more old radios that could not be re-banded and so the schedule will need to be changed. The Frequency Reconfiguration/Rebanding Amendment #2 was approved and the President was authorized to sign on behalf of the Board, on a motion made by Mr. Raver and seconded by Mr. Trine.
2. **Barnes & Thornburg Invoice:** A Barnes & Thornburg invoice was submitted in the amount of \$5,456.10 for services rendered in November, 2007, for Delphi Bankruptcy matters. The invoice was approved for payment on a motion made by Mr. Trine and seconded by Mr. Raver.

#### **IN THE MATTER OF COMMISSIONER ISSUES:**

1. **Public Defender Board:** The Board of Commissioners needed to make an appointment to the Public Defender Board. Discussion ensued concerning the nomination of Tom Trine, of Clay Township. A motion was made by Mr. Raver to approve the appointment of Tom Trine to the Public Defender Board for a term of three years. Mr. Bagwell vacated the chair to second the motion. Commissioner Dave Trine abstained from the vote. The motion carried.
2. **Animal Control Ordinance:** Mr. Trine submitted the Proposed Final Draft of the Animal Control Ordinance. He suggests that a Public Comment be scheduled for the February 18<sup>th</sup> meeting. A motion was made by Mr. Raver, seconded by Mr. Trine and carried to approve the scheduling of a Public Comment at 10:00 a.m. on February 18, 2008. Mr. Murrell will make copies of the proposed Animal Control Ordinance available in the Auditor's Office and on the County's website, and notify the media of the time set for Public Comment.

3. **Continental Steel Proposal:** Commissioner Trine advised the Board that he will present his plan for development of the Continental Steel Site to the Howard County Council tonight. He will also ask the County Council and City Council for funds to conduct a feasibility study of the site.
4. **Thank You Cards Received:** Mr. Bagwell distributed thank you cards received from county employees, concerning the recent Christmas party.
5. **Howard Haven Resident Application:** Howard Haven Assistant Superintendent Jennifer Vary submitted an application for residency from Juanita Davis. Ms. Davis is one hundred three (103) years old and still active. She would be a self-pay resident, and the staff recommends approval. A motion was made by Mr. Trine, seconded by Mr. Raver and carried to accept the resident application for Juanita Davis with the usual ninety day (90) probation period.

There being no further business to come before the Board of Commissioners at this time, the meeting was adjourned at 10:32 a.m. on a motion made by Mr. Trine and seconded by Mr. Raver.

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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BRADLEY J. BAGWELL, PRESIDENT

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DAVID A. TRINE, VICE PRESIDENT

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PAUL J. RAVER, MEMBER

ATTEST:

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ANN WELLS, AUDITOR

Howard County Commissioner Meeting January 22, 2008