

**NOTICE OF AND AGENDA FOR:**  
**HOWARD COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING**  
**HOWARD COUNTY ADMINISTRATION CENTER**  
**220 NORTH MAIN STREET, ROOM 338 (3RD FLOOR)**  
**MONDAY, JANUARY 02, 2024, AT 4:00 P.M.**

- I. Pledge of Allegiance, Prayer
- II. Special Announcements / Recognitions
- III. Approval of Previous Meeting's Minutes
- IV. Departmental Business & Reports
  - A. *Plan Commission – Greg Sheline*
    - i. Rezoning
      - a. Case 12-CZ-23
        - (1) Ordinance No. 2024-BCCO-02 – Rezone 10506 W 200 N from AG to RR
      - b. Case 13-CZ-23
        - (1) Ordinance No. 2024-BCCO-03 – Rezone 1479 S 600 E from AG to RR
    - ii. Subdivision
      - a. Case 8-CP-23
        - (1) Fabio Acuna Subdivision at 10506 W 200 N from AG to RR
  - B. *Sheriff's Department- Sheriff Asher*
    - i. Vehicle Purchase
- V. New Business
- VI. Claims & Reports
  - A. Salary Claims
  - B. Payroll Expense
  - C. Operating Claims
  - D. Ratify Claims
  - E. Monthly Reports
  - F. Grants
- VII. County Attorney Issues
- VIII. Commissioner Issues
- IX. Public Comments
- X. Adjourn

R. BRAD BRAY, PRESIDENT  
JACK W. DODD, VICE PRESIDENT  
JEFF S. LIPINSKI, MEMBER

## **HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING: DECEMBER 27, 2023**

The Howard County Board of Commissioners met in Regular Session on Wednesday, December 27, 2023, at 12:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Brad Bray, Vice President Jack Dodd, Commissioner Jeff Lipinski, County Attorney Alan Wilson, and County Auditor Jessica Secrease.

The meeting was called to order by Sheriff Asher and conducted by President Bray. President Bray led the Pledge of Allegiance, and Commissioner Lipinski offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the December 18, 2023, regular meeting, having been previously submitted and reviewed, were approved as presented on a motion made by Commissioner Lipinski. Commissioner Dodd seconded the motion, and the motion carried.

### **IN THE MATTER OF DEPARTMENTAL BUSINESS & REPORTS:**

#### ***Kinsey Youth Center Control Panels***

Kinsey Youth Center Director Kathy Cullison presented the Commissioners with two quotes to replace their door system. Ms. Cullison stated that on the morning of December 16, 2023, the Kinsey Youth Centers door system quit working, and they were not able to get it uploaded again. She explained that the system is very outdated and that they are still using the old components of the doors from 30 years ago. Commissioner Lipinski stated that, speaking from his experience, the system is definitely outdated. He went on to say that while he was Director of the Kinsey Youth Center, the system had several issues that he would band aid back together. He stated that it is hard to be able to predict when things will break down.

Commissioner Dodd stated that one of the Commissioner's responsibilities as leaders is to plan and to look forward. Commissioner Dodd asked Ms. Cullison why the system's issues weren't addressed before the system failed. She stated that the system has worked well, they did have a bid in 2018, and that the system was working fine before. She stated that they had a battery alarm that was no longer working which didn't tell them to change the battery. Because of that, the system did not have a backup when there was a power surge, which caused the system to go down. She stated that the current system is not mirroring well with upgraded computer programs. Ms. Cullison stated that they will have to find an XP computer from 2006 to have the same company come to upload the system again. She stated that every time they have to do this, they lose more components to the door system. She stated that she has two quotes, one for just the door system and the other to upgrade their intercom system and the electronic security door system. Ms. Cullison would like to have all of this completed.

Ms. Cullison stated that she has the money to cover the invoices in this year's budget. Commissioner Dodd asked her where she had the budget for this. Ms. Cullison stated that is it left over money from being short staffed in 2020 during the pandemic. Commissioner Dodd stated that his concern is that there is no long-term planning until there is an emergency which then puts the Commissioners in a bind and to where they have no choice. Ms. Cullison stated that she would love to have a conversation about future planning. Commissioner Bray stated that this issue is not all her fault and that she inherited this issue. Commissioner Dodd stated that he does not think Ms. Cullison is to blame and that the County needs to be better at planning in general.

Commissioner Lipinski stated that there are issues at both the Kinsey Youth Center and the Jail, but they must look at the cost of things. Commissioner Dodd stated that he wants the County to be more proactive than reactive. Commissioner Dodd asked Attorney Wilson if they were allowed to approve this under an emergency and he responded that they could. Ms. Cullison would like to work with Security Automation Systems. Commissioner Dodd made a motion to approve the replacement of the control panel system at the Kinsey Youth Center. The motion was seconded by Commissioner Lipinski, the motion carried.

### **IN THE MATTER OF NEW BUSINESS:**

***Commissioner Appointments***

Projects Manager Pam Isaac presented the Commissioners with the following Commissioner appointments: Marley Griffin Fagg to the Board of Health and Beau Shine to the Community Corrections Board. Having heard the Commissioner appointments, Commissioner Dodd made a motion to approve the appointments. Commissioner Lipinski seconded the motion, and the motion carried.

**IN THE MATTER OF CLAIMS AND REPORTS:**

Howard County Auditor Jessica Secrease submitted the following claims and reports for the Commissioners' information and approval:

1. **Operating Claims:** The Commissioners' Operating Claims to be paid December 27, 2023, in the amount of \$3,500,649.83 was submitted and approved as presented on a motion made by Commissioner Dodd. The motion was seconded by Commissioner Bray, and the motion carried.
2. **Monthly Reports:** Auditor Jessica Secrease presented the following reports to be received into the record:
  - a. Weight's & Measurers Monthly Report for December 2023

**IN THE MATTER OF COMMISSIONER ISSUES:**

Commissioner Lipinski stated that he appreciated the help and guidance from his fellow Commissioners, Attorney Wilson, and Projects Manager Pam Isaac for his first year as a Commissioner. He stated that he believes that the County had a successful year. He stated that even though there was a tragedy at the Highway Department, they are doing well and have great leadership. He looks forward to the future.

Commissioner Bray thanked Commissioner Lipinski for his hard work this year. He also wished everyone a Happy New Year.

**IN THE MATTER OF PUBLIC COMMENT:**

***Sheriff Jerry Asher, Howard County Sheriff's Department:*** Sheriff Asher stated it has been a difficult year and that the County comes together well. The community had a difficult situation happen on Christmas Day and he wanted to thank EMA and all the first responders for all the help with the situation that happened in Center. Sheriff Asher stated that he wanted to come to Ms. Cullison's defense and stated that the Commissioners need to come through their buildings. He stated that it is not just her fault and that it is a group effort. He stated that the Jail will also need to upgrade their system soon and that all the buildings need upgrading in one way or another.

***There being no further business to come before the Board of Commissioners at this time the meeting was adjourned at 12:22 p.m. on a motion made by Commissioner Lipinski. The motion was seconded by Commissioner Dodd, and the motion carried.***

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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R. BRAD BRAY, PRESIDENT

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JACK W. DODD, VICE PRESIDENT

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JEFF S. LIPINSKI, MEMBER

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**ATTEST:**

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JESSICA SECREASE, AUDITOR

Howard County Commissioners' Meeting: December 27, 2023