

Robert J. Kinsey Youth Center  
701 S. Berkley Rd.  
Kokomo, Indiana 46901  
(PHONE) 765-457-1408

## **ADMISSIONS POLICY**

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It is the policy of the Robert J. Kinsey Youth Center to accept those juveniles for admission who are appropriately referred by persons having detention/placement authority through a court with legal jurisdiction.

All admissions will meet the requirements as specified in the Indiana Juvenile Code, specific for the various forms of detention and will follow the law as to the required hearings and process.

Juveniles who have an IQ lower than 70, will be accepted on a case by case basis, after review and assessment by internal treatment providers.

Juveniles who have serious acute and/or chronic medical needs, will be accepted on a case by case basis after review and assessment by internal treatment providers. Be advised we are unable to care for juveniles who have experienced an organ transplant, Celiac Disease or Cystic Fibrosis.

Juveniles who are accepted for admission who have acute or chronic medical conditions will only be accepted if supplies to treat said conditions are provided at intake.

The Robert J. Kinsey Youth Center maintains the right to refuse admission to a child whose supervision needs are deemed to be beyond our ability to provide a safe, secure and nurturing environment, in the best interest of the child.

Priority placement will be given to those Howard County Agencies that have court authority with secondary consideration given to other jurisdictions, as a courtesy, when beds are available.

Juveniles who are suspected to be under the influence of controlled substance/s or who profess to be suicidal, will require medical clearance, before being considered for admission.

Residents placed in Emergency Shelter Care will have a twenty (20) day residency limit. A discharge plan will be required at the time of admission and plan of action will be provided to the Emergency Shelter Care Unit Administrative staff by day fifteen (15), per Department of Child Service policy.

All admissions, other than those coming directly from the Howard County Juvenile Court, will be cleared through an administrative staff member representing the Robert J. Kinsey Youth Center.

A completed admission packet available on our website: <http://www.howardcountyin.gov/juvenile-services/robert-j-kinsey-youth-center> must accompany the child at the time of admission. Completed signature forms are required at admission.

Upon acceptance and receipt of a transport order, the child can then be transported to the Robert J. Kinsey Youth Center.

A unit case worker will follow-up within 24 hours of admission requesting additional information from the placing agent and or parent/guardian.

Placing agencies agree to have weekly face to face contact with CHINS residents per DCS policy.