

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING APRIL 17, 2017

The Howard County Board of Commissioners met in Regular Session on Monday, April 17, 2017, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Commissioner Brad Bray. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Wyman. Commissioner Bray led in the Pledge of Allegiance and Vice President Moore offered a word of prayer.

IN THE MATTER OF SPECIAL RECOGNITION:

1) Commissioner Moore introduced Ms. Jennifer Sexton, the March Employee of the Month. Ms. Sexton is a Public Health Nurse with the Health Department and is a valuable leader. She is helpful to colleagues and works well with the public. Applause and congratulations were given to Ms. Sexton. The Commissioners presented a Certificate, a vendor gift, and a glass award, and pictures were taken to commemorate the event.

2) Employee Service Award Certificates were read as follows:

5 Years	Brand Ramer Valerie Gordon Donald Whitehead
10 Years	Brandon Fisher Kari Rennaker Donna Bowland

These employees were congratulated on reaching this milestone and thanked for their good work.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the April 3, 2017, Regular Meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

The minutes of the April 5, 2017, Executive Session were submitted. The meeting was held at 2:00 p.m. and those present were Commissioners Paul Wyman, Tyler Moore, and Brad Bray; Councilmen Richard Miller and James Papacek were present for a portion of the meeting. The purpose of the session was to discuss a job performance evaluation under IC 5-14-1.5-6.1(b)(9); and to discuss strategy with respect to the lease of real property under IC 5-14-1.5-6.1(b)(2)(D). A motion was made by Mr. Moore to approve the April 5, 2017 Executive Session minutes. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

RECORDER OFFICE:

Howard County Recorder Brook Cleaver submitted a Laredo Agreement between Howard County Recorder and Choice One Real Estate Services LLC. This agreement is for on-line access to the Laredo real estate database. The Laredo Agreement between Howard County and Choice One Real Estate Services LLC was approved as submitted on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

MAINTENANCE DEPARTMENT:

1) Buildings and Grounds Superintendent Bill Stonestreet submitted a MacAllistair Power Systems Service Agreement (Caterpillar) for the 60kw generator located at the Berkley radio tower. The cost of the Preventative Maintenance is \$1,569.67 annually for three years (\$4,709.01). Mr. Stonestreet would also like to purchase the Extended Service Coverage (three year warranty) for the generator for a one-time payment of \$1,640.00. The entire cost of the contract will be \$6,349.00 and Mr. Stonestreet will pay it from his Maintenance & Service Agreements in the County General Fund. A motion was made by Mr. Moore to approve the MacAllistair Power Systems Service Agreement for the generator located at the Berkley radio tower, in the total three-year amount of \$6,349.00 and

authorize President Wyman to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

2) In preparation for the Government Center Boiler Replacement Project, Mr. Stonestreet would like to remove the damaged, one hundred-seven year-old (107) stack in the chimney. This stack will no longer be needed once the old boiler is replaced. Mr. Stonestreet requested for this project and the lowest most responsive quote is from H & R Industrial, at \$5,800.00. He would like to pay for it from the Cumulative Capital Fund Building Repair, 1138.47241.000.0000. A motion was made by Mr. Bray to authorize the removal of the stack from the boiler chimney at the Government Center, in the amount of \$5,800.00. The motion was seconded by Mr. Moore and carried.

3) Mr. Paul Marcellino, Director of the Purdue Extension Office, will have three (3) additional employees starting this spring. He currently has seven (7) phone lines and has requested three additional lines. A T & T has confirmed that our current contract and system can support the additional lines. The cost would be \$60.00 monthly (\$20.00 per line). The Maintenance Department will do all data and phone wiring for the project.

4) The Maintenance Department currently has four (4) cell phones and they are used constantly. His team is responsible for maintenance at nine (9) operational facilities. The Criminal Justice Center is very busy and has daily issues that need to be dealt with, along with the County Home. With the possibility of adding a Work Release facility the responsibilities will increase. With the four cell phones his department has, two of his employees are using their personal cell phones for work related issues. In speaking with the IT department, an additional phone would cost about \$45.00 per month, making the annual cost at \$1,080.00. Mr. Stonestreet is willing to make room in his budget to support those costs. A motion was made by Mr. Moore to approve the purchase of two (2) additional cell phones for the Maintenance Department, to be paid from the Commissioners' Communications line item this year. The motion was seconded by Mr. Bray and carried.

COUNTY MUSEUM:

Museum Director Dave Broman informed the Commissioners that the Historical Society has been raising money for over a year to cover the costs of the roof replacement at the Seiberling Mansion. They are ready, now, to move forward with the project while the weather is conducive to work in. Four bids have been received and the architect has recommended the bid be awarded to Hinshaw Roofing, out of Frankfort in the amount of \$438,800.00, as the lowest most responsive bid. Because the County owns the mansion the Board of Commissioners needs to approve the contract. Assistant County Attorney Alan Wilson has reviewed the contract and Attorney Murrell has given it a quick review. Mr. Wyman congratulated Mr. Broman on the success of the fundraising and Mr. Broman confirmed that the fund-raising activities would continue until July, to underwrite any necessary interior work and contingency issues from the project. The contract was revised to reflect the fact that while Howard County owns the building, the Historical Society is the occupant, and they are responsible for the payment of the project and contract. A motion was made by Mr. Moore to approve the Standard Form Agreement with Hinshaw Roofing and Sheet Metal Company, for the Seiberling Mansion Roof Replacement project, in the amount of \$438,800.00; reflecting that Howard County is the owner and the Historical Society as the occupant, and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

PLAN COMMISSION:

1) Plan Commission Director Greg Sheline submitted Case 1-CP-17, one lot in Dowel Acres Subdivision located at 10900 East County Road 280 South. There was no remonstrance but elevation certificates were needed for a portion of the lot located in a flood plain. The Plan Commission Board gave it a favorable recommendation. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve Case 1-CP-17, one lot in the Dowel Acres Subdivision.

2) Mr. Sheline submitted Ordinance No. 2017-BCCO-13, an Ordinance rezoning property located at 10900 East County Road 280 South from AG (Agricultural) to RR (Rural Residential). This request received a favorable recommendation from the Plan Commission Board and there was no remonstrance. A motion was made by Mr. Moore to approve Ordinance No. 2017-BCCO-13. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF PROPOSALS FOR AUTOMATIC TIME KEEPING SOFTWARE:

Auditor Martha Lake submitted two proposals for Time Keeping Software as follows (*please refer to page two, item two, "In The Matter of County Attorney Issues", of the Regular meeting minutes dated April 3, 2017*):

A motion was made by Mr. Bray, seconded by Mr. Moore and carried to accept the proposals and take them under advisement for further review by Auditor Lake.

IN THE MATTER OF WORK RELEASE:

Mr. Wyman informed those present that the Department of Corrections has approved a grant in the amount of \$608,000.00 toward the operation of a Work Release Center. Discussions have taken place and the Community Corrections Advisory Board has been asked to re-work their 2017-2018 budget to include a Work Release Center. The work will be done in phases, completing a male only unit. The 2nd phase would add a women's unit. DLZ Indiana LLC has been asked to re-work their original drawings in time to submit at the May 1st Commissioner Meeting. If we are able to move forward with the Work Release Center project, it could be ready as early as January, 2018. There also may be more DOC grant money available. The Commissioners gave comment, asked for additional comment, and discussion ensued. At its conclusion the Board thanked Sheriff Rogers and his staff, Judge Douglas Tate, the Community Corrections Advisory Board, and the Maintenance Department for their work in this process.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following issues for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime claims, payable April 21 & 28, 2017, in the amount of \$370,124.58, were approved as submitted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating Claims payable today, in the amount of \$503,077.84, was submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
3. **Ratify Signature:** Ms. Lake submitted an early paid claim to Interact Public Safety, in the amount of \$38,649.00, and asked that the President's signature be ratified. A motion was made by Mr. Bray to ratify President Wyman's signature on the early paid claim to Interact Public Safety. The motion was seconded by Mr. Moore and carried.
4. **Monthly Reports:** The following monthly reports were received into record: the Clerk's Report for the month ending March 31, 2017; Recorder's Monthly Report for the month ending March 31, 2017; Weights and Measures Monthly report for March 16 to April 16, 2017; Treasurer's Monthly Report for the month ending March 31, 2017; and the EMA March and April Calendars and April Event listing.

IN THE MATTER OF COMMISSIONER ISSUES:

COMMISSIONER MOORE:

Mr. Moore submitted a Notice of Public Hearing from 40th Parallel Surveying LLC. This public hearing will be on Monday, April 17, 2017, at 5:30 p.m., at the Howard County Drainage Board meeting. This meeting is to consider giving drainage board approval to Gingerich Acres, a proposed 1 lot subdivision near land owned by Howard County.

IN THE MATTER OF PUBLIC COMMENT:

Mr. Wyman opened the floor for comment as follows:

Jeanine Welker, 3620 West 50 South, Kokomo, Indiana: Ms. Welker asked two questions: (1) Have you made a decision as how you're are going to allocate the money donated to help the transition process for the businesses affected by the Smoking ban?: (2) If the Commissioners and the City executive is concerned about "leveling the playing field", can businesses outside the downtown area have rent abatements like the businesses in the downtown area? What are you going to give us, besides advertising, to level the playing field?: (3) How will you know to fine a business? How much are the fines?

The Commissioners and Attorney Murrell responded to the questions.

Stella Kling, 1753 West County Road 1150 South: Ms. Kling owns a very small bar in Kokomo. Can the businesses be grandfathered in, giving the public more time to get used to the new regulations? She believes that she will lose business because of the new laws, and have to close her doors, hurting her employees. She doesn't believe its right to tell our veterans and service men and women that they cannot smoke in their own organizations.

Mr. Wyman responded.

There being no further business to come before the Board at this time, the meeting was adjourned at 4:50 p.m. on a motion made by Mr. Moore, seconded by Mr. Bray and carried.

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Commissioner Meeting April 17, 2017