

## **HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING FEBRUARY 6, 2017**

The Howard County Board of Commissioners met in Regular Session on Monday, February 6, 2017, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were Assistant County Attorney Alan Wilson, and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Wyman. Mr. Bray led in the Pledge of Allegiance and Mr. Moore offered a word of prayer.

### **IN THE MATTER OF EMPLOYEE SERVICE AWARDS:**

The Commissioners congratulated county employees and Mr. Moore and Mr. Bray read the following Employee Service Awards into record:

<b>Five Years:</b>	Kimberly Dunlap Ezekiel Zimmerman Isaac Sprague Charles McCoskey Timothy Martin
<b>Ten Years:</b>	Melinda Heady Beth Lane Cheryl Bays Leslie Beck
<b>Fifteen Years:</b>	Diana Pierce Peggy Mallaber
<b>Twenty Years:</b>	Kevin Augustine Linda Sarvin

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the January 17, 2017 Regular Meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

### **IN THE MATTER OF DEPARTMENTAL REPORTS:**

#### **MAINTENANCE DEPARTMENT:**

1) Buildings and Grounds Superintendent Bill Stonestreet submitted invoices received from Integrity Communications and R & L Electronics, for EMA radio equipment that was damaged in a lightning strike during the August, 2016, tornados. The total amount is \$1,868.57 and Mr. Stonestreet is asking that it be paid from the Cumulative Capital Fund 1138-47241.000.0000. A motion was made by Mr. Moore to approve payment of the invoices from 1138.47241.000.0000, as requested. The motion was seconded by Mr. Bray and carried.

2) Mr. Stonestreet submitted an Agreement between Chardon Labs and Howard County Board of Commissioners, for water treatment services in our heating and cooling systems, in the amount of \$11,000.00 annually. The services are for the Howard County Jail, Kinsey Youth Center, Howard County Courthouse, Howard County Administration Center, and Howard County Government Center. Attorney Larry Murrell has the agreement but has not yet given his recommendation. A motion was made by Mr. Moore to approve the Agreement with Chardon Labs for water treatment services, in the annual amount of \$11,000.00, subject to Attorney Murrell's review and Chardon's approval of any suggested changes, and authorize President Wyman to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

### IN THE MATTER OF THE P-25 PROJECT INVOICES:

Mr. Wyman submitted a Quote from J & K Communications for additional work on the towers for the P-25 Radio Project, in the amount of \$50,559.95. A motion was made by Mr. Bray to approve the payment of \$50,559.95 to J & K Communications, to be paid from the Rainy Day Fund. The motion was seconded by Mr. Moore and carried.

### IN THE MATTER OF APPROVAL OF CONTRACTS:

On behalf of County Attorney Larry Murrell, Mr. Wyman submitted the following contracts for Commissioners' approval:

1. **PREA Investigation:** A Memorandum of Understanding was submitted, between the Robert J. Kinsey Youth Center and the Howard County Sheriff's Department, to establish an agreement under which the Howard County Sheriff's Department agrees to conduct all criminal investigations regarding allegations of sexual abuse and sexual harassment as outlined in the Juvenile Prison Rape Elimination Act standards.

As a part of this MOU, there is also an Emergency Evacuation, "...under which the Howard County Sheriff's Department will assist the Robert J. Kinsey Youth Center with housing detained juveniles in the event of an emergency evacuation. They will provide a COURTESY HOLD for juvenile detainees and follow all applicable local, state and federal mandates for conditions of confinement pending the procurement of appropriate housing in a juvenile facility."

A motion was made by Mr. Moore to approve both Memorandums of Understanding between the Robert J. Kinsey Youth Center and the Howard County Sheriff's Department, as amended by Attorney Murrell, and authorize the President to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

2. **Data Sharing Agreement:** The Data Sharing Agreement is between the Indiana State Department of Health and Howard County Coroner's Office. This agreement allows the Howard County Coroner to share data with the Indiana Violent Death Reporting System. This agreement is effective January 10, 2017 – January 9, 2019. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Data sharing Agreement between the Indiana Department of Health and the Howard County Coroner's Office, and authorize President Wyman to sign on behalf of the Board of Commissioners.
3. **Dispatch Reciprocal Agreement:** A Memorandum of Understanding between Howard County Sheriff's Dispatch Office and Miami County Sheriff's Dispatch was submitted, regarding Integrated Public Safety Commission talk groups. A motion was made by Mr. Bray to approve the Reciprocal Memorandum of Understanding between Howard County and Miami County, and authorize President Wyman to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Moore and carried.
4. **Hartman & Williams:** This agreement with Hartman and Williams is to assist the Auditor's Office in preparing and uploading the Annual Report to the Gateway for the year 2016. A motion was made by Mr. Moore to approve the agreement between Howard County and Hartman and Williams LLC, on behalf of the Auditor's Office, and authorize President Wyman to sign on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.
5. **SRI:** The final Agreement is with SRI and is an Addendum to the SRI Services Master Agreement, providing services for the 2017 Commissioners' Certificate (Deed) sale. Mr. Moore pointed out that on the first and last page the Agreement states "Henry County" instead of Howard County. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Commissioners' Deed Sale Services Addendum subject to amending the first and last page to "Howard County".

### IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly and Overtime claims, to be paid on February 3, 10, and 17, 2017, in the amount of \$364,819.70 each, were approved as submitted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

2. **Operating Claims:** The Commissioners Operating Claims payable today, in the amount of \$2,396,909.38, was submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
3. **Ratify Signature:** An early paid claim for the Kokomo Herald, in the amount of \$4,291.51, was signed by Mr. Wyman and Ms. Lake asks that his signature be ratified. A motion was made by Mr. Bray to ratify the President's signature on the early paid claim for the Kokomo Herald. The motion was seconded by Mr. Moore and carried.

*There being no further business to come before the Board at this time  
the meeting was adjourned at 4:20 p.m. on a motion  
made by Mr. Moore, seconded by Mr. Bray and carried.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

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PAUL G. WYMAN, PRESIDENT

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TYLER O. MOORE, VICE PRESIDENT

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ROBERT B. BRAY, MEMBER

ATTEST:

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MARTHA J. LAKE, AUDITOR  
Howard County Commissioner Meeting February 6, 2017