

HOWARD COUNTY BOARD OF COMMISSIONERS MEETING JANUARY 20, 2015

The Howard County Board of Commissioners met in Regular Session on Tuesday, January 20, 2015, at 8:30 a.m., in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell, Assistant County Attorney Alan Wilson, and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Wyman. Commissioner Bray led in the Pledge of Allegiance and Vice President Moore offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the December 29, 2014 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Moore, seconded by Mr. Bray, and carried.

The minutes of the January 4, 2015 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Moore, seconded by Mr. Bray, and carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

HIGHWAY DEPARTMENT:

County Highway Engineer / Superintendent Ted Cain submitted a request to quote for a new pay loader, to be paid from the Cumulative Capital Fund, Commissioner Vehicles. The current pay loader is twenty-seven (27) years old. The projected cost of the pay loader is between \$135,000.00 and \$140,000.00. This piece of equipment is something the Highway Department uses every day. Mr. Cain invited several companies to view the current pay loader and help him prepare the proper specifications, since that particular piece of equipment has gone through many changes in the last 27 years. A motion was made by Mr. Moore to approve the Request to Quote for a new pay loader for the Highway Department, with quotes to be returned to the Highway Department by 12:00 noon on Monday, February 2, 2015. The motion was seconded by Mr. Bray and carried.

SHERIFF DEPARTMENT:

Captain Jerry Asher submitted a request to purchase two vehicles; one to replace their current 2006 Dodge Caravan and one to replace the 2006 Chrysler Pacifica. Both vehicles were purchased used, and the department has used them for the last nine years. He would like to purchase a used 2014 Dodge Caravan from Button Motors that has 20,000.00 miles on it, selling for \$17,091.00, after trade-in. A new Caravan sells for 24,698.00. The Chrysler Pacific he would like to replace with a 2014 Dodge Durango, in the amount of \$28,831.00. He did look at several used Pacificas but they were high mileage vehicles. He also tracked down a used Durango in Lafayette, selling for \$26,750.00 after trade-in. He has not seen that vehicle yet. Both vehicles will be purchased from the Sheriff Vehicle line item in the Cumulative Capital Fund. After ensuing discussion a motion was made by Mr. Bray to approve the purchase of the used 2014 Dodge Caravan from Button Motors, in the amount of \$17,091.00 after trade-in, and the new 2014 Dodge Durango, in the amount of \$28,031.00. The motion was seconded by Mr. Moore and carried. Captain Asher will submit the trade-in vehicle titles for the Commissioners' signatures later in the meeting.

HOWARD COUNTY TREASURER:

Treasurer Ann Wells submitted a Contract with Jeremy A. Peelle, Peelle Law Office, for Collection Services on delinquent taxes. This contract is the same as previous years and has been reviewed by County Attorney Murrell. This contract is at no cost to the County; the collection fees are included in the taxes collected. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Collection Service contract with Jeremy Peelle, Peelle Law Office, for the Treasurer's Office, for collection services of delinquent taxes.

HOWARD COUNTY CLERK:

On behalf of the County Clerk Kim Wilson, Chief Deputy Clerk Debbie Stewart submitted a contract with Jeremy Peelle, Peelle Law Offices, for collection services on delinquent fines and fees. Mr. Peelle's fees are included in the Defendant's fees. This contract is the same as the previous year's contract and has been reviewed by Attorney Larry Murrell. A motion was made by Mr. Moore to approve the Collection Service contract between Mr. Jeremy Peelle, Peelle Law Offices and the Howard County Board of Commissioners on behalf of the Howard County Clerk. The motion was seconded by Mr. Bray and carried.

HOWARD COUNTY ASSESSOR:

On behalf of County Assessor Mindy Heady, Mr. Wyman submitted the Property Tax Assessment Board of Appeals (PTABOA) appointments for 2015, as follows:

Andrew Hardie
Virginia Baker
Ann Harrigan

A motion was made by Mr. Moore, seconded by Mr. Bray and carried to re-appoint Mr. Andrew Hardie, Ms. Virginia Baker, and Ms. Ann Harrigan to the Property Tax Assessment Board of Appeals for one-year terms that expire December 31, 2015.

HOWARD COUNTY RECORDER:

Recorder Brook Cleaver submitted a Proposal from Fidlar Technologies, Inc., for scanning services of the Grantor & Grantee Index Books in the Recorder's Office. The scanning project will be done on-site at a cost of \$20,670.08 to be paid in phases. There are approximately one hundred-two (102) books from years 1844 – 1998. The proposal has been reviewed by Mr. Murrell and suggested changes have been made. A motion was made by Mr. Moore to approve the Agreement with Fidlar Technologies, Inc. for the on-site scanning services of 102 Recorder books, in the amount of \$20,670.08, and authorize President Wyman to sign the agreement on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

MAINTENANCE DEPARTMENT:

Buildings & Grounds Superintendent Bill Stonestreet submitted a plan to correct the sediment (calcium & magnesium buildup) problem in the cooling tower of the Criminal Justice Center. This clogging situation happened as a result of the EZ Water Treatment System that was not able to address the need of the cooling tower. The cooling tower and heat exchangers need to be disassembled and cleaned, and a water softener and full-flow filter installed to address the sediment problem. As part of the project Mr. Stonestreet will also replace the damaged expansion tank, for a total amount of \$20,594.32. The project will be paid from the Equipment Repair line item in the Jail & Juvenile COIT Fund (1120-018-03253.01). At the conclusion of ensuing discussion a motion was made by Mr. Moore to approve the Jail Water Filtration Project at the Criminal Justice Center, to be paid from the Jail & Juvenile COIT Fund. The motion was seconded by Mr. Bray and carried.

EMERGENCY MANAGEMENT AGENCY:

EMA Director Janice Hart submitted a completed 2014 Homeland Security Grant EDS# C44P-5-592B, in the amount of \$20,000.00 for a generator in the Emergency Operation Center. This was previously approved and is ready for signature. Mr. Murrell has not reviewed the grant agreement but will recommend it if Ms. Hart agrees with all the terms and conditions of the grant. A motion was made by Mr. Moore to approve the completed Homeland Security Grant Program Sub Agreement, EDS# C44)-5-592B and authorize the Commissioners to sign the grant agreement. The motion was seconded by Mr. Bray and carried.

Ms. Hart notified the Commissioners regarding her intent to apply for a \$4,000.00 Foundation Grant. The committee will meet in May for a decision on the application.

PUBLIC DEFENDER:

Public Defender Steve Raquet submitted a request to purchase a new copier. Their current copier is over ten (10) years old and has no trade-in value. He has received quotes on the following:

Bizhub 445 E Print Copy Scan \$7,448.00 including Maintenance Agreement

Canon 4251 Print Copy Scan \$6,585.04 including Maintenance Agreement

Mr. Raquet submitted product information on both machines for ten years, showing that the total cost of ownership for the ten year period reflects a savings of \$518.11 for the Bizhub. Mr. Raquet recommends the purchase of the Bizhub 445E Copier, and asks that the copier be purchased from the Cumulative Capital Fund, Commissioner Equipment line item. If the purchase meets the requirements of the State, the county's general fund will be reimbursed for 40% of the purchase. Mr. Raquet will check with the State to determine if the 40% reimbursement can be applied to the Cumulative Capital Fund. A motion was made by Mr. Moore to approve the purchase of the

Bizhub 445E Copier, Printer Scanner, in the amount of \$7,448.00, to be paid from the Equipment Line item (04000) of the Cumulative Capital Fund. The motion was seconded by Mr. Bray and carried.

At this time the Regular Meeting was recessed at 9:12 a.m. to hold a Finance Board Meeting, and reconvened at 9:20 a.m. on motions made by Mr. Moore, seconded by Mr. Bray and carried.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime claims payable January 23 & 30, 2015, in the amount of \$368,632.00 each, were submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating Claims payable today, in the amount of \$825,248.56, were submitted and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
3. **Monthly Reports:** Ms. Lake submitted the following reports: the Clerk's Report for the month ending December 31, 2014; the Treasurer's Report for the month ending December 31, 2014; the Weights & Measures Report for the month of December 16, 2014 – January 15, 2015; the Emergency Management Agency Calendar and Event listing for the month of January and February, 2015. A motion was made by Mr. Bray, seconded by Mr. Moore and carried to accept all reports as submitted.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney Larry Murrell submitted the following issues for the Commissioners' information and approval:

1. **Request for Proposal:** Mr. Murrell submitted a Request for Proposal for the Howard County P25 Radio Project. If approved by the Commissioners, the Request will be sent to the papers for publication, and all quotes will be received until 12:00 p.m. on Monday, March 2, 2015, at the Howard County Auditor's Office. They will be opened publicly at the 4:00 p.m. Commissioner Meeting on March 2nd. A motion was made by Mr. Moore to approve the Request for Proposal for the P25 Radio Project, to be received no later than noon on Monday, March 2, 2015. The motion was seconded by Mr. Bray and carried.
2. **Invitation To Quote:** Mr. Murrell submitted an Invitation to Quote for the demolition of the residence located at 1040 South Emery Street, Kokomo, Indiana. The quote must be received before 8:30 a.m. on February 16, 2015, to Greg Sheline, Director of the Kokomo/Howard County Plan Commission, and will be opened at the 4:00 p.m. Commissioner Meeting on the 16th.

Mr. Murrell thanked Assistant County Attorney Alan Wilson for covering for Mr. Murrell while he was out of the office last week.

IN THE MATTER OF COMMISSIONER ISSUES:

COMMISSIONER BRAY

Mr. Bray informed the Commissioners that until the P25 project has been completed, Dispatch Coordinator Gary Bates is looking at a dispatch upgrade of the 150 mg system that transmits to pagers only. Mr. Bates will attend the February 2nd meeting for further discussion.

COMMISSIONER MOORE:

Mr. Moore thanked the Sheriff Department, Highway Department, Emergency Management, and the Maintenance Department for their work on the roads and parking lots in Howard County.

COMMISSIONER WYMAN:

Commissioner Wyman submitted Commissioner Appointments as follows:

Greater Kokomo Visitors Bureau: A motion was made by Mr. Moore to appoint Ms. Marie Radel to the Convention & Visitor's Bureau for a term of one year expiring December 31, 2015. The motion was seconded by Mr. Bray and carried.

Plan Commission Board: A motion was made by Mr. Moore to appoint Mr. Chris Monroe to the Howard County Plan Commission Board for a four-year term that expires December 31, 2018. The motion was seconded by Mr. Bray and carried.

There being no further business to come before the Board of Commissioners at this time, the meeting was adjourned at 9:29 a.m. on a motion made by Mr. Moore and seconded by Mr. Bray.

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

Howard County Commissioner Meeting January 20, 2015