

HOWARD COUNTY BOARD OF COMMISSIONERS MEETING DECEMBER 7, 2015

The Howard County Board of Commissioners met in Regular Session on Monday, December 7, 2015, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell, Assistant County Attorney Alan D. Wilson, and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Paul Wyman. Commissioner Brad Bray led in the Pledge of Allegiance, and Vice President Moore offered a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the November 16, 2015 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Bray, seconded by Mr. Moore, and carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

HIGHWAY DEPARTMENT:

1) Highway Department Engineer / Superintendent Ted Cain has reviewed all the 2016 Operating Bids that were received at the November 16th meeting (*please refer to page one, item one, "In The Matter Of Departmental Reports: Highway Department", of the Regular Meeting minutes dated November 16, 2015*). It is Mr. Cain's recommendation to approve all bids except the Diesel Bid from North Central Co-op. Petroleum Traders Corporation was the lowest Diesel Bid. They are a new company and Mr. Cain will monitor them closely for compliance. A motion was made by Mr. Moore to approve all the 2016 Operating Bids received except the Diesel Fuel bid from North Central Co-op. The motion was seconded by Mr. Bray and carried.

2) Mr. Cain submitted the Local Public Authority (LPA) Consulting Contract with Butler, Fairman & Seufert, Des #0710025, for the Morgan Street Project, from Old US 31 to Touby Pike, Kokomo, Indiana. This is for right-of-way services in an amount not to exceed \$56,000.00. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the LPA Consulting Contract between Howard County, Indiana and Butler Fairman & Seufert, for the Morgan Street Project, Des #0710025, in an amount not to exceed \$56,000.00.

PLAN COMMISSION DEPARTMENT:

Plan Commission Director, Greg Sheline, submitted Ordinance No. 2015-BCCO-42, a request to rezone property located at 5282 West County Road 250 South, from AC (Agricultural Commercial) to C-2 (Medium to Large Scale General Commercial), and owned by Mr. Brice Barnes. This if the rezoning is approved the owner will seek a Special Exception for gun sales at the re-zoned location. A Public Hearing was held and a lot of information was received. At the conclusion of the Hearing the Plan Commission Board voted unanimously to give an Unfavorable recommendation. The owner of the property, Mr. Brice Barnes, and several neighboring owners gave comment as follows:

Brice Barnes, 5282 West CR 250 South, Russiaville, Indiana: Mr. Barnes spoke about the Equine business located on his property and its activities. He also explained the new activities that will be added once the request is approved.

William Bassett, 2507 Locust Lane, Kokomo, Indiana: Mr. Bassett is not in favor of this re-zone request.

Janice Zell, 5395 West CR 250 South, Russiaville, Indiana: Ms. Zell is not in favor of this re-zone request.

Brian Miller, 5348 West CR 250 South, Russiaville, Indiana: Mr. Miller and his family are against the re-zone request.

Director Greg Sheline reviewed the minutes from the Public Hearing with the Commissioners and pointed out several issues including drainage concerns and the uses of the extra property. After all information was received Mr. Sheline cannot give a favorable recommendation to this re-zoning request.

At the conclusion of all discussion a motion was made by Mr. Moore to uphold the Unfavorable Recommendation of the Plan Commission Board, denying the re-zone request of Case 6-CZ-15, the rezoning of property located at

5282 West CR 250 South, from AC (Agricultural Commercial) to C-2 (Medium to Large Scale General Commercial). The motion was seconded by Mr. Bray and carried.

PROJECTS MANAGER:

1) Projects Manager Pam Isaac informed the Commissioners that the EMA Department has received a grant from the Indiana Homeland Security, in the amount of \$34,805.00, for the purchase of thirty (30) radios for the Sheriff's Department that are currently being leased.

2) Ms. Isaac also informed the Commissioners that the Assistance to Firefighters Grant is now open for application. Howard County would be applying for \$750,000.00 - \$800,000.00 to cover the purchase of radios for eleven (11) fire-fighting entities in Howard County. She has entered into a contract with Mr. Jason Lemons, in the amount of \$500.00, to assist her in applying for the grant, and is asking the Board to ratify Mr. Wyman's signature. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the contract with Mr. Jason Lemons and ratify the signature of President Wyman.

KINSEY YOUTH CENTER:

Kinsey Youth Center Director Jeff Lipinski informed the Commissioners that at the November 24th Council Meeting, the County Council approved transfers in the amount of \$19,000.00 into a vehicle line item for the purpose of purchasing a new vehicle for Kinsey before the end of the year. Mr. Lipinski submitted quotes as follows:

Button Dodge	Used 2014 Journey SE SUV	14002 miles	\$17,464.00
Eriks Chevrolet	Used 2012 Traverse LS	30,230 miles	\$19,075.00
Kokomo Auto World	Used 2011 Traverse	87,000 miles	\$15,861.00

Mr. Lipinski would like to purchase the 2012 Traverse LS, in the amount of \$19,075.00, as the most responsive bid, even though it is the most expensive. A utility type vehicle would best suit their needs and it has the lowest mileage of the two Traverse vehicles. At the conclusion of discussion a motion was made by Mr. Moore to approve the purchase of the 2012 Chevrolet Traverse, in the amount of \$19,075.00, as the lowest most responsive quote. The motion was seconded by Mr. Bray and carried.

HEALTH DEPARTMENT:

1) Health Department Director Kent Weaver submitted a renewal to the Mutual Aid Agreement for Indiana Public Health Preparedness District 6. The original agreement was signed in 2005 and automatically renews on an annual basis. The State is recommending Howard County to approve and sign this renewal document. Mr. Murrell has not been given this renewal for review. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to take this Mutual Aid Agreement under advisement for review by the Assistant County Attorney Alan Wilson.

2) Mr. Weaver submitted a request to purchase a new vehicle for the Health Department, to replace the 2001 Ford F100 truck given to the Health department from the Surveyor Department back in 2008. He submitted quotes as follows:

Erik's Chevrolet	2016 Chevrolet Cruz	\$18,450.00
Brad Howell	2016 Ford Focus Sedan	\$16,570.74
Button Dodge	Invited to Quote but did not submit.	

The Commissioners asked if the quotes include a trade-in value amount for the old vehicle, or if Mr. Weaver were planning on keeping it in the fleet. Mr. Weaver confirmed that the quotes do not include a trade-in value. Mr. Weaver recommends the purchase of the 2016 Ford Focus Sedan in lieu of a truck. It was the consensus of the Commissioners to direct Mr. Weaver to obtain a trade-in amount for the two quotes and bring those figures back to the December 21st meeting.

IN THE MATTER OF THE CLINT ROCKEY PETITION TO VACATE PROPERTY:

County Attorney Larry Murrell submitted a Joint Petition to vacate property submitted by Mr. Clint Rockey. The property in question is located on County Road 50 East commencing north on County Road 400 North and ending at the south right-of-way boundary at the new US 31. The pavement and roadbed in this area of County Road 550 East was removed and was closed to public use and access due to the construction of the new Highway 31 bypass. The Commissioners need to set a

hearing for January 4, 2016. A motion was made by Mr. Moore to accept the Joint Petition to Vacate and to set a Public Hearing for 4:30 p.m. on Monday, January 4, 2016. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF THE 2016 ANTHEM RENEWAL:

Mr. Doug Heath from Regions Insurance distributed paperwork concerning the renewal offer of the Anthem Health Insurance February 1, 2016. The county has experienced an increase in claims this year and after reviewing records with Auditor Lake and her financial office it was found that the county has depleted insurance reserve funds by about \$400,000.00. There was not time to meet with the whole Insurance Committee but Mr. Heath did meet with Auditor Martha Lake, Personnel Director Debbie Lorenz, and Council members Stan Ortman and Dwight Singer. It was their recommendation to make the changes as follows:

Plan 1

Raise Network Deductible from \$1,500 / 3,000 to **\$2,000 / 4,000**

Raise Non-Network Deductible from \$3,000 / \$6,000 to **\$4,000 / \$8,000**

Raise Out-of-Pocket Network from \$4,000 / \$8,000 to **\$5,000 / \$10,000**

Raise Out-of-Pocket Non-Network from \$8,000 / \$16,000 to **\$10,000 / \$20,000**

Raise Network and Non-Network Emergency Room Services co-payment from \$100 to **\$250**

Raise Network Urgent Care Center Services from \$50 to **\$75**

Plan 2

Raise Network Deductible from \$3,000 / 6,000 to **\$4,000 / \$8,000**

Raise Non-Network Deductible from \$6,000 / \$12,000 to **\$16,000 / \$32,000**

Raise Network out-of-pocket Limit from \$6,000 / \$12,000 to **\$6,850 / \$13,700**

Raise Non-Network Out-of-Pocket Limit from \$12,000 / \$24,000 to **\$16,000 / \$32,000**

Raise Emergency Room Services co-payment from \$100 to **\$250**

Raise Network Urgent Care Center Services from \$50 to **\$75**

For both plans the Office Visit co-pay and the Prescription program remains the same. The Dental and Vision plans also remain unchanged. With these changes the County will see about \$350,000 annually and should accomplish stabilization of the Anthem Reserve Fund. These increases can be adjusted back down after the fund is healthy. There are several pieces of paperwork to be generated by Anthem that need the Commissioners' signature, but are not yet available. A motion was made by Mr. Moore to approve the proposed changes to the Anthem Health Insurance Plan effective February 1, 2016 as submitted, and to authorize the President to sign the documents on behalf of the Board of Commissioners. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** Salary, Hourly, and Overtime Claims payable December 11 & 18, 2015, in the amount of \$375,026.01 each, were approved as submitted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating claims payable today, in the amount of \$807,725.35, were approved as submitted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
3. **Ratify Signature on Early Paid Claim:** Ms. Lake submitted several early paid claims for the Clerk's Office and asked that President Wyman's signatures be ratified. A motion was made by Mr. Moore to ratify President Wyman's signatures on the early paid claims. The motion was seconded by Mr. Bray and carried.
4. **Monthly Reports:** Ms. Lake submitted the Treasurer's Monthly Report for the month ending October 31, 2015, and it was accepted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
5. **Hartman And Williams Agreement:** Ms. Lake submitted an Agreement with Hartman and Williams LLC to assist the Auditor's Office in preparing and uploading the 2015 Annual Financial Report into Gateway. The hourly rates are the same as 2015. A motion was made by Mr. Moore, seconded by Mr.

Bray and carried to approve the Agreement with Hartman and Williams for assistance in preparing and uploading the 2015 Annual Financial Report into the Gateway system.

6. **H. J. Umbaugh & Associates Agreement:** At the August 18, 2014 meeting the Commissioners approved an Agreement with H. J. Umbaugh & Associates TIF assistance services in an amount not to exceed \$7,500.00 (*please refer to page three, item five, "In The Matter of Claims and Reports", of the Regular Meeting minutes dated August 18, 2014*). At the time of the agreement there were two (2) TIF Districts. The City of Kokomo has added more TIFs and the amount of the invoice has been increased to \$9,685.00, reflecting additional time spent on the additional number of TIFs. At the conclusion of discussion a motion was made by Mr. Moore to take this agreement under advisement for further review of the original 2014 agreement. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney Larry Murrell submitted the following issues for the Commissioners' information and approval:

1. **Ordinance No. 2015-BCCO-45:** On behalf of the Auditor, Mr. Murrell has prepared an Ordinance requiring new employees to be paid by direct deposit. This will be effective for any employee hired after December 31, 2015. Included in the Ordinance is a provision to appeal this decision with the Board of Commissioners due to hardship. A motion was made by Mr. Moore to approve Ordinance No. 2015-BCCO-45 as submitted. The motion was seconded by Mr. Bray and carried.
2. **Community Corrections Contract:** Mr. Murrell submitted a Contract Services Agreement between the Howard County Board of Commissioners (on behalf of Howard County Community Corrections) and Joni McCracken. The contract is for bookkeeping services for the Community Corrections Department beginning January 1, 2016. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Contract with Ms. Joni McCracken for bookkeeping services for the Community Corrections Department.
3. **Leasing Solutions for Probation Case Management Server:** This Master Equipment Lease from Leasing Solutions is being renewed for the Juvenile Probation Case Management Server and Software. It is a three-year agreement with quarterly payments of \$1,875.00 and Mr. Murrell has reviewed, amended, and now approves the lease agreement. A motion was made by Mr. Moore to approve the Master Equipment Lease with Leasing Solutions and authorize the President to sign all the documents associated with the Lease Agreement. The motion was seconded by Mr. Bray and carried.

IN THE MATTER OF COMMISSIONER ISSUES:

COMMISSIONER MOORE:

Mr. Moore traveled to Indianapolis, today, to represent both Howard County and the North Central Regional Partnership Council to formally receive the \$250,000.00 for the Workforce Development Grant. Howard County is acting as the lead agency.

COMMISSIONER WYMAN:

Mr. Wyman received a request from Superior Court III Judge Doug Tate to purchase a new Bizhub 287 Copier, in the amount of \$4,395.00, to replace the copier that recently broke down. He has a jury trial coming up soon and needs the copier quickly. A motion was made by Mr. Moore to approve the purchase of a Bizhub 287 Copier from Shearer Printing, in the amount of \$4,395.00, to be paid from the Cumulative Capital Fund, Commissioner Equipment line item. The motion was seconded by Mr. Bray and carried.

*There being no further business to come before the Commissioners at this time,
the meeting was adjourned at 5:35 on a motion made by
Mr. Moore, seconded by Mr. Bray and carried.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

Howard County Commissioner Meeting December 7, 2015