

HOWARD COUNTY COUNCIL REGULAR MEETING OCTOBER 28, 2014

The Howard County Council met in Regular Session on Tuesday, October 28, 2014, at 4:00 p.m., in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President James Papacek, and Members Stan Ortman, Les Ellison, Jeff Stout, John Roberts and Dwight Singer. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Miller. Councilman John Roberts led in the Pledge of Allegiance.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes of the Regular Meeting and 2015 Budget Sessions of August 19, 20, 21, and September 3 and 11, 2014, having been previously submitted and reviewed, were approved on a motion made by Mr. Singer, seconded by Mr. Ortman and carried.

IN THE MATTER OF ORDINANCE NO. 2014-HCCO-31 – ADDITIONAL APPROPRIATIONS:

Auditor Martha Lake read Ordinance No. 2014-HCCO-31 – Additional Appropriations in full one (1) time and they were acted upon as follows:

<u>1000</u>	<u>HOWARD COUNTY GENERAL FUND</u>	<u>AMOUNT</u>	<u>APPROVED:</u>
<u>005</u>	<u>Howard County Sheriff Department</u>	<u>REQUESTED:</u>	
01119.07	Overtime Deputies	\$ 40,000.00	\$ 40,000.00
01123.05	Overtime Dispatchers	\$ 50,000.00	\$ 50,000.00

Sheriff Steve Rogers informed the Council that in 2013 the Department started to experience loss of personnel to the private sector. He has handled the situation using part-time employees and the overtime they accrue, but has fallen behind replacing the full-time positions with the part-time employees. It takes about three months to fully prepare and train a part-time officer to become full-time. The Department currently has 14 – 20 full-time positions left vacant. These additional requests in County General and Jail & Juvenile COIT should see them through to the end of the year.

A motion was made by Mr. Papacek to approve the Additional request of \$40,000.00 to line item 005-01119.07, County General Overtime Deputies, \$50,000.00 to line item 005-01123.05, County General Overtime Dispatchers, and \$150,000.00 to line item 025-01122.00, Jail & Juvenile COIT Overtime Corrections. The motion was seconded by Mr. Ellison and carried.

<u>009</u>	<u>Howard County Coroner</u>		
02371.00	Cadaver Bags & Supplies	\$ 6,000.00	\$ 6,000.00

Coroner Jay Price needs additional funds for Cadaver bags and supplies. Mr. Price also received word from Community Howard Regional that because they are no longer a county hospital, the Coroner cannot use the hospital lab supplies. The county will now be responsible to purchase all the supplies used in the hospital lab which is now privately owned. Mr. Price contacted the supplier for the lab, and set up an account for Howard County Coroner. He also contacted several other suppliers. Since the hospital is such a big account, Mr. Price receives better pricing through their supplier. Mr. Price, however, will purchase gloves from the same company he purchases the cadaver bags from. Since Mr. Price was not informed until after the 2015 Budget Session, he will need to come before the Board for an additional request in 2015 for supplies.

A motion was made by Mr. Papacek to approve the request of \$6,000.00 to line item 02371.00, Cadaver Bags & Supplies. The motion was seconded by Mr. Singer and carried.

TOTAL COUNTY GENERAL ADDITIONAL APPROPRIATIONS: \$ 96,000.00 \$ 96,000.00

<u>1112</u>	<u>HOWARD CO ECONOMIC DEV INCOME TAX FUND</u>		
04733.00	Dispatch Equipment – Greentown	\$ 5,000.00	\$ 4,090.00

Commissioner Paul Wyman informed the Council that the Bi-Directional Amplifier on the Greentown Fire Department Tower was damaged in a previous storm. The insurance company reimbursed \$1,000.00 to put toward repairs. This

request is to appropriate the Insurance amount plus an additional \$4,000.00 to cover the full costs of the repair. Since the appropriation was advertised, the Auditor's Office received the final invoice of \$4,090.00.

A motion was made by Mr. Ortman to approve the request of \$4,090.00 to line item 04733.00, Dispatch Equipment – Greentown. The motion was seconded by Mr. Stout and carried.

<u>1120</u>	<u>HOWARD COUNTY JAIL & JUV FUND</u>		
<u>025</u>	<u>Howard County Sheriff Department</u>		
01122.00	Overtime – Corrections	\$ 150,000.00	\$ 150,000.00

This appropriation was approved at the same time as the County General Sheriff Department additional requests were approved.

<u>1154</u>	<u>HOWARD COUNTY RECORDER'S ENHANCED ACCESS FUND</u>		
03120.00	Contract Services – Fidler Enhanced Access	\$ 2,000.00	\$ 2,000.00

Howard County Recorder Brook Cleaver is requesting to appropriate \$2,000.00 to the Contract Service line item. This is a new fund but it is growing. She believes the request will last through the end of the year.

A motion was made by Mr. Stout to approve the request of \$2,000.00 to line item 03120.00, Contract Services – Fidler Enhanced Access. The motion was seconded by Mr. Papacek and carried.

<u>1222</u>	<u>HOWARD COUNTY E-911 FUND</u>		
03262.00	P25 Upgrade Consulting Fee	\$ 35,500.00	\$ 35,500.00

E911 Coordinator Nick Capozzoli explained that the contract is for consulting fees for a Radio Upgrade Project for E911. There is enough money in the E911 fund to pay for the consulting fee.

A motion was made by Mr. Singer, seconded by Mr. Roberts and carried to approve \$35,500.00 to line item 03262.00, P25 Upgrade Consulting Fee.

<u>4913</u>	<u>HOWARD CO FUNCTIONAL FAMILY THERAPY FUND</u>		
04723.00	Vehicle	\$ 7,000.00	\$ 7,000.00

Kinsey Youth Center Director Jeff Lipinski began his request by stating that KYC has given \$1,320,000.00 back to the County as of today's date. There is currently over \$91,000.00 in the FFT Fund and would be enough to help underwrite the purchase of the van approved by the Board of Commissioners.

A motion was made by Mr. Ortman to approve the request of \$7,000.00 into line item 04723.00, Vehicle. The motion was seconded by Mr. Ellison and carried.

TOTAL APPROPRIATIONS ALL FUNDS: \$ 295,500.00 \$ 294,590.00

IN THE MATTER OF RESOLUTION NO. 2014-HCCR-25-TRANSFERS:

Auditor Lake read Resolution No. 2014-HCCR-25 – Transfers through one (1) time, and it was acted upon as follows:

TRANSFER FROM:	TO:	AMOUNT REQUESTED:	APPROVED:
<u>1000</u>	<u>HOWARD COUNTY GENERAL FUND</u>		
<u>003</u>	<u>Howard County Treasurer</u>		
01113.00	First Deputy	\$ 2,900.00	\$ Withdrawn

Treasurer Ann Wells explained that this request was submitted before the 2015 State Holiday Schedule was released, and therefore is not correct. Ms. Wells withdrew this request and will prepare a corrected transfer for November's Council Meeting.

<u>005</u>	<u>Howard County Sheriff Dept.</u>		
01113.01	Investigators	01113.00 Deputy	\$ 13,000.00 \$ 13,000.00
01123.03	Shift Supervisors	01123.00 Dispatchers	\$ 13,000.00 \$ 13,000.00

Sheriff Rogers submitted these transfer requests to balance his funds through to the end of the year, to address the overtime time issues and the changes in personnel.

A motion was made by Mr. Papacek to approve the transfer request of \$13,000.00 from 01113.01, Investigators, to line item 01113.00, Deputy, and the request of \$13,000.00 from line item 01123.03, Shift Supervisors, to line item 01123.00, Dispatchers; the request of \$45,000.00 in the Jail & Juvenile COIT Fund from line item 01119.01, Corrections Officer, to line item 01122.00, OT Corrections Officers. The motion was seconded by Mr. Ellison and carried.

<u>029</u>	<u>Howard County Emergency Management</u>				
03252.00	Garage & Motor Repair	02252.00	Garage & Motor Supp	\$ 5,000.00	\$ 5,000.00

EMA Director Janice Hart informed the Council members that this request is to underwrite a new transmission for the 2002 Tahoe, to pay for the striping of the used vehicles to be received from the Sheriff Department, and several new sets of tires.

A motion was made by Mr. Stout to approve the transfer request of \$5,000.00 from line item 03252.00, Garage & Motor Repair, to line item 02252.00, Garage & Motor Supplies. The motion was seconded by Mr. Roberts and carried.

Ms. Hart also informed the Council that Howard County EMA has been awarded an \$8,485.29 Performance Grant for 2013-2014. It was not sought but is very welcome and was a result of Howard County's EMA Department doing so well. Ms. Hart would like to use the funds to purchase "repeaters" for the ham operators in Howard County who monitor weather conditions. Current repeaters are over thirty years old and need replacement. This is a reimbursable grant. Copies of the grant paperwork will be submitted to the Auditor's Office. A motion was made by Mr. Roberts to authorize the Auditor to pay the invoices from the grant, which will be reimbursed by the Indiana Department of Homeland Security. The motion was seconded by Mr. Singer and carried.

<u>1120</u>	<u>HOWARD COUNTY JAIL & JUV COIT</u>				
<u>025</u>	<u>Howard County Sheriff Department</u>				
01119.01	Corrections Officer	01122.00	OT Corrections Officer	\$ 45,000.00	\$ 45,000.00

Approved under County General Sheriff Department (pg. 2).

<u>035</u>	<u>Howard County Kinsey Shelter Care</u>				
01112.01	Maintenance / Labor	01119.02	PT Shift Supervisor	\$ 2,133.00	\$ 2,133.00
01119.01	Shift Supervisor	01119.02	PT Shift Supervisor	\$ 1,000.00	\$ 1,000.00
01117.00	Youth Managers	01119.02	PT Shift Supervisor	\$ 1,267.00	\$ 1,267.00
02340.00	Food	03251.00	Bldg. & Structure Rep	\$ 2,000.00	\$ 2,000.00

<u>037</u>	<u>Kinsey Shelter Care</u>				
01112.01	Maintenance / Labor	01119.02	PT Shift Supervisor	\$ 2,133.00	\$ 2,133.00
01119.01	Shift Supervisor	01119.02	PT Shift Supervisor	\$ 1,000.00	\$ 1,000.00
01117.00	Youth Managers	01119.02	PT Shift Supervisor	\$ 967.00	\$ 967.00
02340.00	Food	03251.00	Bldg. & Structure Repair	\$ 2,000.00	\$ 2,000.00
02374.00	Care Individual/Res Needs	04721.00	Equipment	\$ 2,840.00	\$ 2,840.00

<u>038</u>	<u>Kinsey Secure Detention</u>				
01112.01	Maintenance / Labor	01119.02	PT Shift Supervisor	\$ 2,134.00	\$ 2,134.00
01119.01	Shift Supervisor	01119.02	PT Shift Supervisor	\$ 1,000.00	\$ 1,000.00
01117.00	Youth Managers	01119.02	PT Shift Supervisor	\$ 266.00	\$ 266.00
02340.00	Food	03251.00	Bldg. & Structure Repair	\$ 2,000.00	\$ 2,000.00

<u>4913</u>	<u>Functional Family Therapy Fund</u>				
03212.00	Travel & Training	04727.00	Grounds Repair	\$ 4,163.09	\$ 4,163.09
03212.00	Travel & Training	04725.00	Bldg. Repair / Improve	\$ 3,748.50	\$ 3,748.50

KYC Director Jeff Lipinski informed the Councilmen that the FFT Fund transfer requests were to fund two projects in partnership with the Commissioners (Cum Cap Fund). The \$4,163.09 transfer request is for a paving project and the \$3,748.50 request is for the new outside doors to the Center. The request of \$2,840.00 is to purchase new desks to replace

the current desks that have been there since the Center was built, and are used by all the staff workers. The request of \$6,000.00 to line item 03251.00, Building & Structure Repairs is to replace tile and carpeting in the public areas of the Center. The Shift Supervisor requests are to balance the line items through the remainder of the year.

A motion was made by Mr. Ortman to approve the transfer requests in Howard County Jail & Juvenile Fund; Kinsey Shelter Care, Kinsey Residential, and Kinsey Secure Detention; and transfer requests in Functional Family Therapy Fund as submitted. The motion was seconded by Mr. Ellison and carried.

IN THE MATTER OF SALARY ORDINANCE NO. 2014-HCCO-33 – AMENDING SALARY ORDINANCE FOR 2014:

Auditor Martha Lake read Salary Ordinance No. 2014-HCCO-33 – Amending Salary Ordinance No. 2014 in full one (1) time and it was acted upon as follows:

<u>1000</u>	<u>Howard County General Fund</u>	Requested:	Approved:
<u>003</u>	<u>Howard County Treasurer</u>		
01113.00	First Deputy	\$ -2,900.00	Withdrawn
01114.00	Second Deputy	\$ 2,900.00	Withdrawn
<u>005</u>	<u>Howard County Sheriff Department</u>		
01113.01	Investigators	\$ -13,000.00	\$ -13,000.00
01123.03	Shift Supervisors	\$ -13,000.00	\$ -13,000.00
01113.00	Deputy	\$ 13,000.00	\$ 13,000.00
01123.00	Dispatcher	\$ 13,000.00	\$ 13,000.00
01119.07	OT Deputies	\$ 40,000.00	\$ 40,000.00
01123.05	OT Dispatchers	\$ 50,000.00	\$ 50,000.00
<u>1120</u>	<u>Howard County Jail & Juvenile COIT Fund</u>		
<u>025</u>	<u>Howard County Sheriff Department</u>		
01119.01	Corrections Officer	\$ -45,000.00	\$ -45,000.00
01122.00	OT Corrections Officers	\$ 195,000.00	\$ 195,000.00
<u>035</u>	<u>Kinsey Shelter Care</u>		
01112.01	Maintenance / Labor	\$ -2,133.00	\$ -2,133.00
01119.01	Shift Supervisor	\$ -1,000.00	\$ -1,000.00
01117.00	Youth Managers	\$ -1,267.00	\$ -1,267.00
01119.02	Part Time Shift Supervisor	\$ 4,400.00	\$ 4,400.00
<u>037</u>	<u>Kinsey Residential</u>		
01112.01	Maintenance / Labor	\$ -2,133.00	\$ -2,133.00
01119.01	Shift Supervisor	\$ -1,000.00	\$ 1,000.00
01117.00	Youth Managers	\$ -967.00	\$ -967.00
01119.02	Part Time Shift Supervisor	\$ 4,100.00	\$ 4,100.00
<u>038</u>	<u>Kinsey Secure Detention</u>		
01112.01	Maintenance / Labor	\$ -2,134.00	\$ -2,134.00
01119.01	Shift Supervisor	\$ -1,000.00	\$ -1,000.00
01117.00	Youth Managers	\$ -266.00	\$ -266.00
01119.02	Part Time Shift Supervisor	\$ 3,400.00	\$ 3,400.00

Salary Ordinance No. 2014-HCCO-33 – Amending Salary Ordinance for 2014 was approved as read, noting the “Withdrawn” items in County General – Treasurer, on a motion made by Mr. Papacek, seconded by Mr. Singer and carried.

IN THE MATTER OF RESOLUTION NO. 2014-HCCR-28:

Auditor Martha Lake submitted Joint Resolution No. 2014-HCCR-28, a resolution establishing protocol for additional public notices through the Everbridge System. “As a supplement to the statutory notices of public meetings required under IC 5-14-1.5-5(a) & (b) and meeting agendas under IC 5-14-1.5-4, the Howard County Board of Commissioners and

Howard County Council hereby establish the following protocol for providing additional notices to the public. This protocol is not intended as, nor shall it be construed as, a policy adopted pursuant to IC 5-14-1.5-5(b)(3).” This resolution lists the protocol for Additional Notices and has been approved by the Board of Commissioners. Attorney Larry Murrell fielded questions from several councilman. A motion was made by Mr. Papacek, seconded by Mr. Stout and carried to approve Resolution No. 2014-HCCR-28, establishing protocol for additional public notices through the Everbridge System.

IN THE MATTER OF ORDINANCE NO. 2014-HCCO-32 – SALARY ORDINANCE FOR 2015:

This ordinance sets the staffing and salary authorization to be paid county employees for the calendar year effective January 1, 2015 – through December 31, 2015. Auditor Lake reviewed the Ordinance with the Councilmen, confirming that the salary ordinance does include the approved raise, and matches the 2015 Budget figures that were approved on September 11, 2014. A motion was made by Mr. Papacek to approve Ordinance No. 2014-HCCO-32 – Salary Ordinance for 2015. The motion was seconded by Mr. Singer and carried.

IN THE MATTER OF COUNCIL COMMENT:

Councilman Stout commented on the “superb” Jail Inspection report that was distributed to the Council members. He congratulated Sheriff Steve Rogers and Captain Vincent on the job they are doing. The Jail Commissary Report for the month of September, 2014, was also submitted.

*There being no further business to come before the Council at this time
the meeting was adjourned at 5:07 p.m. on a motion
made by Mr. Stout and seconded by Mr. Papacek.*

HOWARD COUNTY COUNCIL:

RICHARD H. MILLER, PRESIDENT

JAMES T. PAPACEK, VICE PRESIDENT

LESLIE ELLISON, MEMBER

STANLEY ORTMAN, MEMBER

JEFF STOUT, MEMBER

JOHN J. ROBERTS, MEMBER

DWIGHT V. SINGER, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR

