

**HOWARD COUNTY COUNCIL MEETING: AUGUST 22, 2023**

The Howard County Council met in Regular Session on Tuesday, August 22, 2023, at 4:02 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President John J. Roberts, Council Vice President Daryl Maple, Council Members Tim Cuthbert, Martha J. Lake, Brett Sanders, Frank Faulkner, County Auditor Jessica Secrease, and County Attorney Alan Wilson. Council Member Bryan Alexander was absent. The meeting was called to order and conducted by Council President Roberts.

Councilman Sanders led the Pledge of Allegiance, and Councilman Roberts offered a word of prayer.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes from the regular meeting held on July 25, 2023, having been previously submitted and reviewed, were approved on a motion made by Councilman Faulkner. Councilwoman Lake seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE NO. 2023-HCCO-34 – ADDITIONAL APPROPRIATIONS:**

Auditor Jessica Secrease read Ordinance No. 2023-HCCO-34 – Additional Appropriations one time, and the ordinance was acted upon as follows:

<b>Additional Appropriations and Reductions</b>		<b>Requested</b>	<b>Approved</b>
<b><u>9105</u></b>	<b><u>JUVENILE COMMUNITY CORRECTIONS PSC FUND:</u></b>		
11120	Juvenile Referee	30,600.00	30,600.00
12006	PSC Case Manager	10,000.00	10,000.00
15210	FICA	3,104.00	3,104.00
15220	PERF	6,630.00	6,630.00
15230	Insurance	7,366.00	7,366.00
20000	Incentives/Rewards	1,500.00	1,500.00
23802	Drug Screen Supplies	7,400.00	7,400.00
23804	Curriculum	500.00	500.00
32130	Travel & Training	8,800.00	8,800.00
32641	Drug Screens/Drug Court	1,000.00	1,000.00
35640	Rental/Lease Fees	700.00	700.00
	<b><u>TOTAL JUVENILE COMMUNITY CORRECTION PSC FUND:</u></b>	<b>77,600.00</b>	<b>77,600.00</b>
<b><u>9114</u></b>	<b><u>JUVENILE DETENTION ALTERNATIVES INITIATIVE FUND:</u></b>		
20000	Supplies	4,000.00	4,000.00
31200	Contract Services	5,980.00	5,980.00
32130	Travel & Training	3,197.00	3,197.00
32600	Dues & Subscriptions	4,000.00	4,000.00
	<b><u>TOTAL JDAI FUND:</u></b>	<b>17,177.00</b>	<b>17,177.00</b>
	<b><u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u></b>	<b>94,777.00</b>	<b>94,777.00</b>

**9105 Juvenile Community Corrections PSC Fund:**

Assistant Chief Probation Officer Connie Burton requested to appropriate their State grant funding.

**9114 Juvenile Detention Alternatives Initiative Fund:**

Assistant Chief Probation Officer Connie Burton requested to appropriate their State grant funding.

The additional appropriations were approved on a motion made by Councilman Faulkner to approve Ordinance No. 2023-HCCO-34 – Additional Appropriations. Councilman Cuthbert seconded the motion, and the motion carried.

**IN THE MATTER RESOLUTION NO. 2023-HCCR-14– TRANSFERS:**

Auditor Jessica Secrease read Resolution No. 2023-HCCR-14 – Transfers one time, and the ordinance was acted upon as follows:

<b>Transfer From</b>	<b>Transfer To</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000 COUNTY GENERAL FUND:</u></b>			
<b><u>0005 Sheriff:</u></b>			
11409 Overtime - Court Security Officer	12800 Overtime - Community Police	850.00	850.00
32520 Garage & Motor Repair	25200 Car Repair Supplies	9,000.00	9,000.00
<b><u>0225 Unified Courts:</u></b>			
32190 Transcripts	11215 Transcriptionist	10,000.00	10,000.00
<b><u>1114 LIT – SPECIAL PURPOSE FUND:</u></b>			
<b><u>9603 KYC – Emergency Shelter Care:</u></b>			
11713 Youth Manager	11917 Shift Supervisor	17,500.00	17,500.00
11713 Youth Manager	12011 Cooks	17,500.00	17,500.00
<b><u>9605 KYC – Secure Detention:</u></b>			
11713 Youth Manager	11136 Shift Supervisor	17,500.00	17,500.00
11713 Youth Manager	12011 Cooks	17,500.00	17,500.00
<b><u>1168 LOCAL HEALTH MAINTENANCE FUND:</u></b>			
11413 Part-Time Clerical	12014 Nursing Secretary	11,000.00	11,000.00
11413 Part-Time Clerical	15230 Insurance	3,000.00	3,000.00
11413 Part-Time Clerical	15220 PERF	1,500.00	1,500.00
<b><u>1206 LOCAL HEALTH TRUST FUND:</u></b>			
11413 Part-Time Clerical	12014 Nursing Secretary	11,000.00	11,000.00
11413 Part-Time Clerical	15230 Insurance	3,000.00	3,000.00
11413 Part-Time Clerical	15220 PERF	1,500.00	1,500.00

**1000 County General Fund | 0005 Sheriff:**

Sheriff Jerry Asher requested a transfer to cover additional overtime needed for the county fair. The second transfer was to cover supplies for their vehicles.

**1000 County General Fund | 0225 Unified Courts:**

Judge Matthew Elkin requested a transfer to cost for internal transcriptionists.

**1114 LIT – Special Purpose Fund | 9603 KYC – Emergency Shelter Care:**

Kinsey Youth Center Director Kathy Cates-Cullison requested a transfer to cover a shortage in the line items for the shift supervisors and cooks.

**1114 LIT – Special Purpose Fund | 9605 KYC – Secure Detention:**

Kinsey Youth Center Director Kathy Cates-Cullison requested a transfer to cover a shortage in the line items for the shift supervisors and cooks.

**1168 Local Health Maintenance Fund:**

Health Department Administrator James Vest requested a transfer to create a full-time clerical position.

**1206 Local Health Trust Fund:**

Health Department Administrator James Vest requested a transfer to create a full-time clerical position.

Councilwoman Lake made a motion to approve Resolution No. 2023-HCCR-14–Transfers as read. Councilman Sanders seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE. NO. 2023-HCCO-35 – SALARY ORDINANCE AMENDMENTS:**

Auditor Jessica Secrease, read Ordinance No. 2023-HCCO-35– Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

<b>Salary Amendments</b>	<b>Requested</b>	<b>Approved</b>
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<b><u>1000</u></b>	<b><u>COUNTY GENERAL FUND:</u></b>		
<b><u>0005</u></b>	<b><u>Sheriff:</u></b>		
11409	Overtime - Court Security Officer	(850.00)	(850.00)
12800	Overtime - Community Police	850.00	850.00
<b><u>0225</u></b>	<b><u>Unified Courts:</u></b>		
11215	Transcriptionist	10,000.00	10,000.00
<b><u>1114</u></b>	<b><u>LIT – SPECIAL PURPOSE FUND:</u></b>		
<b><u>9603</u></b>	<b><u>KYC – Emergency Shelter Care:</u></b>		
11713	Youth Manager	(35,000.00)	(35,000.00)
11917	Shift Supervisor	17,500.00	17,500.00
12011	Cooks	17,500.00	17,500.00
<b><u>9605</u></b>	<b><u>KYC – Secure Detention:</u></b>		
11136	Shift Supervisors	17,500.00	17,500.00
11713	Youth Manager	(35,000.00)	(35,000.00)
12011	Cooks	17,500.00	17,500.00
<b><u>1168</u></b>	<b><u>LOCAL HEALTH MAINTENANCE FUND:</u></b>		
11413	Part-Time Clerical	(15,500.00)	(15,500.00)
12014	Nursing Secretary	11,000.00	11,000.00
15220	PERF	1,500.00	1,500.00
15230	Insurance	3,000.00	3,000.00
<b><u>1206</u></b>	<b><u>LOCAL HEALTH DEPARMENT TRUST FUND:</u></b>		
11413	Part-Time Clerical	(15,500.00)	(15,500.00)
12014	Nursing Secretary	11,000.00	11,000.00
15220	PERF	1,500.00	1,500.00
15230	Insurance	3,000.00	3,000.00
<b><u>9105</u></b>	<b><u>JUVENILE COMMUNITY CORRECTIONS PSC FUND:</u></b>		
11120	Juvenile Referee	30,600.00	30,600.00
12006	PSC Case Manager	10,000.00	10,000.00
15210	FICA	3,104.00	3,104.00
15220	PERF	6,630.00	6,630.00
15230	Insurance	7,366.00	7,366.00

Councilwoman Lake made a motion to approve Ordinance No. 2023-HCCO-35 – Salary Ordinance Amendments as read; Councilman Faulkner seconded the motion, and the motion carried.

**OTHER COUNCIL BUSINESS:**

Council President Roberts announced that the Council’s annual budget hearings would be happening the following week on August 30<sup>th</sup> and 31<sup>st</sup> in the hearing room. He stated that he is looking forward to seeing everyone.

*There being no further business to come before the Council at this time,  
the meeting was adjourned at 4:23 p.m. on a motion made by Councilman Faulkner.  
Councilwoman Lake seconded the motion, and the motion carried.*

**HOWARD COUNTY COUNCIL:**

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JOHN J. ROBERTS, PRESIDENT

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DARLY MAPLE, VICE PRESIDENT

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BRYAN ALEXANDER, COUNCILMAN

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MARTHA J. LAKE, COUNCILWOMAN

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FRANK FAULKNER, COUNCILMAN

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TIM CUTHBERT, COUNCILMAN

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BRETT SANDERS, COUNCILMAN

**ATTEST:**

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JESSICA SECREASE, AUDITOR

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