

**HOWARD COUNTY COUNCIL MEETING: JANUARY 24, 2023**

The Howard County Council met in Regular Session on Tuesday 24, 2023, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President Martha J. Lake, Council Vice President John J. Roberts, Council Members Bryan Alexander, Daryl Maple, Tim Cuthbert, and Frank Faulkner, County Auditor Jessica Secrease, and County Attorney Alan Wilson. Not in attendance was Councilman James T. Papacek. The meeting was called to order and conducted by Council President Lake.

Councilman Maple led the Pledge of Allegiance, and Council President Lake offered a word of prayer.

**REORGANIZATION OF THE HOWARD COUNTY COUNCIL FOR 2023:**

Council President Lake started the meeting with opening nominations for the reorganization of the Howard County Council for 2023. Nomination for the Howard County Council President was opened with a motion by Councilman Faulkner to nominate Vice President Roberts as the Council President. The motion was seconded by Councilman Cuthbert. There being no further nominations, a motion to close the nomination for President was made by Councilman Faulkner and seconded by Councilman Cuthbert. Four Council Members voted in favor of Councilman Roberts as President of the Howard County Council for 2023. One Council Member abstained from voting.

Council President Lake opened nominations for Vice President of the Howard County Council. Councilman Faulkner made a motion in favor of Councilman Maple for County Council Vice President, and the motion was seconded by Councilman Cuthbert. There being no further nominations, a motion to close the nomination for Vice President was made by Councilman Faulkner and seconded by Councilman Cuthbert. All Council members voted in favor to have Councilman Maple as Vice President of the Howard County Council for 2023.

**IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes from the regular meeting held on December 8, 2022, having been previously submitted and reviewed, were approved on a motion made by Councilwoman Lake. Councilman Faulkner seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE NO. 2023-HCCO- 1 – ADDITIONAL APPROPRIATIONS:**

Auditor Jessica Secrease read Ordinance No. 2023-HCCO-1 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	<b>Additional Appropriations and Reductions</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>COUNTY GENERAL FUND:</u></b>		
<b><u>0005</u></b>	<b><u>Sheriff:</u></b>		
11704	Courthouse Lieutenant	4,472.00	4,472.00
	<b><u>TOTAL COUNTY GENERAL FUND:</u></b>	<b>4,472.00</b>	<b>4,472.00</b>
<b><u>1197</u></b>	<b><u>STORMWATER MANAGEMENT OPERATION FUND:</u></b>		
31200	Contract Services	96,823.00	96,823.00
	<b><u>TOTAL STORMWATER MANAGEMENT OPERATION FUND:</u></b>	<b>96,823.00</b>	<b>96,823.00</b>
<b><u>1237</u></b>	<b><u>OPIOID RESTRICTED FUND:</u></b>		
30000	Other Services & Charges	703,523.61	703,523.61
	<b><u>TOTAL OPIOID RESTRICTED FUND:</u></b>	<b>703,523.61</b>	<b>703,523.61</b>
<b><u>1238</u></b>	<b><u>OPIOID UNRESTRICTED FUND:</u></b>		
<b><u>30000</u></b>	Other Services & Charges	170,602.30	170,602.30
	<b><u>TOTAL OPIOID UNRESTRICTED FUND:</u></b>	<b>170,602.30</b>	<b>170,602.30</b>

**2023 BUDGET AMENDMENTS**

**1000** **COUNTY GENERAL FUND:**  
**0005** **Sheriff:**

31202	Contract Services - Doctor	(586,756.00)	(586,756.00)
32634	Medical & Hospital Services	(150,000.00)	(150,000.00)
<b>0068</b>	<b><u>Commissioners:</u></b>		
11604	Project Manager	3,169.00	3,169.00
11901	Human Resources Director	(3,169.00)	(3,169.00)
	<b><u>TOTAL COUNTY GENERAL FUND:</u></b>	<b>(736,754.00)</b>	<b>(736,754.00)</b>
<b>1114</b>	<b><u>LIT - SPECIAL PURPOSE FUND:</u></b>		
<b>0380</b>	<b><u>Jail:</u></b>		
11935	Interim Sergeant	32,275.00	32,275.00
<b>9603</b>	<b><u>Kinsey:</u></b>		
11348	Shelter Care Program Director	5,250.00	5,250.00
<b>11349</b>	<b><u>Caseworker</u></b>	5,749.00	5,749.00
11350	Caseworker	(38,323.00)	(38,323.00)
11505	Secretary/ Bookkeeper	777.00	777.00
11714	Assistant Director	(4,202.00)	(4,202.00)
11807	Nurse Supervisor	788.00	788.00
12010	Dietary Manager	(777.00)	(777.00)
<b>9605</b>	<b><u>Kinsey Secure Detention:</u></b>		
11352	Caseworker	1050.00	1050.00
11505	Secretary / Bookkeeper	777.00	777.00
11714	Assistant Director	(4202.00)	(4202.00)
11807	Nurse Supervisor	788.00	788.00
12015	Dietary Manager	(788.00)	(788.00)
	<b><u>TOTAL LIT - SPECIAL PURPOSE FUND:</u></b>	<b>(828.00)</b>	<b>(828.00)</b>
<b>1170</b>	<b><u>LIT - PUBLIC SAFETY FUND:</u></b>		
31202	Contract Service - Doctor	586,756.00	586,756.00
32634	Medical & Hospital	150,000.00	150,000.00
	<b><u>TOTAL LIT - PUBLIC SAFETY FUND:</u></b>	<b>736,756.00</b>	<b>736,756.00</b>
<b>1176</b>	<b><u>MOTOR VEHICLE HIGHWAY FUND:</u></b>		
11813	Foreman	6301.00	6301.00
12103	Crew Leaders	4,200.00	4,200.00
	<b><u>TOTAL MOTOR VEHICLE HIGHWAY FUND:</u></b>	<b>10,501.00</b>	<b>10,501.00</b>
<b>8975</b>	<b><u>ARP GRANT FUND:</u></b>		
11325	Deputy Prosecutor- All Courts	(2,438.00)	(2,438.00)
	<b><u>TOATL ARP GRANT FUND:</u></b>	<b>(2,438.00)</b>	<b>(2,438.00)</b>
	<b><u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u></b>	<b>982,657.91</b>	<b>982,657.91</b>

**1000 County General Fund | 0005 Sheriff:**

Sheriff Jerry Asher requested an additional appropriation to pay out an employee who is retiring in early 2023.

**1197 Stormwater Management Operation Fund:**

Stormwater District Administrator Greg Lake requested an additional appropriation to cover the expenses associated with three contracts from 2022 that are not yet completed.

**1237 Opioid Restricted Fund:**

Commissioner President Bray requested to appropriate the first distribution for the new Opioid Restricted Fund.

**1238 Opioid Unrestricted Fund:**

Commissioner President Bray requested to appropriate the first distribution the new Opioid Unrestricted Fund.

**2023 Budget Amendments:**

All appropriation changes categorized as 2023 Budget Amendments were read into record by Auditor Jessica Secrease. All of these changes necessary for the appropriations to match what was approved for the 2023 budget.

The additional appropriations, having been presented, were approved on a motion made by Councilman Alexander to approve Ordinance No. 2023-HCCO-1 – Additional Appropriations. Councilman Faulkner seconded the motion, and the motion carried.

**IN THE MATTER RESOLUTION NO. 2023-HCCR-1 – TRANSFERS:**

Auditor Jessica Secrease read Resolution No. 2023-HCCR-1 – Transfers one time, and the ordinance was acted upon as follows:

<b>Transfer From</b>	<b>Transfer To</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b> <b><u>COUNTY GENERAL FUND:</u></b>			
<b><u>0005</u></b> <b><u>Sheriff:</u></b>			
11732 Courthouse Sergeant	11704 Courthouse Lieutenant	3,171.00	3,171.00

**2023 BUDGET AMENDMENTS**

<b><u>1000</u></b> <b><u>COUNTY GENERAL FUND:</u></b>			
<b><u>0308</u></b> <b><u>Weights &amp; Measures:</u></b>			
11800 Overtime		(3,750.00)	(3,750.00)
	23303 OSHA Uniforms &Supplies	750.00	750.00
	23600 Office Supplies	1,000.00	1,000.00
	32130 Travel & Training	900.00	900.00
	32520 Garage & Motor Repair	1,000.00	1,000.00
	32600 Dues & Subscriptions	100.00	100.00

**1000 County General Fund | 0005 Sheriff:**

Sheriff Jerry Asher requested a transfer of appropriations from one salary account to another to help cover the pay out of a retiring employee.

**2023 Budget Amendments:**

All appropriation changes categorized as 2023 Budget Amendments were read into record by Auditor Jessica Secrease. All of these changes necessary for the appropriations to match what was approved for the 2023 budget.

Councilman Faulkner made a motion to approve Resolution No. 2023-HCCR-1 – Transfers as read. Council Vice President Maple seconded the motion, and the motion carried.

**IN THE MATTER OF ORDINANCE. NO. 2023-HCCO-2 – SALARY ORDINANCE AMENDMENTS:**

Auditor Jessica Secrease, read Ordinance No. 2023-HCCO-2 – Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

<b>Salary Amendments</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b> <b><u>COUNTY GENERAL FUND:</u></b>		
<b><u>0005</u></b> <b><u>Sheriff:</u></b>		
11732 Courthouse Sergeant	(3,171.00)	(3,171.00)
11704 Courthouse Lieutenant	7,643.00	7,643.00
<b><u>0068</u></b> <b><u>Commissioners:</u></b>		
11604 Project Manager	3,169.00	3,169.00
11901 Human Resources Director	(3,167.00)	(3,167.00)
<b><u>0308</u></b> <b><u>Weights &amp; Measures</u></b>		
11800 Overtime	(3,750.00)	(3,750.00)
<b><u>1114</u></b> <b><u>LIT - SPECIAL PURPOSE FUND:</u></b>		
<b><u>0380</u></b> <b><u>Jail:</u></b>		
11935 Interim Sergeant	32,275.00	32,275.00
<b><u>9603</u></b> <b><u>Kinsey:</u></b>		
11348 Shelter Care Program Director	5,250.00	5,250.00

11349	Caseworker	5,749.00	5,749.00
11350	Caseworker	(38,323.00)	38,323.00)
11505	Secretary/Bookkeeper	777.00	777.00
11714	Assistant Director	(4,202.00)	(4,202.00)
11807	Nurse Supervisor	788.00	788.00
12010	Dietary Manager	(777.00)	(777.00)
<b><u>9605</u></b>	<b><u>Kinsey Secure Detention:</u></b>		
11352	Case Worker	1,050.00	1,050.00
11505	Secretary/Bookkeeper	777.00	777.00
11714	Assistant Director	(4202.00)	(4,202.00)
11807	Nurse Supervisor	788.00	788.00
12015	Dietary Manager	(788.00)	(788.00)
<b><u>1176</u></b>	<b><u>MOTOR VEHICLE HIGHWAY FUND:</u></b>		
11813	Foreman	6,301.00	6,301.00
12103	Crew Leaders	4,200.00	4,200.00
<b><u>8897</u></b>	<b><u>TITLE IV-D – PROSECUTOR FUND:</u></b>		
11803	Criminal Law Enforcement Clerk 01	2,486.00	2,486.00
11814	Criminal Law Enforcement Clerk 02	(1,243.00)	(1,243.00)
11815	Criminal Law Enforcement Clerk 03	(1,243.00)	(1,243.00)
<b><u>8975</u></b>	<b><u>ARP GRANT FUND:</u></b>		
11325	Deputy Prosecutor- All Courts	(2,438.00)	(2,438.00)

Councilman Faulkner made a motion to approve Ordinance No. 2023-HCCO-2 – Salary Ordinance Amendments as read; Councilman Alexander seconded the motion, and the motion carried.

## **IN THE MATTER OF NEW BUSINESS:**

### **PUBLIC DEFENDER’S OFFICE**

#### ***Ordinance 2023-HCCO-5***

Chief Public Defender Andrew Vandenbosch presented Ordinance 2023-HCCO-5 – An Ordinance of the Howard County Council Granting Use of the Supplemental Public Defender’s Services Fund. Councilman Faulkner made a motion to approve Ordinance 2023-HCCO-5 as presented. Council Vice President Maple seconded the motion, and the motion carried.

### **SHERIFF’S OFFICE**

#### ***Lateral Transfer Bonuses***

Sheriff Jerry Asher presented the request pay bonuses for lateral transfers of Sheriff Deputies in the amount of \$5,000.00 for a three-year contract. Sheriff Asher also requested to pay lateral transfer bonuses in the amount of \$2,500.00 to Correction Officers and Dispatchers. At the time, there was no contract for the Correctional Officers or Dispatchers. Sheriff Asher explained that he would fund these bonuses through the Jail Commissary Fund. Councilwoman Lake made a motion to approve the lateral transfer bonuses for the Sheriff Deputies in the amount of \$5,000.00 with a three-year contract to be funded out of the Jail Commissary Fund. Councilwoman Lake also approved the lateral transfer bonuses for the Correctional Officers and Dispatchers with the stipulation that there is a contract created and signed by these employees prior to the bonuses being paid out. Councilman Cuthbert seconded the motion, and the motion carried.

#### ***Jail Cleaning Company***

Sheriff Jerry Asher presented the request to hire an outside cleaning company to clean the administration offices at the jail. Sheriff Asher asked for this to be paid out of the Jail Commissary Fund. Councilman Faulkner made a motion to approve hiring an outside cleaning company to be paid for out of the Jail Commissary Fund. Councilman Alexander seconded the motion, and the motion carried.

*There being no further business to come before the Council at this time,  
the meeting was adjourned at 4:59 p.m. on a motion made by Councilwoman Lake.  
Councilman Alexander seconded the motion, and the motion carried.*

**HOWARD COUNTY COUNCIL:**

\_\_\_\_\_  
JOHN J. ROBERTS, PRESIDENT

\_\_\_\_\_  
DARLY MAPLE, VICE PRESIDENT

\_\_\_\_\_  
JAMES T. PAPCEK, COUNCILMAN

\_\_\_\_\_  
BRYAN ALEXANDER, COUNCILMAN

\_\_\_\_\_  
MARTHA J. LAKE, COUNCILWOMAN

\_\_\_\_\_  
FRANK FAULKNER, COUNCILMAN

\_\_\_\_\_  
TIM CUTHBERT, COUNCILMAN

**ATTEST:**

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JESSICA SECREASE, AUDITOR

Howard County Council Meeting: January 24, 2023