



Harrison County Plan Commission
245 Atwood Street, Suite 215
Corydon, IN 47112
812-738-8927

Checklist for Building Permit Application

The following items must be attached to the online application. If any of the items are absent, the building permit will not be reviewed until all required materials are submitted. Please allow 5 -7 business days for review of your application.

- **Health Department Approval or Sewer Tap-in Receipt**
 - **For New Dwellings:** Septic Permit or Sewer Tap-in Receipt
 - **For All Other:** HCHD site approval letter
 - **Contact:** HCHD, 241 Atwood St, Suite 200. Phone 812-738-3237
- **Copy of Recorded Deed or Purchase Contract**
 - Copies available at Recorders Office, 245 Atwood St Suite 201. Phone 812-738-3788
- **Driveway Permit for new or updated driveway**
 - If county road, contact the Harrison County Highway Department at 812-738-2920
 - If State Highway, Phone 812-282-7493
- **Site Plan Detailing:**
 - All Property lines & streets
 - Location of all existing and proposed structures with distance between each marked
 - Setback distances from proposed structure to all property lines
 - Location of new driveway with distance from property lines marked.
If NEW ADDRESS, show location of all neighboring driveways.
 - Can be a printed map off of Beacon
- **Building Plans – Details for, but not limited to:**
 - Wall Section (cross section), truss/rafter detail, stairway detail, & if needed, deck details
 - Door and window detail
 - Foundation plan
 - Floor plans for each level of building
 - Elevations (front, back, both sides)
 - New home plans need to be a digital or architectural format.
 - Manufactured Homes: pier layout and tie-down/anchoring specifications
- **Town of Corydon**
 - Town of Corydon permit is required if within the Corydon city limits. Phone 812-738-3958
- **Commercial**
 - Any commercial additions, renovations or new structures, just to name a few, require a CDR (Construction Design Release) from the state.
For more information, contact the Plan Review Section at planreview@dhs.in.gov