

HARRISON COUNTY COMMISSIONER MINUTES

MONDAY, JUNE 16, 2025

Minutes of the Harrison County Commissioners' meeting held on Monday, June 16, 2025, at 7:00 p.m. local time, in the Commissioners' Room of the Harrison County Government Center located in Corydon, Indiana.

Present: Nelson Stepro, Commissioner
Annis Kellum, Commissioner
Brad Wiseman, Commissioner

Chris Byrd, County Attorney
Sara Burdick, County Auditor
Chad Shireman, County Administrator

County commissioner Nelson Stepro called the meeting to order at 7:00 p.m. with all three commissioners and county attorney Chris Byrd present. The pledge to the American Flag was recited.

Commissioner Stepro said the first order of business would be claims for the commissioners' consideration. Commissioner Kellum made a motion to approve all regular claims as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Wiseman made a motion to approve the payroll and prepaid vouchers as presented. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next order of business was flagged claims. Commissioner Kellum made a motion to approve payment to vendor #8729, Harrison County Youth Advocacy Center, in the amount of \$68,000.00 once a contract is completed and on file in the auditor's office. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Tom Fields of Harrison County Lifelong Learning came before the commissioners with an annual update about the center's activities. He spoke of their adult education and training activities, partnering with Vincennes University, Ivy Tech, Kaiser Healthcare, and others. Mr. Fields noted some funding challenges for certification classes. He said Wilbert Best had recently joined as an instructor with extensive computer programming experience. Tom Fields said Mr. Best would be assisting with the new Smart Automation Certification Alliance (SACA) program that is being offered.

Tom Fields continued, referencing a digital literacy program targeting individuals with basic computer skills. The Lifelong Learning jobs board averages 70 Harrison County job postings daily, with over 5,400 views. Mr. Fields closed out the discussion with economic impact numbers, showing wage gains of \$1.6 million and \$500,000.00 in training dollars.

County health administrator Jennifer Caffrey came before the commissioners with a new retail food code ordinance for the commissioners' consideration. Jennifer said the State adopted a new retail food code on April 16, 2025. The new local ordinance would update categories from critical and non-critical to priority, foundation, and core. She added that the health board decided to keep a letter grading system for food vendors, which is recommended for community awareness and competition. Commissioner Wiseman made a motion to adopt Ordinance 2025-08. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

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County engineer Kevin Russel came before the commissioners with multiple items. The first request was for the commissioners to consider signing a contract with DLZ for the CE phase of the Bridge #25 project on Corydon New Middletown Road. Commissioner Kellum made a motion to approve and sign the contract. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next item was for the PE and right-of-way phase of the New Middletown Elizabeth Road project. Mr. Russel said letters of intent had been received from the Lochmueller Group and HMB. Letters of intent have also been received for the CE phase of the Corydon Ramsey Road, Hospital Drive, and Pacer Drive flashing red signal project. Kevin noted that he would get with the commissioners to further discuss the scoring of the LOIs received.

The next item on the engineer's agenda was a contract with USI for the Corydon Ridge Road project. Commissioner Wiseman made a motion to approve and sign the contract, pending county attorney Chris Byrd's approval. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

Mr. Russel announced that the county council would be voting on a funding request for the purchase of three new snowplow trucks at their next meeting.

The final items on the engineer's agenda were personnel issues. Commissioner Kellum made a motion to promote Mark Toler to assistant superintendent with an effective start date of July 2, 2025. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Assistant highway superintendent Mel Quick announced her retirement and expressed gratitude for her time with the County.

Commissioner Wiseman made a motion to hire Donetta Oates to the brush crew. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Stepro said the next order of business would be meeting minutes for the commissioners' review. Commissioner Wiseman made a motion to approve the May 19, 2025 and June 2, 2025 commissioner meeting minutes as corrected. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

County administrator Chad Shireman had multiple items for the commissioners' consideration. The first item was a request for leave without pay from voter registration. Commissioner Kellum made a motion to approve a request for leave without pay for Michael Harmon as requested. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

There were multiple additional appropriations for the commissioners' consideration. The first request from the sheriff department in the amount of \$25,119.92 in the county share of riverboat fund. Mr. Shireman said this would be to update and replace eight police car laptops. Commissioner Kellum made a motion to forward the request to the county council. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

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The next additional request was in the amount of \$9,349.31 in the county general fund. Mr. Shireman stated this was to implement multifactor authentication on county employee workstations to adhere to the requirements of the county's insurance provider. Commissioner Wiseman made a motion to forward the request to the county council. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next additional appropriation was in the amount of \$25,000.00 in the county general fund. Mr. Shireman explained that this was an estimated cost for a contract with Reference Services Inc who would be conducting countywide background checks and overseeing random drug testing. Commissioner Kellum made a motion to forward the request to the county council. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

The county administrator said the next action items were agreements with entities who would be receiving monies from the opioid restricted fund. The agreements were as follows: \$4,800 for Giving Recovery A Chance Everyday (GRACE); \$23,233.72 for Harrison County Hospital EMS; and \$68,000.00 for Harrison County Youth Advocacy Center (HCYAC). Commissioner Wiseman made a motion to approve and sign all three agreements as presented. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next item was a covered bridge certification for the State Comptroller's office. Commissioner Kellum made a motion to approve and sign the certification. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Mr. Shireman said the final action item was an additional appropriation request in the amount of \$315,000.00 for fire protection in the county share of riverboat fund. Commissioner Kellum made a motion to forward the request to the county council. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

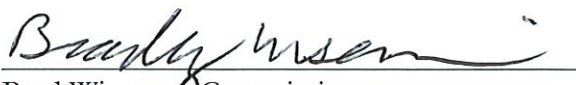
Commissioner Wiseman made a motion to adjourn at 7:32 p.m. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.



Nelson Stepro, Commissioner



Annissa Kellum, Commissioner



Brad Wiseman, Commissioner

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ATTEST: Sara Burdick
Sara Burdick, County Auditor