

# HARRISON COUNTY COMMISSIONER MINUTES

MONDAY, APRIL 6, 2026

Minutes of the Harrison County Commissioners' meeting held on Monday, April 6, 2026, at 7:00 p.m. local time, in the Commissioners' Room of the Harrison County Government Center located in Corydon, Indiana.

Present: Nelson Stepro, Commissioner  
Annisia Kellum, Commissioner  
Brad Wiseman, Commissioner  
Chris Byrd, County Attorney  
Sara Burdick, County Auditor  
Chad Shireman, County Administrator

County commissioner Nelson Stepro called the meeting to order at 7:03 p.m. with all three commissioners and county attorney Chris Byrd present. The pledge to the American Flag was recited.

Commissioner Stepro said the first order of business would be claims for the commissioners' consideration. Commissioner Kellum made a motion to approve all regular claims as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Wiseman made a motion to approve the payroll and prepaid vouchers as presented. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next order of business was flagged claims. Commissioner Kellum made a motion to approve a flagged claim to vendor #12204, Crystal Hornocker, to be paid as submitted. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Wiseman made a motion to approve a flagged claim to vendor #12201, Kimberly Crawhorn, to be paid as submitted. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

Health department administrator Jennifer Caffrey came before the commissioners to present the 2025 annual report. Highlights included successes with Health First Indiana funding, educating 831 fifth and sixth graders on vaping prevention, and partnering with the Harrison County Hospital on mobile integrated health. The department provided over 1,500 weather radios, funded a youth nutrition program, and offered various health services, including vaccines, TB tests, and CPR training.

Ms. Caffrey also presented the 2026 mosquito contract for the commissioners' consideration. Commissioner Kellum made a motion to approve and sign the contract as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Next, Jennifer presented three grant agreements that would allow the health department to purchase life jackets, car seats, and bike helmets for the community. Commissioner Wiseman made a motion to approve and sign both grant documents. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The last item for the health department was the announcement of their 2026 rabies clinic to be held at the Harrison County Government Center on Saturday, May the 16<sup>th</sup> from 10 a.m. – 12 p.m. Dr Sharon Christie, who sits on the health board, will be conducting the clinic. Commissioner Kellum made a motion to give permission to the department to hold the clinic at the County facility. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Dr. Lisa Clunie, CEO of the Harrison County Hospital, introduced EMS director Jeremy McKim and hospital CFO Don Duval to provide a 2025 financial overview.

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Jeremy McKim said emergency medical services had 7,395 calls for service, a 3.1% decrease from 2024, with an average response time of 8 minutes and 26 seconds. Funding from the opioid settlement fund was used for video laryngoscopes and neonatal resuscitation training. The department received two new ambulances and upgraded to Striker power cots, reducing lifting-related injuries.

Don Duval presented the financial information, noting over \$12 million in gross revenues and \$3.3 million in net revenue. Both numbers exceeded budget expectations for the year. Operating expenses were just over \$4.4 million, which also beat expectations due to lower than anticipated workers comp and health claims. He noted that purchase services were higher than expected, which are tied to their third-party collection vendor. As collections increase, the fee for the company's services also increases as a result. In all, there was a total shortfall of \$197,206.00 for the year. Commissioner Wiseman made a motion to forward an additional appropriation request to the county council in that amount from the county share of riverboat fund. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

County auditor Sara Burdick presented multiple additional appropriation requests for the commissioners' consideration. The first was in the amount of \$15,365.00 to purchase supplies needed for the new spay and neuter clinic. Funding was already in place but reverted back to the county general fund at the end of the year due to a delay in delivery of the building. Commissioner Kellum made a motion to forward the additional appropriation to the county council. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

The next request was also for animal control, in the amount of \$2,990.00 for new payment and scheduling software needed for the spay and neuter clinic. Commissioner Wiseman made a motion to forward the additional appropriation request from both the county general fund and county share of riverboat fund for the council's consideration. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

The last request was in the amount of \$10,412.00 from the county general fund for a new collar for the county extension office. Auditor Burdick noted that the amount to be approved will likely be reduced due to the department's intention of transferring some existing funds already in their budget. Commissioner Kellum made a motion to forward the additional appropriation request as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Plan commissioner director Chris Kincade came before the commissioners with a zoning map amendment request from AR and B2 to I2 made by Bierman Properties. He noted that the plan commission had forwarded the request with an unfavorable recommendation. Commissioner Wiseman made a motion to deny the request. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

County administrator Chad Shireman presented an updated contract for the county surveyor. Mr. Shireman said the agreement is with licensed surveyor Vic McCauley to locate surveyor corner points throughout the County. The previous contract has expired, with the new one maintaining all the same details as those in previous years. Commissioner Kellum made a motion to approve the contract as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

EMA director Mike Kurz came before the commissioners to present a contract renewal with ECS, Inc. for continued maintenance of the County's communication towers. Mr. Kurz said the company is continuing to provide services until the new agreement is in place. Commissioner Wiseman made a motion to approve and sign the contract, pending funding being approved by the county council. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

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Commissioner Kellum made a motion to forward an additional appropriation in the amount of \$14,250.00 from the county general fund to pay for the ECS, Inc. contract. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

County resident Colton Sieberns came before the commissioners to address concerns over a pending minor plat change for the Davis property, including water infrastructure and federal funding for agriculture. Mr. Sieberns had also voiced these concerns to the County BZA at their most recent meeting.

County engineer Kevin Russel came before the commissioners with two discussion items. The first was an announcement that the highway department planned to open bids for asphalt contract 2026-01 at the next commissioner meeting on April 20, 2026. He noted that the rising asphalt prices may have an impact on bid amounts.

The next item on the engineer's agenda was the PE phase of the Harrison County Bridge #81 project. The total cost is \$308,625.00 with the county council scheduled to vote on funding at their next meeting. Mr. Russel said he wanted to get it to the commissioners for their review prior to asking for approval at their next meeting, assuming the county council awards funding.

Under personnel issues, county auditor Sara Burdick made a request for eight hours of leave without pay for a second deputy in her office. Commissioner Kellum made a motion to approve the request as presented. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Auditor Burdick also presented a public service loan forgiveness program request for an employee in the county clerk's office. Commissioner Wiseman made a motion to approve the request as presented. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Kellum made a motion to approve the March 19, 2026 commissioner meeting minutes as corrected. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Wiseman made a motion to acknowledge receipt of the county treasurer and county clerk monthly reports for February. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

County administrator Chad Shireman said that county attorney Chris Byrd had prepared agreements for the opioid restricted and unrestricted fund grant approvals awarded by the County JRAC board. Agreement details are as follows: \$58,100.00 for the Boys and Girls Club, \$39,250.00 for Freed from Within, and \$25,000.00 for The Next Step. Commissioner Kellum made a motion to approve and sign the agreements, subject to funding being approved by the county council. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Administrator Shireman presented a proposed change to the personnel policy that would allow for annual MVR checks. Mr. Shireman said the County's liability insurance carrier is looking for this to take place and the policy change would allow for these scheduled reviews of motor vehicle records for employees who operate county vehicles. Commissioner Wiseman made a motion to approve the policy change as requested. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Stepro requested a motion to ratify his signature on a due diligence bond questionnaire that was signed prior to the meeting due to time sensitivity. Commissioner Kellum made a motion to ratify the signature as requested. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

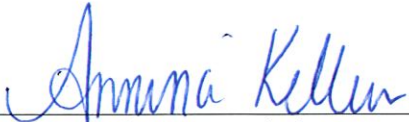
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County attorney Chris Byrd said the Harrison County Regional Sewer District was in the process of updating their SAM registration. Part of the process requires signed documents from the County. He requested that permission be granted to President Nelson Stepro to sign all related documents outside of a meeting. Commissioner Kellum made a motion to allow SAM registration signatures outside of a meeting. Commissioner Wiseman seconded. The motion carried with a vote of 3 ayes and 0 nays.

Commissioner Wiseman made a motion to adjourn at 7:46 p.m. Commissioner Kellum seconded. The motion carried with a vote of 3 ayes and 0 nays.




Nelson Stepro, Commissioner



Anissa Kellum, Commissioner



Brad Wiseman, Commissioner

ATTEST: 

Sara Burdick, County Auditor