

HARRISON COUNTY, INDIANA

Americans with Disabilities Act Self-Evaluation and Transition Plan



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Prepared by:



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TABLE OF CONTENTS

List of Abbreviations/Acronyms	iii
Executive Summary	iv
1.0 Introduction and Overview	1
1.1 Introduction	1
1.2 Purpose	1
1.3 Transition Plan Overview	2
1.4 Legislative Background & Framework	3
1.5 Facility Access versus Program Access	4
1.6 Undue Burden	5
1.7 ADA Self-Evaluation and Transition Plan Requirements	6
1.8 Self-Evaluation and Transition Plan Process	6
1.9 Facility Audit	7
1.10 County Administration and Departments	8
1.11 Department Self-Evaluation	12
1.12 Public Outreach	13
2.0 Definitions	14
3.0 Self-Evaluation of County Policies, Services, Activities, and Programs - Findings & Recommendations	22
3.1 Program Evaluation Interdepartmental Memo	22
3.2 Overall Findings – General Policies and Practices	23
3.3 Public Information	24
3.4 Designation of ADA Coordinator	25
3.5 Grievance/Uniform Complaint Procedures	25
3.6 Public Meetings	26
3.7 Accommodations to Access Programs, Services, and Activities	27
3.8 Special Events and Private Events on County Property	29
3.9 Contracted Services and Contractors	29
3.10 Customer Service, Satisfaction, and Input	30
3.11 Equally Effective Communication	30
3.12 Alternate Communication Formats	33
3.13 Fees and Surcharges	34
3.14 Information and Signage	34
3.15 Staff Training	35
3.16 Emergency Evacuation Procedures	36
3.17 Curb Ramps and Sidewalks	38
3.18 Employment	39
3.19 Department Self-Evaluation Findings and Recommendations	41
3.20 Facility Self-Evaluation Findings and Recommendations	43
4.0 Transition Plan	62
4.1 Phasing of Corrections	62
4.2 Public Outreach	63
4.3 Priorities for Barrier Removal	63
4.4 Transition Plan Phasing	65

4.5 Curb Ramps and Sidewalks..... 66
4.6 Plan Updates and Enforcement 66
5.0 ADA Policy and Grievance or Complaint Procedure..... 68
6.0 ADA Tool Kit 70
6.1 Introduction..... 70
6.2 Federal Accessibility Standards and Regulations..... 70
6.3 Resources for Providing Accessible Programs & Facilities..... 74
6.4 Technical Resources 74

FIGURES

Figure 1 – Harrison County Location Map

Figure 2 – Harrison County facilities location map

APPENDICES

Appendix AHarrison County Facilities Physical Barriers Report
Appendix BHarrison County Parks Physical Barriers Report
Appendix C Harrison County Right-of-Way Reports
Appendix DCounty Department Questionnaire
Appendix EPublic Outreach
Appendix F..... Forms and Notices
Appendix GPolling Place Survey Reports

List of Abbreviations/Acronyms

AA – Affirmative Action
AASHTO – American Association of State Highway and Transportation Officials
ABA – Architectural Barriers Act of 1968
ADA – Americans with Disabilities Act of 1990
ADASAD – Americans with Disabilities Act Standards for Accessible Design
CDBG – Community Development Block Grant
CEMP – Comprehensive Emergency Management Plan
CFR – Code of Federal Regulations
D.A.R.E. – Drug Abuse Resistance Education
DDRS – Indiana Division of Disability & Rehabilitative Services
DHHS – Deaf & Hard of Hearing Services, Indiana Division of Disability & Rehabilitative Services
DOJ – U.S. Department of Justice
DOT – U.S. Department of Transportation
EEOC – Equal Employment Opportunity Commission
EMS – Emergency Medical Services
FHWA – U.S. DOT Federal Highway Administration
FTA – U.S. DOT Federal Transit Administration
G.E.D. – General Educational Development
GIS – Geographic Information System
HR – Human Resources Department
HTML - Hyper Text Markup Language
INDOT – Indiana Department of Transportation
ISA – International Symbol of Accessibility
IT – Information Technology Department
NCA – National Center on Accessibility
OTRB – Over-the-Road Buses
PDF – Portable Document Format
PROWAG – Proposed Accessibility Guidelines for Pedestrian Facilities within Public Right-of-Way
RA – Rehabilitation Act of 1973
ROW – Right-of-Way
RTF – Rich Text Format
SETP – Self-Evaluation and Transition Plan
TDD – Telecommunications Devices for Deaf Persons
TTY – Teletypewriter
UFAS – Uniform Federal Accessibility Standards

Executive Summary

The Americans with Disabilities Act (ADA) is a comprehensive Federal civil rights statute enacted in 1990. Comprised of five major parts, or “titles”, the ADA’s stated purpose was to provide a “clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities”. It is estimated by the U.S. Census Bureau that over 50 million U.S. residents have a disability, and over 50% of senior citizens age 65 or older have a disability. Title II requires that all public entities with 50 or more employees perform a self-evaluation, prepare a transition plan, make the transition plan available for three years, publish a notice of non-discrimination, designate an ADA Coordinator, and develop a formal complaint form and grievance procedure.

Harrison County has completed this self-evaluation of all County facilities, including the public right-of-way (ROW), programs, and procedures and prepared a Transition Plan that outlines the necessary steps to be fully compliant with the requirements of Title II of the ADA. The County will strive to ensure that all residents and visitors are able to access all services, programs and activities and will promptly investigate any formal grievance filed according to the grievance procedures outlined. Additionally, the County will strive to include annual budgetary allotments to make required improvements that will eventually make the various facilities fully accessible, with emphasis given to the improvements that most impact the ability of persons with disabilities to access facilities or programs. Where access cannot be provided, alternate means to provide the same opportunities to persons with disabilities will be provided.

In performing this self-evaluation, only areas open to the public were assessed at the following County facilities identified by Harrison County as having programs/services provided:

- County Courthouse
- County Government Center
- County Health Department
- Purdue Extension
- County Justice Center
- County Highway Department
- County Solid Waste
- County Animal Control
- Archives Building
- Pedestrian facilities inside the ROW under Harrison County jurisdiction
- Harrison County Parks
 - Battle of Corydon Memorial Park
 - Buffalo Trace
 - Harrison Poolside Park/Rhoads Pool
 - Hayswood Nature Reserve and Indian Creek Trail
 - Noe’s Rest Park
 - South Harrison Park
 - Walter Q. Gresham Park

Areas of these facilities open to the public generally included parking lots, walks, park amenities, and areas within buildings that are not restricted to employees. Some buildings or areas of certain buildings have infrequent public access and were evaluated under the same guidelines. The decision to exclude areas of County facilities, or entire facilities, restricted to employees does not obviate the need of the County to ensure full accessibility is provided to employees with disabilities, consistent with the requirements of Title I of the ADA.

In addition to County facilities, the self-evaluation reviewed existing County policies and procedures within each department. The focus of this review began with distribution of a questionnaire to each department, followed by interviews or other data gathering if needed to better understand the responses or the operation of each department. Key items reviewed within each department included ADA-specific training of employees, past interaction and accommodation of persons with disabilities, review of publications produced by each department, and staff suggestions to help them

accommodate persons with disabilities. Following this review, recommendations were made to improve accessibility of programs for each department.

It is the goal of Harrison County to make facilities for all services, programs, and activities fully accessible as soon as possible, though this will be largely dependent on a number of economic factors and future changes to the ADA Standards for Accessible Design (ADASAD) or other unforeseen requirements that would necessitate additional improvements to County facilities. The County has committed to provide training for staff on the requirements of the ADA and make accommodations for employees with disabilities, many of which can be done without costly architectural renovations. The Transition Plan will be reviewed and updated periodically to ensure the County is fully compliant with ADASAD standards.

The results of the self-evaluation identified a number of architectural barriers at County facilities. The estimated cost to correct these deficiencies is at least \$1.4 million. The degree to which these barriers limited accessibility and their priority for corrective action was subjectively categorized as “high”, “medium”, or “low”. “High” priority included barriers that effectively prohibited access to a service or program or present a safety hazard. “Medium” priority included barriers that either partially prohibited access or made it quite difficult. “Low” priority barriers typically do not limit access but are not compliant with standards. The improvements should be categorized into a 20 year phasing program to spread the cost for implementation out and address the most serious deficiencies at the most used County facilities. The actual implementation schedule, budgeting, and prioritization is up to the administration and is likely to be impacted by complaints, new regulations and requirements, and availability of funding. Note that these costs are to resolve accessibility issues by making architectural improvements and in many instances there are procedural or other modifications that can be made to provide equal access to County programs and some modifications are not required until renovations are completed. These modifications are noted within this report.

1.0 Introduction and Overview

1.1 Introduction

The [Americans with Disabilities Act of 1990](#) (ADA), enacted on July 26, 1990, is a Federal civil rights statute, under the jurisdiction of the United States Department of Justice (DOJ), which provides civil rights protection to qualified individuals with disabilities in the areas of employment, public accommodations, state and local government services, transportation, and telecommunications. The law states its purpose is “to provide a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities”. Similar protections are provided by [Section 504 of the Rehabilitation Act of 1973](#). The ADA was signed into law by President George Bush on July 26, 1990, extending civil rights protections to individuals with physical or mental disabilities in the following areas:

1. **Title I** – Employment (all Title II employers and employers with 15 or more employees)
2. **Title II** – Public Services (state and local government including public school districts and public transportation)
3. **Title III** – Public Accommodations and Services operated by Private Entities
4. **Title IV** – Telecommunications
5. **Title V** – Miscellaneous

Harrison County is located in southern Indiana (Figure 1) and is classified as a “public entity” pursuant to Title II of the ADA. The County is also required to comply with Title I, which requires state and local government entities to practice nondiscrimination in all parts of the employment process.

The DOJ is the lead agency that oversees the ADA. The ADA in itself is not enforceable by any state or local governmental unit code official.

1.2 Purpose

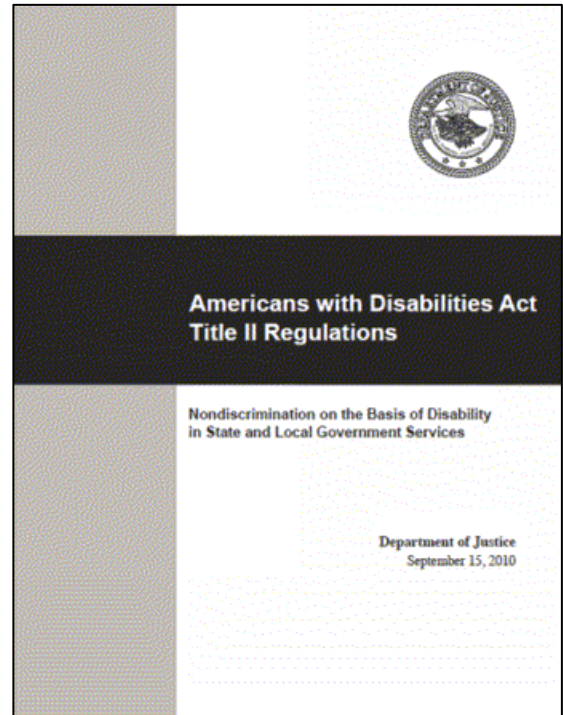
The Code of Federal Regulations (CFR) is the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal government. It is divided into 50 titles that represent broad areas subject to Federal regulation. Each volume of the CFR is updated once each calendar year and is issued on a quarterly basis.



Figure 1. Harrison County Location Map.

Relative to the ADA on July 26, 1990, the DOJ issued rules implementing Title II, which is codified at [28 CFR Part 35](#), which applies to Harrison County. Title II requires state and local governments to make their programs and services accessible to persons with disabilities. This requirement extends not only to physical access at government facilities, programs, and events, but also to policy changes that state and local governmental entities must make to ensure that all people with disabilities can take part in, and benefit from, the programs and services of state and local governments.

The ADA regulations [ref. *U.S. DOJ, 28 CFR Part 35, Subpart A, 35.105 and 35.150(a) and (d)*] require state and local governments to conduct a self-evaluation of their programs and services to identify barriers to access. One of the fundamental reasons for performing the self-evaluation is to identify potential problems before they occur, so that discrimination complaints won't be necessary. By identifying the policies, programs, services, and activities that do not comply, the County can take action to remove those barriers to ensure that the County is not discriminating against individuals with disabilities. Title II of the ADA stipulates that Harrison County is required to perform six administrative responsibilities:



1. Publicize the name and contact information of the designated ADA Coordinator responsible to oversee compliance [[28 CFR 35.107 \(a\)](#)]
2. Administer and write a self-evaluation of the programmatic barriers in services offered by the local government and provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-evaluation process by submitting comments [[28 CFR 35.105](#)]
3. Publicize and inform applicants, participants, and beneficiaries of the County's policy of nondiscrimination on the basis of disability related to County services, programs, and activities [[28 CFR 35.106](#)]
4. Establish a complaint/grievance procedure to respond to complaints of noncompliance from the public [[28 CFR 35.107 \(b\)](#)]
5. Develop a transition plan if structural changes are necessary for achieving program accessibility [[28 CFR 35.150 \(a\) and \(d\)](#)]
6. Retain the self-evaluation and provide it for public inspection for three years [[28 CFR 35.105 \(c\)](#)]

Harrison County is committed to complying with the tenets of Title II of the ADA of 1990, and other Federal and state statutes and regulations intended to make County-owned and operated facilities, programs, services, and activities accessible to persons with disabilities. This ADA Self-Evaluation and Transition Plan (SETP) establishes a new benchmark for compliance with ADA and identifies a plan to remove barriers.

1.3 Transition Plan Overview

In 2012, Harrison County was made aware of issues related to non-compliance with certain requirements of the ADA by the Federal Highway Administration (FHWA) and Indiana Department of Transportation (INDOT). The County responded by contracting DLZ Indiana, LLC to assist in preparing a SETP.

A work plan to assess County-owned and operated facilities, programs, policies, services, and activities for compliance with ADA was initiated to complete the ADA SETP. This work plan included:

- Facility audit (interior and exterior)
- Self-evaluation of County programs, services and activities

- Facilitate designating an ADA Coordinator
- Develop grievance procedures
- Outreach to advocacy groups and the general public
- Prioritize facilities improvements for accessibility
- Develop written transition plan
- Adoption of the transition plan

Facility audits were performed only in those areas open to the public for this project. Areas within County-owned facilities that are not accessible to the public must also be accessible for employees with disabilities as a requirement of Title I. Accessibility in employee work areas will be assessed on a case-by-case basis based on the needs of the individual and nature of their disability. The County is committed to ensuring that all workspaces are accessible pursuant to the requirements of each job and making the necessary modifications when needed. In addition, facilities within the public county right-of-way (ROW) were inventoried based on information provided by the County Highway Engineer. ROW within the City of Corydon, other incorporated Towns/Cities, and INDOT's jurisdiction were not included as part of Harrison County's ROW facility evaluation. The County is largely rural outside of the incorporated areas of the City of Corydon and has very few ROW facilities.

A public involvement process was incorporated to assist in the development of this SETP. These recommendations are intended to serve as the transition plan and framework for implementation. All of the recommendations in this plan for structural or programmatic solutions to facilitate the opportunity of access to all individuals are subject to review, revision, and approval of the Board of County Commissioners and appropriation of funding to implement the improvements.

This transition plan is an on-going, dynamic document that will need periodic review and updating. In particular, additional evaluations will be required when updates are made to the ADA or supporting statutes or when existing accessibility guidelines change or new guidelines are established. In its efforts to maintain compliance, the County has several mechanisms in place to provide for an ongoing update of the transition plan:

- Designated ADA Coordinator is empowered with oversight responsibility for implementation of the requirements of the ADA.
- Implementation activities will be part of the County's annual Capital Improvement Plan.
- Training of staff.

1.4 Legislative Background & Framework

For more than 40 years, Harrison County has been subject to many of the non-discrimination provisions contained in the ADA. Significant precursory legislation to the ADA includes the [Architectural Barriers Act of 1968](#) (ABA) and [Section 504 of the Rehabilitation Act of 1973](#) (RA).

Congress' first significant effort to address discrimination on the basis of disability was its enactment of the ABA, which provided that all buildings constructed, altered, leased, or financed by the U.S. Government shall be accessible to, and usable by, individuals with physical disabilities.

Section 504 of the Rehabilitation Act states: *"No otherwise qualified individual with a disability in the United States shall, solely by reason of his disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or under any program or activity conducted by any Executive Agency"*. It also requires Federal agencies to provide accessible programs and facilities.

The ADA was modeled on Section 504. The ADA applies to state and local government entities, public accommodations, public transportation, and commercial establishments. The key points of understanding for ADA are:

- The ADA is fundamentally civil rights legislation. This legislation protects the rights of people with disabilities in employment, transportation, public accommodation, and access to services offered by the public.
- The ADA addresses facility access and access to programs and services. Buildings are required to be accessible and the activities that are offered inside and outside those buildings also must be accessible.
- Outdoor recreation standards as they relate to ADA for a variety of facilities were included in the 2010 ADA Standards for Accessible Design (ADASAD). Standards for amusement rides, boating and fishing facilities, exercise machines and equipment, golf and miniature golf facilities, play areas, and swimming/wading pools and spas went into effect on March 15, 2012 for all new or altered facilities.

The primary focus of this report is to assess the compliance of Harrison County facilities, programs, policies, services, and activities related to Title II of the ADA. Title II of the ADA was effective on January 26, 1992.

Governmental entities must ensure effective communication, including the provision of necessary auxiliary aids and services, so that individuals with disabilities can participate in civic functions. Public entities are not required to take actions that would result in undue financial and administrative burdens. However, they are required to make reasonable modifications to policies, practices, and procedures where necessary to avoid discrimination, unless they can demonstrate that doing so would fundamentally alter the nature of the service, program, or activity being provided.

One important way to ensure that Title II's requirements are being met in communities of all sizes is through self-evaluation, which is required by the ADA regulations. Self-evaluation enables local governments to pinpoint the facilities, programs, and services that must be modified or relocated to ensure that local governments are complying with Title II requirements of the ADA. A public entity that employs 50 or more employees must retain its self-evaluation for a minimum of three (3) years.

1.5 Facility Access versus Program Access

The ADA addresses two types of accessibility:

- Facility accessibility
- Program accessibility

Facility accessibility requires that a building or structure be physically accessible. Individuals with disabilities cannot be provided access to programs, services, and activities if a building is inaccessible. Program accessibility includes facility accessibility, but also means that a person with a qualified disability receives the same benefits from a program or service and has an equal opportunity to participate as any other participant. The ADA requires all County programs, but not all County buildings, to be accessible. The regulation implementing Title II, 28 CFR Part 35 (as amended September 15, 2010) contain two "safe harbor" provisions. Under the first "safe harbor" provision, elements of existing facilities that already comply with either the 1991 ADA Standards or Uniform Federal Accessibility Standards (UFAS) are not required to comply with the 2010 ADA Standards unless they were altered on or after March 15, 2012. Under the second "safe harbor"

provision elements comprising a path of travel to an altered primary function area are not required to comply with the 2010 ADA Standard merely as the result of an alteration to a primary function area, provided those elements comply with the 1991 ADA Standard or UFAS.

There is some flexibility with regard to program accessibility. Not every building (or each part of every building) needs to be accessible. Structural modifications are required only when there is no alternative available for providing program access. The County is required to provide program access, which means that programs, services, and activities when viewed in their entirety, are readily accessible to and usable by individuals with disabilities.

When choosing a method of providing program access, the County will give priority to the one that results in the most integrated setting appropriate to encourage interaction among all users, including individuals with disabilities. In accordance with Title II program accessibility requirements, the County is required to:

- Provide equal access to programs, services, and activities as provided to other members of the community. [[28 CFR 35.130\(a\)-\(b\)\(1\) \(vii\)](#)]
- Provide programs, services and activities in an integrated setting, unless separate or different measures are necessary to ensure equal opportunity. [[28 CFR 35.130\(b\)\(2\); \(d\)](#)]
- Absorb any costs necessary to ensure nondiscriminatory treatment, such as making modifications required to provide program accessibility or providing qualified interpreters. [[28 CFR 35.130\(f\)](#)]
- Allow a person with a disability to participate in a program, service or activity regardless of disability. [[28 CFR 35.130\(q\)](#)]
- Eliminate unnecessary eligibility standards or rules that deny individuals with disabilities an equal opportunity to enjoy programs, services or activities unless necessary for the provisions of the program, service or activity. [[28 CFR 35.130\(b\)\(8\)](#)]
- Modify policies, practices, or procedures that deny equal access to individuals with disabilities [[28 CFR 35.130\(b\)\(7\)](#)]
- Furnish auxiliary aids and services when necessary to ensure effective communication. [[28 CFR 35.160\(b\)\(1\)-\(2\)](#)]
- Provide appropriate signage and structural communication to inform and alert individuals with visual, mobility, and hearing disabilities. [[28 CFR 35.163](#)]
- Eliminate physical barriers to programs, services, and activities by remodeling existing facilities, constructing new facilities, or moving programs, services or activities to an accessible location. [[28 CFR 35.150\(b\)\(1\)](#)]
- Ensure that newly constructed or altered buildings and facilities are free of physical and communication barriers that restrict accessibility of people with disabilities. [[28 CFR 35.151](#)]

1.6 Undue Burden

The County does not have to take any action that it can demonstrate would result in a fundamental alteration in the nature of a program or activity, would create a hazardous condition for other people, or would represent an undue financial and administrative burden. A fundamental alteration is a change to such a degree that the original program, service, or activity is no longer the same. For example, a county sponsors college-level classes that may be used toward a college degree. To be eligible to enroll, an individual must have either a high school diploma or a General Educational Development certificate (“G.E.D”). If someone lacks a diploma or G.E.D. because of a cognitive disability, it is unlikely that the county would have to alter the requirement to provide equal access. Modifying the rule would change the class from college level to something less than college level and would fundamentally alter the original nature of the class.

The determination that an undue financial burden would result must be based on an evaluation of all resources available for use in a program. For example, if a barrier removal action is judged unduly burdensome, the County must consider other options for providing access that would ensure that individuals with disabilities receive the benefits and services of the program or activity.

1.7 ADA Self-Evaluation and Transition Plan Requirements

The purpose of this ADA SETP is to document the County's review of access to facilities, programs, services, and activities by individuals with disabilities in order to determine if there are any discriminatory or potentially discriminatory practices, policies, or procedures.

In accordance with the Title II requirements for self-evaluation, Harrison County:

- 1) Identified all of the public entity's programs, activities, and services. [[28 CFR 35.105\(a\)](#)]
- 2) Reviewed all the policies and practices that govern the administration of the County's programs, activities, and services. [[28 CFR 35.105\(a\)](#)]

If structural changes are identified to provide program accessibility as part of the self-evaluation, the ADA identifies specific elements to be included in the transition plan. At a minimum, the elements of the transition plan are:

- 1) A list of the physical barriers in the County's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities. [[28 CFR 35.150 \(d\)\(3\)\(i\)](#)]
- 2) A detailed outline of the methods to be utilized to remove these barriers and make the facilities accessible. [[28 CFR 35.150 \(d\)\(3\)\(ii\)](#)]
- 3) The schedule for taking the necessary steps to achieve compliance with Title II of the ADA. If the time period for achieving compliance is longer than one year, the plan should identify the interim steps that will be taken during each year of the transition period. [[28 CFR 35.150 \(d\)\(3\)\(iii\)](#)]
- 4) The name of the official responsible for the plan's implementation. [[28 CFR 35.150 \(d\)\(3\)\(iv\)](#)]

1.8 Self-Evaluation and Transition Plan Process

A work plan and method to assess County-owned and operated facilities, programs, policies, services, and activities for compliance with the ADA was implemented to complete the ADA SETP. This work plan included:

- Facility audits (interior and exterior)
- Self-evaluation of County programs, services and activities
- Public outreach to advocacy groups
- Facilitate designating an ADA Coordinator
- Develop grievance procedures
- Identify required/suggested training for County staff
- Prioritize facilities improvements for accessibility
- Develop transition plan
- Public involvement
- Adoption

Recommendations are intended to serve as the transition plan and framework for implementation. All of the recommendations in this plan for structural or programmatic solutions to facilitate the

opportunity of access to all individuals are subject to review, revision, and approval of the Board of County Commissioners.

1.9 Facility Audit

In late 2012 and early 2013, audits of building and facility interiors, exterior site features at each, and County ROW were performed only in those areas of each facility that are open to the public. This review identified physical and architectural barriers and provided recommendations to comply with Federal accessibility requirements. The location of non-ROW County facilities (by number/letter) is shown on Figure 2. The list of facilities that received an accessibility audit included:

1. County Courthouse
2. County Government Center
3. County Health Department
4. Purdue Extension
5. County Justice Center
6. County Highway Department
7. County Solid Waste
8. County Animal Control
9. Archives Building
10. Harrison County Parks
 - a. Battle of Corydon Memorial Park
 - b. Buffalo Trace Park
 - c. Harrison Poolside Park/ Rhoads Pool
 - d. Hayswood Nature Reserve and Indian Creek Trail
 - e. Noe's Rest Park
 - f. South Harrison Park
 - g. Walter Q. Gresham Park
11. Pedestrian facilities within the right-of-way under Harrison County jurisdiction

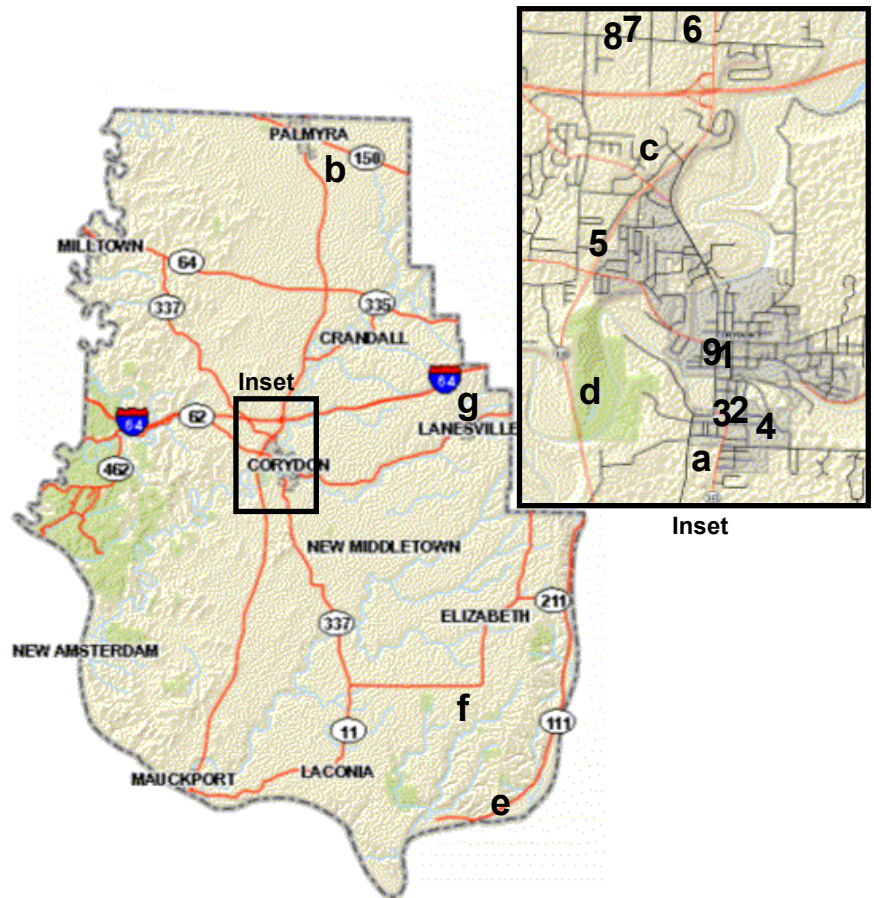


Figure 2. Harrison County facility location map.

Photographs of architectural and site conditions at the time of the inspection for all building amenities were taken for the record. The specific site and architectural improvements recommended to remove barriers and improve accessibility are listed in the appendices.

A key function of County government in the State of Indiana lies with the County Clerk for conducting all elections. As such, the County Clerk is responsible for reviewing all polling locations to ensure that they meet accessibility requirements, most of which are not located in County facilities. Reviews of polling places for 39 precincts at 22 different facilities were completed in 2004 by the County Clerk and identified a number of issues to be addressed. No surveys have been done since 2004. Copies of the polling place evaluation forms prepared by the Clerk's office are included in *Appendix G*. The 2004 surveys identified a number of compliance issues at the facilities, including lack of barrier-free parking and signage, high thresholds or steps, and door hardware. Some polling places were

relocated and several are proposed to be relocated for 2014 elections also. No complaints were registered with the Clerk's Office related to several 2012 elections.

1.10 County Administration and Departments

Harrison County is governed by the Board of County Commissioners. The Board of County Commissioners is responsible for passing ordinances, resolutions, orders and motions for the governing of the County, the control of the County's property and finances, and the appropriation of money. The Board of Commissioners is comprised of one member from each of three districts in the County. The Board of Commissioners is given the authority to prepare and administer the County budget and formulate policy.

There are a number of statutory and other Boards and Commissions, including:

- County Commission
- County Council
- Economic Development Board
- Emergency Management Board
- Board of Zoning Appeals
- Health Board
- Plan Commission
- Park Board
- Public Works Board
- Regional Sewer District

The specific duties of each of the above are discussed later. In addition, the County sits on, appoints members to, or is represented on a number of other Boards and Commissions, including:

- 4-H Council
- Air Board
- Alcohol Beverage Board
- Alternative Education Center
- Blue River Commission
- Blue Water Regional Water Board
- Boone Township Fire District
- Chamber of Commerce Board
- Community Services Board
- Conservation Committee
- Family & Children Board
- Heth-Washington Fire District
- Hoosier Hills Community Corrections
Advisory Board
- Hospital Board
- Library Board
- Lifelong Learning
- National Organization on Disability
- Palmyra Fire District
- PTBOA Board
- Region 10 Workforce Board
- River Hills Board
- Solid Waste Board
- Tourism Board
- Town of Corydon Plan Commission
- Webster Township Fire District
- Workforce Investment Board
- Milltown-Whiskey Run Fire District

There are a number of "departments", as listed below, that provide County services, programs, and activities that are accessible to the public. The level of interaction of each Department is classified as extensive (high numbers daily), regular (variable but generally low numbers daily to weekly), limited (generally weekly or less), or none. These Departments and descriptions of their functions and types and regularity of interaction with the public are:

County Commissioners

The County Commissioners have the responsibility of executing the acts legislated by the County Council and managing the day-to-day functions for County government. The three (3) commissioners are elected to serve a four-year term, one each from three districts of the County. In addition to fielding general questions and being asked to solve problems from the general public, the

Commissioner's Office also has responsibility for meetings with various groups or individuals to improve conditions in the County for residents and businesses. Interaction with the public is extensive. The Commissioner's Office is located on the 1st floor of the Harrison County Government Center at 245 Atwood Street, Corydon.

County Council

The County Council has the ultimate decision-making power over fiscal affairs, approving and fixing annual operating budgets of all County departments, setting priorities for the allocation of public funds, establishing salaries and other compensation, authorizing the expenditure of public funds for specific purposes, fixing tax rates and levies, and authorizing the borrowing of money in the form of bonds and notes. The seven (7) council members are elected to serve a four-year term, one each from four districts of the County and three at-large members. The County Council has regular interaction with the public and meets in the Harrison County Government Center.

Circuit Court

The Circuit Court is responsible for administering criminal and civil cases in the county. The Judge is responsible for all court staff and is elected by the voters in the judicial circuit to the position for six (6) years. The Circuit Court has extensive interaction with the public, including court plaintiffs, defendants, witnesses, attorneys, and jurors. Seating is available for the public to watch trials as well. The Circuit Court is located on the 3rd floor of the Harrison County Courthouse, 300 N. Capitol Avenue, Corydon.

County Clerk's Office

The County Clerk's Office performs a number of services and has extensive interaction with the public. The clerk is elected to office by the voters of the County. The Clerk's Office is responsible for administering official court records of all court cases with jurisdiction in Harrison County, prepares the Court's permanent historical record, performs marriage ceremonies, processes marriage applications and issues marriage licenses, processes applications for passports, processes Indiana Department of Revenue tax warrants for collection, processes and distributes documents for court cases, collects, distributes and reconciles monies related to court cases and is subject to regular audits by the Indiana State Board of Accounts and administers all Federal, state, county, municipal, and special elections for Harrison County. The County Clerk's Office is located on the 2nd floor of the Harrison County Courthouse.

Superior Court

The Superior Court is responsible for administering small claims, infractions and ordinance violations not associated with a felony charge, protective orders, and civil cases. The judge is elected and is responsible for all court staff and rules over the selection of a jury when required. The Superior Court has extensive interaction with the public, including court plaintiffs, defendants, witnesses, attorneys, and jurors. Public seating is available for the public to watch trials. The Superior Court is located on the 2nd Floor of the Harrison County Justice Center, 1445 Gardner Lane NW, Corydon.

County Prosecutor

The County Prosecutor is charged with prosecuting persons who have committed crimes in the county and has extensive interaction with the public. Additionally, this division collects past due child support and restitution in criminal cases. The department also provides advocate services for crime victims. The County Prosecutor is elected to office by the voters of the County and is located in Suite 3101 of the Harrison County Justice Center.

County Adult Probation Department

The County Adult Probation Department has extensive interaction with the public. Duties of this office include conducting investigations, preparing reports, assisting the courts, prosecutor, and law

enforcement officials, supervising and assisting persons on probation imposed by the Courts, notifying the Court of probation violations, and other duties required by law or as directed by the Court. The County Adult Probation Department is located in Suite 3023 of the Harrison County Justice Center.

County Juvenile Probation Department

The County Probation Department has extensive interaction with the public. Duties of this office include conducting investigations, preparing reports, assisting the courts, prosecutor, and law enforcement officials, supervising and assisting persons on probation imposed by the Courts, notifying the Court of probation violations, and other duties required by law or as directed by the Court. The County Juvenile Probation Department is located in Room 305 of the Harrison County Courthouse.

County Assessor's Office

The County Assessor's Office staff provides real estate information and real estate and personal property assessments. The assessor is elected to office by the voters of the County. Public information collected by this office is made available on the county Geographic Information System (GIS) and is also available for public review. Interaction with the public is regular. The County Assessor's Office is located in Suite 221 of the Harrison County Government Center.

County Treasurer

The County Treasurer is responsible for collection of property taxes and other county taxes. The staff has regular interaction with the public. The County Treasurer is elected by voters of the County and is located in Suite 213 of the Harrison County Government Center.

County Auditor

The County Auditor is responsible for handling all receipts and disbursements of County funds, creating financial statements, completing annual reports for review by the State Board of Accounts, maintaining payroll for County employees, handling transfers of ownership of real property, preserving plat maps of the County GIS system, maintaining tax duplicates, controlling distribution of tax collections and other revenue for all units of government in the County, and acting as secretary to the County Council. Staff within this department performs HR duties for the County and has the additional requirement of ensuring Title I compliance. The auditor is elected to office by the voters of the County. The County Auditor's office has extensive public interaction and is located in Suite 211 of the Harrison County Government Center.

County Recorder

The County Recorder's Office is responsible for recording deeds, mortgages, releases and assignments, military discharges, power of attorney, contracts, surveys and plats, and commercial code documents. The County Recorder is elected and has regular interaction with the public and is located in Suite 201 of the Harrison County Government Center.

Purdue Extension

The Purdue University Extension office is located in its own facility just behind the Harrison County Government Center, at 247 Atwood Street, and they have regular public interaction. Purdue Extension offices are cooperative service agencies based in each of the 92 Indiana counties. They develop programs for public participation on topics such as Agriculture and Natural Resources, Economic Community Development, Health and Human Sciences, and 4-H Youth Development.

County Surveyor

The County Surveyor's Office is responsible for maintaining a legal survey record book and planning and supervising all surveying and civil engineering work of the County. The County Surveyor is

elected to four year terms. The County Surveyor has limited contact with the public and is located in Suite 219 of the Harrison County Government Center.

County Veteran's Service Office

The County Veteran's Service Office assists veterans, their widows, spouses, and dependents in making application for benefits and also offers certain services to active duty, National Guard, reserve, and retired military personnel. A significant number of the public they have contact with has a disability (estimated at 80% by staff). The office has regular interaction with the public and is located in Suite 102 of the Harrison County Government Center.

County Health Department

The County Health Department provides copies of birth and death records, child and adult immunizations, mosquito control, septic system and well permits and inspections, inspection of retail food establishments, investigates food-related complaints and food borne illnesses, information on health issues, and administers the County Health Board. The Health Department has extensive public interaction and is located in their own facility next to the Harrison County Government Center, at 241 Atwood Street.

Planning and Zoning

The Harrison County Plan Commission is responsible for planning the orderly development of the County. The office processes change of zone applications, subdivision applications, variance and special exception requests. Improvement location permits (building permits), building inspections, certificates of occupancy, issuance of addresses and sign permits are also included in the departments duties. Planning and Zoning is located in Suite 215 of the Harrison County Government Center.

County Highway and Engineering Department

The Highway Department is located in two separate offices, the County Engineer's Office and the Harrison County Highway Department Garage. The Harrison County Highway Department is responsible for maintaining Harrison County's roadway system. This includes everything from patching potholes, mowing the right-of-ways, replacing culverts and bridges, paving roads, snow removal from roads, bridges, and small structures within the County which are not located on either state highways or within the corporate limits of a city or town and removal of trees. The Harrison County Highway Department has limited direct public contact and is located at 3185 Harrison Way, Corydon. The County Engineer's Office provides design and construction administration of road and bridge projects throughout Harrison County. The County Engineer's Office also oversees design and construction of all subdivisions located within Harrison County's unincorporated areas. The County Engineer is located in Suite 217 of the Harrison County Government Center.

Sheriff

The Sheriff's office is located in Suite 1000 of the Justice Center and the Jail is housed in the west half of the building. The west half of the building is not accessible to the public without escort. The Sheriff is an elected position and oversees several operations in the department, including police services, the County jail, and various administrative services. The department has extensive public interaction and provides many services, including enforcing the laws and ordinances of the state and County, issuance of gun permits, public relations and information to various community and school groups, and performing investigations of crimes. The jail is administered by the jail commander. The commander oversees and administers the operation of the county jail, including the jail officers, and sets policies for visitation of inmates. The jail has limited areas open to the general public and few programs, primarily related to contact and interactions with persons visiting inmates.

Emergency Management Agency

The EMA facility is located in Suite 122 of the Harrison County Government Center. The EMA operates the 9-1-1 system and various administrative services. The EMA works with the Indiana Department of Homeland Security, U.S. Department of Homeland Security, Office for Domestic Preparedness, and other state and Federal agencies and city and county agencies to ensure preparedness and response capabilities exist for any manmade or natural disaster in the county. The EMA is also responsible for writing, updating, and disseminating various plans, procedures, and agreements and disbursing grant funds to emergency response agencies in the county. Generally the EMA has limited to no public interaction except in the event of an emergency, at which time their services would be crucial and public interaction would be extensive.

Parks and Recreation

The Parks and Recreation Department is located in Suite 120 of the Harrison County Government Center. The Parks and Recreation Department has a large number of parks and park programs that they administer, including camping, shelters, petting zoo, boat rentals, swimming, sport courts and fields, playgrounds, community garden, and trails. Their interaction with the public is extensive and includes providing the public with information about the county parks and recreation opportunities. Each park is overseen by a park manager responsible for maintenance and operational concerns.

Weights and Measures

The Harrison County Weights & Measures Department is responsible for the oversight of commercial transactions involving the weighing of commodities and the accurate weights and proper weighing practices on behalf of the buyer and the seller. The Weights and Measures Department performs unannounced inspections to verify accuracy and fairness throughout the County. This department is located in Suite 104 of the Harrison County Government Center and has limited interaction with the public.

County Coroner

The County Coroner is located in Room 205 of the Harrison County Archives Building, 233 North Capitol Ave., Corydon. The Coroner is responsible for investigating deaths in the county and issuing death certificates. The Coroner is elected and has limited public contact.

Animal Control

The Harrison County Animal Control Office is responsible primarily for enforcement of the Harrison County Animal Control Ordinance, as well as providing homes for unwanted animals through adoption and maintaining a clean, healthy shelter for dogs and cats. They are located in their own facility at 3132 Hope Lane NW, Corydon, and have regular interaction with the public.

Solid Waste District

The Harrison County Solid Waste District is located at 3151 Progress Blvd., Corydon, and offers information, Adopt-a-County Road Programs, and other recycling services for the residents of Harrison County. The public is welcome to drop off solid waste at this facility or satellite facilities throughout the County. It has an office for miscellaneous public interaction.

1.11 Department Self-Evaluation

As part of this self-evaluation, the DLZ distributed a questionnaire to the County ADA Coordinator requesting information about various department operations and policies related to ADA compliance. DLZ staff followed up with several departments to discuss the responses as-needed for any clarifications. All policies, programs, activities, and services were evaluated and in the case where policies are not currently in place, this report provides recommendations for the implementation of

corrective actions to comply with the ADA. Refer to Section 3.19 Department Self-Evaluation – Findings & Recommendations.

1.12 Public Outreach

Public outreach began by publishing a notice in the local newspaper on August 21 and 28, 2013, to solicit input from the public about barriers or perceived barriers that might exist to access or use of County facilities. Notices were also sent by U.S. mail to several disability advocacy groups and a local resident that requested to be informed about the project (see *Appendix E*). No comments were received during the public comment period that was advertised as running from August 21 to September 4, 2013.

Following completion of the draft SETP, it was made available for public review. It was placed at the following locations:

- Auditor's Office, Harrison County Government Complex
- Harrison County Public Library, 105 North Capitol Avenue, Corydon

In addition, a draft in PDF Format was placed on the County website (<http://harrisoncounty.in.gov/index.php/americans-with-disabilities-act>). The report was available beginning on January 20, 2014. A meeting to receive public comments on the draft ADA SETP was held at a regular County Commissioners meeting on February 3, 2014. Meeting information and comments/responses can be found in *Appendix E*.

These public comments should be considered in future planning corrections for County projects related to the removal of architectural and programmatic barriers at County facilities.

2.0 Definitions

The words, phrases and definitions summarized below are included in the ADA. Refer to the ADA 28 CFR 35.104 for full definitions. A list of common terms and definitions are included below.

2010 Standards: the 2010 Standards for Accessible Design (SAD), which consist of the 2004 ADAAG and requirements contained in 35.151.

Access Board: an independent Federal agency devoted to accessibility for people with disabilities. The [Access Board](#) developed the accessibility guidelines for the ADA and provides technical assistance and training on these guidelines.

Accessible: refers to a site, facility, work environment, service, or program that is easy to approach, enter, operate, participate in, and/or use safely and with dignity by a person with a disability.

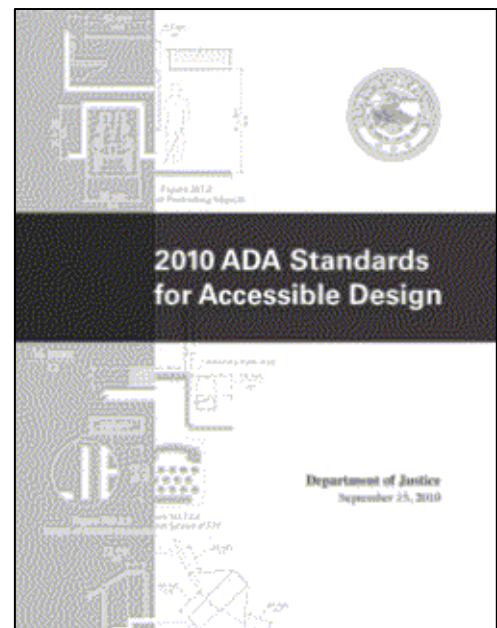
Affirmative Action (AA): a set of positive steps that employers use to promote equal employment opportunity and to eliminate discrimination. It includes expanded outreach, recruitment, mentoring, training, management development and other programs designed to help employers hire, retain and advance qualified workers from diverse backgrounds, including persons with disabilities. Affirmative action means inclusion, not exclusion. Affirmative action does not mean quotas and is not mandated by the ADA.

Alteration: a change to a facility in the public right-of-way that affects or could affect pedestrian access, circulation, or use. Alterations include, but are not limited to, resurfacing, rehabilitation, reconstruction, historic restoration, or changes or rearrangement of structural parts or elements of a facility.

Americans with Disabilities Act (ADA): a comprehensive, Federal civil rights law that prohibits discrimination against people with disabilities in employment, state and local government programs and activities, public accommodations, transportation, and telecommunications.

ADA Standards for Accessible Design (ADASAD): consist of the 2004 ADAAG and requirements contained in 35.151 with scoping and technical requirements (dated September 15, 2010) to be applied during the design, construction, and alteration of buildings and facilities covered by Titles II and III of the ADA to the extent required by regulations issued by Federal agencies, including the DOJ and the Department of Transportation (DOT).

Auxiliary Aids and Services: under Titles II and III of the ADA, includes a wide range of services and devices that promote effective communication or allows access to goods and services. Examples of auxiliary aids and services for individuals who are deaf or hard of hearing include qualified interpreters, note takers, computer-aided transcription services, written materials, telephone handset amplifiers, assistive listening systems, telephones compatible with hearing aids, closed caption decoders, open and closed captioning, telecommunications devices for deaf persons (TDDs), videotext displays, and exchange



of written notes. Examples for individuals with vision impairments include qualified readers, taped texts, audio recordings, Braille materials, large print materials, and assistance in locating items. Examples for individuals with speech impairments include TDDs, computer terminals, speech synthesizers, and communication boards.

Blended Transition: a raised pedestrian street crossing, depressed corner, or similar connection between the pedestrian access route at the level of the sidewalk and the level of the pedestrian street crossing that has a grade of 5 percent or less.

Civil Rights Act of 1991: Federal law that capped compensatory and punitive damages under Title I of the ADA for intentional job discrimination. The law also amended the ADA's definition of an employee, adding "with respect to employment in a foreign country, such term includes an individual who is a citizen of the United States."

Complaint: a written statement, alleging violation of the ADA, which contains the complainant's name and address and describes the County's alleged discriminatory action in sufficient detail to inform them of the nature and date of the alleged violation. It shall be signed by the complainant or by someone authorized to do so on his or her behalf. Complaints filed on behalf of classes or third parties shall describe or identify (by name, if possible) the alleged victims of discrimination.

Covered Entity: under the ADA, "covered entity" is an entity that must comply with the law. Under Title I, covered entities include employers, employment agencies, labor organizations, or joint labor-management committees. Under Title II, covered entities include state and local government instrumentalities, the National Railroad Passenger Corporation, and other commuter authorities, and public transportation systems. Under Title III, covered entities include public accommodations such as restaurants, hotels, grocery stores, retail stores, etc., as well as privately owned transportation systems.

Cross Slope: the grade that is perpendicular to the direction of pedestrian travel.

Curb Line: a line at the face of the curb that marks the transition between the curb and the gutter, street, or highway.

Curb Ramp: a ramp that cuts through or is built up to the curb. Curb ramps can be perpendicular or parallel, or a combination of parallel and perpendicular ramps.

Direct Threat: a significant risk to the health or safety of others that cannot be eliminated by reasonable accommodation.

Disability: with respect to an individual, means: a physical or mental impairment that substantially limits one or more of the major life activities of such individual; a record of such an impairment; or being regarded as having such an impairment.

Discrimination on the basis of disability: means to:

- Limit, segregate, or classify a citizen in a way that may adversely affect opportunities or status because of the person's disability;
- Limit, segregate, or classify a participant in a program or activity offered to the public in a way that may adversely affect opportunities or status because of the participant's disability;
- Participate in a contract that could subject a qualified citizen with a disability to discrimination;
- Use any standards, criteria, or methods of administration that have the effect of discriminating on the basis of disability;

- Deny equal benefits because of a disability;
- Fail to make reasonable accommodations to known physical or mental limitations of an otherwise qualified individual unless it can be shown that the accommodation would impose an undue burden on the County's operations;
- Use selection criteria that exclude otherwise qualified people with disabilities from participating in the programs or activities offered to the public; and
- Fail to use tests, including eligibility tests, in a manner that ensures that the test results accurately reflect the qualified applicant's skills or aptitude to participate in a program or activity.

Employer: a person engaged in an industry affecting commerce who has 15 or more employees for each working day in each of 20 or more calendar weeks in the current or preceding calendar year, and any agent of such person, except that, for two years following the effective date of this subchapter, an employer means a person engaged in an industry affecting commerce who has 25 or more employees for each working day in each of 20 or more calendar weeks in the current or preceding year, and any agent of such person. Exceptions: The term "employer" does not include the United States, a corporation wholly owned by the government of the United States, or an Indian tribe; or a bona fide private membership club (other than a labor organization) that is exempt from taxation under section 501(c) of Title 26 [the Internal Revenue Code of 1986].

Equal Employment Opportunity Commission (EEOC): the Federal agency charged with enforcing Title I of the ADA.

Essential Job Functions: the fundamental job duties of the employment position that the individual with a disability holds or desires. The term "essential functions" does not include marginal functions of the position.

Equal Employment Opportunity: an opportunity to attain the same level of performance or to enjoy equal benefits and privileges of employment as are available to an average similarly-situated employee without a disability.

Existing Facility: refers to buildings that were constructed before the ADA went into effect. A public building constructed before the effective date of Title II does not have to be fully accessible unless the removal of barriers, including structural ones, is readily achievable.

Facility: all or any portion of buildings, structures, improvements, elements, and pedestrian or vehicular routes located in the public right-of-way.

Grade Break: the line where two surface planes with different grades meet.

Historic Properties: those properties that are listed or eligible for listing in the National Register of Historic Places or properties designated as historic under State or local law.

Job Analysis: a formal process in which information about a specific job or occupation is collected and analyzed.

Job Description: a detailed summary, usually written, of the major components of a job. A typical job description consists of six major components: essential job functions, knowledge and critical skills, physical demands, environmental factors, the roles of the ADA and other Federal laws such as the Occupational Safety Health Act, and any explanatory information that may be necessary to clarify job duties or responsibilities.

Job Related and Consistent with Business Necessity: standard used to determine whether a qualification standard or employment policy concerns an essential aspect of the job and is required to meet the needs of the business.

Light Duty: generally, "light duty" refers to temporary or permanent work that is physically or mentally less demanding than normal job duties. Some employers use the term "light duty" to mean simply excusing an employee from performing those job functions that s/he is unable to perform because of an impairment. "Light duty" also may consist of particular positions with duties that are less physically or mentally demanding created specifically for the purpose of providing alternative work for employees who are unable to perform some or all of their normal duties. Further, an employer may refer to any position that is sedentary or is less physically or mentally demanding as "light duty". The term is often associated with workers compensation programs.

Major Life Activity: term used in the ADA definition of disability. It refers to activities that an average person can perform with little or no difficulty, such as walking, seeing, speaking, hearing, breathing, learning, performing manual tasks, caring for oneself, and working. These are examples only. Other activities such as sitting, standing, lifting, or reading are also major life activities.

Marginal Job Functions: functions that are not considered essential to a job. Employers must consider removing marginal job functions as an accommodation under the ADA, but do not have to remove essential functions as an accommodation.

Medical Examination: a procedure or test that seeks information about an individual's physical or mental impairments or health. The following factors should be considered to determine whether a test (or procedure) is a medical examination: (1) whether the test is administered by a health care professional; (2) whether the test is interpreted by a health care professional; (3) whether the test is designed to reveal an impairment or physical or mental health; (4) whether the test is invasive; (5) whether the test measures an employee's performance of a task or measures his/her physiological responses to performing the task ; (6) whether the test normally is given in a medical setting; and, (7) whether medical equipment is used. In many cases, a combination of factors will be relevant in determining whether a test or procedure is a medical examination. In other cases, one factor may be enough to determine that a test or procedure is medical.

Mitigating Measures: medical treatment or devices that lessen the effects of an impairment, such as medication, a prosthesis, or a hearing aid. When determining whether a person has a disability under the ADA, the effect of mitigating measures is to be considered.

Pedestrian Access Route (PAR): a continuous and unobstructed path of travel provided for pedestrians with disabilities within or coinciding with a pedestrian circulation path.

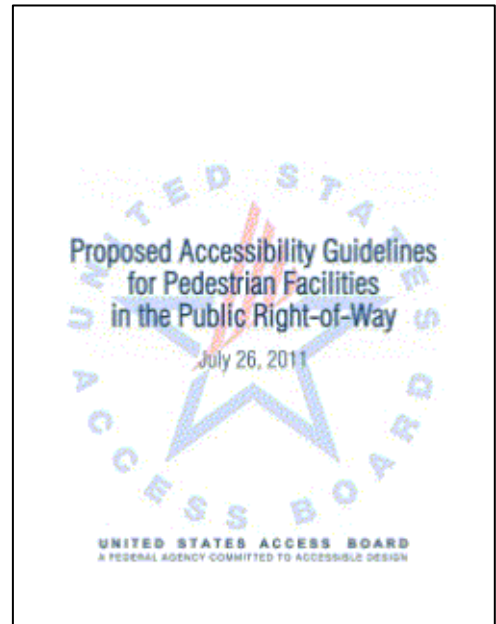
Pedestrian Circulation Path: a prepared exterior or interior surface provided for pedestrian travel in the public right-of-way.

Physical or Mental Impairment: a physical or mental limitation that may include, but are not limited to: vision, speech, and hearing impairment; emotional disturbance and mental illness; seizure disorders; mental retardation; orthopedic and neuromotor disabilities; learning disabilities; diabetes; heart disease; nervous conditions; cancer; asthma; hepatitis B; HIV infection (HIV condition); and drug addiction if the addict has successfully completed or is participating in a rehabilitation program and no longer uses illegal drugs.

The following conditions are not physical or mental impairments: tranvestism, illegal drug use; homosexuality or bisexuality; compulsive gambling; kleptomania; pyromania; pedophilia;

exhibitionism; voyeurism; pregnancy; height; weight; eye color; hair color; left-handedness; poverty; lack of education; a prison record; and poor judgment or quick temper if not symptoms of a mental or physiological disorder.

PROWAG: Proposed Accessibility Guidelines for Pedestrian Facilities within Public Right-of-Way. These proposed guidelines (dated July 26, 2011) provide design criteria for public streets and sidewalks, including pedestrian access routes, street crossings, curb ramps and blended transitions, on-street parking, street furniture, and other elements. The specifications comprehensively address access that accommodates all types of disabilities, including mobility and vision impairments, while taking into account conditions and constraints that may impact compliance, such as space limitations and terrain.



Public Accommodations: entities that must comply with Title III. The term includes facilities whose operations affect commerce and fall within at least one of the following 12 categories: places of lodging (e.g., inns, hotels, motels) (except for owner-occupied establishments renting fewer than six rooms); establishments serving food or drink (e.g., restaurants and bars); places of exhibition or entertainment (e.g., motion picture houses, theaters, concert halls, stadiums); places of public gathering (e.g., auditoriums, convention centers, lecture halls); sales or rental establishments (e.g., bakeries, grocery stores, hardware stores, shopping centers); service establishments (e.g., laundromats, dry-cleaners, banks, barber shops, beauty shops, travel services, shoe repair services, funeral parlors, gas stations, offices of accountants or lawyers, pharmacies, insurance offices, professional offices of health care providers, hospitals); public transportation terminals, depots, or stations (not including facilities relating to air transportation); places of public display or collection (e.g., museums, libraries, galleries); places of recreation (e.g., parks, zoos, amusement parks); places of education (e.g., nursery schools, elementary, secondary, undergraduate, or postgraduate private schools); social service center establishments (e.g., day care centers, senior citizen centers, homeless shelters, food banks, adoption agencies); and places of exercise or recreation (e.g., gymnasiums, health spas, bowling alleys, golf courses).

Public Entity: entities that must comply with Title II. The term is defined as: any state or local government; any department, agency, special purpose district, or other instrumentality of a state or local government; or certain commuter authorities as well as Amtrak. It does not include the Federal government.

Qualified Individual with a Disability: an individual with a disability who, with or without reasonable modification to rules, policies, or practices, removal of architectural, communication, or transportation barriers, or the provision of auxiliary services or aids, meets the essential eligibility requirements for the receipt of services or the participation in programs or activities provided by the County.

Readily Achievable: easily accomplishable and able to be carried out without much difficulty or expense. In determining whether an action is readily achievable, factors to be considered include nature and cost of the action, overall financial resources and the effect on expenses and resources, legitimate safety requirements, impact on the operation of a site, and, if applicable,

overall financial resources, size, and type of operation of any parent corporation or entity. Under Title III, public accommodations must remove barriers in existing facilities if it is readily achievable to do so.

Reasonable Accommodation: under Title I, a modification or adjustment to a job, the work environment, or the way things usually are done that enables a qualified individual with a disability to enjoy an equal employment opportunity. Reasonable accommodation is a key nondiscrimination requirement of the ADA.

Reasonable Program Modifications: if an individual's disabilities prevent them from performing the essential functions of the program or activity, it is necessary to determine whether reasonable program modifications would enable these individuals to perform the essential functions of the program or activity.

Reasonable program modification is any change in a program or activity, or in the way things are customarily done, that enables an individual with a disability to enjoy equal program opportunities. Accommodation means modifications or adjustments:

- To a registration or application process to enable an individual with a disability to be considered for the program or activity;
- To the program or activity environment in which the duties of a position are performed so that a person with a disability can perform the essential functions of the program or activity; and
- That enables individuals with disabilities to enjoy equally the benefits of the program or activity as other similarly situated individuals without disabilities enjoy.

Modification includes making existing facilities and equipment used by individuals readily accessible and usable by individuals with disabilities. Modification applies to known disabilities only. Modification is not required if it changes the essential nature of a program or activity for the person with a disability, it creates a hazardous situation, adjustments or modifications requested are primarily for the personal benefit of the individual with a disability, or it poses an undue burden on the County.

Record of an Impairment: an individual is disabled if he or she has a history of having an impairment that substantially limits the performance of a major life activity or has been diagnosed, correctly or incorrectly, as having such an impairment. An example: a man, who is in line for a promotion, has a history of cancer treatment, although he is now free of cancer. He is not given the promotion because his bosses are worried that, if his cancer returns, he won't be able to do the job. He does not, at this point, meet the first part of the definition of disability because he does not have a physical or mental impairment that substantially limits one or more major life activities. However, based on his "record of" an impairment, he is being discriminated against.

Regarded as Having a Disability: an individual is disabled if he or she is treated or perceived as having an impairment that substantially limits major life activities, although no such impairment exists. An example: a woman applies for a job as a customer service representative at a department store. Her face is badly scarred from an automobile accident. The interviewer doesn't want to give her the job, in spite of her skills and experience, because he thinks customers will be uncomfortable looking at her. She is not substantially limited in any major life activity, but the interviewer is "regarding her as" if she has a disability.

Running Slope: the grade that is parallel to the direction of pedestrian travel.

Safe Harbor: elements of existing facilities that already comply with either the 1991 ADA Standards or UFAS are not required to comply with the 2010 ADA Standards unless they were altered on or after March 15, 2012 and elements comprising a path of travel to an altered primary function area are not required to comply with the 2010 ADA Standard merely as the result of an alteration to a primary function area, provided those elements comply with the 1991 ADA Standard or UFAS.

Service Animal: any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. See the 2010 revised requirements at http://www.ada.gov/service_animals_2010.htm.

Substantial Limitation on Major Life Activities: an individual is disabled if she or he has a physical or mental impairment that (a) renders her or him unable to perform a major life activity, or (b) substantially limits the condition, manner, or duration under which she or he can perform a particular major life activity in comparison to other people.

In determining whether physical or mental impairment substantially limits the condition, manner, or duration under which an individual can perform a particular major life activity in comparison to other people, the following factors shall be considered:

- The nature and severity of the impairment;
- The duration or expected duration of the impairment; and
- The permanent or long term impact (or expected impact) of, or resulting from, the impairment.

Title V of the Rehabilitation Act of 1973: title of the law that prohibits discrimination on the basis of a disability by the Federal government, Federal contractors, by recipients of Federal financial assistance, and in Federally conducted programs and activities.

Transition Plan: refers to a requirement that state and local governments employing 50 or more people develop plans detailing structural changes necessary to achieve facility and program accessibility.

Undue Burden: means significant difficulty or expense incurred in the provision of accommodation. Undue burden includes, but is not limited to, financial difficulty. Undue burden refers to any modification that would be unduly costly, extensive, substantial, or disruptive, or that would fundamentally alter the nature of operation of the business of the County. Whether a particular accommodation will impose an undue hardship is determined on a case-by-case basis. If a particular modification is determined to cause an undue burden to Harrison County, the County shall attempt to identify another modification that would not pose such a burden. If cost causes the undue burden, the County must consider whether funding for the modification is available from an outside source. If no such funding is available, the County must give the person with a disability the opportunity to provide the modification or to pay for that portion of the modification that constitutes an undue burden.

Undue Hardship: with respect to the provision of an accommodation under Title I of the ADA, significant difficulty or expense incurred by a covered entity, when considered in light of certain factors. These factors include the nature and cost of the accommodation in relationship to the size, resources, nature, and structure of the employer's operation. Where the facility making the accommodation is part of a larger entity, the structure and overall resources of the larger organization would be considered, as well as the financial and administrative relationship of the

facility to the larger organization. Employers do not have to provide accommodations that cause an undue hardship.

Uniform Federal Accessibility Standards (UFAS): one of two standards that state and local governments can use to comply with Title II's accessibility requirement for new construction and alterations that took place before March 15, 2012. The other standard is the ADA Accessibility Guidelines, which is the enforceable standard for new construction or alterations done after March 15, 2012.

U.S. Department of Justice: Federal agency that is responsible for enforcing Titles II and III of the ADA.

U.S. Department of Transportation: Federal agency that enforces nondiscrimination in public and private transportation. Nondiscrimination includes access to public bus, train and paratransit, as well as privately operated bus and shuttle transportation. The ADA does not cover air transportation, which is subject to the Air Carrier Access Act.

Vertical Surface Discontinuities: vertical differences in level between two adjacent surfaces.

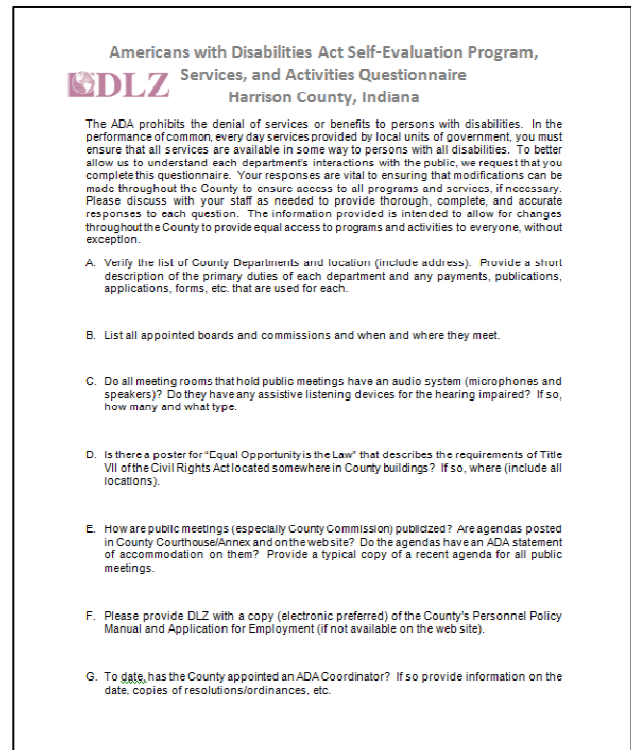
3.0 Self-Evaluation of County Policies, Services, Activities, and Programs - Findings & Recommendations

This section of the self-evaluation summarizes the review of current County-wide policies, services, activities, and programs based on meetings with County staff and responses to the program accessibility questionnaire received from County departments and divisions. The findings and recommendations contained in this section will provide the basis for the implementation of specific improvements for providing access to County programs.

3.1 Program Evaluation Interdepartmental Memo

The self-evaluation of the County's services, programs, and activities required and involved the participation of every County department. Harrison County evaluated its policies, procedures, and programs to determine current levels of service and the extent to which its policies and programs created barriers to accessibility for persons with disabilities. DLZ distributed a questionnaire to the Harrison County Auditor/ADA Coordinator as one measure to determine the level of ADA compliance (see *Appendix D*). This questionnaire requested information including the following:

- Verification of the list of all County Departments and the location of each, including a short description of primary duties of each and copies of various documents used
- Listing of all appointed boards and commissions and when and where each meets
- Listing of public meeting rooms and whether they have a permanent audio system and assistive listening devices available
- Location of all postings describing the requirements of Title VII of the Civil Rights Act to job applicants and employees
- Provide information about how public meetings are publicized and provide a copy of a recent agenda for review
- Provide a copy of the Personnel Policy Handbook and Application for Employment
- Information related to the appointment of the ADA Coordinator, including copies of resolutions
- Information related to publication/adoption of an ADA Notice, adoption of ADA standards and guidelines, grievance procedure, and grievance form, including copies of any documents
- List of date, location, and provider of ADA training for staff, including list of staff that attended
- A listing of specific policies or procedures in place to accommodate persons with disabilities for programs offered and instances where County staff has interacted with persons with disabilities and the specific interaction and means to accommodate their needs
- Request for a listing of all facilities that can be rented by the public that are owned by the County and providing a copy of the lease agreement for review
- Information pertaining to emergency procedures at County facilities, including evacuation plans, emergency assembly areas, and shelters in each building



- A list of special events that the County sponsors or which takes place on County property or ROW, including location, duration, and copies of any documentation of the event distributed to the public
- Request for information on whether the County has ever received any requests for special accommodation for printed materials and, if so, what was requested and provided
- List of all TDD locations at County facilities or list of relay services used (if any)
- Information about how the County web site is administered and maintained and the contact person
- The name and contact information for the designated Human Resources person at the County
- List of all County buildings owned or leased where programs are provided to the public
- Request for a copy of the County Emergency Management Plan (CEMP) and the name and contact information for the person at the EMA that can be contacted with questions
- Request for information about accessibility reviews of polling places and copies of any inspection reports or records of inspections
- Information related to maintenance of mandatory police officer training via annual mandatory updates on interacting with persons with various mental/developmental disabilities and when the last training was held, as well as any other formal training provided to police officers on interacting with persons with disabilities
- Listing of formal programs offered at County Parks and methods available so that residents can register, as well as copies of any publications distributed that contain information on programs of the department
- Any specific suggestions from County staff regarding how programs can be made more accessible or training that they believe would be beneficial

The primary purpose of this questionnaire was to allow DLZ staff to better understand how each department operates and the programs provided by each so that an accurate assessment can be made of architectural and procedural barriers and how each can be corrected to provide access. The level of investigation into the operations of the various departments was generally consistent with the amount of interaction with the public and the extent of the public programs offered by each.

3.2 Overall Findings – General Policies and Practices

The self-evaluation of the Departments identified common accessibility issues between all County Departments. The findings from the County Departments can be organized into the following general categories:

- | | |
|--|-----------------------------------|
| • Public Information | • Equally Effective Communication |
| • Designation of ADA Coordinator | • Alternate Communication Formats |
| • Grievance/Uniform Complaint Procedures | • Fees and Surcharges |
| • Public Meetings | • Information and Signage |
| • Accommodations to Access Programs, Services and Activities | • Staff Training |
| • Special Events and Private Events on County Property | • Emergency Evacuation Procedures |
| • Contracted Services and Contractors | • Polling Places |
| • Customer Service, Satisfaction, and Input | • Curb Ramps and Sidewalks |
| | • Employment |

The findings and recommendations in the following subsections apply to all departments.

3.3 Public Information

The County is required to notify the public of their rights and protections under the ADA ([28 CFR 35.106](#)), which states: “A public entity shall make available to applicants, participants, beneficiaries, and other interested persons information regarding the provisions of this part and its applicability to the services, programs, or activities of the public entity, and make such information available to them in such manner as the head of the entity finds necessary to apprise such persons of the protections against discrimination assured them by the Act and this part.” In addition, notices regarding ADA should be included in a number of other situations to inform the public of their rights and opportunities to ensure accessibility, including signage directing the public to accessible routes and entrances.

Self-Evaluation General Findings:

- The Harrison County Board of Commissioners formally appointed by resolution (Resolution 2013-03) the County Auditor or their designee as the ADA Compliance Officer at their regular meeting on September 3, 2013. The Auditor has been performing the functions of ADA Coordinator for several months following a successful motion that was passed by the Commissioners.
- A poster entitled “Equal Opportunity is the Law”, defining the requirements of Title VII, is posted in the employees break room and in the Auditor’s Office in the Government Center and at all other County buildings on a bulletin board in plain view.
- Public notices, public meeting agendas, and other information published by the County do not have an ADA compliance statement or information on who to contact for accommodation included within.
- Signage directing visitors to County buildings along an accessible routes is lacking and the International Symbol of Accessibility (ISA) is not present or in clear view at all accessible entrances.

Recommended Action:

- Standard language for a Notice of Nondiscrimination needs to be used by all departments for all County publications and printed materials. This statement should include, at a minimum, the following language: *“Harrison County acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to County sponsored public programs, services and/or meetings, the County requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Karen Engleman, ADA Coordinator, at (812) 738-8241.”*
- The County public notices and agendas need to include a statement regarding requests for accommodations for compliance with ADA; however, the statement should list a TDD/TTY (TeleTYpewriter) number.
- Public notification should always identify a contact person for individuals with disabilities who may request program modifications, or information on how a hearing or speech impaired person could communicate by telephone.
- Increase outreach to persons with disabilities by finding additional methods and formats to provide information about meetings and other County activities. The County should endeavor to inform the public of the possible modifications required to make its services, programs, and activities accessible.
- Non-discrimination language should appear on both hard copies and documents posted on the County website.

- List County agencies, departments, and specialized services that offer TDD/TTY in printed County directories.
- The ADA Coordinator should have a list of qualified individuals to contract for services to provide information in alternate accessible formats when individuals have had a request for accommodation.
- Signage directing visitors to County buildings should be placed along the accessible routes and the International Symbol of Accessibility (ISA) should be placed in clear view at all accessible entrances.

3.4 Designation of ADA Coordinator

The ADA regulations require any public entity with fifty or more employees to designate at least one employee to coordinate ADA compliance ([28 CFR 35.107 \(a\)](#)). Federal regulations require public entities to make available to interested persons the name, office address and telephone number of the ADA Coordinator. The ADA Coordinator's role is to plan, coordinate, organize, facilitate, and promote compliance efforts. The Coordinator responds to requests for accommodations or barrier removal. The Coordinator also receives and investigates complaints and grievances.

Self-Evaluation Findings:

- Ms. Karen Engleman, the County Auditor, has been formally designated as the ADA Coordinator effective September 3, 2013, by resolution (Resolution 2013-03) of the Harrison County Board of Commissioners. Activities related to ADA compliance should be directed to her, and each County department should designate a liaison for ADA issues and publicize who that person would be.
- The County Auditor has been performing the functions of ADA Coordinator for several months by consensus vote of the County Commissioners.

Recommendations:

- Information regarding the identity of the County's ADA Coordinator should continue to be provided to staff, posted at all County facility locations, incorporated into employee handbooks, staff and public phone directories, placed in frequently used publications, and on the County website.
- The designated ADA Coordinator must be familiar with the requirements of ADA and get appropriate training to ensure compliance by the County.
- It is strongly suggested that each department have one individual with knowledge of ADA issues that can respond to issues that arise within their department and assist the ADA Coordinator.
- It is recommended the County publish the name, address, e-mail address and phone number of the Harrison County ADA Coordinator in appropriate public notices, agendas, and County publications frequently distributed to the general public. Publications should also include the TDD/TTY number.

3.5 Grievance/Uniform Complaint Procedures

A public entity that employs 50 or more employees must adopt and publish grievance procedures which provide for the prompt and equitable resolution of complaints alleging any action that would be prohibited by the ADA ([28 CFR 35.107 \(b\)](#)).

Self-Evaluation Findings:

- Harrison County has a complaint procedure that provides for resolution of complaints. The procedure was adopted by adoption of Ordinance 2013 -15 by the Harrison County Board of Commissioners on August 19, 2013 and designates the ADA Coordinator as the person charged with completing the investigation of all grievances.

- An ADA Complaint Form has been prepared and is available to the public at the office of the ADA Coordinator (County Auditor). The Complaint Form is not available on the Harrison County web site but there is an intention to have it placed there.

Recommendations:

- Centralized record keeping of complaint and tracking of complaint resolution will help the County to regularly update its compliance efforts, and plan for additional compliance implementation. The ADA Coordinator should ensure that records are kept of all ADA-related complaints, including informal items brought to their attention.
- Information regarding complaint procedures should be available to members of the public in addition to employees and applicants. Procedures should outline the steps needed to resolve a complaint.
- Information regarding the complaint process should be provided on the County's website. Forms or a method to alert the County of an ADA-related complaint should be available on the website.
- The County should review its current administrative policy and be able to provide the ADA Complaint Form in an alternate accessible format, i.e. Braille, audio-tape, e-text, large print, etc.
- Administrative policies and procedures should continue to be developed, adopted, and implemented to provide consistency for filing complaints or grievances and record keeping.
- The County should make efforts to inform County staff and the general public of the name of the County's ADA Coordinator, grievance procedures, the steps for handling grievances, and the County policies for remediation of grievances.

3.6 Public Meetings

Public meetings are routinely held by various County departments, boards, and commissions. The ADA prohibits public entities from excluding persons with disabilities from programs, services, or activities offered by a public entity. The law does allow a public entity to use both structural and nonstructural methods to achieve accessibility to programs, services, and activities ([28 CFR 35.150 \(a\)\(1\); \(b\)\(1\)](#)). While most of the meetings are open to the general public and advertised as required by law, the public does not regularly attend several of the meetings of the groups noted.

Self-Evaluation Findings:

- The following boards/commissions meet at various times on County business and would be considered open meetings that can be attended by members of the general public:
 - Board of County Commissioners (Commissioner's Room, 1st floor of the Harrison County Government Center, first and third Monday each month)
 - County Council (Commissioner's Room, 1st floor of the Harrison County Government Center, second and fourth Monday each month)
 - Alcohol Beverage Board (Courthouse, 1st floor courtroom, 1st Tuesday monthly)
 - 4-H Council (Purdue Building 1st floor conference room, 1st Monday monthly)
 - Alternative Education Center Board (Alternative Education Center, 3rd Thursday monthly)
 - Blue River Regional Water Board (Water Company Building in Marengo, last Tuesday monthly)
 - Board of Zoning Appeals (Fire Station, 1st Wednesday monthly)
 - Conservation Committee (Plan Commission Office at the Government Center, 2nd Thursday monthly)
 - Economic Development Commission (Commissioner's Room, as-needed)
 - Emergency Management Board (EMA Office Conference Room, quarterly)
 - Health Board (Health Building Conference Room, 1st Wednesday monthly)
 - National Organization of Disability (Commissioner's Room as-needed)
 - Park Board (Commissioner's Room, 3rd or 4th Wednesday monthly)

- Plan Commission (Commissioner's Room, 1st Thursday monthly)
- Regional Sewer District (Community Foundation Building Conference Room, 3rd Wednesday monthly)
- Solid Waste Board (Solid Waste Breakroom, 2nd Tuesday monthly)
- The Government Center has no significant access barriers. The Commissioner's Room is located immediately inside the front entrance and has no fixed seating.
- The Commissioner's Room has an audio system but no assistive listening devices are available. Assistive Listening Devices are only required when both fixed seating and an audio system are both present but it is recommended that Assistive Listening Devices be made available for persons with hearing impairments.
- The County has not been requested to provide any accommodation at meetings in the past.
- Meeting rooms other than the Commissioner's Room have barriers to varying degrees, few of which would be totally exclusionary.
- County public notices and agendas do not include a statement regarding how requests for accommodations for persons with disabilities can be made, nor is a TDD/TTY number provided.
- Beginning in February 2013, all County Commission and County Council meetings and select Park Board and Plan Commission meetings have been recorded and available for viewing on-line at <http://harrisoncountyin.suiteonemedia.com/Web/Home.aspx>. The computer screen includes a summary of the meeting actions (who is speaking and topic, etc.) next to the video and allows users to "jump" to any point in the meeting. There is no transcript or closed captioning of the actual conversations that take place during the meeting for the hearing impaired.

Recommendations:

- The County should continue to schedule and hold public meetings in the most accessible locations whenever possible. Meetings which the public regularly attends should be made the highest priority.
- The County should develop procedures for obtaining and providing auxiliary aids such as assistive listening systems, sign language interpreters, readers, descriptive services, and other assistive technologies. Compliant signage that includes the International Symbol of Access for Hearing Loss should be installed once assistive listening devices are available.
- The County should make reasonable modifications to enable individuals with disabilities to attend and participate in all public meetings.
- Recorded meetings broadcast on the website should provide options for accommodating persons with hearing disabilities. Options could include a more detailed transcript or closed captioning.
- Provide meeting agendas and minutes in alternative formats when requested.
- The County should assemble a list of readily accessible meeting spaces to facilitate the scheduling of meetings and/or the relocation of meetings upon request.
- The County should create a simple checklist for creating accessible meetings and selection of accessible meeting spaces. This checklist should be utilized and available to all County departments for their programs and events.



International Symbol of Access for Hearing Loss

3.7 Accommodations to Access Programs, Services, and Activities

The ADA prohibits public entities from excluding persons with disabilities from programs, services, or activities offered by a public entity. A public entity may not adopt policies that are discriminatory or engage in practices that are discriminatory. This prohibition applies to policies that are explicitly

exclusionary and to those which appear to be neutral, but have discriminatory effect. The law does allow a public entity to use both structural and nonstructural methods to achieve accessibility to programs, services, and activities ([28 CFR 35.130 \(b\)\(3\)](#); [35.150 \(a\)\(1\)](#); [\(b\)\(1\)](#)).

Self-Evaluation Findings:

- There is no evidence of intentional discriminatory practices, intentional exclusion of individuals with disabilities, or practices to segregate individuals with disabilities or limit access to County programs, services, or activities.
- Public meetings are generally held in locations (Commissioner's Room at the County Government Center) that are thought to be accessible to persons with mobility impairments and staff had no recollection of any previous complaints of issues.
- Polling places were inventoried in 2004 but the level of detail utilized to ensure accessibility is not obvious based on the information provided. It was noted that several polling places have been relocated due to accessibility issues.
- County staff cited many examples of accommodations that have been made by employees of the County to afford individuals with disabilities the opportunity to have equal access to programs, services, and activities (see Section 3-19).
- The staff suggested that more information and training on how to accommodate an individual with a disability would be beneficial.
- Staff in most departments noted circumstances where they have improvised to achieve satisfactory solutions to remove barriers to the best of their ability.

Recommended Action:

- Information directing the public how to request accommodations should appear on all public notices, announcements, and agendas. All County departments and divisions should be provided with the County's ADA compliance statement for accommodations.
- Front line staff such as administrative assistants, receptionists, and staff that has everyday contact with the public, should receive training on interacting and accommodating individuals with disabilities.
- The County should provide additional and ongoing training for staff, including volunteers, regarding the requirements of the ADA and accommodations that provide equal access to programs, services, and activities.
- The County should consider the purchase of a network PC compatible TDD/TTY system that would allow individual computers to be networked and access TDD/TTY calls, instead of purchasing separate TDD/TTY units that require a dedicated line. The advantages of a networkable system will allow the user to transfer calls, conduct conference calls, and utilize voice mail. A less desirable, but effective, means to provide access would be to use one of the many services available (Relay Indiana, Deaf Link, etc.) to provide two-way communication for persons with hearing disabilities.
- All staff responsible for responding to incoming telephone calls should be trained in the protocol and use of TDD/TTY communications. Information and training should be provided on an ongoing basis.
- A thorough review of all polling places should be performed by someone knowledgeable of the access guidelines and standards. The review should include barrier-free parking, accessible routes, building access points, internal access routes to the polling areas, and any facilities available to the public while at the polling place (coat racks, restrooms, drinking fountains, etc.).
- The County should develop procedures to ensure that TDD/TTY are maintained in a working and operable condition.
- The ADA Coordinator should continue to monitor programmatic access.

3.8 Special Events and Private Events on County Property

The County could provide opportunities for private organizations to utilize County facilities for special or private events. Contained within the ADA are two titles that pertain to public and private entities. Public entities are not subject to Title III of the ADA. Conversely, private entities are not subject to Title II. In many situations, however, public entities have close relationships with private entities that are covered by Title III (Public Accommodations), with the result that certain activities may be at least indirectly affected by both Titles. This is the case with certain special events or private organizations that may use County facilities.

Self-Evaluation Findings:

- The Parks & Recreation Department sponsors a number of special programs, including Civil War Reenactments, holiday events, an observatory, nature programs, etc.
- The Parks & Recreation Department leases a number of amenities/facilities to individuals and groups at the various parks. This includes, but is not limited to:
 - Buffalo Trace Park – cabin and shelter rental, canoe, paddle boat, and row boat rental
 - South Harrison Park – campsites, shelterhouses, ball diamonds
 - Hayswood Nature Reserve – shelters
- The County Parks and Recreation Department has made a number of recent improvements to accessibility at various facilities.
- The County Fair is administered by a separate, independent Board and not part of County government. The County Fairgrounds are owned by the Harrison County Agricultural Society, a non-profit entity.
- No other County facilities were identified as being leased to the public.

Recommended Action:

- The County should ensure all facilities rented/leased are fully accessible.
- Guidelines or policies should be in place for ensuring that all special events are accessible.

3.9 Contracted Services and Contractors

Public entities cannot use contract procurement criteria that discriminates against persons with disabilities ([28 CFR 35.130 \(b\)\(5\)](#)). In addition, selected contractors should be held to the same nondiscrimination rules as the County.

Self-Evaluation Findings:

- No discriminatory or exclusionary practices were evident in the selection of contractors and contracted services.
- The County contracts with outside entities for hosting of their GIS and website.

Recommended Action:

- All County contracts should be reviewed to determine that they include specific, detailed ADA language to ensure that contractors that provide County services to the public comply with the ADA.
- It is recommended that the County consider means to maintain compliance when contracting for services or when leasing facilities by:
 - Including ADA compliance requirements in new requests for proposals.
 - Reviewing ADA requirements when contracts or leases are negotiated, revised, or renewed.

3.10 Customer Service, Satisfaction, and Input

ADA requires a public entity to provide an opportunity to interested persons and organizations to participate in the self-evaluation process. For three years after completion of the self-evaluation, a public entity must maintain a record of any problems identified ([28 CFR 35.105](#)).

Self-Evaluation Findings:

- Public notices of this SETP process were advertised in the local newspaper and invitations extended to local advocacy groups.
- No complaints or grievances were reported related to inability to accommodate customers with disabilities or inability of persons with disabilities to access County programs or facilities.

Recommended Action:

- Conduct periodic customer satisfaction surveys or gather input from recipients of County services using an alternate method, such as public hearings or focus groups. An additional emphasis should be made to survey individuals with disabilities and organizations representing individuals with disabilities.
- Partner with persons with disabilities, their caregivers, and advocates for the disabled to identify concerns and gather comments on capital improvement projects to improve accessibility to people with disabilities during design.

3.11 Equally Effective Communication

ADA calls for public entities to provide applicants, participants, members of the public, and companions with disabilities with communication access that is equally effective as that provided to persons without disabilities ([28 CFR 35.160\(a\)-\(d\)](#)). The regulations also require that the public entity provide the appropriate auxiliary aids and services where necessary to give people with disabilities an equal opportunity to participate in, and enjoy the benefits of a service, program, or activity of a public entity. The law stipulates that the individuals can request the auxiliary aids and services of their choice and that the County will honor the request unless a suitable substitute exists or the request is not required under the law. In addition, the County may provide qualified interpreters via video from a remote location as long as it can meet the performance requirements of [28 CFR 35.160\(d\)](#).

Auxiliary Aids and Services

Self-Evaluation Findings:

- The County has not been asked to provide written materials and publications in Braille or large print text.
- Purdue Extension has a number of publications that are available in large print formats.
- The Circuit Court has 2 courtrooms, each with an amplification system with a wireless transmitter. A total of eight (8) wireless receivers and four (4) neckloop telecoil couplers are available.
- The Superior Court has a wireless transmitter and 3 receivers that accept a standard headphone insert. A sign is located on the door of the courtroom advertising their availability but does not indicate where the receivers are available. The pictogram on the sign is not the International Symbol of Access for Hearing Loss, the pictogram field is less than the 6" height required, and the sign is located on the doors instead of to the right of the double doors as required.



International Symbol of
Access for Hearing Loss

- No auxiliary aids are available in the County Commissioner's Room, which is the meeting room utilized for all County board and commission meetings. They are planned to be purchased and installed in 2014.
- The County has assisted customers with disabilities by modifying procedures to provide alternate means to complete transactions and offered assistance to complete County forms.
- Some departments stated that they have hired/utilized transcription services and readers.

Recommended Action:

- The County should provide staff training and information regarding auxiliary aids and effective communication.
- The County should ensure the proper number of assistive listening devices are available for all courtrooms and other County meeting rooms. Compliant signage that includes the International Symbol of Access for Hearing Loss should be provided outside of all rooms that provide an Assistive Listening System and Devices. Signs should include guidance on where the devices are located.
- The County should confirm and update a complete list of auxiliary service providers, i.e. Braille transcription services, computer assisted transcript, dictation and transcription, assistive listening system, etc. This list should be made available to the public to inform them of services available and how they can be accessed by persons needed accommodation.

Interpreter Services

Self-Evaluation Findings:

- There is not a County-wide contract for qualified sign language interpreters for departments to select from.
- The Probation Department stated that they have contracted with American Sign Language interpreters.

Recommended Action:

- The County should consider a County-wide contract for qualified sign interpreter services that departments could utilize as needed. At a minimum, a list of qualified individuals should be maintained for all potential services that might be required on short notice.
- Interpreters should be provided upon request for accommodations or in situations where an interpreter is known to be required.
- The County should explore the viability of providing qualified sign interpreters from a remote location and transmitting the disabled participant's response to the interpreter in accordance with [28 CFR 35.160\(d\)](#).

Telecommunications Devices for the Deaf

Self-Evaluation Findings:

- The Harrison County 9-1-1 system is equipped with TDD.
- The phone/contact list page on the County's website provides no TDD number.
- TDD/TTY numbers are not available for the majority of County departments.

Recommended Action:

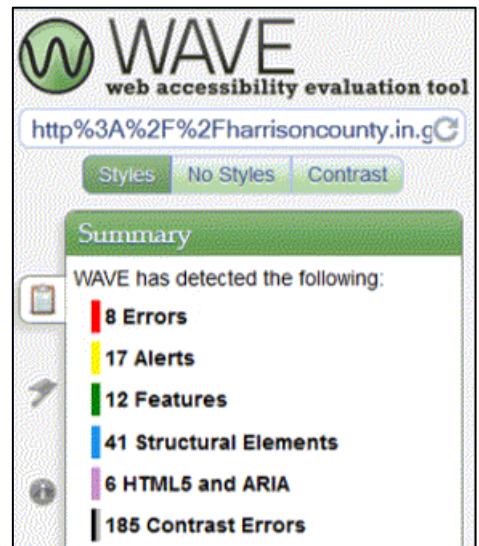
- Where the County uses an automated answering system for receiving and directing incoming telephone calls, the County should enable this system to provide real-time communication with individuals using auxiliary aids and services, including TTY and telecommunications relay systems ([28 CFR 35.161\(b\)](#)).

- The County should consider the purchase of a network PC compatible TDD/TTY system that would allow individual computers to be networked and access TDD/TTY calls, instead of purchasing separate TDD/TTY units that require a dedicated line. The advantages of a networkable system will allow the user to transfer calls, conduct conference calls, and utilize voice mail.
- All staff responsible for responding to incoming telephone calls should be trained in the protocol and use of TDD/TTY communications. Information and training should be provided on an ongoing basis.
- The County should provide a centralized, direct, TDD/TTY telephone in the office of the ADA Coordinator.
- The County should develop procedures to ensure that TDD/TTY are maintained in a working and operable condition.

Website

Self-Evaluation Findings:

- Harrison County has a main website used for general information and contains information for a majority of the departments. However, several departments have a separate website, including:
 - Sheriff's Department
 - EMA
 - Purdue Extension
 - Health Department
 - Highway and Engineering Department
 - Parks & Recreation Department
- The County's GIS information is hosted on an outside server by a consultant (eGIS at <http://harrisonin.egis.39dn.com/#>).
- Running an accessibility check with the Web Accessibility Evaluation Tool (WAVE - <http://wave.webaim.org/>) found many errors on the Harrison County main website, as well as all the individual department websites, that would impact accessibility (see WAVE report of detected errors on home page to the right).
- Neither the main County website nor department websites have any ADA information or accessibility statement.
- The Parks and Recreation Department site includes a page on accessible improvements made at various parks.
- The Treasurer's Office has web-based pages for property tax payments, child support payments, and traffic ticket payments. It does not appear as though the pages are accessible but this should be verified.
- The main County website was developed and is maintained by Five Star Technology Solutions, LLC.
- The Health Department website is maintained by staff. Maintenance of other separate County department websites is not clear.
- The color of the font on several pages of the Highway and Engineering Department website poorly contrasts with the gray background (is light on light), which would be difficult for persons with certain vision impairments to read.
- County staff has no formalized training on the ADA and compliance requirements/recommendations for websites.



- Some County forms are available on the website in Portable Document Format (PDF). Some items are available in Microsoft Excel format (voting results, office holder list, etc.).
- Some information is outdated and not current, particularly meeting minutes and agendas.
- The fee schedule for the Recorder's Office is a scanned PDF document that is not accessible to reader programs.

Recommended Action:

- The County's main website and all department websites appear to have a number of accessibility issues. This should be verified and corrected by the web developer and refine procedures to design, maintain, update, and monitor website accessibility. Utilize an accessibility checklist similar to that published by the [Access Board](#).
- The County should continue to take proactive steps to ensure its web pages provide for access for the cross-section of disabilities covered under the ADA and should ensure that web pages do not exclude individuals when describing programs, programs, services, or activities. Verify accessibility with one of the free web evaluation tools ([WAVE](#), [FAE](#), [W3C](#), [ATRC](#)).
- The large number of individual departments with websites is confusing and increases the likelihood of errors. The detail of information available to the public varies greatly by department. The most glaring deficiencies are on the pages of the courts, which provide almost no information on the website, instead directing interested parties to contact the courts directly.
- The County should continue to take proactive steps to ensure its web pages provide for access for the cross-section of disabilities covered under the ADA and should ensure that web pages do not exclude individuals when describing programs, programs, services, or activities.
- The County's website should provide PDF documents that are directly converted to PDF and not a scan of the original document. Scans are not compatible with reader programs. If that is not possible, documents could be posted in an alternative text-based format, such as HTML (Hyper Text Markup Language) or RTF (Rich Text Format), in addition to PDF.
- The County should consider creating a webpage related to accessibility issues and provides contact information for the County ADA Coordinator, grievance and complaint procedures, self-evaluation/transition plan, and local resources.
- The County should list the departments that offer TDD/TTY in the website phone directory (when this is implemented).
- The County should work to improve the accessibility of web pages through the use of web accessibility analysis to meet or exceed Section 508 of the Rehabilitation Act Amendments of 1998. Section 508 establishes a minimum level of accessibility for electronic information. Information on the requirements, along with suggestions for making websites accessible can be found at www.ada.gov/websites2_prnt.pdf.
- The University of Wisconsin Trace Center (<http://trace.wisc.edu/world/web/>) provides resources and on-line information that might assist the County in further development and implementation of an accessible website.
- The Web Accessibility Initiative (WAI) provides guidance on making websites fully accessible (www.w3.org/WAI/).
- The International Center for Disability Resources on the Internet (ICDRI) provides information on accessibility (www.icdri.org/section508/index.htm).
- The Access Board and [DOJ](#) provide a number of resources on their websites as well.

3.12 Alternate Communication Formats

A public entity has a responsibility to provide information in alternative formats to comply with [28 CFR 35.160](#). This section of the ADA requires state and local government entities to communicate effectively with individuals who are deaf, hard-of-hearing, or have a speech, vision, or learning

disability. Communication access involves providing content in methods that are understandable and usable by people with reduced or no ability to: speak, see, hear and limitations in learning and understanding. Some alternative formats can be produced in-house at minimal costs, i.e. large print, disks, and e-mail attachments. Other formats, such as Braille and audio-formats, may need to be produced by a vendor. Alternate communication formats that are likely to be requested include, but are not limited to: audio-formats, Braille, large print, captioned films and video, electronic text/disk/CD-ROM, or sign interpreted films and video.

Self-Evaluation Findings:

- The ADA Coordinator (County Auditor) is the main point of contact for requesting and providing information in alternate formats on a request for accommodation basis.
- Most County departments and offices produce printed information that is distributed and available to the public.
- County staff indicated that they assist with filling out forms, if assistance is requested, or when alternative formats are not available.
- The majority of the departments stated they did not have a standard procedure to communicate and produce accessible alternate formats for people with disabilities.

Recommended Action:

- The County should provide staff training regarding the requirements of accessible alternate formats, what accessible alternate formats are, and how to provide accessible alternate formats.
- Procedures and methods should be established for the development of accessible alternate formats to ensure that requests are handled in a uniform and consistent manner.
- The County should centralize the production of alternate formats for agendas, publications, and documents, which may result in efficiency and a cost savings.

3.13 Fees and Surcharges

Public entities may not charge a fee or add a surcharge to a fee to cover the cost of making its facilities, programs, services, or activities accessible to persons with disabilities ([28 CFR 35.130\(f\)](#)).

Self-Evaluation Findings:

- There was no evidence of fees charged to individuals *with* disabilities that were not charged to individuals *without* disabilities to access programs, services, and activities.

Recommended Action:

- The County should continue to monitor and review policies and practices to ensure that fees and surcharges are not charged to individuals *with* disabilities that were not charged to individuals *without* disabilities.

3.14 Information and Signage

A public entity is required to ensure that individuals with disabilities are directed to an accessible entrance to a building and to the location and existence of accessible services, activities, and facilities. The ISA shall be used at each accessible entrance of a facility ([28 CFR 35.163](#)). Paragraph (b) requires the public entity to provide signage at all inaccessible entrances to each of its facilities that directs users to an accessible entrance or to a location with information about accessible facilities.

Self-Evaluation Findings:

- Accessible directional and informational signs are not provided at any County facilities and County-owned sites.

- Inaccessible entrances do not provide signage directing users to accessible entrances.
- Signage within the Government Center, Courthouse, Justice Center, and all other County buildings in mostly non-compliant. Signage is often missing, mounted in the wrong location, lacks tactile characters and/or Braille, has Braille that is not below all tactile characters or that does not provide proper spacing from lettering, etc.

Recommended Action:

- An accessible signing strategy for County facilities should be developed for interior and exterior directional, informational, and permanent room signs.
- Design standards for accessible signs should be created to guide the production and installation of the accessible signs.
- Signage replacement projects should include replacement or installation of accessible signs as required.

3.15 Staff Training

On-going compliance with the ADA can only be achieved if County staff receives training and education about the rights of persons with disabilities and the obligations of public entities and its employees under Title II of the ADA. Although training is not required by the ADA, training regarding the requirements of the ADA is recommended.

Self-Evaluation Findings:

- The ADA Coordinator is schedule for training on Title II requirements in early 2014.
- Purdue Extension staff noted that they have regular training on EEO/Civil Rights and ADA issues but specifics of the training was not provided.
- The Sheriff's Department has provided the following training to their staff:
 - Officers receive yearly mandatory training for one hour each on mental health issues and autism. The latest training was held in April 2013.
- County staff may not be knowledgeable about the different types of reasonable modifications that would make their services more accessible. Some Departments have made minor adaptations to their programs regarding accessibility on a case-by-case basis.

Recommended Action:

- The County should provide training regarding ADA and related civil rights legislation. Suggested training topics include, but are not limited to:
 - Requirements of the ADA for Harrison County
 - Consequences of Non-Compliance
 - Acceptable Terminology and Phrases
 - Grievance/Complaint Procedures
 - Reasonable Accommodations
 - Awareness and Sensitivity
 - Disability Etiquette – a good resource is http://transition.fcc.gov/cgb/dro/504/disability_primer_4.html
 - Accessible Locations for Meetings
 - Consequences of Non-Compliance
 - Barriers to Access – Programmatic and Physical
 - Auxiliary Aids and Services
 - TDD/TTY
 - Building Evacuation Procedures to Assist Persons with Disabilities, especially in multi-story buildings with public access to upper floors
- Training materials and handbooks should be prepared, if needed, in alternate formats.

- The ADA Coordinator should continue to provide or coordinate additional ADA training to all Department managers and staff who have regular contact with the public.
- It is recommended that the Sheriff's Department continue to receive training on ADA accessibility issues related to their activities. In particular, training on communicating with people who are deaf or hard of hearing (reference www.ada.gov/lawenfcomm.pdf) and developing a policy on the topic as well (refer to www.ada.gov/lawenfmodpolicy.pdf). Review of other guidance should be done as well, including the publication "Commonly Asked Questions About the Americans with Disabilities Act and Law Enforcement" (www.ada.gov/q%26a_law.pdf).
- Officers should be provided training materials on "Disabilities and Law Enforcement", which is available on the U.S. Department of Justice web site (www.ada.gov/policeinfo.htm).

3.16 Emergency Evacuation Procedures

The County is required to establish emergency evacuation procedures to safely evacuate persons with disabilities who may need special assistance in an emergency. These plans and procedures should include identification of assembly locations for persons with disabilities in each facility, staff assigned to ensure that assembly areas are checked prior to leaving buildings during an emergency, identification of assembly locations for pickup and transport of persons with disabilities, and location of accessible shelters to be used for various types of emergencies. Depending on the nature of the emergency, some shelters may not be appropriate.

Self-Evaluation Findings:

- The Harrison County EMA works in conjunction with the Indiana Department of Homeland Security (IDHS), United States Department of Homeland Security, and the Office for Domestic Preparedness, and many other State and Federal agencies. They also work with city and county response agencies of all types, ensuring preparedness and response capabilities for any manmade or natural disaster that may occur anywhere within Harrison County. The EMA is responsible for writing, updating, and disseminating the Harrison County Comprehensive Emergency Management Plan (CEMP), Strategic Preparedness Plan, Standard Operating Procedures, Memoranda of Understanding (MOU), and Mutual Aid Agreements. They receive new and updated requirements from IDHS, and relay them to County agencies.
- The CEMP was last updated in 2012.
- Harrison County's CEMP does not address or mention persons with disabilities or special needs, how they would be evacuated, the location of accessible emergency shelters, etc. The CEMP is woefully short on detail of how this segment of the population will be accommodated in the event of an emergency.
- Harrison County Emergency Management Ordinance 92-5 includes basic information about the County's Emergency Management Program but has not been updated. Policies of the EMA have been dramatically increased and improved since adoption.
- The EMA has an informal agreement with Blue River Services to provide emergency transportation of individuals with special needs. Blue River Services has a number of vans and buses that can accommodate wheelchair users.
- Harrison County has established a relationship with several local private sector companies from past events. Tyson has been particularly proactive to respond when requested and has supplied ice during widespread power outages. Wal-Mart has also assisted when requested.
- During disaster operations, numerous private sector and private non-profit organizations provide resources. Included among these are the American Red Cross, Salvation Army, various church-related groups, etc.
- The EMA website has no link to any Emergency Notification System (such as [CodeRED](#)), which would allow the EMA to register users and make contact in case of an emergency situation that needed immediate action.

- EMA coordinates public and private services in order to assist with public needs during a disaster. Following an event their role is to conduct a county-wide damage assessment in order to qualify for Federal or state disaster recovery funds that may become available.
- EMA works with the American Red Cross, who maintains a list of 32 shelters to be used in the event of an evacuation or emergency. Shelters in Harrison County include 16 churches, 14 schools, and 2 community/civic center facilities.
- Emergency evacuation plans exist for the Archives Building, Courthouse, Justice Center (only the jail portion of the building), Purdue Extension, Health Department, and Government Center. It is not clear if departments have established emergency evacuation procedures to safely evacuate persons with disabilities in these or other facilities (remainder of the Justice Center, County Parks, etc.).

Recommended Action:

- The CEMP should review and address the specific needs for evacuation of persons with disabilities or other special needs. The County should review and update, if necessary, response procedures to include evacuation procedures to evacuate people with disabilities from all buildings, as well as from the community, to suitable shelters depending on the nature of the emergency. Excellent resources can be found at:
 - [FEMA](#)
 - www.ada.gov/emergencyprepguide.htm
 - www.cdihp.org/evacuation/emergency_evacuation.pdf
 - onlinepubs.trb.org/onlinepubs/tcrp/tcrp_rpt_150.pdf
 - www.nod.org/assets/downloads/Guide-Emergency-Planners.html
 - www.ada.gov/pcatoolkit/chap7emergencymgmtadd1.htm
- The EMA should clearly identify and publicize in their CEMP evacuation routes and shelters to be used for various types of emergencies and ensure that vehicles used to evacuate residents are accessible, as are all of the emergency shelters. This would facilitate persons in the community knowing the closest emergency shelter prior to an emergency and allow them to get there sooner, without having to contact the County or other agency to find out where they should go. This is especially important for caregivers of persons with disabilities and group homes that are able to transport their clients.
- Ensure that accommodation can be made for service animals at shelters and that persons with allergies can be provided shelter and accommodation away from them.
- The County should provide additional training and information regarding emergency evacuation procedures, particularly with regard to the evacuation of persons with disabilities, to all employees and volunteers charged with assisting in evacuations.
- The EMA should identify potential sources of equipment that can be made available for persons with disabilities in the event of an emergency. This equipment could include wheelchairs, walkers, etc. that might be left behind at homes or damaged during an evacuation.
- Stress the importance of ensuring that non-profit agencies that coordinate and maintain the list of shelters identify and communicate which are accessible for various disabilities. Work closely with Blue River Services and other advocacy groups to update lists of homebound individuals and others needing assistance in the event of evacuation.
- Take the necessary steps to ensure that emergency teams are aware of persons with disabilities in the community who may require special assistance in the event of an emergency or natural disaster and encourage residents with special needs to register with the County to ensure that proper assistance can be provided if needed. Registration can be done by a variety of means, all of which must be voluntary.

- The EMA is exploring a registry service for emergency notification that will have a variety of other utilities. Once agreements are in place the benefits of the contracted system should be publicized.
- All County staff should be made aware of the location of the posted evacuation routes within their facilities. These routes should be conspicuously posted for the public within each facility.
- Include within evacuation plans for each building guidelines for the evacuation of persons with disabilities for various emergency situations. Each Department should use these guidelines to create their own emergency evacuation plans, which should:
 - Address what to do when an alarm is triggered;
 - Establish meeting places for assistance and evacuation at staircases;
 - Establish floor captains who will ensure that each floor is vacated prior to leaving themselves and ensuring that persons that need assistance are removed to safety.

3.17 Curb Ramps and Sidewalks

The Highway Department is responsible for approximately 818 miles of county roads, 76 bridges, over 300 small structures (culverts with a span greater than 4 feet but less than 20 feet), and many more smaller roadway culverts. Also within the County, many portions of the ROW fall under the control of INDOT or incorporated cities and towns. Harrison County owns and maintains sidewalk along one County roadway and 2 subdivisions of approximately 1.4 miles in total length.

Title II of the ADA ([28 CFR Section 35.150 \(d\)](#)) requires that state and local governmental entities develop a Transition Plan specific to curb ramps or other sloped areas at locations where walkways cross curbs. A curb ramp (or sometimes referred to as a curb cut) is a short sidewalk ramp cutting through a curb or built up to it.

Curb ramps are a relatively small but important part of making sidewalks, crossings at intersections, and other pedestrian routes accessible to people with disabilities. The ADA requires state and local governments to make pedestrian crossings accessible to people with disabilities by providing curb ramps ([28 CFR 35.150 \(d\)\(2\)](#); [35.151\(a\)](#), [\(b\)](#), and [\(i\)](#)). There is no requirement under Title II of the ADA or proposed PROWAG that sidewalks be made accessible or be provided where they are not currently provided. The law stipulates that the public entity provide curb ramps, or other sloped areas where pedestrian walks cross curbs, that are accessible. New construction or alterations would require that non-compliant sidewalks be improved to the extent possible. The County is quite rural and as such has very few facilities within the ROW. An inventory of sidewalks and intersection curb ramps in County ROW was completed and identified facilities that are not in compliance or are in need of repair. This is included in this SETP in Appendix C.

Self-Evaluation Findings:

- The County has very few pedestrian facilities located within their ROW.
- Design of roads, bridges, sidewalks, and ADA curb ramps are the responsibility of the Highway Department, subdivision developers, or consultants that they hire.
- The County bases its standards on INDOT's curb ramp design standards, including a library of standard technical specifications and construction detail drawings, which establish minimum standards for improvements and assure ADA compliance. These specifications identify the requirements for detectable warnings, maximum slope, landings, and other geometric features. The purpose of INDOT construction standards is to regulate and ensure the construction of improvements result in the coordinated and compliant development of curb ramps, sidewalk, and pedestrian facilities throughout the County.
- No obvious programs or policies were noted regarding providing temporary accessible routes during construction projects.

Recommended Action:

- The County should develop a curb ramp reconstruction program to correct noted deficiencies and ensure accessibility.
- Few of the noted issues within the ROW prohibit use but can make use difficult. Of particular concern are sidewalk displacements that are 1” or greater. These create trip hazards to all users and are extremely difficult for wheelchair users. These should have temporary layers of asphalt placed until they can be permanently addressed.
- Lack of curb ramp can be a significant barrier to use. These locations should be given priority.
- The County should continue to prepare design plans and construction documents to meet or exceed state and Federal accessibility requirements.
- The County should consider establishing construction guidelines and procedures for monitoring and maintaining accessible paths of travel throughout construction for pedestrians and bicyclists, i.e. sidewalk detour plans. This is especially vital for sidewalks in new subdivisions constructed by builders/developers that are to be turned over to the County upon completion.
- Provide advance notice of all street or sidewalk closures on informational materials and the County website.
- The County should continue to update its design standards to meet any additions or changes to ADA standards.

3.18 Employment

Title I of the ADA requires public entities not to discriminate against persons with disabilities in all parts of the recruitment and employment process ([28 CFR 35.140](#) and [29 CFR 1630.4](#)).

Self-Evaluation Findings:

- The Personnel Policies Handbook for Harrison County is currently being revised (page numbering may change). The draft provided dated September 2013 includes the following statement in Section 1.5 on page 2 entitled “Equal Employment Opportunity”: *It is the policy of the County of Harrison to provide equal opportunity in employment to all employees and applicants for employment and to prohibit discrimination in employment because of race, religion, color, sex, age, national origin, disability, military status, or any other classification protected under applicable law.*

This policy applies to all terms, conditions, and privileges of employment, including, but not limited to, hiring, probation, training, promotion, transfer, compensation, benefits, layoff, recall, employee facilities, discharge, and retirement.

- The Personnel Policies Handbook for Harrison County includes the following statement on page 10-11 under Section 2.10(3) entitled “Medical File”: *The employee's medical file shall contain all medical information, including health insurance enrollment and beneficiary forms, disability information, ADA accommodations, workers' compensation documents, and medical related information. This confidential file shall be deemed as exempt under the Indiana Public Records Law. This file shall be maintained by the Auditor's Payroll Deputy/Auditor.*
- The Personnel Policies Handbook for Harrison County includes the following statement beginning on page 45 under Section 4.7 entitled “Americans with Disabilities (ADA)”: *It is the policy of Harrison County that qualified individuals with disabilities not be excluded from participating in or benefiting from the services, programs, or activities of the County. It is the policy of the County not to discriminate against a qualified individual with a disability in: job application procedures; the hiring, advancement, or discharge of employees; employee compensation; job training; and other terms, conditions, and privileges of employment. It is the*

intent of this County to comply with all applicable requirements of the Americans with Disabilities Act (ADA).

If a person is not able to perform the essential functions of a job, even with reasonable accommodation, then the person is not qualified for the position.

The County will reasonably accommodate persons with a disability.

Such reasonable accommodation may include: making facilities readily accessible to individuals with a disability, restructuring jobs, modifying work schedules, modifying equipment, or other similar accommodations.

Accommodations may not create an undue hardship for the County or other employees. An individual who cannot be reasonably accommodated for a job, without undue hardship, will not be selected for that position. All employees are required to comply with safety standards. Applicants who pose a direct threat, which cannot be eliminated by reasonable accommodations, to the health or safety of other individuals in the workplace, will not be hired. Current employees who pose a direct threat to the health or safety of the other individuals in the workplace will be placed on appropriate leave.

Disabled individuals cannot pose a direct threat to the safety of themselves or others. Generally, a "direct threat" means a significant risk to the health or safety of others that cannot be eliminated by reasonable accommodation.

Benefits provided to disabled individuals who are qualified to perform the work are not different from the benefits provided to other employees.

Members of the public, including individuals with disabilities and groups representing individuals with disabilities, are encouraged to submit suggestions to the County ADA Coordinator (the County Auditor) on how Harrison County might better meet the needs of individuals with disabilities pursuant to this policy.

Any individual who believes he/she has received treatment inconsistent with the policies set forth above or any other requirement of the Americans with Disabilities Act (ADA), can file a complaint within ninety (90) days of the date of the alleged discriminatory act or practice with the County ADA Coordinator (the County Auditor).

- The Auditor's Department primarily provides services to job applicants, County employees, and retirees.
- The Personnel Policies Handbook includes an Equal Employment Opportunity Section and all employees are required to sign that they have received a copy of the handbook.
- The County has posted Federal and state equal employment opportunity notices and posters in all appropriate employee areas and has indicated that all advertisements for job announcements state that the County is an "Equal Opportunity Employer".
- The Application for Employment states that "*The County of Harrison, Indiana, does not discriminate on the basis of race, color, gender, national origin, age, religion, or disability, in employment or the provision of services*".
- The Application for Employment includes the statement "*You may exclude any which indicate race, color, religion, gender, age, national origin or disability.*" in several locations in reference to information requested on the application.

- The Parks and Recreation Department has a different Employment Application, which is posted on their website. It has the statement “Equal Opportunity Employer” at the bottom.
- The Parks and Recreation Department Employment Application includes the question “*Do you have any physical problems precluding you from performing certain tasks? If YES, describe*”. Requesting this information in this manner is a likely violation. The ADA prohibits employers from asking questions that are likely to reveal the existence of a disability before making a job offer (i.e., the pre-offer period). This prohibition covers written questionnaires and inquiries made during interviews, as well as medical examinations. However, such questions and medical examinations are permitted after extending a job offer but before the individual begins work (i.e., the post-offer period).

Recommended Action:

- The County should continue to practice the County policies of non-discrimination as required by ADA and other applicable laws.
- The County should consider providing on-going training in providing services to persons with a range of disabilities and developing strategies for appropriate modifications.
- The County should confirm that HR staff members and others that receive phone calls are trained in the use of TDD equipment or other means of communicating over the telephone with a person with hearing disabilities and ensure that this equipment is available.
- Consult with a qualified labor attorney regarding the noted statement on the Parks and Recreation Department Employment Application. Make any needed corrections to the form to be compliant with all applicable laws, including ADA.
- The County should consider updates to the Personnel Policies Handbook to reflect recent changes to ADA, employment law, and case law. Potential updates could include:
 - Stronger language about the County’s commitment to ADA Title I compliance.
 - A section related to procedures for requesting short- and long-term accommodations for a disability. This section should note that accommodation would be considered not only for new hires but also for current employees who become disabled during the course of their employment.
 - More comprehensive language regarding prohibition against disability discrimination. An example offered by the EEOC is “*Harrison County prohibits any and all types of discrimination against a qualified applicant or employee on the basis of (1) a current disability, (2) record of a prior disability, (3) being perceived or regarded as disabled, or (4) a relationship or association with someone with a disability. A qualified applicant or employee is an individual who can perform the essential functions of the job in questions, either with or, without a reasonable accommodation*”.
 - More comprehensive language regarding disability accommodation. An example offered by the EEOC is “*Requests for accommodations can be either oral or in writing, and individuals are not required to use any particular words in making a requests. The ADA coordinator is responsible for determining if an individual is considered ‘qualified’ and if a ‘reasonable accommodation’ exists. As such, an applicant or employee in need of an accommodation, or a manager aware of an applicant’s or employee’s need for an accommodation, should contact the ADA Coordinator who will promptly engage in the interactive process with the applicant or employee regarding the requested accommodation*”.

3.19 Department Self-Evaluation Findings and Recommendations

DLZ distributed a questionnaire to the ADA Coordinator that included a request for information about various departments, policies, and procedures of the County. This information included specific items that the departments were requested to provide information to help DLZ better understand the policies and procedures of each related to ADA understanding, training, and accommodation (see

Appendix C). DLZ reviewed responses and coordinated clarifications and questions with the ADA Coordinator. A general summary follows, with completed forms included in the appendix. A secondary benefit of the questionnaire is allowing DLZ to gain an understanding of how well the person completing the questionnaire understands the obligation to ensure their programs are accessible and their general understanding of how to provide accommodations.

Self-Evaluation Findings:

- The County has numerous departments with extensive, daily public interaction that is both in person and over the telephone.
- Several departments reported having interacted with persons with various disabilities and expressed an ability to find a way to successfully provide accommodation.
- Only the Highway/Engineering and Parks & Recreation Departments have identified a person to be the liaison with the ADA Coordinator.
- No departments responded that the programs offered for persons with disabilities were different in any way.
- Many departments have publications, documents, and forms that are reviewed, provided, or submitted to them by the public. Many of these documents are completed at the service counter.
- Some departments stated that they believe that their offices/spaces are accessible while others noted items that they know present challenges to persons with disabilities.
- Some departments made several good suggestions on how they could improve accessibility to their programs, particularly to remove architectural barriers. Many also cited a need to provide funding to correct the deficiencies.
- Several departments requested assistance on identifying ways to accommodate persons with disabilities in their offices.

Recommended Action:

- Public interactions with persons needing special accommodation due to a disability is likely to occur for all departments at some point. Training should be provided to all departments to review how to accommodate various disabilities and provide the same level of service.
- Examples of interactions and accommodation for persons with disabilities demonstrated flexibility and desire to provide access to all programs offered
- All departments should have a liaison identified that will interact with the ADA Coordinator and be responsible for ADA compliance in their department.
- Continue to ensure that all programs offered do not segregate customers with disabilities or not provide the same type and level of service.
- Ensure that all publications, documents, and forms that are provided to the public can be made available in alternate formats easily. This would include large print versions and electronic versions in multiple file formats. All departments should have an accessible work space or clipboard that can be provided to someone that cannot reach counters that are above required height.
- All departments evaluated have barriers present, all of which can be addressed by architectural modifications, various methods of equal accommodation, or changes in procedures.
- Funding will be a key component in some instances but many improvements in service to persons with disabilities can be done inexpensively and within a short timeframe.
- The report includes a number of ways that departments can accommodate persons various disabilities but circumstances and barriers vary between departments. Training of staff is a key component to knowing how to accommodate and provide equal service to persons with disabilities of all kinds.

3.20 Facility Self-Evaluation Findings and Recommendations

DLZ performed a self-evaluation of the following County facilities:

- County Courthouse
- County Government Center
- County Health Department
- Purdue Extension
- County Justice Center
- County Highway Department
- County Solid Waste
- County Animal Control
- County Archives
- ROW pedestrian facilities
- Harrison County Parks
 - Battle of Corydon Memorial Park
 - Buffalo Trace Park
 - Harrison Poolside Park/Rhoads Pool
 - Hayswood Nature Reserve and Indian Creek Trail
 - Noe's Rest Park
 - South Harrison Park
 - Walter Q. Gresham Park

A comprehensive review of accessibility at all public areas of these facilities was performed consistent with ADASAD and PROWAG standards, as appropriate. A summary of each follows.

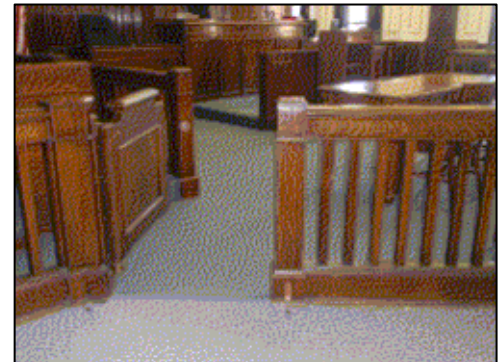
Self-Evaluation Findings:

- Harrison County Circuit Court – The Circuit Court Building houses the Circuit Court, Clerk, and Juvenile Probation. A number of barriers and/or non-compliant items exist at the Circuit Court Building. These include (but are not limited to):

- There is no parking on the site. The parking that does exist is in the right-of-way (ROW).
- There is an existing accessible walk along the south side of the building leading to the most accessible entrance of the building. There are also walks on site that are inaccessible due to field-stone surface.
- There are several benches located along the inaccessible walk, but none provide space next to them for a wheelchair companion to park.
- The Gazebo to the south of the current Circuit Court is inaccessible as it is 36 inches above ground with no ramp up.
- There are exterior stairs at the east entrance of this building. There is no ramp. There are no exterior handrails at this stair. This building has 3 entrances to the corridor system. Requirements for new facilities require that 60% of building entrances be accessible. To meet that requirement, this entry or the west entry would have to have these barriers eliminated.
- There is no exterior directional signage at non-accessible entrances directing traffic to the south accessible entrance.
- Many doors on various levels of this building have knobs that require grasping and twisting.
- The men's and women's restrooms door closers require too much force to operate.
- The men's restroom door has insufficient clearance on the latch side.
- Light switches at several locations are mounted too high.
- "High-Low" fountains are not provided. Fountains that are provided do not meet dimensional requirements for either wheelchair or standing persons.
- The stair railings do not comply for several reasons. Railings are not continuous at switchbacks, their diameter is too large, and sometimes they are only on one side. No action is required until the stairs themselves are altered.
- The depth of the elevator car is only 43 inches (51 inch min.). There is not room for a 3 point turn.
- There are no tactile stars on the jambs of the elevator door frame at the main level.
- The elevator door sensors are at 15 and 37 inches above the floor but should be at 5 and 39 inches.
- At the accessible stall in each restroom, there are not handles on the front and back of the stall door.
- The current stall has only 59.25 inches of width.
- The existing coat hooks are at 59 inches above the floor.



Non-compliant drinking fountain.



3rd Floor Courtroom narrow gate.



Restroom with sink in required clear area adjacent to toilet.



Jury box is not accessible.

- There is less than 32 inches of clearance at the gates of both Courtrooms.
 - Both Courtrooms have fixed seating but do not have designated wheelchair parking spaces or designated aisle seats.
 - Both Courtrooms have assistive listening systems but lack the sign to inform the public.
 - At the Circuit Court Clerk's Office and Juvenile Probation, there is an existing countertop at 43.5 inches above the floor.
 - Two drinking fountains are protruding objects (the protrusion varies from 11-18" between 27" and 80" height).
 - None of the restrooms are fully accessible.
 - At the third floor Circuit Courtroom, the existing door leaves are 32" wide each which results in less than 30 inches of clearance when the doors are at 90 degrees open.
 - The 3rd floor Courtroom jury box has a step to access.
 - There is not at least one accessible space for a wheelchair in the Jury Box.
- Harrison County Government Center – The Government Center houses most of the programs offered by the County. Barriers include (but are not limited to):
 - The “accessible” parking spaces do not have the required vertical signage.
 - The west entrance ramp has a curb ramp where the bottom landing of the primary ramp should be located.
 - The west entrance ramp is currently over 42 feet long.
 - The existing west entrance ramp does not provide edge protection. The rail extensions have unprotected ends.
 - The existing walk around the southwest corner of the building is too steep at 9.2% running slope and 2.5% cross slope.
 - At the west entrance stair, the bottom riser is 1.5 inches higher than the other risers. The bottom tread is 1/2” shorter than all the other treads.
 - At the west entrance stair, the existing slope of the stair treads and the bottom landing is 2.7 - 2.8%.
 - At the west entrance stair, the existing handrails are currently at 31 1/2 inches above tread nosings. The bottom extensions have sharp edges.
 - There is no signage at the east or west doors directing traffic to the accessible entrance on the south side.
 - Doors were found with glazing panels with bottom at greater than 43 inches above the floor.



West ramp lacks edge protection.



Inadequate latch side space at door.



Protruding defibrillator in hallway.

- A number of doors were found that require too much force to operate.
- The doors to Conference Room B and EMA Suite 122 have less than 18 inch clearance on the latch side.
- The fire alarm pulls are currently mounted at 50 inches above the floor.
- Light switches at almost all locations are mounted too high at 50 inches above floor.
- The stair railings do not comply for several reasons. Railings are not continuous at switchbacks and they are typically too low.
- The elevator's optical, automatic door-opening sensors are located at 6 inches and 36 inches above the floor instead of the required 5 inches and 29 inches. When activated, these sensors hold the elevator doors open for only 5 seconds instead of the required 20 seconds.
- The bottom of the reflecting surface of the mirrors is too high at all 4 restrooms.
- In the first floor men's room, the existing "accessible" toilet stall width dimension is less than required.
- Parks and Recreation Suite 120: Service counters in the Lobby are more than 36 inches above floor.
- Commissioner's Room: There was no assistive listening system (was in the process of being acquired at the time of this report). There was no sign indicating this system was available.
- Commissioner's Room: The ramps in the back of the room have handrails only on one side.
- On the second floor, the defibrillator cabinet near the elevator currently extends 6 inches into the path of travel and is a protruding object hazard.
- In the 2nd floor men's room, the top of the urinal lip is too high.
- County Engineer, Suite 217: Service counter in the Lobby is more than 36 inches above floor.



Lack of signs at barrier-free parking



Lack of clear space at Health Department drinking fountain.



Door lock requires grasp and twist

- Harrison County Health Department
 - The "accessible" parking spaces do not have the required signage.
 - The "accessible" parking spaces have too much slope.
 - There is not a 30"x48 clear space in front of the drinking fountains.
 - The walk to the front door has too much slope at the change of direction.
 - There is a crack in the sidewalk near the front door where the change in elevation exceeds ¼ inch.
 - Stair landings at the south and southeast stairways have too much slope.



Defibrillator protrudes into travel path

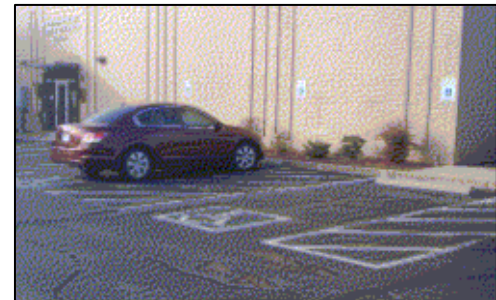
- Closing speed of 4 doors at the main entrance is under 5 second minimum.
- Door lock requires pinching at MCH Clinic and WIC.
- Two exterior doors to the lower two levels do not have directional signage.
- The drinking fountains extend into the circulation path (protruding object).
- The defibrillator cabinet on level B2 extends into the path of travel and is a protruding object hazard.
- Doors were found with glazing panels with bottom at greater than 43 inches above the floor.
- Doors on various levels were found where there was not 18 inches of clearance at the pull side of the lock side door jamb. One door had insufficient clearance due to recessed condition.
- Operating effort exceeded the 5 pound maximum at every door measured.
- Light switches at almost all locations are mounted too high at 50 inches above floor.
- The fire alarm pulls are currently mounted at 50 inches above the floor.
- The flush valve over the toilet is not on the wide side of the toilet at the following restrooms: Men's Levels 1 and B-1.
- The stair doors do not have identification signs.
- Elevator emergency controls are not grouped at the bottom of the panel.
- A turning radius of 60 inches was not provided in 2 restrooms - MCH Clinic and Women's Level 1.
- Insulation on lavatory waste and hot water is missing in some restrooms.
- The bottom of the reflecting surface of the mirrors is too high (exceeds 40" max) at some restrooms.
- The countertop at Environmental Health protrudes into the corridor.
- The existing paper towel dispensers are mounted with towel slot higher than the maximum 48 inches above floor at some restrooms.
- No urinal is located so the lip is 17 inches max. above the floor in the Men's restroom on Levels 1 and B-1 (only 1 urinal present so this compliance is voluntary).
- The electrical outlet is located above the allowable height in some restrooms.
- The toilet paper dispenser does not have its centerline at 7 to 9 inches in front of the toilet in the following restrooms: MCH Clinic, WIC, Men's Alt School restroom and Women's Alt School restroom.
- A turning radius of 60 inches was not provided in the Women's Level B-1 restroom and the Women's Alt School restroom.



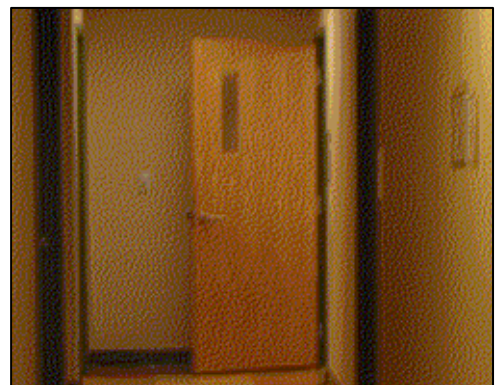
Flush valve on narrow side of toilet.



Environmental Health protruding counter at service window.



Barrier-free parking signs are too low at Purdue Extension.



Viewing pane is too high.

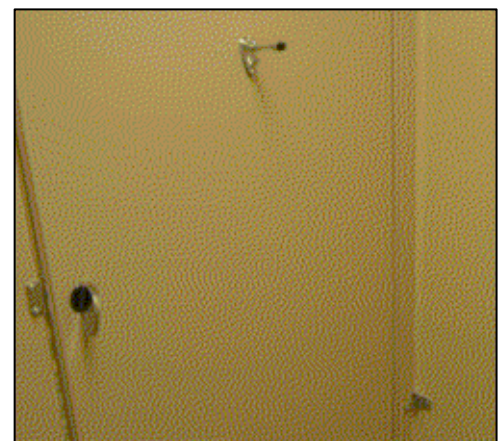
- In the Men's and Women's Alt School restrooms, the rear grab bar is too short.
- The coat hook in Women's Level 1 restroom is too high.
- Harrison County Purdue Extension
 - At the east entrance, the access aisles are too narrow. The access aisles require the accessible route to pass behind parked vehicles, which is not preferred.
 - At several doors, the bottom of the glass viewing pane is too high.
 - The slope is excessive at the east and north entrances.
 - The bottom of the parking signs is too low relative to the ground surface.
 - The slope of the north entrance curb ramp is excessive.
 - At the east walk, the existing cross slope is excessive.
 - The existing slope in front of the main entrance door is excessive.
 - At the northeast exterior stairway, the existing slope of the stair treads is excessive.
 - At the northeast exterior stairway, the existing slope at the top landing and bottom landings are excessive.
 - The water closet is too far from the side wall in the first floor men's room. The flush valve is on the wrong side of this toilet.
 - At the northeast exterior stairway, the top of the handrails are too low above the nosings of the treads and the handrail extensions are less than required.
 - At several doors, the closer is out of adjustment and the door closes too fast.
 - The sign at the north entrance noting this as a non-public entrance is on the doors and is not readable until at the door.
 - In the men's and women's room, the side grab bars do not extend far enough from the rear wall.
 - At most doors with door closers, the force required to open the door is more than 5 pounds.
 - At the interior stair, the current tread overhang is 1¾ inches.
 - In the elevator, there is no lever type hardware for the door to the telephone compartment. There is no "door close" button. The stars on the first floor jambs are missing.
 - The bottom of the reflecting surface of the mirrors is too high at some restrooms.



Toilet with flush control on narrow side of toilet.



Proper 48" length side grab bar mounted too close to rear wall.



Coat hook mounted too high on back of stall door.

- The urinal is located too high in the first floor men's room (since only 1 urinal is present, this compliance is optional).
 - The coat hooks are too high in all the restrooms.
 - In all the restrooms, handles on both sides of the stall doors are missing.
 - The handrails in the stairwells are too low.
 - At the men's and women's rooms, the outlet is too high above floor over the counter.
 - At the Washburn Board Room, an ADA-compliant sign is missing at the door. This room also has a coat rod at 62 inches above floor.
 - At the Administration office, the reception counter is too high and protrudes into the walking path.
- Harrison County Justice Center
 - The "accessible" parking spaces do not have the required vertical signage
 - The "accessible" parking spaces have too much slope.
 - Drinking fountains are not located in an alcove and protrude into the path of travel.
 - At several doors, the closer is out of adjustment and the door closes too fast.
 - At most doors with door closers, the force required to open the door is more than 5 pounds.
 - At several doors, the bottom of the glass is currently more than 43 inches above the floor.
 - Some of the signage near doors does not have raised characters or Braille.
 - There is not a 30"x48 clear space in front of the drinking fountains (furniture needs to be moved).
 - The stair doors do not have identification signs.
 - In the elevator, there is no "door close" button.
 - The elevator's optical sensors are not located properly and when activated, hold the doors open for only 5 seconds instead of the required 20 seconds.
 - In the Hall beside the elevator doors there are no visible signals at 72 inches above the floor.
 - In the first floor men's and women's rooms, the existing paper towel dispenser and waste disposal units are installed too high.
 - Public Visitation 1106: All the visitation booths have a stool fixed to the floor with no space for a wheelchair. None of the booths have an adjustable volume telephone.
 - Superior Court 3024: There are fixed seats in this room but no designated wheelchair parking spaces, only 1 designated companion seat, and no designated aisle seats.



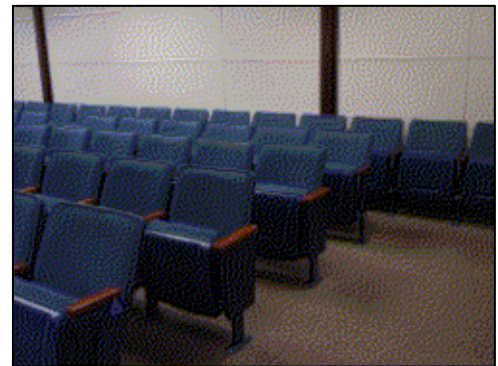
Justice Center barrier-free parking lacks proper signage.



Protruding drinking fountains.

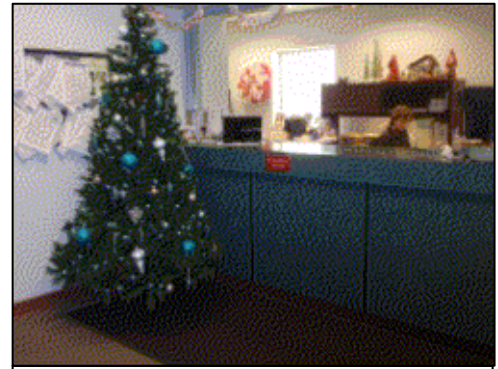


Prisoner visitation area lacks space for wheelchair to park.



Single seat designated with ISA in Superior Courtroom.

- In the first floor men's room, the existing urinal is installed too high and the existing toilet flush valve is oriented to the wrong side of the toilet.
- In the first floor men's and women's rooms, the existing coat hooks are mounted too high.
- There is no handle on either side of the door to the accessible stall and the top of the toilet seat is too high.
- In the first floor women's room the center of the existing toilet paper dispenser is at 10 inches in front of the toilet and at 14 inches high.
- In the first floor women's room, the grab bars are currently located at 37 inches above floor. The existing trap and hot water supply are not insulated.
- The counter is too high and does not have adequate knee space below at the Clerk's Office.
- At the Unmarked (Extra) Conference Room door, there is only 12 inches clearance on the pull-side of this recessed door.
- The Court Room 3024 doors requires users to depress latch release and pull, which is not compliant type of hardware.
- The top of the handrails is at 33 inches above the nosing of the treads in some locations.
- In the second floor men's and women's rooms, the existing mirrors are installed too high.
- In the first floor women's room the existing trap and hot water supply to the lavatory are not insulated.
- The toilet seat is too high in the second floor men's room off lobby and jury restroom.
- The flush control is not on the wide side of the toilet in the second floor men's room off lobby.
- The toilet paper dispenser is not installed in the correct position in the second floor women's room off lobby and jury restroom.
- The grab bars are too high in the women's room off lobby and jury restroom.
- In the second floor jury restroom, the mirror elevation is too high.
- The countertop of the kitchenette of Conference Room 3121 is too high. There is no knee space below the sink. The height of the coat rod is too high.
- Harrison County Highway Department
 - No accessible parking spaces are currently provided. Current pavement slope in most likely area for parking space is 7.8% with 3.1% cross slope.
 - The current pavement in most likely area for walk from parking space to entrance door has 3.1% existing slope up to the door.



Clerk's Office service counter.



Sinks without proper insulation underneath on hot water and trap.



Countertop is too high and there is no knee space to use sink.



Visitor parking provides no barrier-free spaces at Highway Department.

- Public Entrance Door - the existing landing has no clearance at the lock-side jamb of the door. Door closer has a sweep time of less than 5 seconds. The existing threshold exceeds the 3/4 inch height limit.
- Employee Entrance Door – There is no directional sign pointing the way toward the accessible entrance.
- The interior door locksets have round knobs in the area accessible to the public.
- The restroom doors have signs that are not ADA-compliant.
- There is no maneuvering space at the door to the back office.
- At the men’s room door there is a 1” high threshold. The urinal does not have the 30” wide clearance, is mounted too high and has a flush control that is too high. The shower has a front curb several inches high (non-public).
- At the women’s room, the toilet paper dispenser is too far from the toilet.
- Both restrooms have insufficient maneuvering space. The 5’-0” wide clearance at the toilets does not exist. The clearance below the lavatory is insufficient.
- The lavatory controls require tight grasping. The lavatory waste and hot water supply lines are not insulated. The mirrors and paper towel dispensers are mounted too high. The back grab bar is too short. The coat hook is too high.
- Harrison County Solid Waste
 - No accessible parking spaces are currently provided.
 - There is no designated aisle or walk from the parking space to the accessible entrance.
 - Public entrance door: the existing threshold exceeds the height limit.
 - There is no sign designating which door is the accessible entrance.
 - The public entrance door does not provide a 10” smooth surface from the bottom, with glazing in this area that is a breakage hazard.
 - Employee entrance door: there is no sign pointing the way toward the accessible entrance.
 - There are no signs at the restroom door or the door to the workroom (where public are not supposed to be).
 - The interior door locksets have round knobs in the area accessible to the public.
 - In the public restroom there is insufficient maneuvering space. The 5’-0” wide clearance at the toilet does not exist. The clearance below the lavatory is insufficient. The toilet is too short. The mirror and towel dispenser are too high. The back grab bar is too short.



Women’s restroom with non-compliant rear grab bar, no undersink insulation, and lack of space adjacent to toilet for wheelchair.



Front entry door to Solid Waste has glazing that is breakage hazard.



Non-compliant height threshold.

- Harrison County Animal Control
 - The slope of the existing “accessible” parking space and aisle is too steep. The van-accessible sign is missing.
 - The running slope of the walk from the accessible parking space to the entrance door is too steep.
 - Public exterior door closer allows a swing time less than 5 seconds.
 - The signs at the restroom doors, kennel doors, and cat room are not compliant.
 - At the door from lobby to corridor, both restroom doors, both kennel doors and the cat room: the door closer allows a swing time less than 5 seconds.
 - At the door to the cat room, the bottom of the vision panel is at 45" above floor.
 - At the corridor to the animal area, the existing light switch is at 49" above floor.
 - The ear plug container and the defibrillator protrude into the circulation path.
 - At the kennel corridor, the hose protrudes into the circulation path.
 - Women’s room: The paper towel dispenser is too high.
 - Men’s room: The flush valve is on the wrong side of this toilet.
 - In both restrooms the light switch is too high. The toilet paper dispensers are too far from the toilet. The side grab bar is too close to the back wall.
 - In the lobby and cat room the light switches are too high.
 - The lobby’s convenience outlet is too low.

- Harrison County Archives Building
 - Ramp to the primary entrance has excessive cross slope and is too narrow. The slope of the bottom landing is also excessive.
 - Main Entrance Door: Latch side space on top landing is inadequate for wheelchair user to open doorway while on landing.
 - There is no signage for the stair doors or the restrooms.
 - Stair doors: the door closers require more than 5 pounds of force to open these doors.
 - Some interior doors have signage that is not ADA-compliant.
 - Light switches are too high in some locations.
 - A coat hook in the corridor is too high.
 - The AED in the upper and lower elevator lobbies protrudes into the circulation path.



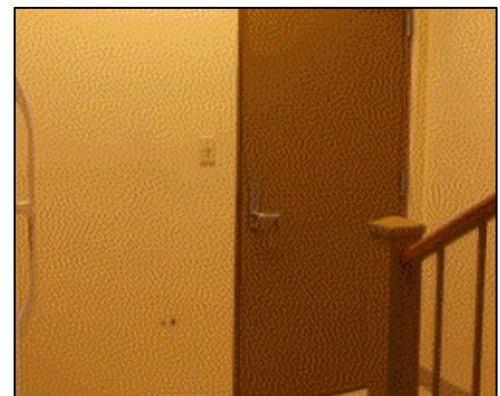
Defibrillator and ear plug container protrude at Animal Control hallway.



Restrooms with non-compliant signs.

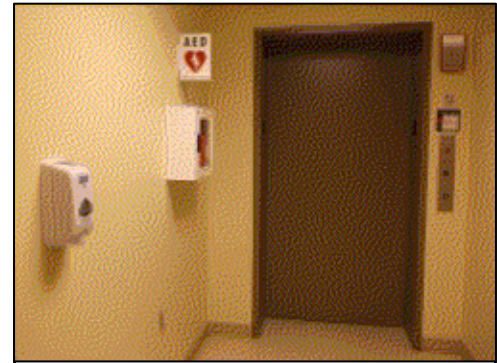


Stall at Animal Control with non-compliant side grab bar, location of toilet flush control, and toilet paper dispenser placement.

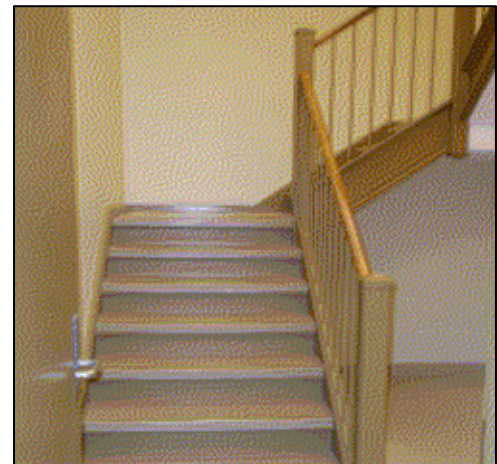


Interior stairway doors have no signage in Archives Building.

- The stair becomes a protruding object as it descends from 80" above floor down to 27" above floor.
 - The elevator car controls have emergency control buttons at the top instead of the bottom.
 - In the Hall beside the elevator doors there are no visible signals at 72 inches above the floor.
 - Elevator doors do not remain fully open for 5 seconds minimum at typical arrival and departure.
 - Upon activation of the reopening device, the elevator doors do not remain open for 20 seconds.
 - The gap between the elevator car floor and the hall floor exceeds the 1 1/4" maximum.
 - All restrooms: The width of the rooms is insufficient for the 60" turning radius. The 5' wide space for the toilet does not exist. The mirrors, coat hooks and paper towel dispensers are too high. The grab bars are too short.
 - One upper restroom toilet has the flush lever on the wrong side of the toilet.
 - Upstairs restroom door does not have 18" clearance to latch-side jamb.
 - At the Coroner's door, there is a metal box with a payment slot at 50" above the floor.
 - The inner stair handrails are not continuous. There are no outer stair handrails.
- Battle of Corydon Park:
 - No parking spaces are marked, and no barrier-free parking locations are signed as required.
 - Running and cross slope of sections of the asphalt path are excessive.
 - Handrail extensions are perpendicular to walking path and protrude.
 - Exterior ramp is made of wood with no friction plates added, is very likely slippery when it gets wet.
 - Bottom landing at ramp has excessive slope.
 - Stairway risers are not uniform in height.
 - Amphitheater seating area has no accessible route leading to it or accessible seating.
 - Buffalo Trace Park:
 - Bottom of barrier-free and van-accessible signs are too low. Some signs are missing.
 - Width of some parking spaces is too narrow and some slopes are excessive.
 - There is no accessible route to boat rental booth at the beach.
 - Walks have excessive slopes at the beach and have surface level changes.
 - Threshold at restrooms is severely sloped from walk up to doorway.



Protruding AED unit at elevator.



Stairway handrails are not compliant in Archives Building.



Protruding wood ramp handrail extension at Battle of Corydon Park.



Amphitheater seating area.

- Drinking fountains are not accessible.
- Doorway height to patio at Cabin #1 is too low.
- Signage at restrooms is not compliant or missing.
- Latch side space at restroom doors is not compliant due to change in elevation.
- There is no accessible route from the camping area to restrooms.
- Several doors require excessive force to open and close too quickly.
- Lack of pull side clear space inside Cabin #1 restroom.
- Underclearance at sinks in restrooms is inadequate, no insulation is present under most sinks, and water controls are twist type.
- Mirrors and soap dispensers are mounted too high.
- Urinals are too high.
- Restroom light switches and outlets are not within proper ranges.
- Restroom stalls are not compliant in width, door openings are too narrow, clear space, toilet seat height, lack grab bars or grab bars are not compliant, lack handles on both sides of the doors, and/or have coat hooks inside that are too high. Toilet paper dispensers are often not in the proper location.
- The toilet in Cabin #1 is too far from the wall, flush controls are on the narrow side of the toilet, and the toilet paper dispenser is not installed in the proper location.
- The side grab bar in Cabin #1 does not extend far enough from the rear wall.
- The roll-in showers in the beach house showers have fixed shower heads and have no grab bars or seat provided.
- The seat in the shower of Cabin #1 is opposite the water controls. For roll-in type shower with seat the controls and faucets shall be installed on back wall.
- The removable shower head in Cabin #1 is mounted too high and there is no vertical adjustment.
- The shower buildings have clothes hooks that are too high, water controls in the shower are adjacent to the seat instead of opposite, and the shower head is fixed too high.
- The shower building threshold at the showers exceeds the maximum for roll-in shower.
- A shelf in the kitchen of Cabin #1 is a protruding object.
- There is no accessible route to the baseball diamond, tennis courts, sand volleyball, horseshoe pits, play equipment areas, or basketball court.
- Play equipment does not have accessible routes to all play equipment types.



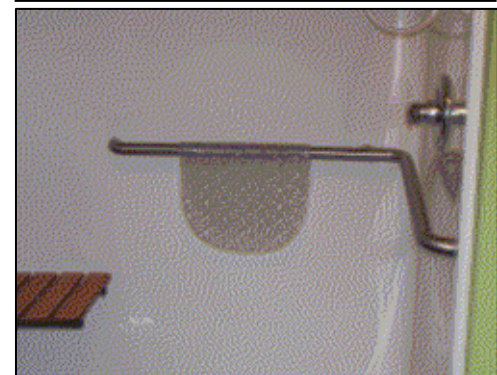
No accessible route to boat rental booth at beach.



Inaccessible drinking fountain provides no knee space below.



Non-compliant stall has in swinging door, and toilet paper dispenser and trash block access to inadequate clear space.



Cabin #1 shower controls opposite seat instead of on rear wall.

- Transfer step is too high on play structure.
 - Docks at the boat rental do not provide at least one with 60" minimum clear width and provides no edge protection.
 - The fishing pier has a large gap at the connection to the gangway.
 - The fishing pier does not provide areas with railings lowered to 34" maximum height for persons in wheelchairs to be able to fish.
 - The shelters are not on an accessible route, the main shelter has a small step required to access, and the electrical outlets are too low.
 - The Morgan Shelter has roof supports that are protruding objects.
- Walter Q. Gresham Memorial Park:
 - Parking lot is unmarked and unsigned.
 - Sidewalks do not have compliant landings at changes of direction, sections are not adequate width, slopes are often excessive, and surfaces are uneven.
 - Access to park shelter is restricted by gap in sidewalk and level change.
 - Cross braces on shelter are protruding objects.
 - Picnic tables in shelter do not provide 36" clear space on all sides for access by wheelchairs.
 - Grill cooking surface is too high and there is no level clear space or connection to an accessible route.
 - Benches are not located on an accessible route and do not provide clear, level space adjacent.
 - No accessible route is provided to horseshoe or playground.
 - Transfer platform at play structure is too high and transfer steps are not uniform in depth. Depth and height of steps are not compliant.
 - Restrooms provide no complaint signage.
 - Light switches in restrooms extremely high and not reachable by wheelchair user.
 - Knee space below sink is not compliant and no insulation provided.
 - Faucet controls require grasping and twisting.
 - Restroom stalls are inadequate width, toilet seat is too low, grab bars not provided, and toilet paper dispenser not installed in proper location.
 - Threshold on restroom doors is too high, clear width opening is too narrow, bottom of door is rusted with sharp edges, door has knobs that require grasping and twisting, and inadequate maneuvering space is provided to enter.
 - Harrison Poolside Park/Rhoads Pool:
 - Barrier-free parking stalls are not adequate width and



Non-compliant shower threshold.



Fishing pier provides no areas of lowered railing for wheelchairs.



Non-compliant route from parking and shelter to restrooms.

- no access aisles are provided.
- Existing barrier-free signs are not mounted at required height and signs are not provided at all spaces.
- Height of transition from parking lot to sidewalk is too high.
- Sidewalk has cracking and holes. Sections have excessive slopes and elevation changes.
- Cross braces on shelter protrude into pedestrian path.
- Picnic tables and grill are not located on an accessible route.
- No clear, level space is provided adjacent to benches for companion seating.
- Bleachers in pool area should include ISA symbol to designate priority for companion seating.
- Pool deck has surface level changes.
- Portable lift is provided that is fixed to pool deck during season. Pool perimeter exceeds 300 linear feet and requires 2 means of access total.
- Deck at wading pool has excessive slopes.
- Wading pool does not have sloped entry from deck to pool.
- No accessible route is provided to tennis court, volleyball, community garden, or playground.
- Play area surfacing is not compliant.
- Transfer platform on play structure is too low.
- Threshold to doorways are too high, kick plates have sharp edges, and doors have knobs that require grasping and turning.
- Signage is generally lacking or not compliant.
- Service counter provides no knee space below and is too high.
- In the pool house restroom, knee space below sinks is not compliant and no insulation is provided.
- Water controls are knobs that require grasping and twisting.
- Stalls are not adequate width and not compliant in numerous areas.
- Shower stalls are not adequate width, have non-compliant controls, shower head is fixed, and grab bars are generally missing or not compliant.
- Soap dispenser is above grab bar and needs to be moved.
- Clothes hooks are too high.
- Hayswood Nature Reserve:
 - No accessible parking or compliant signage provided in lot north of restroom.
 - Parking signage not compliant at entry drive parking lot.



Non-compliant restroom stall at Gresham Park.



Barrier-free parking has no access aisles and signs are too low.



Wading pool does not have access for wheelchair from deck.



Sinks have knob controls and have no insulation beneath.

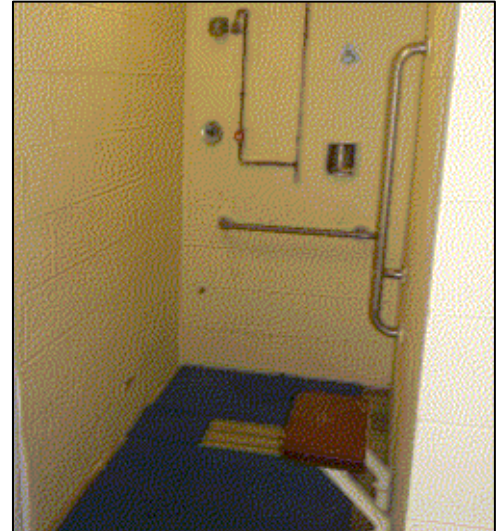
- Slopes at accessible parking and access aisles are excessive.
- Sidewalks have excessive slopes in areas.
- Cross braces of playground and north shelters are protruding objects.
- Large number of picnic tables provided, none meets all accessibility guidelines.
- Grills do not have clear, level space centered on them and have no connection to an accessible route.
- No accessible route is provided to basketball court or playground.
- Playground surfacing is not accessible.
- Playground equipment transfer platform is too high.
- Restroom electrical controls require grasping and twisting to operate.
- Self-closing valve in Women's Restroom does not flow long enough.
- Stall door does not have handles or self close.
- Toilet paper dispensers not located properly.
- Door closing speed in restrooms is too fast.
- Rim of sink in Men's Restroom is too high.
- Railing at view area along multi-use path is too high, obstructs views.
- Paved trail at North Woods follows natural grades which exceed accessibility guidelines. Signage is not present to alert users of difficulty of trail and edges are built up with no edge protection.

- Noe's Rest Park:

- Parking spaces not marked or signed.
- Parking lot has many areas with slopes that will exceed guidelines for parking spaces.
- Cross braces in picnic shelter are protruding objects.
- No accessible route is provided to picnic tables, basketball court, water source, or playground.
- Water source is too high and not on an accessible route.
- Restrooms are not compliant in any way (scheduled for replacement in 2013).

- South Harrison Park:

- Existing accessible parking has excessive slopes and no signage is provided.
- Parking not connected to an accessible route.
- Some parking spaces are not properly sized.
- Existing signs are not installed at proper height.
- Sidewalks have no level landing at changes in direction, and have areas with level changes.
- Concessions counter is a protruding object.
- Exterior ramp at park office has excessive slope, no edge protection, and handrails are not compliant.



Non-compliant shower stall.



Playground has no accessible route provided and surfacing is not compliant.



Railing at viewing area is too high.



Noe's Rest Park water source is too high and not on an accessible route.

- Drinking fountains are not compliant.
- Portions of pool deck have excessive slopes.
- Wading pool has excessive cross slopes and does not have an accessible entrance.
- No accessible route is provided to tennis court, basketball areas, sand volleyball, horseshoe pits, soccer fields, or ball fields.
- No companion seating is marked or provided adjacent to bleachers at ball fields.
- Grills do not have clear, level space centered on them.
- Trails follow natural grades which exceed accessibility guidelines and are not a compliant surface. Signage is not present to alert users of difficulty of trail.
- Dugout areas of ball fields do not provide accessible route to enter or designated wheelchair seating in player bench area.
- Playground areas do not have accessible route to them or to each element. Ground surfacing is not compliant.
- The accessible campsite does not have an accessible route connecting it to other park amenities and has some excessive slopes.
- There are not enough campsites designated as accessible.
- Pool office door is a knob that requires twisting and grasping.
- Signage at the park office is not compliant.
- Air conditioner protrudes into circulatory space.
- Door threshold at park office exceeds maximum.
- Signage at the pool building is not compliant.
- Service counter is too high and provides no knee space below.
- Bottom of the pool building door is rusting and cracking.
- Pool building restroom signage is not compliant.
- Pool building restroom sinks are too low, do not have insulation under them, and have water controls that require grasping and turning.
- Mirror reflecting surface is too high.
- Urinal rim does not project far enough from the wall.
- Toilet paper dispensers are not located properly.
- Toilet in men's room is located too far from wall.
- Accessible stall in both restrooms are too narrow and have no toe clearance.
- Side grab bars not located properly and rear grab bar is lacking.
- Coat hooks in the stall are too high.
- Shower controls are not compliant.
- Benches in changing rooms are not compliant.
- Signage at Observatory is not compliant.



Protruding concessions counter at South Harrison Park.



Non-compliant drinking fountain.



Dugout entrance is not accessible.



Pool office door has knob hardware.

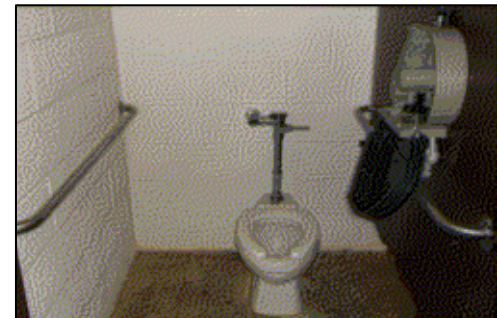
- Door hardware at the Observatory is non-compliant knobs.
- Restroom signage is not compliant.
- Light switches in restrooms are too high.
- No insulation is provided under the sinks.
- Mirror reflecting surface is too high.
- Paper towel dispenser is installed too high.
- Shelter restroom accessible stalls are not compliant in numerous ways.
- Threshold to restrooms is too high.
- Restroom doors require excessive effort to open and hardware is too high.
- Sinks at campground restrooms are too high and provide inadequate knee space below.
- Urinals at campground men's room are not compliant.
- No accessible showers exist in campground restrooms.
- Drinking fountains at press box restrooms protrude and do not provide adequate knee space on low side.
- ROW facilities:
 - Several areas of residential subdivision sidewalks are not 48" minimum width.
 - Areas of sidewalk exceed maximum cross slope required of 2%. Many of these are located at driveways that were constructed through the sidewalk.
 - Areas of sidewalks have displacements or gaps between sections of concrete. There are also areas of sidewalk with gaps or displacements due to cracking of the concrete.
 - Utilities obstruct sidewalks in several locations.
 - There is a lack of 60" square passing spaces every 200 feet in many locations.
 - Curb ramps are missing in several locations where sidewalk is present.
 - Storm sewer inlets are located within ramp walkway.
 - Settling of concrete has occurred at some areas at the sidewalk to curb interface and created a displacement.
 - Some existing ramps do not have detectable warnings present.
 - Many ramps do not have compliant landings that are flat.
 - Some detectable warnings are not compliant.



Non-compliant restroom signage.



Non-compliant bench in changing area.



Shelter restroom stall with numerous compliance issues.



Non-compliant drinking fountains at press box restrooms.

Recommended Actions:

- Specific priorities for each facility and corrections needed, with costs, to fully comply with ADA standards are included in the following section of this report and the appendices.
- There are many interim fixes that can be implemented immediately to address various deficiencies and provide equal access to all users in many cases until permanent solutions are implemented. Other improvements are relatively low cost and should also be considered for implementation in early phases of the Transition Plan. These include:
 - Restripe parking lots to provide compliant spaces, with proper signage, at locations closest to accessible entrances at all facilities. When a facility has multiple parking lots, precedence should be given to the lots that have the most use by the public and are closest to facility entrances or amenities.
 - Develop a master signage plan for all facilities that includes directional signage to accessible entrances outside of facilities and required signage within each facility. Ensure that one entrance at all facilities is fully accessible and that non-accessible entrances are adequately signed to direct the public to the accessible entrance(s).
 - Work closely with Corydon to ensure that public ROW facilities, including on-street parking, sidewalks, and curb ramps, are placed proximal to accessible entrances at County facilities and that spaces are properly marked and signed.
 - For objects that protrude inside buildings, either move these items closer to the floor where they are cane detectable, move them outside the pedestrian circulation route in buildings, or place a permanent object that is cane detectable below them. Ensure that vegetation is trimmed so it does not protrude into the path of circulation outside of facilities.
 - Provide a cup dispenser at all drinking fountains below 48" height at a level location that can be used by anyone at functional drinking fountains, along with a waste container.
 - Develop a lockset replacement plan for all doors that have knobs that require grasping and turning to open. Ensure that staff inside of rooms with doors that have knobs can see into the hallway in the event someone on the outside cannot open the door or consider a policy that doors with non-compliant hardware are left open at all times during business hours.
 - In rooms with light switches above 48" that are operated by the public, consider installation of occupancy sensors and timer controls for lighting control.
 - In areas that have all electrical outlets below 15" and/or above 48", consider mounting a power strip or extension cord to the wall that is accessible within the required height range.
 - Ensure that compliant pedestrian routes exist from parking to the accessible entrances for all buildings. This may entail new construction or reconstruction of existing sidewalks.
 - Determine if adjustments can be made to interior door closers to reduce the opening pressure to 5 pounds or less and/or slow the closing time to at least 5 seconds from 90 degrees open to 12 degrees from closure. If this cannot be attained, a new closer will need to be purchased.
 - Review corrective actions needed for at least one restroom for each facility and provide signage to direct persons from non-accessible restrooms to the accessible one.



Sidewalk with displacement at curb and lack of curb ramp.



Storm sewer inlet located within area where ramp should be located.

- Priority needs to be given to corrections in the courtrooms at both the Circuit and Superior Courts that are required to provide full access in each but does not have a negative effect on the historical components within the Circuit Court Building (railings, furniture, etc.). Corrections would include the courtrooms as well as jury rooms and facilities.
- Ensure that all public assembly areas (meeting rooms and courtrooms) have the proper number and types of assistive listening devices available and signage is installed alerting people where they are available.
- Consider automatic door openers at facilities with inadequate space in alcoves, excessive opening force requirements, or closing speeds that are too fast for exterior doors.
- Ensure that all departments that have public contact have compliant work surfaces available for persons to complete paperwork or review documents. Also be certain to provide a clipboard that can be used for this purpose as well.
- Move furniture or other obstructions that could be in the way of required clear spaces for persons using wheelchairs.
- Lower or install an additional coat hook in each restroom stall and room where coats may be hung on the wall.
- Consider installation of kick plates on the push side of all doors with glass below 10" above the floor to prevent glass breakage by wheelchair users.
- Reposition items in restrooms that are too high, including soap dispensers, mirrors, paper towel dispensers, etc. In some instances, it may be less costly to provide an additional amenity within compliant height (e.g., add a second mirror on different wall, install a second soap dispenser, etc.).
- At various parks, ensure that one of each type of facility is compliant and work towards full compliance. Priority should be given to the highest use parks. Ensure that one playground at each park is fully compliant and provide signage to direct persons to this playground.
- Provide signage at trails that follow natural topography to warn users at trail heads that the trail has areas of severe slopes that may not be appropriate for persons with certain physical conditions (heart issues, mobility concerns, etc.) or those in wheelchairs without assistance.
- Improvements inside the Circuit Court will require careful planning and analysis to avoid impacting historical aspects of the facility.
- Right-of-way improvements should be phased to address the most serious deficiencies first, including construction of curb ramps where they are currently lacking.

4.0 Transition Plan

The Transition Plan describes how Harrison County will be transitioning to full compliance with the ADA and applicable standards. Public entities, like the County, are required to provide access to County programs, services, and activities for all of the recipients. Thus, the County must provide access for individuals with disabilities and document areas of non-compliance. Additional documentation is provided as barriers are removed.

If structural changes are identified to provide program accessibility as part of the self-evaluation, ADA identifies specific elements to be included in the transition plan. At a minimum, the elements of the Transition Plan are:

- 1) A list of the physical barriers in the County's facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities [\[28 CFR 35.150 \(d\)\(3\)\(i\)\]](#)
- 2) A detailed outline of the methods to be utilized to remove these barriers and make the facilities accessible [\[28 CFR 35.150 \(d\)\(3\)\(ii\)\]](#)
- 3) The schedule for taking the necessary steps to achieve compliance with Title II of the ADA. If the time period for achieving compliance is longer than one year, the plan should identify the interim steps that will be taken during each year of the transition period [\[28 CFR 35.150 \(d\)\(3\)\(iii\)\]](#)
- 4) The name of the official responsible for the plan's implementation. [\[28 CFR 35.150 \(d\)\(3\)\(iv\)\]](#)

The transition plan is a reaction to the findings of the facility audits, assessments of County policies, services, programs, and activities, and input from advocacy groups and the public. Recommended actions for County policies and programs can be found in Section 3.0.

The specific architectural and site improvement modifications required to make programs accessible are listed in the Harrison County Facility Reports (see *Appendices A & B*). Facility reports include buildings and their related grounds, as well as the ROW facilities operated by Harrison County. Each facility report contains a list of items that do not meet current ADASAD or PROWAG standards and barrier removal actions. Not all of these barriers must be removed by making renovations to the facilities in order to provide program compliance with the ADA. Removing barriers limiting access to programs or those which present a safety hazard should be the County's first priority.

The portion of the transition plan to bring facilities outside INDOT, City, or Town right-of-way but within County ROW (curb ramps and sidewalks) into compliance is within the County's area of responsibility. See *Appendix C* for a description of existing ROW facilities and results of the compliance review.

4.1 Phasing of Corrections

A phased implementation of the required corrections to remove physical barriers at County-owned facilities is required and recommended. The County has limited funds and cannot immediately make all facilities fully compliant with ADA standards. Prior to setting priorities, baseline criteria needed to be established to develop a starting point for ranking the deficient facilities identified during the self-evaluation.

Site priorities were determined by evaluating each site's level of use, social need, civic function, and the general uniqueness of the site. At the time of the development of this report, few public

complaints had been received about County-owned facilities. Complaints were not used as criteria to determine the phasing of improvements for any particular site, though future complaints could be the basis for funding improvements.

Each of these criteria is assumed to have equal weight and no priority over another:

- **Level of Use:** Is the facility utilized quite frequently and by a large cross-section of the public?
- **Social Need:** Does the facility provide a social service or program for less fortunate or transient citizens?
- **Civic Function:** Does the facility provide access to civic programs and services that implement the civil and political rights provided by the government?
- **General Uniqueness of the Site:** Does the building, facility, or site provide a distinct program or service that cannot occur at a different location or facility?

4.2 Public Outreach

Public participation on the final contents of the Transition Plan, including setting of priorities and the phasing of improvements, is critical to the success of the endeavor and is required by law. A draft Transition Plan was made available on the County's website, the Harrison County Public Library, and the County Auditor's Office for public review and comment beginning on January 20, 2014. Comments could also be provided via e-mail as advertised and posted. The public comments were incorporated in the final report. The Transition Plan was submitted to the County Commissioners for public hearing and adoption at its regular meeting on February 3, 2014.

In creating priorities, it is the County's intent to evaluate all areas of potential deficiency and to make structural changes where necessary and equal accommodation cannot be made in another manner. The assignment of priorities is intended to facilitate public review and to address specific concerns of the local disabled community. It must be emphasized that it is the County's intention that all individuals with all types of disabilities be reasonably accommodated to provide access to all programs offered at all facilities.

The timing of the improvements by site within each transition phase will be determined by the County based on their preferences and criteria. In general, the required physical improvements to meet ADA specifications at County facilities were split into three priority groups:

- High priority improvements
- Medium priority improvements
- Low priority improvements

4.3 Priorities for Barrier Removal

All barriers are not equal in the impact they have on persons with disabilities to have equal access to County facilities or programs. Following evaluation of all facilities and programs, a prioritization had to be done to identify a ranking system to utilize when determining which capital improvements need to be considered first and those that could be implemented in subsequent years.

1. **High priority** barriers prohibit access for disabled persons, make access extremely troublesome, or present safety hazards to all users. These barriers likely do not have acceptable alternative routes or treatments to overcome the barrier. Typically these barriers are significant obstacles located at entry walks and doors, interior corridors, curb ramps, rest rooms, and transaction and information counters. Examples of high priority barriers would include:

- lack of barrier-free parking
- accessible route to the building's door
- stairs where ramps or level surface are needed
- doors that are too narrow
- lack of elevator in a multi-level building
- extremely non-compliant slopes for accessible routes or ramps
- displacements in walks or high thresholds
- missing handrails
- some signage

2. **Medium priority** barriers partially prohibit access or make access quite difficult for disabled persons. For medium priority barriers, alternative routes or treatments to overcome the barrier may or may not exist. Typically these barriers are obstacles to amenities such as secondary entry points, light switches, vending machines, and drinking fountains. Medium priority barriers may also be barriers which are significant obstacles prohibiting access but for which alternative access is available or assistance is readily available to navigate around the barrier. The presence of the medium priority barrier possibly causes a minor danger to a disabled person who is attempting to use the facility. Examples of medium priority barriers would include:

- minor non-compliant slopes
- some signage
- minor issues with doors
- non-compliant dimensional issues (vestibules, corridors, etc.)
- stairwell/stair issues, particularly where an elevator is not available
- accessible restrooms
- accessible work and service counters
- moderately non-compliant dimensional issues
- protruding objects

3. **Low priority** barriers typically do not limit access to facilities or services for disabled persons. For low priority barriers, alternative routes or treatments are typically available or assistance can be provided to overcome the barrier. It is not likely that the presence of a low priority barrier would cause a danger to a disabled person who is attempting to use or access the facility. Examples of low priority barriers would include:

- many signage issues
- minor issues with light switches, electrical outlets, etc.
- minor non-compliant dimensional issues

The costs to remove barriers by priority for each site are shown in Table 1 and 2 and detailed for each facility in *Appendices A-C*. In addition, a time frame had to be identified to determine an average annual budget to consider. For the purposes of this report, a 20 year time frame was utilized. Using this, it is conceivable that at the end of 20 years, all non-compliant ADA issues would be addressed throughout all County-owned facilities. This assumes that standards and guidelines are not modified. This further assumes that funding is available each budget cycle to make the necessary improvements. It is highly unlikely given the economy that this is realistic, particularly when considering that there are also likely to be a large number of other improvements needed by the County as part of regular maintenance, upkeep, and repairs.

In some instances, it may be advantageous to construct all improvements at a site at once rather than correct the high priority barriers first and come back at a later date to correct the medium or

low priority barriers. For some sites, the total cost of construction for the corrections requires that they be spread out over two or more phases. Harrison County has the right to modify the priorities based on funding levels and changes in County programs, activities, and services to have flexibility in accommodating community requests and complaints. Interim resolutions, such as assigning aids, temporary signing for alternate routes or sites, and modifications of programs, activities, and services may be implemented at the County's discretion to handle existing insufficiencies or access complaints received. All costs noted in *Appendices A-C* and Tables 1 and 2 are 2013 cost opinions. These cost opinions are subject to change based on market conditions, economic conditions, inflation, material selection, etc. Multiple phases of projects, multiple bidding packages, design parameters, etc. all have an impact on project costs that cannot be finitely identified in a study with this level of detail and uncertainty related to funding.

Based on the costs developed to address the architectural and engineering improvements required to fully comply with ADASAD and PROWAG standards, more than \$1.4 million in improvements would be required (2013 costs) to achieve ADA compliance at all of the County building facilities, parks, and the ROW areas. It is important to note at this point that many of the noted deficiencies are not significant barriers to access and some improvements are not required until such time as a major building renovation is completed. This does not avoid the need for Harrison County to ensure all programs are accessible by some means. It must also be mentioned that the cost to correct significant non-compliant items cannot be determined based on the scope of the ADA self-evaluation. Additional investigation is needed to evaluate the various options and likely will include a review of other codes (plumbing, electrical, etc.) and possibly also review of the feasibility of removing walls (i.e., structural engineering review). Examples of these types of items would include:

- conversion of multi-user restrooms to single user due to non-compliant space (may require analysis of plumbing code requirements for the number of fixtures required)
- moving of walls to enlarge multi-user restrooms to enlarge an existing non-compliant stall to meet requirements (may require structural engineering review)
- investigation required to determine how to best provide a level space at an entry door

Costs provided are estimated based on information available from the self-evaluation and may not account for hidden items not readily visible which may impact costs (e.g., lack of backer boards where toilet grab bars need to be relocated, would require drywall removal and replacement that is not included in noted costs). In some cases, the cost identified is for a specific solution and there are often multiple options with costs that can be quite variable. If Harrison County were to set a goal for implementing all of the recommended improvements within a 20-year time frame, it would require an annual budget of approximately \$70,000 (in 2013 dollars) to bring all of the County facilities evaluated in the appendix of this report up to current ADA standards (no inflation included). These costs do not include any costs associated with training of staff, staff time related to training or overseeing implementation, etc. A majority of the cost of improvements are in the Circuit Court Building, and specifically the elevator. Harrison County should form a committee to identify the most urgent access needs based on their experiences. There may be grants available to make some of these improvements and this should be investigated further.

4.4 Transition Plan Phasing

The ADA Coordinator should work closely with the Commissioners to make funding available where possible to make the most urgent improvements to ensure all programs are accessible. Note that actual phasing, transitioning of improvements, etc. can be impacted by a number of factors that may be unknown currently, as well as economic conditions, grant opportunities, etc. The County is

committed to becoming ADA compliant within the confines of preserving existing programs and services to all and budgetary limitations. Many of the items that are not compliant with current standards may be compliant with previous standards and are not required to be modified until a building renovation is completed.

Any changes to the ADA policy after the sites were surveyed are not reflected in these basic cost estimates. Additionally, it is the County's responsibility, as required by the ADA mandate, to regularly update the Transition Plan based on the latest requirements of the ADA laws and to document constructed improvements and facilities that are brought up to current ADA standards. Finally, the site surveys performed for this report are not to design level detail and are intended to be used to give a framework to the Transition Plan. When the Transition Plan is approved and the planning stages are begun for implementation of the first improvements, a more detailed survey of each site should be performed and improvements should be designed by licensed professionals that are knowledgeable with ADA as well as all other applicable codes, including building and fire codes. At this time, costs are estimated but precise costs cannot be determined until final design and the Transition Plan should be adjusted to reflect this knowledge.

Complaints received may also help determine the priorities of the improvements. If the County receives complaints about access at a particular site that is not slated for upgrades for several years, they should adjust the Transition Plan to accommodate the implementation of improvements to be sooner or as necessary.

4.5 Curb Ramps and Sidewalks

Many of the curb ramps and sidewalks of Harrison County are within INDOT, city, and town ROW and belong to those entities, not the county. The County has performed a self-evaluation of these facilities within the public ROW in 2013 and findings and recommendations are included in this SETP, Appendix C.

4.6 Plan Updates and Enforcement

Changes to Harrison County's policies and programs should be drafted, implemented, and documented by the ADA Coordinator. Examples of some of these changes were provided in the Self-Evaluation. These changes should have little cost of implementation, mainly consisting of the time to develop the language of the policy and program changes, time to train County staff, and administrative costs. Some of the suggested language for County ADA documentation has been suggested in this report, but these suggestions are not exhaustive

Table 1. Harrison County Facility Cost and Priority Summary.

Facility Name	Low Priority	Medium Priority	High Priority	Total Facility Cost ^{1,6}
Animal Control - 3132 Hope Lane NW	\$2,970	\$17,410	\$110	\$20,490
Circuit Court - 300 North Capitol Avenue	\$264,670	\$35,270	\$1,410	\$301,350
Government Center - 245 Atwood St. NE	\$17,240	\$24,810	\$31,700	\$73,750
Health Department - 241 Atwood St. NE	\$43,310	\$30,090	\$2,030	\$75,430
Purdue Extension - 247 Atwood St. NE	\$18,730	\$21,420	\$0	\$40,150
Justice Center - 1445 Gardner Lane NW	\$24,230	\$10,090	\$9,950	\$44,270
Highway Department - 3185 Harrison Way	\$200	\$6,540	\$4,760	\$11,500
Solid Waste - 3151 Progress Boulevard	\$0	\$5,900	\$740	\$6,640
Archives - 233 North Capitol Avenue	\$5,050	\$14,120	\$8,320	\$27,490
County ROW – Curb Ramps	\$1,500	\$6,600	\$6,000	\$14,100
County ROW – Sidewalks	\$140,476	\$47,710	\$4,700	\$192,886
TOTALS	\$518,376.00	\$219,960.00	\$69,720.00	\$808,056.00

Notes:

1. Some facilities may have inaccessible components for which costs cannot be estimated without additional detailed investigation, survey, and/or design, which is not within the scope of this plan. Those costs are noted on the facility appendices and are not included in the figures on those sheets or within this compiled cost estimate. Total project cost includes soft costs and design fees.
2. Priorities included on facility cost sheets and on this summary are based on consultant's philosophy for prioritization and is not intended to represent any minimization of importance of providing full and complete accessibility and compliance with relevant statutes and guidelines. General basis is included within the text of the Transition Plan.
3. A number of the corrective actions identified and costed out would not be required if equal facilitation/access is provided in another manner, or changes are made to the County's procedures. Other non-compliant items have low cost alternatives until permanent solutions are implemented. For example, non-compliant drinking fountains can have a cup dispenser and waste basket provided instead of replacement with compliant fountains.
4. Costs included are only to provide compliance under Title II of the ADA and is limited to areas of County facilities open and accessible to the public at all times. This does not eliminate the need for the County to provide accessibility for employees with disabilities, as needed, to allow them to perform their required job duties.
5. Actual schedule for implementation of the Transition Plan is dependent on a number of factors unknown at the time of preparation of the Transition Plan, including, but not limited to: availability of funding with the County budget, reprioritization based on input from disabled persons, award of grants or other funding to make corrective actions, changes to the ADA Accessibility Guidelines or other guidance that is not available at this time, etc.
6. Costs do not include any costs for corrective actions at polling locations. Harrison County should continue to ensure that polling places provide full access to all voters, including those with any disability. A new survey of all current polling places is recommended to verify compliance with the 2010 ADASAD standards.

Table 2. Parks Facility Summary.

Park Name & Location	Ownership Status	Low Priority	Medium Priority	High Priority	Total Site Cost
Battle of Corydon Memorial Park Old State Road 135, Corydon	County	\$5,320	\$3,700	\$1,825	\$10,845
Buffalo Trace Park 1540 Hwy 150 NE, Palmyra	County	\$129,755	\$92,090	\$14,000	\$235,845
Harrison Poolside Park & Rhoads Pool 2150 Poolside Dr., Corydon	County	\$4,620	\$36,680	\$6,780	\$48,080
Hayswood Nature Reserve State Road 135, Corydon	County	\$31,320	\$30,935	\$0	\$62,255
Noe's Rest Park State Road 111, Elizabeth	County	\$2,250	\$66,770	\$0	\$69,020
South Harrison Park 8750 South Harrison Dr., Laconia	County	\$55,335	\$85,445	\$4,100	\$144,880
Walter Q Gresham Memorial Park Downtown Lanesville	County	\$5,600	\$20,570	\$7,850	\$34,020
TOTALS		\$234,200	\$336,190	\$34,555	\$604,945

5.0 ADA Policy and Grievance or Complaint Procedure

Harrison County has designated the County Auditor as its ADA Compliance Officer (aka Coordinator). The ADA Coordinator will delegate the responsibility of preparing an initial investigation and response to departmental management staff members. The ADA Coordinator is responsible for coordinating the efforts of the County to comply with Title II and for investigating any complaints that the County has violated Title II of the ADA. The Coordinator is also responsible for coordinating the efforts of the County to comply and all other applicable state and Federal physical and program accessibility requirements.

It is desired that individuals with complaints, questions, or concerns bring them to the attention of the ADA Coordinator or other Department Head in an informal manner and that they be resolved at that level. The following information should be provided to all departments and posted conspicuously in all County buildings and the website:

- It is the policy of Harrison County that every employee makes reasonable efforts to accommodate the needs of the disabled. If an employee is not able to address the concern within their authority to act, the issue may be elevated to a formal complaint. Notification of complaints, grievances or issues should be submitted as soon as possible, but no later than 180 calendar days after the date of the alleged violation or discriminatory act.
- Anonymous formal complaints or grievances will not be accepted, though if the nature is such that a potential hazard is reported, it should be investigated.
- Formal notification of complaints, grievances, or issues must be submitted to the County in writing on a designated form, which shall contain specific information about the alleged violation or discrimination. Specific information shall include name, address, contact number of the complainant and the date, location and complete description of the issue or problem. The matter will be documented and logged and assigned to the proper department for follow-up.
- Alternative means of filing complaints, grievances or issues may be accepted as shown below; however, all complaints, grievances, or issues must provide all the information required consistent with the format of the official designated form:
 - Telephone: Contact the ADA Coordinator at (812) 738-8241 during normal business hours. A message may also be left on the after-hours answering machine.
 - Website: The County's website is www.Harrison.in.gov. The forms page on the site will contain a fill-in the blank notification form which upon submission will be forwarded to the ADA Coordinator.
 - E-mail: An e-mail message containing all of the required elements as stated above can be sent to auditor@harrisoncounty.in.gov
 - Regular mail: Written notice, preferably on a County-provided notice form or containing all of the required elements as stated above, can be sent to:

Harrison County ADA Coordinator
County Auditor's Office
245 Atwood Street, Suite 211
Corydon, IN 47112

- Questions concerning the notification and follow-up process may be addressed to the ADA Coordinator at (812) 738-8241.
- Within 15 calendar days after the receipt, the ADA Coordinator or their designee will meet with the complainant to discuss the complaint and possible resolutions. As soon as possible following the investigation, but not in excess of 30 calendar days of the meeting, the ADA Coordinator or designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as

large print, Braille, or audio tape. The response will explain the position of the County and offer options for the substantive resolution of the complaint.

- Appeal: If the response by the ADA Coordinator or designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the County Commission.
 - Within 15 calendar days after receipt of the appeal, the County Commission will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the County Commission will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.
- Every reasonable attempt will be made by Harrison County to remedy the disability complaints, grievances, or issues in a timely manner subject to staff and budget constraints.
- All written complaints received by ADA Coordinator or her designee, appeals to the County Commission, and responses from these two offices will be retained by the County for at least three years.

Recommended Action:

It is recommended that the County monitor the grievance procedure to be consistent with best practices and make necessary modifications to ensure time is allowed to make a thorough and complete investigation. The grievance procedure is included in *Appendix F*.

6.0 ADA Tool Kit

6.1 Introduction

In order to facilitate access to all County programs and Departments, the County will maintain program accessibility guidelines, standards, and resources. This information is available to all employees and volunteers. The County will add to these guidelines when necessary to address its needs and include information and technological devices that help staff and volunteers members communicate with individuals with a variety of disabilities. The County will periodically review the components of this section, as new technologies are developed in order to ensure that the best types of modifications are included. This section also contains the accessibility standards of care that govern new construction and alterations to facilities.

If you need any additional assistance, please contact:

Karen Engleman, ADA Coordinator
Phone: (812) 738-8241
E-mail: auditor@harrisoncounty.in.gov

6.2 Federal Accessibility Standards and Regulations

U.S. Department of Justice

The U.S. DOJ provides many free ADA materials including the ADA text. Printed materials may be ordered by calling the ADA Information Line [(800) 514-0301 (Voice) or (800) 514-0383 (TDD)]. Publications are available in standard print as well as large print, audiotape, Braille, and computer disk for people with disabilities. Documents, including the following publications, can also be downloaded from the DOJ website (www.ada.gov/).

Unless noted, the ADA publications have not been updated to reflect the recent revisions to the ADA regulations that took effect on March 15, 2012.

- *ADA Regulation for Title II.* This publication describes Title II of the ADA (http://www.ada.gov/regs2010/ADAREgs2010.htm#titleII_final_2010), Pub. L. 101-336, which prohibits discrimination on the basis of disability by public entities. Title II of the ADA protects qualified individuals with disabilities from discrimination on the basis of disability in the services, programs, or activities of all state and local governments. This rule adopts the general prohibitions of discrimination established under Section 504, as well as the requirements for making programs accessible to individuals with disabilities and for providing equally effective communications. It also sets forth Standards for what constitutes discrimination on the basis of mental or physical disability, provides a definition of disability and qualified individual with a disability, and establishes a complaint mechanism for resolving allegations of discrimination.
- *Title II Technical Assistance Manual (1993) and Supplements.* This 56-page manual (www.ada.gov/taman2.html) explains in lay terms what state and local governments must do to ensure that their services, programs, and activities are provided to the public in a nondiscriminatory manner. Many examples are provided for practical guidance.
- *Accessibility of State and Local Government Websites to People with Disabilities.* This is a 5-page publication providing guidance (www.ada.gov/websites2.htm) on making state and local government websites accessible.

U.S. Access Board

The full texts of Federal laws and regulations that provide the guidelines for the design of accessible facilities and programs are available from the U.S. Access Board. Single copies of publications are available free and can be downloaded from the Access Board's website (www.access-board.gov/the-board/laws). In addition to regular print, publications are available in large print, disk, audiocassette, and Braille. Multiple copies of publications can be ordered by sending a request to pubs@access-board.gov. In addition to the guidelines, guidance material is also available to assist staff in understanding and implementing Federal accessibility guidelines.

The following publications are currently available from the U.S. Access Board.

Guidelines and Standards for Facilities

Federal guidelines and standards are subject to periodic revision based on research findings and guidance from advisory committees. The County should have a regular practice of reviewing research materials posted to the U.S. Access Board's website and updating local guidelines and practices as new standards are adopted or existing standards are revised.

- *ADA Standards for Accessible Design* (ADASAD). This document (www.ada.gov/2010ADASTandards_index.htm) contains scoping and technical requirements for accessibility to buildings and facilities by individuals with disabilities under the ADA, including special provisions where applicable for elements designed specifically for children ages 12 and under. These scoping and technical requirements are to be applied during the design, construction, and alteration of buildings and facilities covered by Titles II and III of the ADA to the extent required by regulations issued by Federal agencies, including the DOJ and the DOT, under the ADA.
- *Accessibility Guidelines for Play Areas*. The Access Board has developed accessibility guidelines for newly constructed and altered play areas. This bulletin is designed to assist in using the play area accessibility guidelines and provides information regarding where the play area guidelines apply, what a play component is considered to be, how many play components must be an accessible route, and the requirements for accessible routes within play areas. (www.access-board.gov/guidelines-and-standards/recreation-facilities/guides/play-areas)
- *Accessibility Guidelines for Recreation Facilities*. The Access Board issued accessibility guidelines for newly constructed and altered recreation facilities in 2002. The recreation facility guidelines are a supplement to ADAAG. They cover the following facilities and elements: amusement rides, boating facilities, fishing piers and platforms, miniature golf courses, golf courses, exercise equipment, bowling lanes, shooting facilities, swimming pools, wading pools, and spas. These summaries were updated following issuance of ADASAD (www.access-board.gov/guidelines-and-standards/recreation-facilities/guides)
- *Accessibility Guidelines for Outdoor Developed Areas*. The Regulatory Negotiation Committee on Accessibility Guidelines for Outdoor Developed Areas was established in June 1997. The accessibility guidelines proposed by the Committee include consideration of the latest information, design, and construction practices in existence. Proposed Section 16 of ADAAG requires all areas of newly designed or newly constructed and altered portions of existing trails connecting to designated trailheads or accessible trails to comply with this section. This proposed section also provides design guidelines for all newly constructed and altered camping facilities, picnic areas, and beach access routes. It is recognized that compliance with this section will not always result in facilities that will be accessible to all persons with disabilities. These guidelines recognize that often the natural environment will prevent full compliance with

certain technical provisions, which are outlined in this publication (www.access-board.gov/guidelines-and-standards/recreation-facilities/outdoor-developed-areas/draft-final-guidelines/text-of-theguidelines).

Guidance Material and Advisory Reports for Facilities

The following publications provide additional information on specific aspects of the above guidelines and standards for facilities. Employees are encouraged to refer to these publications to obtain more detailed and up-to-date information when evaluating and implementing accessibility improvements to facilities. Note that several websites have been reconfigured and some outdated information removed. Some web addresses or hyperlinks may not be functional and not all information contained in the documents references current standards.

- *Using ADAAG Technical Bulletin*. This bulletin was developed to serve the specific needs of architects and other design professionals who must apply the ADAAG to new construction and alterations projects covered by Titles II and III of the ADA. It is also intended to clarify accessibility regulations generally, including those that apply to existing facilities covered by the ADA.
- *Detectable Warnings Update (March 2008)*. Currently, the Access Board is in the process of developing guidelines on public rights-of-ways that, once finalized, will supplement the new ADAAG. This update is expected in 2013. While ADAAG covers various features common to public streets and sidewalks, such as curb ramps and crosswalks, further guidance is necessary to address conditions unique to public rights-of-way. Constraints posed by space limitations at sidewalks, roadway design practices, slope, and terrain raise valid questions on how and to what extent access can be achieved. Guidance on providing access for blind pedestrians at street crossings is also considered essential. This bulletin outlines the requirements of detectable warnings, a distinctive surface pattern of domes detectable by cane or underfoot, which are used to alert people with vision impairments of their approach to streets and hazardous drop-offs. The ADAAG require these warnings on the surface of curb ramps, which remove a tactile cue otherwise provided by curb faces, and at other areas where pedestrian ways blend with vehicular ways. They are also required along the edges of boarding platforms in transit facilities and the perimeter of reflecting pools. (www.access-board.gov/guidelines-and-standards/streets-sidewalks/public-rights-of-way/guidance-and-research/detectable-warnings-update)
- *Assistive Listening Systems Technical Bulletins*. Assistive listening systems are devices designed to help people with hearing loss improve their auditory access in difficult and large-area listening situations. Typically, these devices are used in such venues as movie houses, theaters, auditoriums, convention centers, and stadiums, where they are piggybacked on a public address system. They may also be used in smaller listening locations like courtrooms, museums, classrooms, and community centers. This web site provides information about the types of systems that are currently available and tips on choosing the appropriate systems for different types of applications (www.michdhh.org/assistive_devices/hearing_assistive_tech.html).

Guidelines for Transportation

- *ADAAG for Transportation Vehicles*. This publication provides minimum guidelines and requirements for accessibility standards for transportation vehicles required to be accessible by the ADA, including over-the-road bus and tram systems. (www.access-board.gov/guidelines-and-standards/transportation/vehicles/adaag-for-transportation-vehicles).
- *ADAAG for Transportation Vehicles; Over-the-Road Buses*. This publication outlines the amendments to the accessibility guidelines for over-the-road buses (OTRB) made by the

Architectural and Transportation Barriers Compliance Board and the DOT to include scoping and technical provisions for lifts, ramps, wheelchair securing devices, and moveable aisle armrests. Revisions to the specifications for doors and lighting are also adopted. The specifications describe the design features that an OTRB must have to be readily accessible to and usable by persons who use wheelchairs or other mobility aids. (www.access-board.gov/guidelines-and-standards/transportation/vehicles/technical-assistance-manuals-on-adaag-for-transportation-vehicles/subpart-g-over-the-road-buses-and-systems)

- *American Association of State Highway and Transportation Officials (AASHTO)*. AASHTO is the organization that maintains the “Green Book” for design of roads and highways and has begun to address accessibility of pedestrian networks. Several AASHTO publications, which can be ordered from the AASHTO website (<http://transportation.org/>), address accessible circulation systems, including: *AASHTO Guide for the Planning, Design, and Operation of Pedestrian Facilities* (1st edition) and *Guide for the Development of Bicycle Facilities* (3rd edition).
- *Federal Transit Administration (FTA)*. FTA regulates and enforces requirements of the ADA covering transportation facilities and systems. FTA maintains a technical assistance line on ADA questions (888-446-4511) and on their website (www.fta.dot.gov).
- *Securement of Wheelchairs and Other Mobility Aids*. As a public or private transit authority, the responsibility of safe, efficient service from public agencies who offer transportation services has been enlarged to affording ridership to people using a wide variety of mobility aids. In considering not only the many types of mobility aid devices, but also the variety and sizes of lifts, and the numerous makes of buses and vans, it can be easily seen that there is no single, definitive solution to accessibility on mass transit vehicles. Various publications can be found that report on the experience of transit agencies that have taken the initiative to involve the ridership in needs assessment and have established policies, educated operators, and informed the public to achieve greater accessibility in their bus transit systems.

Guidance Material for Communication

- *Standards for Electronic and Information Technology*. The Access Board is issuing final accessibility standards for electronic and information technology covered by Section 508 of the Rehabilitation Act Amendments of 1998. Section 508 requires the Access Board to publish standards setting forth a definition of electronic and information technology and the technical and functional performance criteria necessary for such technology to comply with section 508. (www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-section-508-standards/section-508-standards)
- Section 508 also requires that individuals with disabilities, who are members of the public seeking information or services from a Federal agency, have access to and use of information and data that is comparable to that provided to the public who are not individuals with disabilities, unless an undue burden would be imposed on the agency. (www.section508.gov/)
- *Bulletin on the Telecommunications Act Accessibility Guidelines*. As technology continues to improve our means of telecommunication, it can pose challenges to accessibility on one hand, while on the other hold the key to innovative access solutions. Section 255 of the Telecommunications Act requires telecommunications products and services to be accessible to people with disabilities. This is required to the extent access is "readily achievable," meaning easily accomplishable, without much difficulty or expense. Telecommunications products covered include: wired and wireless telecommunication devices, such as telephones (including pay phones and cellular phones), pagers, and fax machines; other products that have a

telecommunication service capability, such as computers with modems, and equipment that carriers use to provide services, such as a phone company's switching equipment. (www.access-board.gov/the-board/laws/telecommunications-act)

Federal guidelines and standards are subject to periodic revision based on research findings and guidance from advisory committees. The County should have a regular practice of reviewing research materials posted to the U.S. Access Board's website and updating local guidelines and practices as new standards are adopted or existing standards are revised.

6.3 Resources for Providing Accessible Programs & Facilities

- *ADA Document Portal*: This website (www.adaportal.org) provides links to more than 7,400 documents on a wide range of ADA topics. The ADA Document Portal is supported by the 10 ADA & IT Technical Assistance Centers.
- *DisabilityInfo.Gov*: A one-stop interagency portal for information on Federal programs, services, and resources for people with disabilities, their families, employers, service providers, and other community members.
- *National Center on Accessibility (NCA)*: The Center (<http://ncaonline.org>) is a cooperative effort between the National Park Service (NPS) and Indiana University to provide information and technical assistance, primarily on recreation access. An example of the research activities of the NCA is the National Trails Surface Study. Initiated in 2005, this longitudinal study is primarily the result of questions that the National Center on Accessibility has, for many years and continues to receive from organizations, agencies and individuals who desire to make their trails accessible; are interested in an unobtrusive surface that blends and is friendly to the environment; and provides a quality trail experience for people with and without disabilities.
- *National Center on Health, Physical Activity, and Disability*: The Center (www.ncpad.org) provides information and resources on physical activity to help people with disabilities find ways to become more active and healthy. The Center also provides information on how to provide access to fitness centers, schools, recreation facilities, camps, and health and leisure services.
- *National Park Service*: NPS has many programs that address the issue of providing accessible recreation services to people with disabilities. These include Wilderness Accessibility for People with Disabilities (www.ncd.gov/publications/1992/December1992#8-1a) and Director's Order #42-Accessibility, which establishes the purpose and role of the NPS Accessibility Program (www.nps.gov/accessibility.htm), lists applicable laws, standards, and authorities, implementation strategies, roles, and responsibilities. It also addresses NPS policies and provides links to additional information sources.

6.4 Technical Resources

The County should utilize the many disability-related resources available through the internet. Begin at AbleData (www.abledata.com), maintained by the National Institute on Disability and Rehabilitation Research of the U.S. Department of Education. The site provides up-to-date links to assistive technologies and disability-related resources. AbleData's mission is to provide objective information on such assistive products as:

- *Architectural elements*: Products that make the built environment more accessible, including indoor and outdoor architectural elements, vertical lifts, lighting, and signs.

- *Blind and low vision:* Products for people with visual disabilities, including computers, educational aids, information storage, kitchen aids, labeling, magnification, office equipment, orientation and mobility, reading, recreation, sensors, telephones, tools, travel, typing, and writing (Braille).
- *Communication:* Products to help people with disabilities related to speech, writing and other methods of communication, including alternative and augmentative communication, signal systems, telephones, typing, and writing.
- *Computers:* Products to allow people with disabilities to use desktop and laptop computers and other kinds of information technology including software, hardware, and computer accessories.
- *Controls:* Products that provide people with disabilities with the ability to start, stop, or adjust electric or electronic devices including environmental controls and control switches.
- *Deaf and hard of hearing:* Products for people with hearing disabilities, including amplification, recreational electronics, signal switches, and telephones.
- *Deaf and blind:* Products for people who are both deaf and blind.
- *Education:* Products to provide people with disabilities with access to educational materials and instruction in school and in other learning environments including classroom and instructional materials.
- *Recreation:* Products to assist people with disabilities with their leisure and athletic activities including crafts, electronics, gardening, music, photography, and sports.
- *Seating:* Products that assist people to sit comfortably and safely including seating systems and therapeutic seats.
- *Transportation:* Products to enable people with disabilities to drive or ride in cars, vans, trucks and buses including mass transit vehicles and facilities and vehicle accessories.
- *Wheeled mobility:* Products and accessories that enable people with mobility disabilities to move freely indoors and outdoors including wheelchairs (manual, sport, and powered), wheelchair alternatives (scooters), wheelchair accessories, and carts.
- *Workplace:* Products to aid people with disabilities at work including agricultural equipment, office equipment, tools, and work stations.

Assistive Technology Vendors and Service Providers

- **International Commission on Technology and Accessibility**
Initiates, facilitates, and provides information regarding technology and accessibility through the internet. This information is available to people with disability, advocates, and professionals in the field of disability, researchers, legislative bodies, and the general community. (www.ictaglobal.org)
- **National Center for Accessible Media**
A research and development facility dedicated to the issues of media and information technology for people with disabilities in their homes, schools, workplaces, and communities. NCAM has developed an authoring tool to make web- and CD-ROM-based multimedia materials accessible to persons with disabilities. Called Media Access Generator (MAGpie, versions 1.0 and 2.01) create captions and audio descriptions of rich media and can be downloaded on their website (ncam.wgbh.org).
- **American Sign Language Interpreters**
A pool of on-call American Sign Language interpreters should be developed. This list should be routinely updated to ensure their availability. Some programs may need to have a pool of interpreters who are available on a 24-hour basis to handle emergency procedures. The required qualifications of these interpreters should be established. Many non-certified interpreters provided by local services may have excellent skills and be qualified to handle most

circumstances. However, unique circumstances, such as the provision of emergency medical services, may require interpreters who are approved by the courts and can ensure a level of confidentiality. Resources and contacts for qualified sign language interpreters and information for the deaf and hard of hearing are at the following locations:

- Deaf & Hard of Hearing Services (DHHS), Division of Disability & Rehabilitative Services (DDRS)
 402 W. Washington St., Rm. W453
 P.O. Box 7083
 Indianapolis, IN 46207-7082
 1-800-545-7763
DHHSHelp@fssa.IN.gov
www.in.gov/fssa/ddrs/2637.htm
- American Sign Language Interpreter Network - www.aslnetwork.com/
- Registry of Interpreters for the Deaf – www.rid.org/

- **Assistive Listening Systems and Devices**

Systems and devices amplify sound for persons with hearing disabilities should be available for public meetings and conferences. Different types of devices are more suitable for different types of hearing disabilities. Devices should be chosen to accommodate the greatest number of individuals.

- *Relay Indiana*: [Relay Indiana](http://www.intrac.org/relay), a service of InTRAC, is a free service that provides full telecommunications accessibility to people who are deaf, hard of hearing, or speech impaired. This service allows users with special telecommunication devices to communicate with standard users through specially trained Relay Operators. InTRAC also provides free, loaned equipment to those who qualify.
- *Closed Caption Machine* - To the extent practical, County Divisions should have access to a device for encoding closed captioning on films and videotapes used for training and other programs.
- *Enlarging Printed Materials* - A copy machine capable of enlarging printed materials should be available for each site where programs or transaction counter services are provided to the public.
- *Optical Readers* - Equipment that can translate printed information into an audio format should be available to Departments.
- *TDD* - To the extent necessary, County Divisions should have access to a text telephone or have access to a telephone transfer service as required by the law and offered by public telephone companies.
- *TDI* – TDI’s (formerly known as Telecommunications for the Deaf, Inc.) mission is to promote equal access in telecommunications and media for people who are deaf, hard of hearing, late deafened, or deaf blind. TDI’s online resources (www.tdiforaccess.org/index.aspx) include information about telecommunications access such a TTY, pagers, telephony, VoIP, and more.

Guide to Disabilities and Disability Etiquette

A summary guide to disabilities and disability etiquette has been included below. The guide will allow staff members to become familiar with a variety of types of disabilities, and help them to be more sensitive to the abilities and needs of people with disabilities in order not to offend or demean them. The guide should be periodically updated to ensure that it includes current acceptable language for talking about disabilities.

The National Organization on Disability reports that more than 59 million Americans have a disability. This section is for anyone — with or without a disability — who wants to interact more effectively with people who are disabled.

The ADA was conceived with the goal of integrating people with disabilities into all aspects of American life, particularly the workplace and the marketplace. Sensitivity toward people with disabilities is not only in the spirit of the ADA, it makes good business sense. It can help the County expand its services to citizens, better serve its customers and improve relationships with its employees.

When supervisors and co-workers use disability etiquette, employees with disabilities feel more comfortable and work more productively. Practicing disability etiquette is an easy way to make all people feel more comfortable and welcomed in their environment.

There is no reason to feel awkward when dealing with a person who has a disability. This section provides some basic tips for County staff to follow. If a County employee is ever unsure how to best serve a person with a disability, just ask them.

- **Ask Before You Help**

Just because someone has a disability, don't assume he/she needs your help. If the setting is accessible, people with disabilities can usually get around fine without assistance. Adults with disabilities want to be treated as independent people. Offer assistance only if the person appears to need it. If they do want help, ask what type of help they would like before you offer any assistance. What you think they may need may not be what they really need.

- **Do Not Touch!**

Some people with disabilities depend on their arms for balance. Grabbing them – even if you mean well – could knock them off balance and create an injury. This is especially true of a person using a cane, crutches, or walker.

When someone is in a wheelchair, never pat their head or touch their wheelchair (or scooter) without permission. This equipment is part of their personal space and touching it is considered rude.

- **Engage Your Mind Before Engaging Your Mouth**

Always speak directly to the person with the disability NOT to their companion, aide, or sign language interpreter. Making small talk with a person who has a disability is great; just talk to him/her like you would anyone else. Respect his/her privacy and don't ask questions about their disability unless they invite the discussion. If you are with a child who asks, don't make the situation awkward for everyone; let the person with the disability respond directly to the child. They are used to children's questions.

- **Make No Assumptions**

People with disabilities are the best judge of what they can or cannot do. Do not make any decisions for them about participating in any activity or what they may or may not be able to do. Simply respond to their questions and let them make their own decisions. Depending on the situation, it may be a violation of the ADA to exclude someone because of a wrong decision on what they're capable of doing.

- **Respond Graciously To Requests**

When people who have a disability ask for an accommodation at a County-owned property, it is not a complaint. It shows they feel comfortable enough in your establishment to ask for what they need. If they get a positive response, they will enjoy their transaction and feel comfortable to come back again and again. Unless they are asking for something outlandish, provide what is

asked for. If they request something unreasonable, contact your ADA Coordinator for a direction toward a resolution.

- **Terminology**

PUT THE PERSON FIRST! Always say “person with a disability” rather than “disabled person”. This recognizes that they are a person first, not a disability first. If someone has a specific disability, it would be a “person who is blind”, a “person who is deaf”, or a “person with dwarfism”. Each person may have their own preferred terminology, and if you’re not sure what to use, just ask them. Most, however, will recognize the effort when you just refer to them as “people”.

Avoid outdated, politically incorrect terms like “handicapped” or “crippled”. Be aware that many people with disabilities dislike jargon and euphemistic terms like “physically challenged” and “differently abled”. Say “wheelchair user” instead of “confined to a wheelchair” or “wheelchair bound”. The wheelchair is what enables the person to get around, but they are neither confined by it nor bound to it. The wheelchair is liberating, not confining.

With any disability, avoid negative, disempowering words like “victim” or “sufferer”. Say “person with AIDS” instead of “AIDS victim” or person who “suffers from AIDS”.

It’s okay to use idiomatic expressions when talking to people with disabilities. For example, saying “It was good to see you” and “See you later” to a person who is blind is completely acceptable. They will use the same terminology and it’s inappropriate to respond with questions like, “How are you going to see me later?”

People in wheelchairs will say things like, “Let’s go for a walk” and it’s okay for you to say it too. The situation will only become awkward if you make it so.

Many people who are Deaf communicate with sign language and consider themselves to be members of a cultural and linguistic minority group. They refer to themselves as Deaf (with a capital D) and may be offended by the term “hearing impaired.” Others may not object to the term, but in general it is safest to refer to people who have hearing loss but communicate through a spoken language as “people with hearing loss” and those who have a profound hearing loss as “people who are Deaf”.

Community Groups, Organizations, Associations and Commissions

There are a large number of groups nationally, regionally, and within each state that provide specialized services, information, and advocacy for persons with all disabilities. A number of advocacy groups are listed below, the list is not intended to be complete by any means:

- *Ability Resources, Inc.:* Ability Resources Inc. (www.ability-resources.org/home.org) was founded in 1976. Their mission is to assist people with disabilities in attaining and maintaining their personal independence. One way this can be achieved is in the creation of an environment in which people with disabilities can exercise their rights to control and direct their own lives.
- *ADA National Network:* The ADA National Network (<http://adata.org/>) provides information, guidance and training on the Americans with Disabilities Act (ADA), tailored to meet the needs of business, government and individuals at local, regional and national levels. The ADA National Network consists of ten Regional ADA National Network Centers located throughout the United States that provide local assistance to ensure that the ADA is implemented wherever possible.
- *American Council of the Blind:* ACB (www.acb.org) is a national organization advocating on behalf of persons who are blind or have low vision. ACB also publishes A Guide to Making Documents Accessible to People Who Are Blind or Visually Impaired. ACB is located at 1155 15th St. NW, Suite 1004, Washington, DC 20005 (800.424.8666) or by e-mail at info@acb.org.
- *American Association of People with Disabilities:* The American Association of People with Disabilities (www.aapd.com/) is the largest non-profit, non-partisan, cross-disability organization in the United States.

- *National Association of the Deaf*: NAD is a national consumer organization representing people who are deaf and hard of hearing. NAD provides information about standards for American Sign Language Interpreters and the Captioned Media Program on its website (www.nad.org).
- *National Federation of the Blind*: NFB is a national organization advocating on behalf of persons who are blind or have low vision. NFB provided online resources (www.nfb.org) for technology for the blind, including a technology resource list, a computer resource list, screen access technology, sources of large print software for computers, and sources of closed circuit TV (CCTVs).
- *National Organization on Disability*: The National Organization on Disability promotes the full and equal participation and contribution of America's 54 million men, women and children with disabilities in all aspects of life. NOD maintains an on-line directory of information and links including transportation-related resources (www.nod.org).
- *Paralyzed Veterans of America*: PVA is a national advocacy organization representing veterans. PVA's Sports and Recreation Program promotes a range of activities for people with disabilities, with special emphasis on activities that enhance lifetime health and fitness. PVA's website (www.pva.org/sports/sportsindex.htm) provides information on useful sports publications and a list of contacts.
- *United Spinal Association*: United Spinal Association is a membership organization serving individuals with spinal cord injuries or disease. Formerly known as the Eastern Paralyzed Veterans Association, the organization expanded its mission to serve people with spinal cord injuries or disease regardless of their age, gender, or veteran status. Information on accessibility training and consulting services and recreational opportunities for people with spinal cord injuries or disease is available on their website (www.unitedspinal.org).
- *World Institute on Disability*: WID is an international public policy center dedicated to carrying out research on disability issues and overcoming obstacles to independent living. WID maintains an on-line information and resource directory on technology, research, universal design, and the ADA. (www.wid.org/resources).
- *State of Indiana Division of Disability & Rehabilitative Services (DDRS)*: www.in.gov/fssa/ddrs/2637.htm
- *State of Indiana Protection and Advocacy Services (IPAS)*: www.in.gov/ipas/
- *Disability Resources, Inc., Guide to Disability Resources on the Internet – IN*: Disability Resources, inc. is a nonprofit 501(c)(3) organization established to promote and improve awareness, availability and accessibility of information that can help people with disabilities live, learn, love, work and play independently. www.disabilityresources.org/INDIANA.html
- *Indiana Resource Center for Families with Special Needs (IN*SOURCE)*: The mission of IN*SOURCE is to provide parents, families, and service providers in Indiana the information and training necessary to assure effective educational programs and appropriate services for children and young adults with disabilities. IN*SOURCE employs nearly 13 staff at their central office in South Bend and 16 staff in other regional sites around the state. insource.org/index.htm
- *ADA-Indiana*: The mission of ADA-Indiana is to serve as a statewide resource for promoting the implementation of the Americans with Disabilities Act in Indiana. www.adaindiana.org/
- *Great Lakes ADA Center*: The Great Lakes ADA Center provides information, materials, technical assistance and training on the ADA. Topics addressed includes the non-discrimination requirements in employment, the obligations of state and local governments and business to ensure that programs, services and activities are readily accessible to and useable by people with disabilities. This includes access to the information technology used by these entities including but not limited to websites, software, kiosks, etc.

The Great Lakes ADA Center's Accessible Technology Initiative encourages incorporation of accessible information technology in K-12 and post secondary school settings. Accessible

Information Technology incorporates the principles of universal design so that people with a wide range of abilities and disabilities can access information disseminated electronically.
www.adagreatlakes.org/

- *Indiana Council on Independent Living*: Their mission is to effectively lead a statewide Independent Living Movement that empowers people with disabilities. www.icoil.org/index.html
- *The Arc of Indiana*: The Arc of Indiana is committed to all people with developmental disabilities realizing their goals of learning, living, working and playing in the community. www.arcind.org/
- *Deaf Link*: Provides video remote interpreting (VRI) to provide the highest standard of inclusion for persons who are Deaf, Blind, Hard-of Hearing and Deaf-Blind. www.deaflink.com/index.aspx.

Appendix A

Harrison County Facilities Physical Barriers Report

HARRISON COUNTY - ADA SELF EVALUATION STUDY AND TRANSITION PLAN

Cost of Correction for Interior and Exterior Elements by Site

Facility Name	Ownership Status	Low Priority	Medium Priority	High Priority	Total Facility Cost *
Harrison County Animal Control - 3132 Hope Lane NW	County	\$2,970	\$17,410	\$110	\$20,490
Harrison County Circuit Court - 300 North Capitol Avenue	County	\$264,670	\$35,270	\$1,410	\$301,350
Harrison County Government Center - 245 Atwood Street NE	County	\$17,240	\$24,810	\$31,700	\$73,750
Harrison County Health Department - 241 Atwood Street NE	County	\$43,310	\$30,090	\$2,030	\$75,430
Harrison County Purdue Extension - 247 Atwood Street NE	County	\$18,730	\$21,420	\$0	\$40,150
Harrison County Justice Center - 1445 Gardner Lane NW	County	\$24,230	\$10,090	\$9,950	\$44,270
Harrison County Highway Department - 3185 Harrison Way	County	\$200	\$6,540	\$4,760	\$11,500
Harrison County Solid Waste - 3151 Progress Boulevard	County	\$0	\$5,900	\$740	\$6,640
Harrison County Archives - 233 North Capitol Avenue	County	\$5,050	\$14,120	\$8,320	\$27,490
TOTALS		\$376,400	\$165,650	\$59,020	\$601,070*

NOTE: County facilities that have no programs were not evaluated, and only those areas of facilities that are open to the public were part of the evaluation.

*Costs for some corrections required are not able to be assessed without much more detailed evaluation that is not within the scope of the ADA evaluation. Costs for these improvements are not included in this appendix in all cases. The cost of a number of these items TBD could be substantial and this should be considered when budgeting and prioritizing improvements.

Administration	\$287,160	\$80,740	\$46,190	\$414,090
Police / Emergency Services	\$24,230	\$10,090	\$9,950	\$44,270
Other	\$65,010	\$74,820	\$2,880	\$142,710

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Harrison County Animal Control - 3132 Hope Lane NW

Exterior			
Item #	Description	Priority	Estimated Cost
1-1	Parking Lot		
	<i>The accessible parking space and access aisle is too steep. Regrade and resurface as required.</i>	Medium	\$4,880
	Note: the slope of the existing space/aisle is 5.9%. (2.08% max.) One solution is to mill and overlay the parking space to repair the slope. (Cost estimated at \$50 per SY) Federal Guideline: 302, 502.4		
	<i>Provide a "van accessible" sign with bottom at a minimum of 60 inches above ground surface.</i>	Medium	\$100
	Note: There is an existing post-mounted sign but no "van accessible" designation. The current sign is too low. Federal Guideline 502.6		
4-1	Walks		
	<i>The walk from the accessible parking space to the entrance door is too steep. Regrade and resurface as required.</i>	Medium	\$6,690
	Note: The running slope varies from 5.2% up to 9.4% along this walk. (5% max.) One solution is to remove the existing walk and replace with a new concrete ramp back to parking access aisle. Federal Guideline: 403.3		
8a-1	Front Entrance Exterior Door		
	<i>Adjust the door closer to achieve a swing time greater than 5 seconds.</i>	Low	\$490
	Note: The existing swing time was measured at 4 seconds. Federal Guideline: 404.2.8.1		
	<i>Provide a 10" high kick plate and filler on the push side of this door.</i>	High	\$110
	Note: The bottom rail of this door is only 6" high. The minimum allowable height is 10". Federal Guideline: 404.2.10		
Interior			
1st Floor			
Item #	Description	Priority	Estimated Cost
8b	Interior Doors		
	<i>Provide wall signs with pictograms at the 2 restrooms. Provide wall signs at the door to the corridor and at the two Kennel doors and at the Cat Room.</i>	Medium	\$600
	Note: There is no ADA-compliant signage in this facility. Federal Guideline: 216.2, 216.8		

	<i>Adjust the door closer at the following doors: door from lobby to corridor; both restroom doors.; both Kennel doors and the Cat Room</i>	Medium	\$2,940
	Note: The swing time is less than 5 seconds at these six doors. At the Cat and Kennel Rooms, the operating effort exceeds 5 pounds. Federal Guideline: 404.2.8.1		
	<i>Enlarge the vision panel so that the bottom of the vision panel is no greater than 43" above floor at the Cat Room</i>	Low	\$400
	Note: At the door to the Cat Room, the bottom of the vision panel is at 45" above floor (max. 43" allowed). Note that the door from the Lobby to the Corridor and 2 Kennel doors all have a sidelight full height of door which accomplishes the same purpose. Federal Guideline: 404.2.11		
9	Corridors		
9-1	<i>At the corridor to the Animal Area, reposition the light switch.</i>	Low	\$210
	Note: The existing switch is at 49" above floor (48" max. allowed). Federal Guideline: 205.1		
9-2	<i>At the corridor to the Animal Area, reposition the ear plug container so it is not in the circulation path.</i>	Low	\$70
	Note: This item is a protruding object because it protrudes 6" at a height of 58" above floor (protrusions more than 4" between 27" and 80" above floor not allowed). Federal Guideline: 307		
9-3	<i>At the corridor to the Animal Area, reposition the defibrillator so it is not in the circulation path.</i>	Low	\$70
	Note: This item is a protruding object because it protrudes 6" at a height of 39 1/2" above floor (protrusions more than 4" between 27" and 80" above floor not allowed). Federal Guideline: 307		
9-4	<i>At the Kennel corridor, reposition the hose so it is not in the circulation path.</i>	Low	\$70
	Note: This item is a protruding object because it protrudes 7" at a height of 27" above floor (protrusions more than 4" between 27" and 80" above floor not allowed). Federal Guideline: 307		
16	Single-User Restrooms		
16-1	<i>Women's Restroom: Reposition the paper towel dispenser down to ADA-compliant height.</i>	Low	\$70
	Note: This unit is currently located with the towel slot at 49" above floor (48" max. allowed). Federal Guideline: 308, 604.7		
16-2	<i>Men & Women's Restroom: Replace the light switch with an occupancy sensor.</i>	Low	\$600
	Note: This is a low priority because the existing switches are only 1" (1 1/2" in men's) too high at 49" (49 1/2" at men's) above floor (48" max. allowed). Federal Guideline: 205.1		

16-3	<i>Men's & Women's Restroom: Reposition the toilet paper dispensers to ADA-compliant location.</i>	Low	\$140
	Note the centerline of the unit is at 13" to 14" in front of the toilet. It should be at 7 to 9" in front of the toilet. Federal Guideline: 604.7		
16-4	<i>Men's & Women's Restroom: Reposition the side grab bar to ADA-compliant location.</i>	Low	\$140
	Note: These 42" long grab bars should be at 12" from the back wall but are only 6" from the back wall. Federal Guideline: 604.5.1		
16-5	<i>Men's Restroom: Provide a toilet with the flush valve on the wide side of the toilet space.</i>	Medium	\$2,200
	Note: The flush valve is on the wrong side of this toilet for ADA compliance. Federal Guideline: 604.6		
18	Rooms		
18-1	<i>Lobby and Cat Room: One solution is to replace the existing toggle switch for the lights with a key switch so the public knows the switch is not for their use.</i>	Low	\$500
	Note: The switch is at 49" (50" in Cat Room) above floor. (48" max.) Federal Guideline: 205.1		
18-2	<i>Lobby: Relocate the existing convenience outlet to an ADA-compliant height.</i>	Low	\$210
	Note: The outlet is currently located at 13" above floor. Another solution is to provide a power strip anchored to the wall at the proper height, plugged into this outlet. Federal Guideline 205.1, 308.2		
	Facility Total:		\$20,490

General Notes: This facility appears to be almost new. All cost estimates for Harrison County facilities are based on a single unified bid with 2013 estimated costs. Bidding in a different manner or different time period will require adjustments to the probable project costs.

Prioritization Summary		
Low	\$	2,970
Medium	\$	17,410
High	\$	110

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Harrison County Circuit Court - 300 North Capitol Avenue

Exterior			
Item #	Description	Priority	Estimated Cost
	<i>Provide signage at south fieldstone walk directing people to compliant concrete walks in the ROW.</i>		
	Notes: There is an inaccessible walk (greater than 1/4 inch variation in surface of walk) from the most accessible entrance leading directly south past two inaccessible buildings (the historic courthouse and a gazebo). The fieldstone walk is approx. 231 feet long x 6 feet wide. Federal Guideline: 303.2	Low	\$200
	<i>Provide a bench on an accessible surface on the accessible route.</i>	Medium	\$2,700
	Note: There are several benches located along the inaccessible walk, but none along the accessible walk. The existing benches are sitting on the inaccessible fieldstone surface. Federal Guideline: 903.2, 1011.2.1		
	<i>Provide new accessible route to the Gazebo.</i>	Medium	\$15,750
	Note: The Gazebo to the south of the current Circuit Court is inaccessible as it is 36 inches above ground with no ramp up and is not located on an accessible route. Federal Guideline 206.2.2		
6-1	Exterior Stairs		
	<i>Stairs at emergency exit doors on the north, east, and west do not have compliant handrails, level tread surfaces, or landings.</i>	Low	\$12,280
	Notes: Stairs at 3 emergency exits would not facilitate evacuation in the case of emergency and there are no ramps. The north exit serves only the courtroom on the main level. Cost is to provide a new ramp and handrails at the north stair. Federal Guideline: 206.4.1		
8a	Exterior Doors		
	<i>Provide directional signage at each entry.</i>	Low	\$300
	Note: There is no exterior directional signage at the sidewalks approaching non-accessible entrances directing traffic to the south entrance. Sign should be placed to avoid need to backtrack. Federal Guideline: 216.6		
	<i>South Entrance Doors and Vestibule Doors have bottom rail that is less than 10" high.</i>	High	\$440
	Note: The bottom rail of doors is less than the minimum allowable height for new construction (10"). Cost is for installation of kick plate and filler for the east entrance only (only public entrance). Federal Guideline: 404.2.10		

Interior			
General Building Interior			
8b	Interior Doors		
	<i>Replace knobs with lever handles</i>	Medium	\$3,960
	Notes: At 18 doors on various levels of this building, knobs require grasping and twisting. Each knob replacement budget at \$220 each. Federal Guideline: 309.4, 404.2.7		
	<i>10 doors have bottom rail less than 10" high. (various levels of building)</i>	Low	\$1,100
	Note: The bottom rail of these doors is less than the minimum allowable height for new construction (10") but exception 4 exempts existing doors from this requirement. Cost is for kick plate and filler for each door. Federal Guideline: 404.2.10		
11	Stairs		
	<i>The stair railings do not comply for several reasons. Railings are not continuous at switchbacks, their diameter is too large, and sometimes they are only on one side. No action is required until the stairs themselves are altered.</i>	N/A	\$0
	Federal Guideline: 505		
14	Elevator - NOTE: The elevator is usable by wheelchair users but does not meet standards.		
	<i>Replace the elevator and elevator shaft.</i>	Low	\$242,000
	Note: The depth of the elevator car is only 43 inches (51 inch min. required). There is not room for a 3 point turn. Federal Guideline: 407.4.1		
	<i>Replace the elevator doors with ADA-compliant doors.</i>	Low	included above
	Note: The width of the door is only 36 inches (42 min for center-opening doors). This barrier will be removed with a new elevator. Federal Guideline: Table 407.4.1		
	<i>Provide tactile stars on the jambs of the door frame at the main level.</i>	Low	included above
	Note: There are no tactile stars on the jambs of the door frame at the main level. Federal Guideline: 407.2.3.1		
	<i>Replace the optical, automatic door opening sensors.</i>	Low	included above
	Note: The sensors are at 15 and 37 inches above the floor but should be at 5 and 39 inches. The sensors should hold the door open for 20 seconds but only hold it for 5 seconds. Federal Guideline: 407.3.3		

First Floor			
Item #	Description	Priority	Estimated Cost
7	1st Floor Drinking Fountain		
	<i>Provide paper cup dispenser</i>	Medium	\$60
	Notes: "Hi-lo" fountain is not provided at the restroom corridor. Fountain that is provided does not meet dimensional requirements for either wheelchair or standing persons. Federal Guideline: 211		
8b	Interior Doors		
	<i>1st Floor Men's & Women's Restrooms: Adjust Door Closer.</i>	Medium	\$980
	Note: Operating effort is 9 lbs. (5 lb. max. allowed). Cost of \$490 per unit is to replace the door closer in case adjustment doesn't work. Federal Guideline: 404.2.9		
	<i>1st Floor Men's Restroom: Provide ADA-compliant clearance at the latch side of the door.</i>	Medium	\$1,530
	Note: One solution is to rehang this door to swing in the opposite direction and relocate (or replace with alternate heating device) the radiator that is in the way. Federal Guideline: 404.2.4.1(a)		
9	Corridors		
	<i>Light switches are mounted at 55" above floor (48" max. allowed).</i>	Low	\$300
	Note: One solution is to replace the toggle switches with key switches that cannot be operated by the public. Federal Guideline: 205.1		
15	Multiple-User Restrooms		
	<i>Provide a door pull on both sides of the stall door, near the latch.</i> Note: At the accessible stall door in each restroom, there are not handles on the front and back of the door. Federal Guideline: 604.8.1.2	Low	\$80
	<i>Adjust the location of the men's accessible stall to achieve inside width of 60 inches.</i>	Low	\$70
	Note: The current stall has only 59.25 inches of width. Federal Guideline: 604.3.1		
	<i>Move the existing or provide a new coat hook in the accessible stall of each restroom at 48 inches above floor (max.)</i>	Medium	\$50
	Note: Existing coat hooks are at 59 inches above the floor. Federal Guideline: 603.4		
20	Assembly Rooms		
	<i>For the First Floor Courtroom, rework the existing Gate through the "Bar" to achieve at least 32 inches of clear width.</i>	High	\$620
	Note: There is currently only 29 inches of clearance but it appears the Gate construction can be modified to achieve. Federal Guideline: 404.2.3		

	<i>For the First Floor Courtroom, provide at least 2 wheelchair parking spaces 36" wide x 48 inches deep located throughout the fixed seating area.</i>	Medium	\$830
	Note: This courtroom has bench seating with a total length of 576 inches. At 18 inches per seat that gives 32 seats. One solution is to cut down the bench seating length by 36 inches in all 3 rows to accommodate this requirement. Folding chairs can then replace the seats until a wheelchair needs the space. Federal Guideline: 221.2		
	<i>For the First Floor Courtroom, provide 2 designated aisle seats, identified by sign or marker.</i>	Medium	\$200
	Note: 5% of the 32 seats (= 2 seats) must be designated aisle seats, so two new signs or markers are required. Federal Guideline: 221.4 and 802.4		
	<i>For the First Floor Courtroom, provide a sign in the courtroom to notify citizens of the availability of the assistive listening system. Sign "shall include the International Symbol of Access for Hearing Loss complying with 703.7.2.4."</i>	Medium	\$100
	Note: The Judge's secretary reported there was an existing assistive listening system. Federal Guideline: 216.10		
Second Floor			
Item #	Description	Priority	Estimated Cost
7	Drinking Fountain (Restroom Corridor)		
	<i>Provide paper cup dispenser</i>	Medium	\$60
	Notes: "Hi-lo" fountain is not provided. Fountain that is provided does not meet dimensional requirements for either wheelchair or standing persons. Federal Guideline: 211		
	<i>Provide wingwalls to alleviate protrusion</i>	Low	\$690
	Notes: Current location makes fountain a protruding object (varies 11-18" between 27" and 80" range). One solution is to provide wingwalls. Federal Guideline: 307.2		
18-1	Circuit Court Clerk's Office		
	<i>Change light switch to occupancy sensor.</i>	Medium	\$300
	Note: Existing switch is at 54 inches above floor. (48" max.) One solution is to replace the toggle switch with an occupancy sensor. Federal Guideline: 309		
	<i>Provide a new countertop with knee space and top at 28-34" above floor.</i>	Medium	\$1,090
	Note: The existing countertop is at 43.5 inches above the floor without knee space. One solution is to provide a new countertop. Federal Guideline: 902.3		

18-2	Voter Registration Room		
	<i>Provide light switch at 48 inches max above floor.</i>	Medium	\$300
	Note: One solution is to replace the toggle switch with an occupancy sensor. Existing switch is at 54 inches above floor. Federal Guideline: 309		
18-3	Juvenile Probation		
	<i>Provide countertop with top at 28-34" above floor.</i>	Medium	\$1,090
	Note: The existing countertop is at 43.5 inches above the floor without knee space. One solution is to provide a new countertop. Federal Guideline: 902.3		
Third Floor			
Item #	Description	Priority	Estimated Cost
7-1	Drinking Fountain (Restroom Corridor)		
	<i>Provide paper cup dispenser</i>	Medium	\$60
	Notes: "Hi-lo" fountain is not provided. Fountain is provided does not meet dimensional requirements for either wheelchair or standing persons. Federal Guideline: 211		
	<i>Provide wingwalls to alleviate protrusion</i>	Low	\$690
	Notes: Current location makes fountain a protruding object (varies 11-18" between 27" and 80" range). One solution is to provide wingwalls. Federal Guideline: 307.2		
9	Corridors		
	<i>Light switches are mounted at 55" above floor. (48" max.)</i>	Low	\$300
	Note: One solution is to replace the toggle switches with key switches that cannot be operated by the public. Federal Guideline: 205.1		
16	Single-User Restrooms		
	<i>Provide a sign for each of the Jury restrooms</i>	Medium	\$200
	Note: Suggest both rooms become unisex; the larger restroom should be renovated for accessibility. Federal Guideline: 216.8		
	<i>Renovate the existing Men's restroom (existing is 60 inches wide) to create maneuvering space at jamb of pull side of door, and space beside the toilet.</i>	Medium	\$5,310
	Suggest elimination of the urinal and relocation of the lavatory and mirror to provide a solution. Relocation of the door will be needed to create space beside the jamb on the pull side. Rehang mirror at proper height. Relocate the toilet paper dispenser to the proper location with center-line at 7 to 9 inches in front of the toilet. Redesign room to be able to fit a 48 inch grab bar beside the toilet. Federal Guideline: Figure 404.2.4.1(a); Figure 604.3.1		

	<i>Provide light switch at 48 inches max above floor.</i>	Medium	\$300
	Note: One solution is to replace the toggle switch with an occupancy sensor. Existing switch is at 54 inches above floor. Federal Guideline: 309		
18	Rooms		
	<i>At the Judges Chambers, provide light switch at 48 inches max above floor.</i>	Medium	\$300
	Note: One solution is to replace the toggle switch with an occupancy sensor. Existing switch is at 54 inches above floor. Federal Guideline: 309		
20	Assembly Rooms		
	<i>For the Circuit Court, provide new pair of doors with one door leaf wide enough to provide to provide the required 32 inch clearance.</i>	Low	\$5,000
	Note: The existing door leaves are 32" wide each which results in less than 30 inches of clearance when the doors are at 90 degrees open. One solution is to provide a new unequal pair of doors. Another solution may be to instruct the Bailiff to assist anyone desiring access through this door. This is low priority work because there exists a 36 inch wide door leaf in the back of the courtroom. Federal Guideline: 404.2.2		
	<i>Rework the existing Gate through the "Bar" to achieve at least 32 inches of clear width.</i>	High	\$350
	Note: There is currently only 29 inches of clearance but it appears the Gate construction can be modified to achieve by using offset hinges. Federal Guideline: 404.2.3		
	<i>There is not at least one accessible space for a wheelchair in the Jury Box.</i>	N/A	\$0
	Note: There is an exception to 808.3 as follows: In alterations, wheelchair spaces are not required to be located within the defined area of raised jury boxes or witness stands, and shall be permitted to be located outside these spaces where ramp or platform lift access poses a hazard by restricting or projecting into a means of egress required by the appropriate administrative authority." Federal Guideline: 808.3		
	<i>Provide at least 4 wheelchair parking spaces 36" wide x 48 inches deep located throughout the fixed seating area.</i>	Low	\$1,660
	Note: This courtroom has bench seating with a total length of 2359 inches. At 18 inches per seat that gives 131 seats. One solution is to cut down the bench seating length by 36 inches in 8 rows to accommodate this requirement. Folding chairs can then replace the seats until a wheelchair needs the space. Federal Guideline: 221.2		

	<i>Provide a sign in the courtroom to notify citizens of the availability of the assistive listening system. Sign "shall include the International Symbol of Access for Hearing Loss complying with 703.7.2.4."</i>	Medium	\$100
	Note: The Judge's secretary reported there was an existing assistive listening system. Federal Guideline: 216.10		
	Facility Total:		\$301,350

General Notes: Building entry is from on-site sidewalk. The sidewalks at the perimeter of the site are within City of Corydon public ROW. These items were not included in the evaluation of this facility. All cost estimates for Harrison County facilities are based on a single unified bid with 2013 estimated costs. Bidding in a different manner or different time period will require adjustments to the probable project costs. No expansions to the facility to meet building program needs are estimated as part of this work.

Prioritization Summary		
Low	\$	264,670
Medium	\$	35,270
High	\$	1,410

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Harrison County Government Center - 245 Atwood Street

Exterior			
Item #	Description	Priority	Estimated Cost
1	Parking		
	<i>Provide 3 post-mounted signs, 1 for van accessibility, at the 3 designated accessible parking spaces.</i>	High	\$960
	Note: One of the access aisles requires the accessible route to pass behind parked vehicles, which is acceptable, but not preferred. The Government Center and the Health Department share the 121 parking spaces to the south of the building. <i>Federal Guideline: 502.6</i>		
2	Curb Ramps		
	<i>Move the west curb ramp and replace with a level landing for the adjacent ramp. (if the ramp is to remain - see 5-1)</i>	High	\$2,740
	Note: The ramp must have a bottom landing with slope not greater than 1:48. Flares may not exceed 1:10. <i>Federal Guideline: 405.7</i>		
4	Walks		
	<i>Eliminate area of walk that is too steep and provide an accessible route to the Health Building.</i>	High	\$7,400
	Note: The existing walk around the southwest corner of the building is too steep at 9.2% running slope and 2.5% cross slope. One solution is to remove about 50 LF of the walk and replace with landscaping. This would eliminate another problem - a change in direction of a walk should occur at a landing with a max. slope of 1:48. Also, hopefully, an accessible route can be identified across the parking lot with painted lines if acceptable slope route can be found. For the cost estimate we will assume an accessible route does exist. This solution is assigned a high priority because even though it is not increasing the accessibility of the facility, it is eliminating a dangerous area. Cost is to remove 50 lf of sidewalk, replace 50 lf of concrete curb, provide a new curb ramp and paint a 200 foot long accessible route on the asphalt paving. <i>Federal Guideline: 403.3</i>		
5	Exterior Ramp		
	<i>Rework or replace the ramp to achieve a maximum run of 30 feet.</i>	High	\$19,410
	Note: At least 60% of a building's entrances should be accessible. The ramp is currently 42 feet and 3 inches long. Another solution is to raise the exterior grade approximately 12.25 inches at the bottom of the ramp, which should shorten the ramp to the 30 feet max. Raising the grade should also help with the sidewalk around the southwest corner of the building. Cost is to replace the ramp and railings. <i>Federal Guideline: 303.4 and 405</i>		

	<i>Provide the ramp with edge protection.</i>	N/A	included above
	Note: The existing railing is a 2 pipe system with the top at 34 inches above grade and one intermediate. One solution is to weld another pipe into this railing with the bottom at 3 inches above the ramp surface. Federal Guideline: 405.9		
	<i>The bottom landing of this ramp is not level.</i>	N/A	included above
	Note: See 2-1 above for cost. Federal Guideline: 405.7		
	<i>Rework the handrail extensions at the bottom of the ramp to be rounded or to return to the railing.</i>	N/A	included above
	Notes: See Figure 505.10.1. Federal Guideline: 505.10		
	Note: There is also a ramp on the north side of the building but it leads to two doors that have signs indicating the doors are for emergency exit only. The north ramp was not included in this study.		
6	<i>Exterior Stairway</i>		
	<i>Rework the bottom riser/tread of the stair at the west entrance.</i>	Low	\$3,500
	Note: The bottom riser is 1.5 inches higher than the other risers. The bottom tread is 1/2 inch shorter than all the other treads. Uniformity of treads and risers is required. One solution is to replace the bottom landing along with an adjacent area large enough to slope back to the existing grade at a rate no greater than 5% . Federal Guideline: 504.2		
	<i>Rework the west stair tread surface slopes to the proper cross slope.</i>	Low	\$420
	Note: The existing slope is 2.8% and the allowable max. is 2.08%. One solution is to grind the treads down. Federal Guideline: 504.4		
	<i>Resurface the top landing of the west stair to achieve a surface slope of less than 1:48 (2.08%).</i>	Low	\$1,560
	Note: The existing slope is 2.7% and the allowable max. is 2.08%. The existing cross slope at the bottom landing is 4%. One solution is to add a surface-leveling compound. This is a low priority because the existing is so close to the required. Federal Guideline: 304.2		
	<i>Rework the existing stair handrails so that the handrail is between 34 and 38 inches above the tread nosings.</i>	Low	\$2,030
	Note: The existing handrails are currently at 31 1/2 inches above tread nosings. Federal Guideline: 505.4		
	<i>Rework the existing stair handrails so that the bottom extensions return to the railing or landing surface.</i>	N/A	included above
	Note: The existing handrail bottom extensions have sharp edges. Federal Guideline: 505.4		

8a	Exterior Entrance Doors and South Vestibule Doors		
	<i>Bottom rail of 7 doors is less than 10 inches high.</i>	High	\$770
	Note: The bottom rail of these doors is less than the minimum required height. Cost is for kick plate and filler on push side of doors. Federal Guideline: 404.2.10		
	<i>Provide signage at the west door directing traffic to the accessible entrance.</i>	Medium	\$100
	Note: There is no sign at this entrance. Federal Guideline: 216.6		
Interior			
General Building Interior			
8b	Interior Doors		
	<i>13 Doors on Various Levels of this Building: Enlarge the glazing panels so that bottom of each is at 43 inches (max) above the floor.</i>	Medium	\$6,500
	Notes: 13 Doors were found with glazing panels with bottom at greater than 43 inches above the floor. One solution is to enlarge the glazing panels. Each glazing panel enlargement is budgeted at \$500 each to allow for fire-rated glazing. Federal Guideline: 404.2.11		
	<i>29 Doors on Various Levels of this Building: Adjust the door closers on 29 doors to open with less than 5 pounds of force.</i>	Medium	\$14,210
	Notes: 29 Doors were found that required more than 5 pounds of force to open. Adjust the door closers to work with the proper pressure. The cost (\$490 each closer) is to replace the door closer if the adjustment does not work. Federal Guideline: 404.2.9		
11	Interior Stairways		
	<i>The east, central and west stair railings do not comply because they are 1 to 2 inches too low. No action is required until the stairs themselves are altered.</i>	N/A	\$0
	Notes: The handrails do not meet the requirements of Federal Guideline 505. However, Federal Guideline 210.1 states that even "in alterations, stairs between levels that are connected by an accessible route (elevator in this case) shall not be required to comply with 504, except that handrails complying with 505 shall be provided when the stairs are altered."		
14	Elevators		
	<i>Adjust the controls for 20 second hold-open time.</i>	Medium	\$500
	Note: The optical, automatic door-opening sensors are located at 6 inches and 36 inches above the floor instead of the required 5 inches and 29 inches. When activated, these sensors hold the doors open for only 5 seconds instead of the required 20 seconds. Federal Guideline: 407.3.3.1 and 407.3.3.3		

1st Floor			
Item #	Description	Priority	Estimated Cost
	<i>Relocate door to Conference Room B to provide 18" clearance to the lock jamb pull side of the door.</i>	Low	\$1,250
	Note: This door currently has less than 18 inch clearance to the side of the latch and is located back in a recess greater than 24 inches deep. This door revision was given a low priority because there are other doors available if the operable walls are open. Federal Guideline: Figure 404.2.4.1(a)		
	<i>Relocate door to Emergency Management Suite 122 to provide 18" clearance to the lock jamb pull side of the door.</i>	N/A	\$0
	Note: This door currently has less than 18 inch clearance to the side of the latch. This modification does not need to be made unless the policy is revised that does not allow the public into this suite. Federal Guideline: Figure 404.2.4.1(a)		
9	Corridors		
	<i>Relocate 2 fire alarm pulls down to proper height. (48" max.)</i>	High	\$420
	Note: the fire alarm pulls are currently mounted at 50 inches above the floor. This is a high priority item because it involves life safety. Two pulls were found on the first floor. Federal Guideline: 205.1		
	<i>Replace the electrical light switches with key switches.</i>	Low	\$2,250
	Note: The electrical light toggle switches are currently mounted higher than 48 inches above the floor. One solution is to replace them with key switches so the public knows the switches are not for them. 9 Switches were found on the first floor. Key switches are budgeted at \$250 each Federal Guideline: 205.1		
15	Multiple-User Restrooms		
	<i>Relocate the mirrors to the proper height.</i>	Low	\$280
	Note: The bottom of the reflecting surface of the mirrors is too high (41 instead of 40 inches) at all 4 restrooms. Federal Guideline: 603.3		
	<i>Adjust the location of the partition side of the accessible toilet stall in the first floor men's room to achieve 60 inches clear.</i>	Low	\$120
	Note: The existing dimension is 59.5 inches. Federal Guideline: 604.3.1		
18	Rooms		
	<i>Change all the existing light switches, in rooms where accessible to public, from toggle switches to occupancy sensors.</i>	Medium	\$2,400
	Note: Every light switch in the building checked was at 50 inches above the floor. (max = 48") One solution is to change the switch to an occupancy sensor. On the first floor 8 switches were found and are budgeted at \$300 each to revise. Federal Guideline: 308.2		

	<i>Parks and Recreation Suite 120: Service counters in the Lobby are more than 36 inches above floor.</i>	N/A	\$0
	Note: The top of the counter is currently at 39.5 inches above floor. One solution is for the wheelchair user to go to the service desk just inside the lobby door. The top of that desk is down at 29 inches. The Lobby door is reportedly always propped open. Federal Guideline: 904.4		
	<i>Commissioner's Room: Provide an assistive listening system.</i>	Medium	\$1,000
	Note: Ms. Engleman reported that the process of acquiring this system has already begun. Federal Guideline: 219.2		
	<i>Commissioner's Room: Provide a sign in the room to notify citizens of the availability of the assistive listening system. Sign "shall include the International Symbol of Access for Hearing Loss complying with 703.7.2.4."</i>	Medium	\$100
	Note: This is one of the required signs. Federal Guideline: 703.7.2.4		
	<i>Commissioner's Room: Provide a handrail on both sides of the ramps.</i>	Low	\$1,130
	Note: Currently the ramps in the back of the room have handrails only on one side. 29 lineal feet of rail is needed. Federal Guideline: 505.2		
2nd Floor			
Item #	Description	Priority	Estimated Cost
9	Corridors		
9-3	<i>Replace the electrical light switches with key switches.</i>	Low	\$1,000
	Note: The electrical light toggle switches are currently mounted higher than 48 inches above the floor. One solution is to replace them with key switches so the public knows the switches are not for them. 4 Switches were found on the second floor. Key switches are budgeted at \$250 each. Federal Guideline: 205.1		
9-4	<i>Relocate furniture to take defibrillator out of path of travel.</i>	Medium	\$0
	Note: The defibrillator cabinet near the elevator currently extends 6 inches into the path of travel. One solution is to move a piece of furniture under this unit so that the path of travel is altered. Federal Guideline: 307		
11	Interior Stairways		
11-1	<i>The east, central and west stair railings do not comply because they are 1 to 2 inches too low. No action is required until the stairs themselves are altered.</i>	N/A	\$0
	Notes: The handrails do not meet the requirements of Federal Guideline 505. However, Federal Guideline 210.1 states that even "in alterations, stairs between levels that are connected by an accessible route (elevator in this case) shall not be required to comply with 504, except that handrails complying with 505 shall be provided when the stairs are altered."		

15	Multiple-User Restrooms		
15-1	<i>Relocate the urinal to the proper height.</i>	Low	\$1,300
	Note: In the 2nd floor men's room the top of the lip is at 17.5 inches instead of the maximum 17 inches. Federal Guideline: 605.2		
18	Rooms		
18-6	<i>Change all the existing light switches, in rooms where accessible to public, from toggle switches to occupancy sensors.</i>	Low	\$2,400
	Note: Every light switch in the building checked was at 50 inches above the floor. (max = 48") One solution is to change the switch to an occupancy sensor. On the second floor 8 switches were found and are budgeted at \$300 each to revise. Federal Guideline: 308.2		
18-7	<i>County Engineer, Suite 217: Service counter in the Lobby is more than 34 inches above floor.</i>	Medium	\$0
	Note: The top of the counter is currently at 44 inches above floor. One solution is for the wheelchair user to go just past the service counter to the receptionist's desk. The top of that desk is down at 29 inches. The Lobby door is reportedly always propped open. Federal Guideline: 904.4		
	Facility Total:		\$73,750

General Notes: Main parking lot is shared with the Health Department. This facility was renovated in +/- 2010. All cost estimates for Harrison County facilities are based on a single unified bid with 2013 estimated costs. Bidding in a different manner or different time period will require adjustments to the probable project costs.

Prioritization Summary		
Low	\$	17,240
Medium	\$	24,810
High	\$	31,700

Harrison County Health Department - 241 Atwood Street

Exterior			
Item #	Description	Priority	Estimated Cost
1	Parking		
	<i>Provide 2 post-mounted signs, 1 for van accessibility, at the 2 designated accessible parking spaces.</i>	High	\$520
	Note: The access aisle requires the accessible route to pass behind parked vehicles, which is acceptable, but not preferred. Federal Guideline: 502.6		
	<i>Regrade the pavement of the accessible parking spaces to achieve maximum cross slope of 1:48. (2.08%)</i>	Low	\$6,370
	Note: Cross slope is 2.3%. Federal Guideline: 502.4		
4	Walks		
	<i>Replace the walk landing at change of direction.</i>	Low	\$900
	Note: The slope of the concrete at this landing exceeds the limitation of 1:48. (2.08%) One solution is to remove and replace this concrete. Federal Guideline: 502.4		
	<i>Repair the crack in the sidewalk where the change in level exceeds 1/4</i>	Medium	\$630
	Note: Cost is based on replacement of 25 s.f. of concrete. Federal Guideline: 303.2		
5	Exterior Stairways		
	<i>At the southeast stair, resurface the stair treads so that the slope does not exceed 2.08%.</i>	Low	\$830
	Note: One solution is to grind down the concrete. Federal Guideline: 504.4		
	<i>At the south stairway and the southeast stairway, replace the stair landing to eliminate non-compliant slope.</i>	Low	\$1,800
	Note: One solution is to remove and replace this concrete. (Two locations) Federal Guideline: 304.2		
8a	Exterior Entrance Doors and East Vestibule Doors		
	<i>Bottom rail of 4 exterior aluminum doors is less than 10 inches</i>	High	\$440
	Note: The bottom rail of this door is less than the minimum allowable height. Cost is for installation of kick plate and filler on push side of 4 doors. Federal Guideline: 404.2.10		
	<i>Adjust Door Closer of the 4 entrance doors (cost is to replace in case adjustment doesn't work).</i>	Medium	\$1,960
	Notes: Closing speed of 4 doors is under 5 second minimum. Operating effort exceeds the 5 lb. max. Federal Guideline: 404.9.2		

	<i>Provide signage at the inaccessible entrances directing traffic to the accessible entrances.</i>	Low	\$200
	Note: Two exterior doors to the lower two levels do not have directional signage. Federal Guideline: 216.6		
Interior			
General Building Interior			
8b	Interior Doors		
	<i>At 19 Doors on Various Levels of this Building: Enlarge the glazing panels so that bottom of each is at 43 inches (max) above the floor.</i>	Medium	\$7,600
	Notes: 19 Doors were found with glazing panels with bottom at greater than 43 inches above the floor. One solution is to enlarge the glazing panels. Each glazing panel enlargement is budgeted at \$500 each to allow for fire-rated glazing. Federal Guideline: 404.2.11		
	<i>Relocate door assembly as required to provide 18" clearance on the pull side jamb.</i>	Low	\$20,000
	Note: 16 Doors on various levels were found where there was not 18 inches of clearance at the pull side of the lock side door jamb. One door had insufficient clearance due to recessed condition. Each door assembly relocation is budgeted at \$1,250. Federal Guideline: Figure 404.2.4.1(a)		
	<i>Adjust Door Closer of 25 interior doors on various levels (cost is to replace in case adjustment doesn't work).</i>	Medium	\$12,250
	Note: Operating effort exceeded the 5 pound maximum at every (25) door measured. Federal Guideline: 404.2.9		
18	Rooms		
	<i>Replace the electrical light switches in the areas accessible to the public with occupancy sensors.</i>	Low	\$5,400
	Note: The electrical light toggle switches in the rooms (on various levels) are typically mounted at 50 inches above the floor (48" max. allowed). One solution is to replace them with occupancy sensors. 18 Switches were found on various levels. Occupancy sensors are budgeted at \$300 each. Federal Guideline: 205.1		
Main Floor (Upper Level - Level 1)			
Item #	Description	Priority	Estimated Cost
7	Drinking Fountains		
	<i>Provide wing walls to eliminate protruding object from the circulation path.</i>	Low	\$690
	Note: The drinking fountains extends into the circulation path. Federal Guideline: 307.2		
	<i>Provide a 30"x48 clear space in front of the drinking fountains.</i>	Medium	\$0
	Note: One solution is to move the furniture. Federal Guideline: 602.2		

8b	Interior Doors		
	<i>Bottom rail of 4 interior aluminum doors is less than 10 inches high. Provide kick plate.</i>	High	\$440
	Note: The bottom rail of this door is less than the minimum allowable height. Cost is for installation of kick plate and filler on push side of 4 doors. Federal Guideline: 404.2.10		
9	Corridors		
	<i>Replace the electrical light switches with key switches.</i>	Low	\$3,000
	Note: The electrical light toggle switches are currently mounted higher than 48 inches above the floor. One solution is to replace them with key switches so the public knows the switches are not for them. 12 Switches were found on various levels. Key switches are budgeted at \$250 each Federal Guideline: 205.1		
	<i>Relocate fire alarm pull down to proper height. (48" max.)</i>	High	\$210
	Note: the fire alarm pulls are currently mounted at 50 inches above the floor. This is a high priority item because it involves life safety. Federal Guideline: 205.1		
11	Interior Stairs		
	<i>Provide a sign outside both stair doors identifying them.</i>	Medium	\$200
	Note: The stair doors do not have identification signs. Federal Guideline: 216.4.1		
14	Elevator		
	<i>Relocate emergency call button.</i>	Medium	\$3,800
	Note: Emergency controls should be grouped at the bottom of the panel Federal Guideline: 407.4.6.4.2		
16	Single-User Restrooms		
	<i>Provide a new lockset for the restroom door.</i>	Medium	\$300
	Note: The lock requires pinching at MCH Clinic and WIC. Federal Guideline: 404.2.7 and 309.4		
	<i>Provide a turning area of 60 inches minimum diameter.</i>	Medium	\$100
	Note: A turning radius of 60 inches was not provided in 2 restrooms - MCH Clinic and Women's Level 1. The solution for the MCH Clinic is to remove the table in the room. One solution for the Women's Level 1 restroom is to provide a sign directing traffic to the accessible restroom down the hall at the MCH Clinic. The estimated cost is for the sign. Federal Guideline: 603.2.1		
	<i>Insulate the hot water supply and the drain below the lavatory.</i>	Medium	\$100
	Note: Insulation is missing in the Men's Level 1. Federal Guideline: 606.5		

	<i>Relocate the mirrors to the proper height.</i>	Low	\$210
	Note: The bottom of the reflecting surface of the mirrors is too high (exceeds 40" max) at the following restrooms: MCH Clinic, Men's Level 1 and Women's Level 1. Federal Guideline: 603.3		
	<i>Relocate paper towel dispensers down to proper height.</i>	Low	\$140
	Note: The existing paper towel dispensers are mounted with towel slot higher than the maximum 48 inches above floor in the following restrooms: Men's Level 1 and Women's Level 1. Federal Guideline: 604.7 and 308		
	<i>Relocate the urinal down to proper height.</i>	Medium	\$1,300
	Note: At least 1 urinal must be located so the lip is 17 inches max. above the floor in the Men's restroom on Level 1. Federal Guideline: 605.2		
	<i>Relocate the electrical outlet down to proper height.</i>	Low	\$630
	Note: The outlet is located above the allowable height in the following restrooms: MCH Clinic, Men's on Level 1 and Women's on Level 1. These are budgeted at \$210 each. Federal Guideline: 205.1 and 308.2		
	<i>Relocate the flush valve over the toilet to the wide side of the toilet at the following restrooms: Men's Level 1.</i>	Medium	\$100
	Note: This modification involves only labor by a plumber. Federal Guideline: 604.6		
	<i>Relocate the toilet paper dispenser to the proper location.</i>	Low	\$70
	Note: The toilet paper dispenser does not have its centerline at 7 to 9 inches in front of the toilet in the following restrooms: MCH Clinic. Federal Guideline: 604.7		
Middle Floor Level - Level B-1			
Item #	Description	Priority	Estimated Cost
7	Drinking Fountains		
	<i>Provide wing walls to eliminate protruding object from the circulation path.</i>	Low	\$690
	Note: The drinking fountains extends into the circulation path. Federal Guideline: 307.2		
	<i>Relocate fire alarm pull down to proper height. (48" max.)</i>	High	\$210
	Note: the fire alarm pulls are currently mounted at 50 inches above the floor. This is a high priority item because it involves life safety. Federal Guideline: 205.1		
	<i>Remove the countertop at Environmental Health.</i>	Low	\$500
	Note: The countertop at Environmental Health protrudes out into the corridor 12 inches. One solution is to remove this countertop. Federal Guideline: 307.2		
11	Interior Stairs		
	Provide a sign outside both stair doors identifying them. Note: The stair doors do not have identification signs. Federal Guideline: 216.4.1	Medium	\$200

16	Single-User Restrooms		
	<i>Provide a turning area of 60 inches minimum diameter.</i>	Medium	\$100
	Note: A turning radius of 60 inches was not provided in the Women's Level B-1 restroom. One solution is to provide a sign directing traffic to the accessible restroom at WIC, down the hall; the basis for the cost estimate. Federal Guideline: 603.2.1		
	<i>Insulate the hot water supply and the drain below the lavatory.</i>	Medium	\$100
	Note: Insulation is missing in the Men's Level B-1. Federal Guideline: 606.5		
	<i>Relocate the mirrors to the proper height.</i>	Low	\$210
	Note: The bottom of the reflecting surface of the mirrors is too high (40 inches max) at the following restrooms: WIC, Men's Level B-1 and Women's Level B-1 Federal Guideline: 603.3		
	<i>Relocate paper towel dispensers down to proper height.</i>	Low	\$140
	Note: The existing paper towel dispensers are mounted with towel slot higher than the maximum 48 inches above floor in the following restrooms: Men's Level B-1 and Women's Level B-1. Federal Guideline: 604.7 and 308		
	<i>Relocate the urinal down to proper height.</i>	Medium	\$1,300
	Note: At least 1 urinal must be located so the lip is 17 inches max. above the floor in the Men's restroom on Level B-1. Federal Guideline: 605.2		
	<i>Relocate the electrical outlet down to proper height.</i>	Low	\$210
	Note: The outlet is located above the allowable height in the following restrooms: WIC Federal Guideline: 205.1 and 308.2		
	<i>Relocate the flush valve over the toilet to the wide side of the toilet at the following restrooms: Men's Level B-1</i>	Low	\$100
	Note: This modification involves only labor by a plumber. Federal Guideline: 604.6		
	<i>Relocate the toilet paper dispenser to the proper location.</i>	Low	\$70
	Note: The toilet paper dispenser does not have its centerline at 7 to 9 inches in front of the toilet in the following restrooms: WIC. Federal Guideline: 604.7		
18	Rooms		
	<i>Relocate fire alarm pull.</i>	High	\$210
	Note: the fire alarm pull in the Alternative School Lunch Room is currently mounted at 50 inches above the floor. This is a high priority item because it involves life safety. Federal Guideline: 205.1		

Lower Floor Level - Level B-2			
Item #	Description	Priority	Estimated Cost
7	Drinking Fountains		
	<i>Provide wing walls to eliminate protruding object from the circulation path.</i>	Low	\$690
	Note: The drinking fountains extends into the circulation path Federal Guideline: 307.2		
	<i>Provide a 30"x48 clear space in front of the drinking fountains</i>	Medium	\$0
	Note: One solution is to move the furniture a bit. Federal Guideline: 602.2		
16	Single-User Restrooms		
	<i>Provide a turning area of 60 inches minimum diameter.</i>	Medium	50
	Note: A turning radius of 60 inches is not provided in the Women's Alt School restroom. The water closet is in the path. The solution is to remove the shelving from the room. Federal Guideline: 603.2.1		
	<i>Relocate the toilet paper dispenser to the proper location.</i>	Low	\$140
	Note: The toilet paper dispenser does not have its centerline at 7 to 9 inches in front of the toilet in the following restrooms: Men's Alt School and Women's Alt School. Federal Guideline: 604.7		
	<i>Replace both grab bars.</i>	Low	\$160
	Note: In the Men's and Women's Alt School restrooms, the rear grab bar is only 24 inches long. Federal Guideline: 604.5.2		
	<i>Replumb the toilets (4) in levels 1 and B1.</i>	Low	\$160
	Note: Plumbing blocks access to the rear grab bars in all instances. Federal Guideline: 609.3		
	<i>Provide another coat hook at the proper height.</i>	Medium	
	Note: The coat hook in Women's Level 1 restroom is at 66 inches above floor (max. 48" allowed). Federal Guideline: 603.4		
	Facility Total:		\$75,430

General Notes: Parking lot is shared with the County Government Center. Staff reported that the shower stall, lockers, restrooms and classroom in the Environmental Health area were for staff only. All cost estimates for Harrison County facilities are based on a single unified bid with 2013 estimated costs. Bidding in a different manner or different time period will require adjustments to the probable project costs.

Prioritization Summary		
Low	\$	43,310
Medium	\$	30,090
High	\$	2,030

Harrison County Purdue Extension - 247 Atwood Street

Exterior			
Item #	Description	Priority	Estimated Cost
1	Parking		
	<i>Paint out the existing lines of the accessible parking spaces and restripe according to ADAAG dimensions at both the east and the north entrances.</i>	Low	\$610
	Note: At the east entrance, the access aisles are only 57 inches wide and 93 inches wide. They should be 60 inches for a typical accessible space and 96 inches for van-accessible space. The access aisles require the accessible route to pass behind parked vehicles, which is acceptable, but not preferred. The access aisle at the north entrance is only 82 inches wide. Federal Guideline: Figure 502.3		
	<i>Regrade the accessible parking spaces as required to achieve slopes not exceeding 1:48. (2.08%)</i>	Low	\$7,760
	Note: At the east entrance, the existing east to west slope is 3.9%. At the north entrance, the existing slope is 2.2%. Federal Guideline: 502.4		
	<i>Relocate the signs mounted on the building at the accessible parking space.</i>	Low	\$210
	Note: The bottom of the parking accessibility signs is currently at 56 inches above pavement but should be at 60 inches above pavement. Federal Guideline: 502.6		
	<i>Provide a "van-accessible" sign at the north entrance van-accessible parking space.</i>	Medium	\$100
	Note: The sign is missing. Federal Guideline: 502.6		
	<i>Provide two post-mounted signs at the accessible spaces at the north entrance and a "van-accessible" sign at the van-accessible parking space.</i>	Medium	\$620
	Note: There are no signs, only pavement markings. Federal Guideline: 502.6		
2	Curb Ramp		
	<i>Regrade the curb ramp at the north entrance to have a maximum slope of 8.33%.</i>	Low	\$900
	Note: The current slope of this ramp is 9.8%. One solution is to remove and replace this concrete. Federal Guideline: 406.1 and 405.2		
	<i>Grind the surface of the curb ramp at the north entrance to eliminate changes in level greater than 1/4 inch.</i>	Medium	\$210
	Note: There are currently ground level vertical changes greater than 1/4 inch. Federal Guideline: 303.2		

	<i>Regrade the curb ramp landing as required to achieve slopes not exceeding 2%.</i>	Low	\$900
	Note: At the north entrance, the existing ramp landing slope is 2.8%. One solution is to remove and replace this concrete. Federal Guideline: 502.4		
4	Walks		
	<i>Remove and replace the east walk to achieve a cross slope of less than 2.08%.</i>	Medium	\$7,500
	Note: The existing cross slope is 5.2%. Federal Guideline: 403.3		
	<i>Remove and replace the landing outside the east entrance.</i>	Medium	\$3,450
	Note: Changes in level in maneuvering clearances on either side of a door are not permitted. The existing slope in front of the door is 11.1% when it should be 2.08% max. One solution is to remove and replace this concrete and regrade the adjacent asphalt up to match. Federal Guideline: 404.2.4.4		
6	Exterior Stairways		
	<i>At the northeast exterior stairway, resurface the stair treads to achieve a cross-slope of less than 2.08%.</i>	Low	\$420
	Note: The existing slope of the stair treads is 2.9%. One solution is to grind down the concrete. Federal Guideline: 504.4		
	<i>At the northeast exterior stairway, resurface or replace the top and bottom landings to achieve slopes of less than 2.08%.</i>	Low	\$1,250
	Note: The existing slope at the top landing is 4.0%. The existing slope at the bottom landing is 3.2%. Federal Guideline: 304.2		
	<i>Rework or replace the handrails at the northeast exterior stairway to get the top of the handrail at the proper height and to lengthen the handrail extensions to 12 inches beyond the tread nosings.</i>	Medium	\$2,540
	Note: The existing handrails are at 32 inches above the nosings of the treads. The current handrail extensions are only 10.5 inches. One solution is to replace these handrails. Federal Guideline: 505.4, 505.10.2 and 505.10.3		
8a	Exterior Doors		
	<i>At the east entrance, adjust the door closers on 2 doors to close with at least 5 seconds sweep time.</i>	Medium	\$980
	Notes: The 2 vestibule doors both closed in about 2 seconds. Adjust the door closers to work with the proper sweep time. The cost (\$490 each closer) is to replace the door closer if the adjustment does not work. Federal Guideline: 404.2.9		

	<i>Provide signage at the north entrance near the curb ramp directing traffic to the accessible (east) entrance</i>	Medium	\$200
	Note: The sign at the north entrance is on the doors, which you can't see until you get all the way up there. One solution is a post-mounted sign near the parking. Federal Guideline: 216.6		
Interior			
1st Floor			
Item #	Description	Priority	
8b	Interior Doors		
	<i>At the door from the Lobby to the stair, enlarge the vision glass in the door so that the bottom of the glass is no more than 43 inches above the floor.</i>	Low	\$400
	Note: the bottom of the glass is currently at 55 3/4 inches above the floor. Federal Guideline: 404.2.11		
	<i>At the door from the Lobby to the stair, adjust the closer of the door to achieve a maximum force of no more than 5 pounds.</i>	Low	\$490
	Notes: The current force required is 8 pounds. The cost is to replace the door closer if the adjustment does not work. Federal Guideline: 404.2.9		
	<i>At the Dryden Room, enlarge the vision glass in the door so that the bottom of the glass is no more than 43 inches above the floor.</i>	Low	\$400
	Note: the bottom of the glass is currently at 55 3/4 inches above the floor. One solution is to enlarge the vision glass so that bottom is at correct height. Federal Guideline: 404.2.11		
	<i>At the Clover Room, enlarge the vision glass in the door so that the bottom of the glass is no more than 43 inches above the floor.</i>	Low	\$400
	Note: the bottom of the glass is currently at 55 3/4 inches above the floor. Federal Guideline: 404.2.11		
	<i>At the Boilermaker Room, enlarge the vision glass in the door so that the bottom of the glass is no more than 43 inches above the floor.</i>	Low	\$400
	Note: the bottom of the glass is currently at 55 3/4 inches above the floor. Federal Guideline: 404.2.11		
9	Corridors		
	<i>At the door to the south exit stair from the corridor adjust the closer of the door to achieve a maximum force of no more than 5 pounds.</i>	Medium	\$490
	Notes: The current force required is 10 pounds. The cost is to replace the door closer if the adjustment does not work. Federal Guideline: 404.2.9		

	<i>At the door to the south exit stair from the corridor, enlarge the vision glass in the door so that the bottom of the glass is no more than 43 inches above the floor.</i>	Low	\$400
	Note: the bottom of the glass is currently at 55 3/4 inches above the floor. Federal Guideline: 404.2.11		
11	Interior Stairways		
	<i>Reset the resilient treads so that the nosing projects less than 1.5 inches over the tread below.</i>	Low	\$550
	Note: The current tread overhang is 1 3/4 inches. Federal Guideline: 504.5		
14	Elevator		
	<i>Provide lever type hardware for the door to the telephone compartment.</i>	Low	\$100
	Existing door requires grasping and pulling, which is difficult for some individuals. Federal Guideline: 309.4		
	<i>Provide door close button per guideline.</i>	Low	\$350
	Note: There is no such button in this elevator car. Federal Guideline: Table 407.1.3		
	<i>Provide a star on both jambs of the first floor Hall Entrance.</i>	Medium	\$150
	Note: The star, which indicates which is the base floor level, is not there. Federal Guideline: 407.2.3.1		
15	Multiple-User Restrooms		
	<i>At the women's restroom adjust the closer of the door to achieve a sweep time of at least 5 seconds and a maximum force of no more than 5 pounds.</i>	Medium	\$490
	Notes: The current sweep time is about 4 seconds and the force required is about 12 pounds. The cost (\$490 each closer) is to replace the door closer if the adjustment does not work. Federal Guideline: 404.2.9		
	<i>At the men's restroom adjust the closer of the door to achieve a maximum force of no more than 5 pounds.</i>	Medium	\$490
	Notes: The current force required is about 11 pounds. The cost (\$490 each closer) is to replace the door closer if the adjustment does not work. Federal Guideline: 404.2.9		
	<i>At the men's and women's restroom lower the mirror to the proper height.</i>	Medium	\$140
	Note: The mirror is currently mounted with the bottom of the reflective surface at 41 inches above the floor (40 inches max. allowed). Federal Guideline: 603.3		

	<i>At the men's restroom lower the urinal to the proper height.</i>	Low	\$1,300
	Note: The urinal is currently mounted with the top of the lip at 24 inches above the floor (17 inches max. allowed). NOTE: Since only one urinal is present it is not required to be compliant. Cost is to make it compliant. Federal Guideline: 603.3		
	<i>At the men's room relocate the toilet so that it is 16 to 18 inches off the side wall.</i>	Low	\$800
	Note: The toilet is currently at 19 inches off the side wall. Cost for this relocation of toilet is atypical because toilet is being replaced in item below. Federal Guideline: 604.2		
	<i>At the men's room replace the toilet to get the flush controls on the "wide" side of the toilet.</i>	Medium	\$2,200
	Note: Currently there may not be a tank available with the flush control on the side needed here. Federal Guideline: 604.6		
	<i>At the men's and women's restroom provide another coat hook at 48 inches max. above the floor.</i>	Medium	\$50
	Note: The current hooks are at 53 1/2 and 54 1/2 inches above floor. Federal Guideline: 603.4		
	<i>In men's and women's restrooms, provide a handle on both sides of the door to the accessible stall.</i>	Low	\$60
	Note: Federal Guideline: 604.8.1.2		
	<i>In the women's restroom, move the side grab bar to its proper location.</i>	Medium	\$70
	Note: This 42 inch long bar should be mounted 12 inches off the back wall. Note: cost will be higher if there is no blocking in the wall at the proper location. Federal Guideline: Figure 604.5.1		
2nd Floor			
Item #	Description	Priority	
8b	Interior Doors		
	<i>At the Administration Room, enlarge the vision glass in the door so that the bottom of the glass is no more than 43 inches above the floor.</i>	Low	\$400
	Note: the bottom of the glass is currently at 48 inches above the floor. Federal Guideline: 404.2.11		
	<i>At the Washburn Board Room, enlarge the vision glass in the door so that the bottom of the glass is no more than 43 inches above the floor.</i>	Low	\$400
	Note: the bottom of the glass is currently at 48 inches above the floor. Federal Guideline: 404.2.11		

11	Interior Stairways		
	<i>The tops of the handrails are below the required 34 and 38 inches above the nosing of the treads.</i>	N/A	\$0
	Note: The tops of the existing handrails varies between 31 and 32 inches above the nosing of the treads. Notes: The handrails do not meet the requirements of Federal Guideline 505. However, Federal Guideline 210.1 states that even "in alterations, stairs between levels that are connected by an accessible route (elevator in this case) shall not be required to comply with 504, except that handrails complying with 505 shall be provided when the stairs are altered."		
15	Multiple-User Restrooms		
	<i>At the men's and women's restroom adjust the closer of the door to achieve a maximum force of no more than 5 pounds.</i>	Medium	\$980
	Notes: The current force required is 12 pounds for the men and 14 pounds for the women. The cost (\$490 each closer) is to replace the door closer if the adjustment does not work. Federal Guideline: 404.2.9		
	<i>At the men's and women's restroom lower the mirror to the proper height.</i>	Medium	\$140
	Note: The mirror is currently mounted with the bottom of the reflective surface at 41 inches above the floor (40 inches max.) Federal Guideline: 603.3		
	<i>At the men's and women's room lower the electrical outlet to a maximum of 44 inches above floor.</i>	Medium	\$420
	Note: The current outlet is located at 46.5 inches above floor over the counter. Another solution is to install another outlet at 44 inches or less above the floor. Federal Guideline: 308.2.2		
	<i>At the men's and women's room provide another coat hook at 48 inches max. above the floor.</i>	Medium	\$100
	Note: The current hook is at 54 1/2 inches above floor. Federal Guideline: 603.4		
	<i>In men's and women's restrooms, provide a handle on both sides of the door to the accessible stall.</i>	Low	\$60
	Note: Federal Guideline: 604.8.1.2		
	<i>In the women's restroom, move the side grab bar to its proper location.</i>	Low	\$70
	Note: This 42 inch long bar should be mounted 12 inches off the back wall. Federal Guideline: Figure 604.5.1		

18	Rooms		
	<i>At the Washburn Board Room, provide an ADA-compliant sign at the door.</i>	Low	\$100
	Note: the current sign is not the ADA type. Federal Guideline: 703.2		
	<i>At the Washburn Board Room, lower the coat rod in the alcove down to 48 inches above the floor.</i>	Medium	\$100
	Note: The rod is currently at 62 inches above floor. Federal Guideline: 225.2 and 308		
	<i>At the Administration office, the reception counter is down at 34 3/4" above floor.</i>	N/A	\$0
	Note: A Work Surface countertop is limited to 34" above floor, but this is acceptable for a service counter, which can be up to 36" above the floor. If work needs to be done, a clip board can be handed to a person across the countertop. Federal Guideline: 904.4		
	Facility Total:		\$40,150

General Notes: This facility was reportedly renovated in +/- 2010. All cost estimates for Harrison County facilities are based on a single unified bid with 2013 estimated costs. Bidding in a different manner or different time period will require adjustments to the probable project costs.

Prioritization Summary		
Low	\$	18,730
Medium	\$	21,420
High	\$	-

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Harrison County Justice Center - 1445 Gardner Lane NW

Exterior			
Item #	Description	Priority	Estimated Cost
1	Parking		
	<i>Provide 4 post-mounted signs, 1 for van accessibility, at the 4 designated accessible parking spaces.</i>	High	\$1,040
	Note: The paint on the asphalt is already in place but there are no vertical post-mounted signs. Federal Guideline: 502.6		
	<i>Regrade the accessible parking spaces to achieve a maximum slope of 2.08%.</i>	Low	\$13,040
	Note: The existing slope is at 2.4%. Federal Guideline: 502.4		
8a	Exterior Doors		
	<i>At the main entrance doors, adjust all 4 door closers to achieve a sweep time of at least 5 seconds from 90 degrees open to 12 degrees from the latch. Also adjust the inner vestibule doors to achieve an opening force of less than 5 pounds.</i>	High	\$1,960
	Note: Sweep time was measured at 4 seconds. Opening force of these doors was measured at 10 pounds outside and 9 pounds inside. The cost given is to replace the closers if the adjustment does not work. Federal Guideline: 404.2.8.1		
Interior			
1st Floor			
Item #	Description	Priority	Estimated Cost
7	Drinking Fountains		
	<i>Move the furniture away from the drinking fountains as required to achieve 48 inches minimum in front of the drinking fountains.</i>	Low	\$0
	Note: Only 41 inches measured. Federal Guideline: 602.2 and 305.2		
	<i>Construct alcove to protect visually impaired from protruding drinking fountain.</i>	High	\$790
	Note: Drinking fountains are not located in an alcove and are within pedestrian circulation area. Federal Guideline: 602.2 and 305.2		
8b	Interior Doors		
	<i>At the door to Sheriff's Dept 1000 and Public Visitation 1106, adjust the door closer to achieve an opening force of less than 5 pounds.</i>	Low	\$980
	Note: Operating effort at these doors is currently 8 and 11 pounds. Federal Guideline: 404.2.9		

	<i>At the door to Public Visitation 1106, enlarge the vision glass in the door so that the bottom of the glass is no more than 43 inches (max) above the floor.</i>	Low	\$500
	Note: the bottom of the glass is currently at 44 1/2 inches above the floor. The glazing panel enlargement is budgeted at \$500 each to allow for fire-rated glazing. Federal Guideline: 404.2.11		
11	Interior Stairways		
	<i>The top of the handrails is at 33 inches above the nosing of the treads in some locations.</i>	N/A	\$0
	Note: The Guideline states the top of the handrails should be at 34 to 38 inches above the nosing of the treads. The handrails do not meet the requirements of Federal Guideline 505. However, Federal Guideline 210.1 states that even "in alterations, stairs between levels that are connected by an accessible route (elevator in this case) shall not be required to comply with 504, except that handrails complying with 505 shall be provided when the stairs are altered." Federal Guideline: 210.1		
	<i>Provide an ADA-compliant sign beside the stair door.</i>	Medium	\$100
	Note: There is no existing sign. Federal Guideline: 216.4.1		
14	Elevator		
	<i>The car controls have no "Door Close" button.</i>	N/A	\$0
	Note: Table 407.4.7.1.3 requires such a button for new elevators but 407.4.7 has this exception: "In existing elevators, where a new car operating panel complying with 407.4.7 is provided, existing car operating panels shall not be required to comply with 407.4.7. Federal Guideline: Table 407.4.7.1.3		
	<i>Optical, automatic door opening sensors are not at the right locations and do not hold the door open long enough when activated.</i>	Low	\$2,000
	Note: The sensors are at 6 and 29 1/2 inches above the floor but should be at 5 and 39 inches. (This regulation is believed to be obsolete in favor of a vertical infrared light array) The sensors do not hold the door open for the required 20 seconds. Federal Guideline: 407.3.3		
	<i>There are no Hall Signals other than the lighted buttons.</i>	N/A	\$0
	Note: Visible signals are required at 72 inches above the floor for new elevators but 407.2.2.2 has an exception: "Existing elevators shall not be required to comply with 407.2.2.2. Federal Guideline: 407.2.2.2		

15	Multiple User Restrooms		
	<i>Men's and Women's Room: Provide an additional paper towel dispenser at ADA-compliant height.</i>	Medium	\$200
	Note: The existing paper towel dispenser waste disposal is recessed into the wall at above 51 1/2" (48" max. allowed) and would be very expensive to move. One solution is to provide another paper towel dispenser surface-mounted on the wall. Federal Guideline: 308		
	<i>Men's and Women's Room: Relocate the existing mirrors down to ADA-compliant height.</i>	Medium	\$280
	Note: The existing mirrors are located at 42 1/2 to 43 inches above the floor but the maximum allowable is 40" to the reflecting surface. Federal Guideline: 603.3		
	<i>Men's Room: Relocate the urinal down to ADA-compliant height.</i>	N/A	\$0
	Note: The existing urinal is mounted with the top of the lip at 17 3/4 inches above the floor but the maximum allowable is 17 inches above the floor. Only one urinal is present so it does not need to be compliant. Federal Guideline: 605.2		
	<i>Men's Room: Rework the flush valve on this tankless toilet so that it is on the wide side of the stall.</i>	Medium	\$420
	Note: The flush valve is currently near the wall that is 18 inches away. This job involves a plumber's labor only. Federal Guideline: 604.6		
	<i>Men's and Women's Room: Provide an additional coat hook at ADA-compliant height.</i>	Medium	\$50
	Note: The existing hooks are mounted at 63 to 63 1/2 inches above floor but the maximum allowable is 48 inches. Federal Guideline: 603.4		
	<i>Women's Room: Provide insulation on the hot water supply and the trap of plumbing below the lavatory.</i>	Medium	\$100
	Note: The existing trap and hot water supply are not insulated. Federal Guideline: 606.5		
	<i>Men's and Women's Room: Provide a handle on both sides of the door to the accessible stall.</i>	Medium	\$60
	Note: On one side there is no existing handle. Federal Guideline: 604.8.1.2		
	<i>Men's and Women's Room: Modifications are required to toilet or stall to have the stall door on the wall opposite the toilet.</i>	Medium	\$3,600
	Note: Currently the entrance into the stall is blocked by the toilet as the door is on the same wall. Cost is to relocate door to opposite side of stall (2). Federal Guideline: 604.8.1.2		

	<i>Men's and Women's Room: Provide a new thinner toilet seat that will bring the top of the seat down to ADA-compliant height.</i>	Medium	\$50
	Note: The top of the existing seat is at 19 1/2 inches above floor but the maximum allowable is 19 inches. Federal Guideline: 604.4		
	<i>Women's Room: Move the toilet paper dispenser to ADA-compliant location.</i>	Medium	\$70
	Note: Center of the existing unit is at 10 inches in front of the toilet and at 14 inches high, but the maximum allowable is 9 inches in front and the minimum allowable height is 15 inches. Federal Guideline: 604.7		
	<i>Women's Room: Lower the grab bars to the ADA-compliant height.</i>	Medium	\$70
	Note: The grab bars are currently located at 37 inches above floor but the maximum allowable is 36 inches. Federal Guideline: 609.4		
18	Rooms		
	<i>Public Visitation 1106: Provide an easily removable stool at a visitation booth to accommodate a visitor in a wheelchair.</i>	High	\$400
	Note: At least one booth must be accessible. Cost is for removal of one existing stool, installation of a flush receiver for post, and new stool. Federal Guideline: 232.5.1 and 704.3		
	<i>Public Visitation 1106: Provide visitation booths with telephone handset devices to comply with Section 704.3 which requires a "Volume Control" telephone.</i>	High	\$4,900
	Note: Currently there are 15 visitation booths, the wheelchair accessible booth and several others should have volume controls on both sides of the visitation booth (for visitors and inmates) to accommodate hearing-impaired and several (or all) should be hearing aid compatible. Price is for 7 hearing aid compatible sets (14 receivers) and installation at 2 per hour. Federal Guideline: 232.5.1 and 704.3		
2nd Floor			
Item #	Description	Priority	Estimated Cost
7	Drinking Fountains		
	<i>Construct alcove to protect visually impaired from protruding drinking fountain.</i>	High	\$790
	Note: Drinking fountains are not located in an alcove and are within pedestrian circulation area.. Federal Guideline: 602.2 and 305.2		
8b	Interior Doors		
	<i>At the Jury Room door, adjust the door closer to achieve an opening force of less than 5 pounds.</i>	Low	\$490
	Note: Opening force of these doors was measured at 9 pounds. The cost given is to replace the closer if the adjustment does not work. Federal Guideline: 404.2.8.1		

	<i>At the Clerks Office and the Superior Court and Probation Office main door , replace the sign with an ADA-compliant sign.</i>	Medium	\$200
	Note: The existing sign is above the door at the Superior Court and Probation Office. At the Clerks Office, the sign does not have raised characters or Braille. Federal Guideline: 703		
	<i>At the Superior Court and Probation Office main door, adjust the door closer to achieve an opening force of less than 5 pounds.</i>	Low	\$490
	Note: Opening force of this door was measured at 7 pounds. The cost given is to replace the closer if the adjustment does not work. Federal Guideline: 404.2.8.1		
	<i>At the Superior Court and Probation Office main door, enlarge the vision glass in the door so that the bottom of the glass is no more than 43 inches above the floor.</i>	Low	\$500
	Note: the bottom of the glass is currently at 43 1/2 inches above the floor (43" max. allowed). Federal Guideline: 404.2.11		
	<i>At the Clerks Office main door, adjust the door closer to achieve an opening force of less than 5 pounds.</i>	Low	\$490
	Note: Opening force of this door was measured at 6 pounds. The cost given is to replace the closer if the adjustment does not work. Federal Guideline: 404.2.8.1		
	<i>At the Clerks Office main door, enlarge the vision glass in the door so that the bottom of the glass is no more than 43 inches (max) above the floor.</i>	Low	\$500
	Note: the bottom of the glass is currently at 45 1/2 inches above the floor. Federal Guideline: 404.2.11		
	<i>At the Prosecutor's Office main door, adjust the door closer to achieve an opening force of less than 5 pounds.</i>	Low	\$490
	Note: Opening force of this door was measured at 7 pounds. The cost given is to replace the closer if the adjustment does not work. Federal Guideline: 404.2.8.1		
	<i>At the Prosecutor's Office main door, enlarge the vision glass in the door so that the bottom of the glass is no more than 43 inches (max) above the floor.</i>	Low	\$500
	Note: the bottom of the glass is currently at 45 1/2 inches above the floor. Federal Guideline: 404.2.11		
	<i>At the 3001 Hearing Room door, adjust the door closer to achieve an opening force of less than 5 pounds.</i>	Low	\$490
	Note: Opening force of this door was measured at 7 pounds. The cost given is to replace the closer if the adjustment does not work. Federal Guideline: 404.2.8.1		

	<i>At Conference Room 3121 door A, adjust the door closer to achieve an opening force of less than 5 pounds.</i>	Low	\$490
	Note: Opening force of this door was measured at 10 pounds. The cost given is to replace the closer if the adjustment does not work. Federal Guideline: 404.2.8.1		
	<i>At the Unmarked (Extra) Conference Room door, there is only 12 inches clearance on the pull-side of this recessed door.</i>	N/A	\$0
	Note: The 12 inch clearance renders this door inaccessible for wheelchair traffic. Since there is another conference room adjacent to this one, perhaps the solution is to move the meeting to that room. If scheduling of space requires, another solution is to move the door assembly 6 inches to the hinge side. (Cost of second option is approximately \$1,250) Federal Guideline: 103 - Equivalent Facilitation		
	<i>At Court Room 3024 doors, adjust the door closers to achieve an opening force of less than 5 pounds.</i>	Low	\$490
	Note: Opening force of this door was measured at 9-10 pounds. The cost given is to replace the closer if the adjustment does not work. Federal Guideline: 404.2.8.1		
	<i>At Court Room 3024 doors, enlarge the vision glass in the doors so that the bottom of the glass is no more than 43 inches (max) above the floor.</i>	Low	\$800
	Note: the bottom of the glass is currently at 44 1/2 inches above the floor. Federal Guideline: 404.2.11		
	<i>At Court Room 3024 doors, the pull side lockset hardware is not ADA-compliant.</i>	High	\$70
	Note: Having to press the thumb-turn while pulling on the handle below does not meet the requirements of 309.4. One solution is to "dog down" the interior panic bars while court is in session, thus negating the need for the thumb depression. Another possible solution is to have the Court Bailiff open the door when someone needs assistance. Cost is to adjust panic bars. Federal Guideline 309.4		
11	Interior Stairways		
	<i>The top of the handrails is at 33 inches above the nosing of the treads in some locations.</i>	N/A	\$0
	Note: The Guideline states the top of the handrails should be at 34 to 38 inches above the nosing of the treads. The handrails do not meet the requirements of Federal Guideline 505. However, Federal Guideline 210.1 states that even "in alterations, stairs between levels that are connected by an accessible route (elevator in this case) shall not be required to comply with 504, except that handrails complying with 505 shall be provided when the stairs are altered." Federal Guideline: 210.1		

	<i>Provide an ADA-compliant sign beside the stair door</i>	Medium	\$100
	Note: There is no existing sign. Federal Guideline: 216.4.1		
14	Elevator		
	<i>There are no Hall Signals other than the lighted buttons.</i>	N/A	\$0
	Note: Visible signals are required at 72 inches above the floor for new elevators but 407.2.2.2 has an exception: "Existing elevators shall not be required to comply with 407.2.2.2." Federal Guideline: 407.2.2.2		
16	Single-User Restrooms		
	<i>Men's and Women's Rooms off Lobby: Relocate the existing mirrors down to ADA-compliant height.</i>	Medium	\$140
	Note: The existing mirrors are located at 42 1/2 to 43 inches above the floor but the maximum allowable is 40" to the reflecting surface. Federal Guideline: 603.3		
	<i>Men's Room off Lobby and Jury Restroom: Provide a new thinner toilet seat that will bring the top of the seat down to ADA-compliant height.</i>	Medium	\$50
	Note: The top of the existing seat is at 19 1/2 inches above floor but the maximum allowable is 19 inches. Federal Guideline: 604.4		
	<i>Men's Room off Lobby: Rework the flush valve on this tankless toilet so that it is on the wide side of the stall.</i>	Medium	\$420
	Note: The flush valve is currently near the wall that is 18 inches away. This job involves a plumber's labor only. Federal Guideline: 604.6		
	<i>Women's Room off Lobby and Jury Restroom: Move the toilet paper dispenser to ADA-compliant location.</i>	Medium	\$70
	Note: Center of the existing unit is at 9 1/2 to 10 inches in front of the toilet, but the maximum allowable is 9 inches. Federal Guideline: 604.7		
	<i>Women's Room off Lobby and Jury Restroom: relocate the grab bars to the ADA-compliant locations.</i>	Medium	\$140
	Note: The grab bars are currently located at 37 inches above floor but the maximum allowable is 36 inches. The back bar should have 12 inches of its length on one side of the toilet and 24 inches on the other. The side bar should be located at 12 inches off the back wall. Federal Guidelines: 604.5.1, 604.5.2 and 609.4		
	<i>Jury Restroom: Provide an ADA-compliant sign for this room.</i>	Medium	\$100
	Note: The existing sign is adhesive-applied to the door. Federal Guideline: 703		
	<i>Jury Restroom: Relocate the existing mirror down to ADA-compliant height.</i>	Medium	\$70
	Note: The existing mirror is located at 42 1/2 inches above the floor but the maximum allowable is 40" to the reflecting surface. Federal Guideline: 603.3		

18	Rooms		
	<i>Jury Room: Replace the light switch with an occupancy sensor.</i>	Low	\$300
	Note: There is insufficient maneuvering space in front of the light switch. One solution is to replace the light switch with an occupancy sensor. Federal Guideline: 205.1		
	<i>Clerks Office: Rework the reception counter to relocate a portion of the countertop down to 36 inches above floor.</i>	Medium	\$1,000
	Note: The existing counter is 9 feet long with countertop at 41 1/2 inches above floor. There is no knee space on the public side. One solution that may be the least costly is to lower the entire service counter. Federal Guideline: 904.4		
	<i>Clerks Office: Rework the work station countertop (at current computer) to relocate a portion of the countertop down to 28 to 34 inches above floor.</i>	Medium	\$400
	Note: The existing counter is 5 feet 4 inches long with countertop at 41 inches above floor. There is 21 inches of knee space on the public side. One solution that may be the least costly is to lower the entire service counter. Federal Guideline: 904.4		
	<i>Prosecutor's Office: Replace the light switch with an occupancy sensor.</i>	Low	\$300
	Note: There is not a 30 inch x 48 inch clear space in front of this switch - only 6 inches x 12 inches. One solution is to change the switch to an occupancy sensor. Federal Guideline: 205.1		
	<i>Conference Room 3121: There is no knee space under the kitchenette.</i>	Low	\$1,180
	Note: The countertop of the kitchenette is a "work surface" with the top at 36 inches above floor. The top should be between 28 and 34 inches above the floor and there should be knee space below the sink. One solution is to remove the countertop and all base cabinets, and cut down the base of the base cabinets by 2 inches, then reinstall. Federal Guideline 902.		
	<i>Conference Room 3121: Lower the existing closet rod and shelf to 48 inches maximum above the floor.</i>	Low	\$200
	Note: The existing height is 64 to 66 inches. Federal Guideline: 225.2		

20	Assembly Areas		
	<i>Superior Court 3024: Provide 4 wheelchair parking spaces in the room.</i>	Medium	\$200
	Note: There are 69 fixed seats in the room and it appears two wheelchairs could park with minimal obstruction of a 36 inch wide aisle. One solution is to remove existing seats as required to create the 36 inch wide x 60 inch deep (side-entry) spaces without encroaching on the 36 inch wide aisle space required. These seats need not be horizontally dispersed if the companion seats are located within the second or third quartile of the total row length. Federal Guideline: Table 221.2.1.1 and 221.2.3.1		
	<i>Superior Court 3024: Designate (with signage) 1 "Companion Seat" beside each of the 4 wheelchair parking spaces in the room.</i>	Medium	\$200
	Note: Identify the seats desired with a sign designed to mount on the side of the chair. Federal Guideline: Table 221.3		
	<i>Superior Court 3024: Provide folding or retractable arm-rests on 4 of the aisle seats. (5% of the 69 seats provided)</i>	Medium	\$2,000
	Note: At least 5% of the aisle seats provided shall be designated accessible and located closest to accessible routes. There are no existing retractable arm rests. Federal Guideline: 221.4		
	Facility Total:		\$44,270

General Notes: The front of this building is on the east side, as is the public parking. The west side excludes the public. All cost estimates for Harrison County facilities are based on a single unified bid with 2013 estimated costs. Bidding in a different manner or different time period will require adjustments to the probable project costs.

Prioritization Summary		
Low	\$	24,230
Medium	\$	10,090
High	\$	9,950

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Harrison County Highway Department - 3185 Harrison Way

Exterior			
Item #	Description	Priority	Estimated Cost
1	Parking		
	<i>Provide one van-accessible parking space with access aisle with paint on paving and vertical metal signs. Regrade paving for this space to slope no more than 2.08%.</i>	High	\$2,860
	Note: No accessible parking spaces are currently provided. Current pavement slope in most likely area for parking space is 7.8% with 3.1% cross slope. One solution is to mill and overlay the parking space to repair the slope. (Cost estimated at \$50 per SY). Federal Guideline: 208		
4	Walk		
	<i>Regrade the paving from the accessible parking space to the sill of the public entrance door to eliminate 2 inch change in level at junction of landing and paving.</i>	High	\$1,800
	Note: The current pavement slope in most likely area for walk has 3.1% existing slope up to the door. Federal Guideline: 403.3		
8a	Exterior Doors		
	<i>Public Entrance Door - Replace the exterior concrete landing of this door to eliminate change in level at junction of landing and interior finish floor level. Provide at least 18 inches of clearance at the lock-side jamb of the door.</i>	High	included above
	Note: the existing landing has no clearance at the lock-side jamb of the door. Federal Guideline: Figure 404.2.4.1(a)		
	<i>Public Entrance Door - Adjust or replace the closer of this door.</i>	Medium	\$490
	Notes: Door closer has a sweep time of less than 5 seconds. Cost is to replace the door closer in case adjustment doesn't work. Federal Guideline: 404.2.7		
	<i>Public Entrance Door - Replace the threshold of this door, the existing threshold is 3/4" high.</i>	Low	\$100
	Note: the existing threshold exceeds the 1/2 inch height limit. Federal Guideline: 404.2.5		
	<i>Employee Entrance Door - Provide a directional sign indicating the accessible entrance.</i>	High	\$100
	Note: The employee entrance door is only 12 feet or so from the public entrance door. Federal Guideline: 216.6		
Interior			
1st Floor			
Item #	Description	Priority	Estimated Cost
8b	Interior Doors		
	<i>Replace the door locksets with the round knobs in the area accessible to the public. Provide lever handles.</i>	Medium	\$1,200
	Notes: Round knobs found at back office, door from office to work area and at men's and women's restrooms. Federal Guideline: 404.2.7		

	<i>Provide signs beside the following 3 doors: both restrooms and the door from office to work area.</i>	Medium	\$300
	Notes: Existing signs are not ADA-compliant. Federal Guideline: 216.8		
	<i>Provide maneuvering space for the door to the back office.</i>	Medium	\$550
	Note: This door currently is located in a 36 inch deep x 40 inch wide recess. One solution is to reverse the door swing, keeping the same hinge jamb. Federal Guideline: 404.2.4.1(a)		
	<i>Remove the threshold at the men's restroom door</i>	Medium	\$70
	Note: the existing threshold is 1 inch high Federal Guideline: 303.2		
16	Single-User Restrooms		
	<i>Men's Restroom: Provide maneuvering space.</i>	Medium	\$1,460
	Note: The shower is reportedly no longer used and is not ADA-compliant (was not inventoried). One solution is to remove the shower and toilet partition, thus converting the room to a single-user restroom. Federal Guideline: 604.3		
	<i>Men's Restroom: Urinal clear width is insufficient and height is too high.</i>	N/A	\$0
	Note: Clear width at urinal is only 23 3/4" (30" min. required) and top of the lip is at 23 1/2" (17" max. allowed). Only one urinal is present so it does not have to be compliant. Removal of shower and toilet partition will correct clear width issue. Federal Guideline: 605.2, 605.3		
	<i>Men's Restroom: Reposition the sink to provide the required knee-space below it.</i>	Medium	\$830
	Note: Current sink only has 2 1/2 inches depth below it at 27 inches above ground. Cost is to replace the sink. Federal Guideline: 306.3		
	<i>Men's & Women's Restrooms: Provide lever controls for the sink.</i>	Medium	\$860
	Note: Existing control for sink is a knob. Federal Guideline: 606.4, 309		
	<i>Men's & Women's Restrooms: Insulate the waste and hot water supply below the sink.</i>	Medium	\$200
	Note: These lines are not insulated currently. Federal Guideline: 606.5		
	<i>Men's & Women's Restrooms: Reposition the mirror down to ADA-compliant height.</i>	Medium	\$140
	Note: The mirror currently has bottom of reflecting surface at 50" (Men's) and 46" (Women's) above floor (40 inches max. allowed). Federal Guideline: 603.3		
	<i>Men's & Women's Restrooms: Reposition the towel dispenser down to ADA-compliant height.</i>	Medium	\$140
	Note: existing unit is at 54" (Men's) and 52" (Women's) above floor (48" max. allowed). Federal Guideline: 604.7		

	<i>Men's Restroom: Urinal has flush controls too high.</i>	N/A	included above
	Note: Urinal flush control at 51" (48" min. required). Federal Guideline: 605.4		
	<i>Men's Restroom: Reposition the side grab bar.</i>	Medium	\$70
	Note: The bar is too low at 32 1/2" (33-36" allowed) and back of bar is at 16 1/2" from the wall (should be at 12" max.). Federal Guideline: 604.5.1		
	<i>Men's & Women's Restroom: Replace the back grab bar.</i>	Medium	\$160
	Note: Existing bar is too short at 24" (36" min. required). Federal Guideline: 604.5.2		
	<i>Men's Restroom: Existing coat hook is too high. Reinstall coat hook to compliant height.</i>	Low	\$50
	Note: Existing hook is 61" high on the stall door which is recommended to be eliminated (48" max. allowed). Federal Guideline: 603.4		
	<i>Women's Restroom: Modify wall and lavatory location to provide 60" clear width at toilet.</i>	High	TBD
	Note: The room is only 59" wide and the sink intrudes into clear space adjacent to toilet. One solution is to remove the wall beside the sink to increase the width of the room. This would take away the space now used to enter the back office which might require removal of the front wall of the back office and extension of that room toward the front. Some design study will be needed for this space renovation. Federal Guideline: 606.2		
	<i>Women's Restroom: Reposition toilet paper holder to ADA-compliant location.</i>	Medium	\$70
	Note: Current unit has centerline at 11" from toilet (9" max.). Federal Guideline: 604.7		
	<i>Women's Restroom: Existing coat hook is too high.</i>	Low	\$50
	Note: Existing hook is 71" high (48" max. allowed). Install new hook at compliant height. Federal Guideline: 603.4		
	Facility Total:		\$11,500

General Notes: There is only one public entrance to this facility. All cost estimates for Harrison County facilities are based on a single unified bid with 2013 estimated costs. Bidding in a different manner or different time period will require adjustments to the probable project costs.

Prioritization Summary		
Low	\$	200
Medium	\$	6,540
High	\$	4,760

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Harrison County Solid Waste District - 3151 Progress Blvd.

Exterior			
Item #	Description	Priority	Estimated Cost
1	Parking		
	<i>Provide a van-accessible parking space.</i>	High	\$450
	Note: No accessible parking spaces are currently provided. Eight parking spaces are indicated by existing concrete parking bumpers. Federal Guideline: 208		
4	Walks		
	<i>Provide an accessible route from the accessible parking space to the building entrance. Paint to indicate no parking.</i>	High	\$80
	Note: The area probable for this walk is currently paved with smooth asphalt. Federal Guideline: 206.2.2		
8a	Exterior Doors		
	<i>Public Entrance Door: Replace the existing door threshold.</i>	High	\$100
	Note: The existing threshold exceeds the 1/2" height limit. Federal Guideline: 404.2.5		
	<i>Public Entrance Door: Provide a 10" high kick plate on the push side of the door.</i>	High	\$110
	Note: The bottom rail of this door is only 4 3/4" high. The minimum required height is 10". Federal Guideline: 404.2.10		
	<i>Public Entrance Door: Provide a sign designating this door as the accessible entrance.</i>	Medium	\$100
	Note: Where not all entrances comply with 404, entrances complying with 404 shall be identified by the International Symbol of Accessibility. Federal Guideline: 216.6		
	<i>Employee Entrance Door: Provide a sign directing the public to the accessible entrance.</i>	Medium	\$100
	Note: There are 2 doors on the front of the building but one is not for public use. Federal Guideline: 216.6		

Interior			
1st Floor			
Item #	Description	Priority	Estimated Cost
8b	Interior Doors		
	<i>Provide signs for the restroom door and the door to the Workroom (where Public are not supposed to be).</i>	Medium	\$200
	Note: There are currently no ADA-compliant signs in this facility. Federal Guideline: 216.2		
	<i>Provide accessible door lockset handle for 3 doors.</i>	Medium	\$900
	Note: The existing interior doors all have round knob hardware. Provide lever handle hardware for the 2 offices and the restroom. Cost is to replace 3 locksets. Federal Guideline: 404.2.7, 309.4		
16	Single-User Restroom		
	<i>Restroom accessible from Office: Provide space for clearances.</i>	Medium	\$4,600
	Note: The Restroom accessible from Office is not large enough (4'-0" x 7'-5") to meet accessibility requirements. There is an adjacent restroom accessible only from the non-public Workroom. One solution is to remove the wall between the two restrooms and renovate the space into one compliant restroom. Federal Guideline: 604.3.1, 304.3		
	<i>Restroom accessible from Office: Provide an accessible sink.</i>	Medium	included above
	Note: The existing sink is in a 19" wide vanity cabinet. One solution is to remove and replace it with the sink from the other restroom. Insulation of hot water supply and waste line is needed. Lever control of faucet is needed. Federal Guideline: 606		
	<i>Restroom accessible from Office: Provide an accessible toilet.</i>	Medium	included above
	Note: The existing toilet seat height in the restroom accessible from the office is only 15". Recommend removal of this unit and patch flooring. The toilet to the other restroom is of proper height and can remain where it is. Provide a new wall at 17" from the centerline of toilet. Relocate the mirror to be over the new lavatory - where the current vanity cabinet is in the women's room. Federal Guideline: 604.2		

	<i>Restroom accessible from Office: Reposition the mirror so that the bottom of the reflecting surface is within 40" of the floor</i>	Medium	included above
	Note: the existing mirror has bottom at more than 40" above floor. Federal Guideline: 603.3		
	<i>Restroom accessible from Office: Reposition the towel dispenser down to ADA-compliant height.</i>	Medium	included above
	Note: The bottom of the existing unit is at 58" above floor (48" max.) Federal Guideline: 604.7		
	<i>Restroom accessible from Office: Reposition the toilet paper dispenser so that the centerline is 7 to 9" in front of the toilet measured to the centerline of the dispenser.</i>	Medium	included above
	Note: unit is currently mounted on wall recommended to be removed. Federal Guideline: 604.7		
	<i>Restroom accessible from Office: Replace the back grab bar.</i>	Medium	included above
	Note: the current grab bar is only 24" long (36" min.) Federal Guideline: 604.5.2		
	<i>Restroom accessible from Office: Reposition the side grab bar.</i>	Medium	included above
	Note: unit is currently mounted on wall recommended to be removed. Federal Guideline: 604.5.1		
	Facility Total:		\$6,640

General Notes: All cost estimates for Harrison County facilities are based on a single unified bid with 2013 estimated costs. Bidding in a different manner or different time period will require adjustments to the probable project costs.

Prioritization Summary		
Low	\$	-
Medium	\$	5,900
High	\$	740

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Harrison County Archives - 233 North Capitol Avenue

Exterior			
Item #	Description	Priority	Estimated Cost
5	Exterior Ramps		
	<i>Ramp at the main entrance: Remove and replace the ramp due to excessive cross-slope. Remove and replace the top and bottom landings due to insufficient size.</i>	High	\$8,100
	Note: The cross slope of the ramp is 2.4% but the maximum allowable is 2.08%. Latch approach, pull side of the door requires 48" of width. Existing ramp width is only 35 1/2" wide. The slope of the bottom landing is 3.1% but the allowable max. is 2.08%. Federal Guideline: 404.2.4.1(h), 405.7.1		
8a	Exterior Doors		
	<i>Main Entrance Door: The bottom rail of this door is only 8 1/4" high. Install kick plate and filler strip on push side of door.</i>	High	\$110
	Note: The bottom rail of this door is only 8 1/4" high (10" min. required). Federal Guideline: 404.2.10		
Interior			
1st Floor			
Item #	Description	Priority	Estimated Cost
8b	Interior Doors		
	<i>Vestibule Interior Door: The bottom rail of this door is only 8 1/4" high. Install kick plate and filler strip on push side of door.</i>	High	\$110
	Note: The bottom rail of this door is only 8 1/4" high (10" min. required). Federal Guideline: 404.2.10		
	<i>Stair Doors: Provide signage for these 2 doors.</i>	Medium	\$200
	Note: These doors currently have no signage. Federal Guideline: 216.4.1, 703.6.1		
	<i>Stair Doors: Adjust or replace door closer on these 2 doors.</i>	Medium	\$980
	Note: Opening force on these doors was measured at 10 pounds but the maximum allowable is only 5 pounds. The cost is to replace the closers in case the adjustment does not work. Federal Guideline: 404.2.9		
	<i>Restroom Doors: Provide signage for these 3 doors.</i>	Medium	\$200
	Note: These doors currently have no signage. Federal Guideline: 216.4.1, 703.6.1		
	<i>Provide ADA-compliant signage at the following 3 doors.</i>	Low	\$300
	Note: Doors at room 200 - Doctor, room 203 - Office/Conference and room 204 - Conference are all permanent spaces and require compliant signage including tactile characters. Federal Guideline 703		

9	Corridors		
	<i>Rework existing toggle light switch to be a key switch.</i>	Medium	\$300
	Note: The existing switch is at 50 1/4" above the floor but the maximum allowable height is 48". One solution is to replace the toggle light switch with a key switch which the public can not operate. Federal Guideline: 205.1		
	<i>Lower existing coat hook to 48" above floor.</i>	Medium	\$50
	Note: Existing coat hook is at 71" but the maximum allowable is only 48". Federal Guideline: 308.2, 308.3		
	<i>In the elevator lobby, provide a piece of furniture so that the AED does not protrude into the circulation path.</i>	Medium	\$0
	Note: Cost assumes an existing piece of furniture can be relocated to accomplish this purpose. Federal Guideline: 307		
	<i>In the stairwell landing, replace the toggle light switches with key switches</i>	Medium	\$300
	Note: The existing switch is at 50" above the floor but the maximum allowable height is 48". One solution is to replace the toggle light switch with a key switch which the public can not operate. Federal Guideline: 205.1		
	<i>At the lower stair landing, wall off (enclose) the space below the stairs so as to eliminate space less than 80" high.</i>	Medium	\$1,300
	Note: Objects protruding into the circulation path more than 4" between the heights of 27" and 80" are prohibited. Federal Guideline: 307		
14	Elevator		
	<i>The car controls have emergency control buttons at the top instead of the bottom.</i>	N/A	\$0
	Note: 407.4.6.4 requires emergency controls for new elevators but 407.4.6 has this exception: "In existing elevators, where a new car operating panel complying with 407.4.6 is provided, existing car operating panels shall not be required to comply with 407.4.6." Federal Guideline: Table 407.4.6		
	<i>There are no Hall Signals at 72" above floor.</i>	N/A	\$0
	Note: Visible signals are required at 72 inches above the floor for new elevators but 407.2.2.2 has an exception: "Existing elevators shall not be required to comply with 407.2.2.2." Federal Guideline: 407.2.2.2		
	<i>Adjust the elevator doors to remain fully open for 5 seconds minimum at typical arrival and departure.</i>	Medium	\$500
	Note: The existing doors only remain open for 4 seconds, 1 second less than the minimum. Federal Guideline: 407.3.4		

	<i>Adjust the elevator door reopening devices to remain fully open for 20 seconds minimum.</i>	Medium	\$500
	Note: The existing doors only remain open for 3 seconds, 17 seconds less than the minimum. Federal Guideline: 407.3.3.3		
	<i>Adjust the elevator doors so that the gap between the car floor and the hall floor is 1 1/4" maximum.</i>	Low	\$1,000
	Note: The existing gap is 1 3/8" wide. Federal Guideline: 407.4.3		
16	Single-User Restroom		
	<i>Reduce the wall thickness on one side of the restroom, to increase the width of the room by 1".</i>	Low	\$1,600
	Note: The width of the room is 58 3/4", thus not allowing the 60" minimum diameter turning area. Federal Guideline: 606.2		
	<i>Increase the size of the restroom as required to achieve the clearances required for the door jamb, toilet and lavatory.</i>	Medium	\$2,240
	Note: The lavatories must be relocated to achieve the toilet clearance required by Figure 604.3.1. One solution is to provide a 30" wide recess (for each sink) in the wall at the side of the toilet in each room. This recess should have on one side, the same wall that the door is in. The depth of the recess can be as required to achieve the 18" door jamb clearance required by Figure 404.2.4.1(a). Reset the sink with top at 34" above floor as required to provide proper knee space below. Federal Guideline 404.2.4.1		
	<i>Relocate the mirror to be above the new sink location with bottom of reflecting surfaces at no more than 40" above floor.</i>	Medium	Included above
	Note: The mirror is currently located at 41" high (40" max. allowed). Federal Guideline: 603.3		
	<i>Both restrooms: Relocate the paper towel dispenser to be out of the circulation path with bottom at no more than 48" above floor.</i>	Medium	Included above
	Note: This unit currently protrudes 4 1/4" into the circulation path. Federal Guideline: 307		
	<i>Remove and replace the side and back grab bars.</i>	Medium	Included above
	Note: The back grab bar is only 30" long. (36" is required) The side grab bar is 36" long. (42" is required) Reinstall the side bars in the back position. Federal Guideline: 604.5.2		
	<i>Relocate the coat hook to within 48" of the floor (or provide a new coat hook within 48" of the floor.)</i>	Medium	\$50
	Note: The existing hook is at 71" above floor. Federal Guideline: 603.4		

2nd Floor			
Item #	Description	Priority	Estimated Cost
8b	Interior Doors		
	<i>Upstairs Restroom Door: Relocate this door assembly to the side to provide 18" clearance to latch-side jamb.</i>	Low	\$1,250
	Note: The existing door location only provides 17" clearance. The minimum allowable clearance for this installation is 18". This is a low priority because the existing dimension is so close to the required dimension. Federal Guideline: Figure 404.2.4.1(a)		
9	Corridors		
	<i>Rework 2 existing toggle light switches to be key switches.</i>	Medium	\$600
	Note: The existing switches are at 49 1/2" and 50 1/4" above the floor but the maximum allowable height is 48". One solution is to replace each toggle light switch with a key switch which the public can not operate. Federal Guideline: 205.1		
	<i>In the elevator lobby, provide a piece of furniture so that the AED does not protrude into the circulation path.</i>	Medium	\$0
	Note: Cost assumes an existing piece of furniture can be relocated to accomplish this purpose. Federal Guideline: 307		
	<i>In the stairwell landing, replace the toggle light switches with key switches</i>	Medium	\$300
	Note: The existing switch is at 50" above the floor but the maximum allowable height is 48". One solution is to replace the toggle light switch with a key switch which the public can not operate. Federal Guideline: 205.1		
	<i>At the coroner's door, lower the payment box so that the top of the box is at 40" above the floor.</i>	Medium	\$70
	Note: At the Coroner's door, there is a metal box with a payment slot at 50" above the floor. One solution is to lower the box so that the top of the box can be accessed from a height of 48" above the floor, the highest reach allowable. Federal Guideline: 308.2, 308.3		

11	Interior Stairs		
	<i>The inner stair handrails are not continuous. There are no outer stair handrails.</i>	N/A	\$0
	Note: The Guideline states the inner handrails should be continuous and that outer handrails are required. The handrails do not meet the requirements of Federal Guideline 505. However, Federal Guideline 210.1 states that even "in alterations, stairs between levels that are connected by an accessible route (elevator in this case) shall not be required to comply with 504, except that handrails complying with 505 shall be provided when the stairs are altered." Federal Guideline: 210.1		
16	Single-User Restroom		
	<i>Reduce the wall thickness between the 2 restrooms, to increase the width of the room on each side by 1".</i>	Medium	\$1,600
	Note: At both restrooms, the width of the rooms are 58 3/4" and 59 1/4", thus not allowing the 60" minimum diameter turning area. Federal Guideline: 606.2		
	<i>Increase the size of the east and west restrooms as required to achieve the clearances required for the door jamb, toilet and lavatory.</i>	Medium	\$4,480
	Note: The lavatories must be relocated to achieve the toilet clearance required by Figure 604.3.1. One solution is to provide a 30" wide recess (for each lav.) in the wall at the side of the toilet in each room. This recess should have on one side, the same wall that the door is in. The depth of the recess can be as required to achieve the 18" door jamb clearance required by Figure 404.2.4.1(a) Reset the lavatory with top at 34" above floor as required to provide proper knee space below. Federal Guideline 404.2.4.1		
	<i>Both restrooms: Relocate the mirrors in each restroom to be above the new lavatory locations with bottom of reflecting surfaces at no more than 40" above floor.</i>	Medium	Included above
	Note: The mirrors are currently located 1" too high. Federal Guideline: 603.3		
	<i>Both restrooms: Relocate the paper towel dispensers to be out of the circulation path with bottom at no more than 48" above floor.</i>	Medium	Included above
	Note: These units currently protrude 4 1/4" into the circulation path. Federal Guideline: 307		
	<i>Both restrooms: Remove and replace the side and back grab bars.</i>	Medium	Included above
	Note: The back grab bar in each restroom is only 30" long. (36" is required) The side grab bars are 36" long. (42" is required) Reinstall the side bars in the back position. Federal Guideline: 604.5.2		

	<i>One upper restroom: Replace the toilet tank with a type with the flush control on the wide side.</i>	Medium	\$350
	Note: The flush control is on the wrong side in one of the restrooms. Federal Guideline: 604.6		
	Both restrooms: Relocate the coat hook to within 48" of the floor (or provide a new coat hook within 48" of the floor). Note: The existing hooks are at 71" above floor. Federal Guideline: 603.4	Medium	100
18	Rooms		
	<i>Rooms 200, 203 and 204: Replace the light switch with an occupancy sensor.</i>	Low	\$900
	Note: The existing toggle light switch is at 49 3/4" above the floor. (maximum allowable = 48") One solution is to change the switch to an occupancy sensor so that manual operation is not required. Another solution is to relocate the switch. Federal Guideline: 205.1		
	Facility Total:		\$27,490

General Notes: Building entry is from sidewalk within City of Corydon public ROW. These items were not included in the evaluation of this facility. All cost estimates for Harrison County facilities are based on a single unified bid with 2013 estimated costs. Bidding in a different manner or different time period will require adjustments to the probable project costs.

Prioritization Summary		
Low	\$	5,050
Medium	\$	14,120
High	\$	8,320

Appendix B

Harrison County Parks Physical Barriers Report

HARRISON COUNTY - ADA SELF EVALUATION STUDY AND TRANSITION PLAN

PARKS FACILITY SUMMARY

Park Name & Location	Ownership Status	Low Priority	Medium Priority	High Priority	Total Site Cost
Battle of Corydon Memorial Park Old State Road 135, Corydon	County	\$5,320	\$3,700	\$1,825	\$10,845
Buffalo Trace Park 1540 Hwy 150 NE, Palmyra	County	\$129,755	\$92,090	\$14,000	\$235,845
Harrison Poolside Park & Rhoads Pool 2150 Poolside Dr., Corydon	County	\$4,620	\$36,680	\$6,780	\$48,080
Hayswood Nature Reserve State Road 135, Corydon	County	\$31,320	\$30,935	\$0	\$62,255
Noe's Rest Park State Road 111, Elizabeth	County	\$2,250	\$66,770	\$0	\$69,020
South Harrison Park 8750 South Harrison Dr., Laconia	County	\$55,335	\$85,445	\$4,100	\$144,880
Walter Q Gresham Memorial Park Downtown Lanesville	County	\$5,600	\$20,570	\$7,850	\$34,020
TOTALS		Low Priority \$234,200	Medium Priority \$336,190	High Priority \$34,555	Total Parks Cost \$604,945

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Battle of Corydon Memorial Park, Corydon, IN

Data collected 1/8/2013

Exterior			
Item #	Description	Priority	Estimated Cost
1-1	Parking Lot		
	<i>Unmarked parking area provided allowing for approximately 25 spaces. 1 van space required.</i>		
	<i>Provide Van Accessible Space</i>	Medium	\$ 250
	Notes: Existing pavement nearest cabin exhibits compliant slopes. Mark 11' width parking space with 5' access aisle. Provide sign at min. 80" ht with ISA and additional 'Van Accessible' tag. Federal Guideline: 502.1-502.4, 502.6		
4-1	Walk (Parking to Cabin)		
	<i>Repair or Replace Asphalt Surface</i>	Medium	\$ 2,750
	Notes: No level changes of direction are provided at historical markers and exhibits. Running slope exceeds 5% max in several areas, up to 6.6%. Cross slopes present up to 3.6% (2% max.) Federal Guideline: 303, 403.4		
5-1	Exterior Ramp (North side of Cabin)		
	<i>Repair or Replace Asphalt Surface</i>	Medium	\$ 100
	Notes: Counter slope at asphalt bottom landing exceeds 2% and small lip visible. Federal Guideline: 405.7.1		
	<i>Provide Slip-Resistant Coating to Wood Ramp</i>	High	\$ 500
	Notes: Wood ramp can become slippery when wet. Affix non-slip treatment. Federal Guideline: 302.1, 405.4		
	<i>Replace Handrails</i>	High	\$ 1,200
	Notes: Handrail perimeter is 7" (4" to 6 1/4" required for non-circular rail). Federal Guideline: 505.7.2		
	<i>Remove or Reposition Protruding Objects</i>	High	Included above
	Notes: Modify handrail extensions to eliminate protrusion into accessible route (no more than 4" protruding between 27" and 80" at their lowest edges allowed.) Federal Guideline: 307.2		
6-1	Exterior Stair (South side of Cabin)		
	<i>Repair or Replace Asphalt Surface</i>	Medium	\$ 100
	Notes: Slopes uneven at bottom landing and exceed 2% in any direction. Federal Guideline: 405.7.1		
	<i>Replace Handrails</i>	Medium	\$ 300
	Notes: Handrail perimeter is 7" (4" to 6 1/4" required for non-circular rail). Federal Guideline: 505.7.2		
	<i>Remove or Reposition Protruding Objects</i>		Included above
	Notes: Modify handrail extensions to eliminate protrusion into accessible route (no more than 4" protruding between 27" and 80" at their lowest edges allowed.) Federal Guideline: 307.2		

Item #	Description	Priority	Estimated Cost
	<i>Provide Slip-Resistant Coating to Wood Treads</i>	High	\$ 125
	Notes: Wood ramp can become slippery when wet. Affix non-slip treatment. Federal Guideline: 302.1, 405.4		
22-1	Site Furnishings		
	<i>Provide Accessible Seating at Cabin Amphitheater</i>	Low	\$ 5,000
	Notes: 6 log benches approx. 12'-6" long provided allowing seating for approx. 50. Provide accessible benches with adjacent clear space (level, 30"x48") on accessible route. At least 20% of the benches are required to be accessible, including accessible route. Federal Guideline: 903.2-903.5, 1011.2		
33-1	Trails		
	<i>Improve Accessibility of Existing Woodland Trail</i>	N/A	N/A
	Notes: Woodland trail is cleared dirt path of varying widths, slopes, and surface levels. Recommend providing paved portion of trail for universal use. Trails are not specifically addressed by the 2010 ADAAG. The Accessibility Guidelines for Outdoor Developed Areas currently apply only to Federal land management agencies at this time, but may be looked to for guidance if desired for future alterations to this trail. It is recommended that signage is provided at the trailhead warning user of presence of steep grades, uneven non-paved surfaces and other features that may make use difficult or cause heavy exertion. Since this is not included in the current enforceable ADA requirements, This cost is not included in this report, but are recommended for consideration by Owner. Federal Guideline: N/A		
Interior			
Item #	Description	Priority	Estimated Cost
	Exterior Entrances		
	<i>Provide access to a minimum of 60% of all public entrances</i>	N/A	See 8a Series
	Notes: 2 exterior public entrances provided. Each must be accessible. Doors likely to be propped open as only operated by Parks staff. Federal Guideline: 206.4, 404		
8a-1	<i>Provide Door Kick Plate</i>	Low	\$ 110
(North)	Notes: 7 3/4" to wood trim approx. 1" width (10" min required) Federal Guideline: 404.2.10		

Item #	Description	Priority	Estimated Cost
8a-2	<i>Provide Door Kick Plate</i>	Low	\$ 110
(South)	Notes: 7 3/4" to wood trim approx. 1" width (10" min required) Federal Guideline: 404.2.10		
	Cabin		
18-1	<i>Provide Wall Signage</i>	Medium	\$ 200
	Notes: None provided. Braille, and Raised Text signage required on latch side of doors. Federal Guideline: 216.8, 407.4.3, 703.2-703.6		
	<i>Remove or Reposition Protruding Objects</i>	Low	\$ 100
	Notes: Fireplace mantle protrudes 6" at 61" ht. (no more than 4" protruding between 27" and 80" at their lowest edges allowed.) Provide protection in cane detectable range. Federal Guideline: 307.2		
	Facility Total:		\$ 10,845

General Notes:

Low	\$	5,320
Medium	\$	3,700
High	\$	1,825

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Buffalo Trace, Palmyra, IN

Data collected 1/23-
1/24/2013

Exterior			
Item #	Description	Priority	Estimated Cost
1-1	Parking Lot (Petting Zoo/Boat Docks/Beach House)		
	<i>50 total spaces provided; 4 spaces marked 'Accessible' provided. 1 van space and 1 car space required.</i>		
	<i>Adjust Signage</i>	Low	\$100
	Notes: Raise sign at van space to min. 60" height to bottom of sign (located off accessible route). Federal Guideline: 502.6		
1-2	Parking Lot (Main Shelter/Basketball Courts)		
	<i>35 total spaces provided; 2 spaces marked 'Accessible' provided. 1 van space and 1 car space required.</i>		
	<i>Modify Existing Accessible Space</i>	Low	\$200
	Notes: Car space width is 7'-9 1/2" (8' min.) Remark space to correct dimension. Signs are mounted at 52" ht (60" min to bottom of sign; 80" if within accessible route) See 36-1 for accessible route. Federal Guideline: 502.1, 502.6		
1-3	Parking Lot (Fishing Pier/Pin Oak Picnic Area)		
	<i>60 total spaces provided; 2 spaces marked 'Accessible' provided. 1 van space and 2 car spaces required.</i>		
	<i>Provide Additional Accessible Space</i>	Low	\$1,250
	Notes: Insufficient quantity provided. Federal Guideline: 208.2, 216.5, 502		
	<i>Modify Existing Accessible Spaces</i>	Medium	\$2,500
	Notes: Spaces and aisle provided meet dimensional requirements, but exceeds slopes allowable up to 4.1%. Regrade and repave in order to provide compliant slopes. No signs are provided. Provide signs at min. 80" ht with ISA and additional 'Van Accessible' tag. Federal Guideline: 208.2, 216.5, 502		
1-4	Parking Lot (Baseball Field/West Shelter)		
	<i>69 total spaces provided; 4 spaces marked 'Accessible' provided. 1 van space and 2 car spaces required.</i>		
	<i>Modify Existing Accessible Spaces</i>	Low	\$3,750
	Notes: Spaces and aisles provided meet dimensional requirements, but 3 of 4 spaces exceed slopes allowable up to 3.6%. Regrade and repave in order to provide compliant slopes. Only 2 signs are provided. Provide sign at each space at min. 80" ht with ISA and additional 'Van Accessible' tag at van space. See 24-1 for Accessible Route. Recommend relocating one accessible space to opposite side of lot to serve park shelter. Federal Guideline: 208.2, 216.5, 502		

Item #	Description	Priority	Estimated Cost
1-5	Parking Lot (Camping Shelter)		
	<i>16 total spaces provided; 1 space marked 'Accessible' provided. 1 van space required.</i>		
	<i>Modify Existing Accessible Space</i>	Medium	\$1,650
	Notes: Space and aisle provided meet dimensional requirements, but exceeds slopes allowable up to 5.9%. Entire parking area slopes significantly which will require grading and alteration of the lot in order to provide compliant slopes. Provide additional 'Van Accessible' tag. See 36-3 for accessible route. Federal Guideline: 208.2, 216.5, 502		
1-6	Parking Lot (Cabin #1 - Accessible)		
	<i>Room for two cars is provided. Since use of cabin is on a assigned/ reservation basis, parking is not marked as accessible. Signage is not required where a total of 4 or fewer parking spaces are provided.</i>		
	<i>Modify Existing Parking Area</i>	Low	\$2,100
	Notes: Parking area provided has a running slope of 2.5%. Replace concrete correct minor slope issue. Federal Guideline: 208.2, 216.5, 502		
4-1	Walk (Parking to Beach House/Boat Docks)		
	<i>Repair or Replace Concrete Walk</i>	Medium	\$750
	Notes: Running slope is 5.1 at 1 panel near concessions. No level change of direction is provided to concessions. 1" lip near concessions and abrupt dip at connection to roadway. Federal Guideline: 303, 403.4		
4-2	Walk (Inside Beach House)		
	<i>Repair or Replace Concrete Walk</i>	Low	\$1,350
	Notes: Cross slope exceeds 2% max at 10x10 panel and at Men's restroom door. 5/8" lip at Women's restroom door. Federal Guideline: 303, 403.4		
34-1	<i>Provide Accessible Service Counter</i>	Low	N/A
	Notes: Existing entrance service window configured for side approach (front approach required). Height of counter is 43 1/4" (38" max. for verbal face-to-face or other interaction - NO work). Clear knee space depth is 2" (11" min.) Federal Guideline: 303, 403.4		
4-3	Walk (Petting Zoo)		
	<i>Replace Asphalt Walks</i>	Medium	\$3,500
	Notes: No accessible route is provided from parking to petting zoo. Cross slopes exceed 2% in several locations. Level change of direction is not provided at all turning spaces. Cracking and overgrowth is present throughout. Recommend replacement of all walks. Federal Guideline: 303, 403.4		
4-4	Walk (Gazebo)		
	<i>Replace Asphalt at Trail Connection</i>	Medium	\$250
	Notes: No level change of direction is provided at trail connection (2.0%x7.0%). Federal Guideline: 303, 403.4		

Item #	Description	Priority	Estimated Cost
4-5	Walk (Shower House)		
	<i>Repair or Replace Concrete Walk</i>	Medium	\$600
	Notes: Replace patched areas in front of entry doors and provide access to vending machine. Federal Guideline: 303, 403.4		
4-6	Walk (Cabin #1 - Accessible)		
	<i>Repair or Replace Concrete Walk</i>	Low	\$500
	Notes: Slope perpendicular to front door is 2.6% (60" min. level area required perpendicular on swing side of door) No level change of direction provided at turn towards back patio. Federal Guideline: 303, 403.4		
7-1	Drinking Fountain (Beach House)		
	<i>Replace fountain</i>	Medium	\$3,350
	Notes: "Hi-lo" fountain is not provided. Fountain provided does not meet dimensional requirements for wheelchair users or standing persons. Fixed step in front of fountain obstructs required clear space. Federal Guideline: 211, 305.2, 306.3, 602		
7-2	Drinking Fountain (Walking Trail Near Shower House)		
	<i>Replace fountain</i>	Low	\$3,350
	Notes: "Hi-lo" fountain is not provided. Fountain provided does not meet dimensional requirements for wheelchair users or standing persons. Federal Guideline: 211, 305.2, 306.3, 602		
7-3	Drinking Fountain (Main Shelter)		
	<i>Replace fountain</i>	Medium	\$3,350
	Notes: "Hi-lo" fountain is not provided. Fountain provided does not meet dimensional requirements for wheelchair users. Fixed step in front of fountain obstructs required clear space. Federal Guideline: 211, 305.2, 306.3, 602		
	Baseball Field		
24-1	<i>Provide Accessible Route</i>	Medium	\$3,500
	Notes: None provided. Route to connect to bleachers, field, and player seating. Federal Guideline: 206.2, 403		
	<i>Provide Accessible Player Seating</i>		Incl. above
	Notes: None provided at player benches. 36"x48" front approach from accessible route required. Federal Guideline: 221.2.1, 802.1		
22-1	<i>Provide Wheelchair Accessible Seating at Bleachers</i>	Low	\$300
	Notes: One sets of bleachers is provided (16' Lx5 rows = 54 seats) No accessible seating is provided. 4 wheelchair spaces are required. Federal Guideline: 221.1, 802.1, 802.2		
	Tennis Court		
24-2	<i>Provide Accessible Route</i>	Medium	\$4,500
	Notes: None provided. Route to connect to both sides of court. Federal Guideline: 206.2, 403		

Item #	Description	Priority	Estimated Cost
22-2	<i>Provide Wheelchair Accessible Seating at Bleachers</i>	Low	\$300
	Notes: One sets of bleachers is provided (16' Lx5 rows = 54 seats) No accessible seating is provided. 4 wheelchair spaces are required. Federal Guideline: 221.1, 802.1, 802.2		
	Basketball Court		
24-3	<i>Provide Accessible Route</i>	Medium	\$2,880
	Notes: None provided. Route to connect to both sides of court. Federal Guideline: 206.2, 403		
	Sand Volleyball Court		
24-4	<i>Provide Accessible Route</i>	Medium	\$650
	Notes: None provided. Possibly combine with route to play equipment. Federal Guideline: 206.2, 403		
	Horseshoe Pits (Typ. Of 4; 2 near Morgan Shelter, 1 near Petting Zoo, 1 at Pin Oak Picnic Area)		
24-5	<i>Provide Accessible Route</i>	Medium	\$4,350
	Notes: None provided. Federal Guideline: 206.2, 403		
	Playground (Main Shelter)		
25-1	<i>Provide Accessible Route to Play Areas</i>	Medium	\$1,800
	Notes: None provided. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$9,250
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Pea gravel fill and lawn provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
	<i>Modify and/or Replace Transfer Elements</i>		Included Above
	Notes: Lower step at Transfer Steps is 11" (8" max). Adjust grades to proper tolerance when installing accessible route surface. Federal Guideline: 1008.3		
	Playground (Pin Oak Picnic Area/Fishing Pier)		
25-2	<i>Provide Accessible Route to Play Areas</i>	Medium	\$1,800
	Notes: None provided. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$12,375
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Lawn provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		

Item #	Description	Priority	Estimated Cost
	Playground (Fitness Area on Walking Trail)		
25-3	<i>Provide Accessible Route to Play Areas</i>	Medium	\$650
	Notes: None provided. Connect to walking trail. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$5,500
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Pea gravel fill with Timber edge provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
	Playground (Camping)		
25-4	<i>Provide Accessible Route to Play Areas</i>	Medium	\$1,550
	Notes: None provided. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$5,500
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Pea gravel fill provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
	<i>Replace Transfer Elements</i>	Low	\$1,500
	Notes: Risers at Transfer Steps are variable from 7"-8" (8" max). Transfer platform has pie shaped steps which do not allow for required 14" min. depth across the entire 24" required width. Federal Guideline: 1008.3		
	Boat/Canoe Rental Docks		
27-1	<i>Provide Accessible Slip/Dock</i>	Medium	\$3,750
	Notes: Existing piers are 53 1/2" max (60" min. required for full length of one boat slip.) Federal Guideline: 1003.3		
	Accessible Fishing Pier		
28-1	<i>Provide Accessible Route to Fishing Pier</i>	Medium	\$1,200
	Notes: Sidewalk running slope is 6.8% (5% max). Replace and reroute walkway as needed to reduce slopes or convert to ramp by providing handrails both sides and top/bottom landings. Federal Guideline: 1008.2		
	<i>Level Main Pier</i>	Medium	N/A
	Notes: Pier surface should be level (2% max in any direction). Pier is currently sloping at 5.2% x 0.2%. Investigate when seasonal use resumes. Federal Guideline: 1003.2, 1005.1		
	<i>Modify Railing</i>	Low	\$960
	Notes: All railing is 35" high. At least 25% of railing must be 34" high max above the deck. Reconfigure approx. 16' of railing. Federal Guideline: 1003.2, 1005.1		

Item #	Description	Priority	Estimated Cost
	<i>Provide Plate over Gap at Gangway Connection</i>	Medium	\$200
	Notes: 2" gap at hinged connection could be possible trip hazard. Federal Guideline: 1003.2, 1005.1		
	<i>Provide Edge Protection at Gangway</i>	Low	\$750
	Notes: No edge protection is provided at gangway. Protection is required where railings are provided. Federal Guideline: 1005.3		
	Park Shelter (Main)		
36-1	<i>Provide Accessible Route</i>	Medium	\$1,250
	Notes: None provided. Eliminate 2" lip at edge of shelter and connect with asphalt trail to walking trail and parking. Gravel path provided to access restroom area. Pave and connect to Main Shelter area. Eliminate Ramp up to door entrance. Federal Guideline: 206.2.2, 703.6, 216.8		
	<i>Provide Outlet at Accessible Height</i>	Low	\$150
	Notes: Outlet located at 13". Provide mounted power strip between 15" and 48" ht. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Raise Water Spout</i>	Low	\$200
	Notes: Yard hydrant provided has spout at 25" height (28" min - 36" max required) Federal Guideline: 1011.6		
	Park Shelter (Morgan)		
36-2	<i>Provide Accessible Route</i>	Medium	\$625
	Notes: None provided. Connect with asphalt trail to walking trail and parking. Federal Guideline: 206.2.2		
	<i>Remove or Reposition Protruding Objects</i>	Low	
	Notes: Cross braces angle up from 77" (no more than 4" protruding between 27" and 80" at their lowest edges allowed.) Federal Guideline: 307.2		
	Park Shelter (Camping)		
36-3	<i>Provide Accessible Route</i>	Medium	\$375
	Notes: None provided. Eliminate 2" lip at edge of shelter and connect with asphalt trail to walking trail and parking. Federal Guideline: 206.2.2		
	<i>Raise Water Spout</i>	Low	\$200
	Notes: Yard hydrant provided has spout at 20" height (28" min - 36" max required) Federal Guideline: 1011.6		
22-1	Site Furnishings		
	<i>Provide Access to Picnic Tables</i>	Low	\$22,400
	Notes: At least 20% of the picnic tables are required to be accessible, including accessible route. 2 types of tables are provided; 139 are currently in park. 28 accessible tables required. None provide all compliant dimensions. Provide tables at shelters or other accessible route with appropriate clear maneuvering space. Recommend dispersing accessible units throughout park. Federal Guideline: 902, 306.3, 1011.4		

Item #	Description	Priority	Estimated Cost
	<i>Provide Accessible Route to Grills</i>	Medium	\$3,000
	Notes: At least 20% are required to be accessible, including accessible route. Most grills provided meet dimensional requirements. Approximately 8 grills should provide adjacent clear level space (30"x48") centered on grill and connect via accessible route to nearest picnic area or park shelter. Recommend dispersing accessible units throughout park. Federal Guideline: 804.3, 1011.5		
	<i>Modify and/or Replace Benches</i>	Low	\$2,500
	Notes: 8 provided along walking path and lakeshore. None provide compliant dimensions or adjacent clear space (level, 30"x48"). At least 20% of the benches are required to be accessible, including connection to accessible route. 2 Required. Federal Guideline: 903.2-903.5, 1011.2		
33-1	Multi-Use / Walking Trail		
	<i>Repair or Replace Asphalt Trail</i>	Low	\$65,000
	Notes: Overall, the walking trail surface is in new, good condition, however, cross slopes exceed 2% and running slopes exceed 5% over a majority of the trail. Areas of particular concern are near the southwest corner of the campground up to the exercise area (running slopes of 6.8 to 8.1%/cross slopes of 4.8 to 6.4%) and the hilltop turn at the northwest corner of Coleman Lake (running slopes of 7.3 to 13%). Federal Guideline: 302.3, 1017.6		
	Campground		
	<i>Improve Accessibility within Campground</i>	N/A	N/A
	Notes: The currently designated Accessible Space (Site #40) does not provide any accessible connections to other parks amenities. The site itself exceeds recommended slopes with 0.7%x2.3% in the living area of the site. The driveway of this site is very steep. Recommend the accessible site be located in a flatter portion of the campground, such as near sites 28-32, which are also still in close proximity to the restroom building, play area, and shelter that serves the campground. Camping is not specifically addressed by the 2010 ADAAG. The Accessibility Guidelines for Outdoor Developed Areas currently apply only to Federal land management agencies, but may be looked to for guidance if desired. This guideline recommends in Table F244.2.1, that for this 60 unit Modern Campground, 4 accessible units be provided. Within the 14 unit Primitive campground, 2 units should be provided. Since this is not included in the current enforceable ADA requirements, this cost is not included in this report, but are recommended for consideration by Owner. Federal Guideline: N/A		

Item #	Description	Priority	Estimated Cost
Interior			
Item #	Description	Priority	Estimated Cost
	Cabin #1 - Accessible - Main Room		
18-1	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Braille, and Raised Text signage required. Federal Guideline: 703.6, 216.8		
	<i>Remove or Reposition Protruding Objects</i>	Low	\$100
	Notes: TV protrudes 5 1/2" but is currently protected by table (no action needed). AV shelf protrudes 12" at 43" ht and fire extinguisher protrudes 4 1/2" at 30" ht unprotected. (4" max between 27" and 80" at their lowest edges). Federal Guideline: 307.2		
8a-1	<i>Replace Door</i>	Low	\$3,500
	Notes: Height of clear door opening is 79 1/2" (79" to door stop). 80" min. required. Federal Guideline: 404.2.3		
	<i>Provide Door Kick Plate</i>	Low	\$110
	Notes: Door is beveled at 9" ht. (10" high required smooth) Federal Guideline: 404.2.10		
Cabin #1 - Accessible - Master Bedroom			
18-2	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Braille, and Raised Text signage required. Federal Guideline: 703.6, 216.8		
8a-2	<i>Replace Door</i>	Low	\$3,500
	Notes: Height of clear door opening is 77 1/2" (77" to door stop). 80" min. required. Federal Guideline: 404.2.3		
	<i>Provide Door Kick Plate</i>	Low	\$110
	Notes: Door glazing at 9" ht. (10" high required smooth) Federal Guideline: 404.2.10		
	<i>Provide Maneuvering Space at Door</i>	Low	N/A
	Notes: Furniture blocks required 60" deep maneuvering space on swing side of door. Federal Guideline: 404.2.4		
8b-1	<i>Provide Door Kick Plate</i>	Low	\$110
	Notes: Door is beveled at 9" ht. (10" high required smooth) Federal Guideline: 404.2.10		
Cabin #1 - Accessible - Second Bedroom			
18-3	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Braille, and Raised Text signage required. Federal Guideline: 703.6, 216.8		
	<i>Recommended: Provide Lower Closet Shelving</i>	N/A	N/A
	Notes: Closet shelving is above 15"-48" reach range. Self-service shelves are not required to comply with 308. Recommended as convenience to users but is not included in improvement costs. Federal Guideline: 225.2, 308		

Item #	Description	Priority	Estimated Cost
8b-2	<i>Provide Door Kick Plate</i>	Low	\$110
	Notes: Door is beveled at 9 1/2" ht. (10" high required smooth) Federal Guideline: 404.2.10		
	Cabin #1 - Kitchen		
18-4	<i>Protect Protruding Objects</i>	Low	\$100
	Notes: Kitchen work surface protrudes 25" at 27 3/4" ht (4" max between 27" and 80" at their lowest edges). Add corner leg to provide cane detectable element. Federal Guideline: 307.2		
36-1	<i>Provide Range Fan Control within Reach Range</i>	Low	\$90
	Notes: Kitchen work surface protrudes 25" at 27 3/4" ht (4" max between 27" and 80" at their lowest edges). Add corner leg to provide cane detectable element. Federal Guideline: 307.2		
	Cabin #1 - Accessible - Restroom/Shower		
16-1	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Braille, and Raised Text signage required. Federal Guideline: 703.6, 216.8		
	<i>Modify Door Signage</i>	Low	\$100
	Notes: No raised text provided. Federal Guideline: 703.6.3		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$70
	Notes: Dispenser mounted 16" in front of toilet. (7"-9" to centerline required) Federal Guideline: 604.7		
	<i>Reposition Toilet and Modify Flush Controls</i>	Low	\$765
	Notes: Flush controls located on narrow side of toilet (wide side required). Toilet located 18 1/2" from sidewall to centerline of toilet (16"-18" required). Federal Guideline: 604.2, 604.6		
	<i>Reposition Side Grab Bar</i>	Low	\$250
	Notes: Side grab bar extends 48" from rear wall (54" min. required) Reposition while maintaining 12" max from rear wall. Federal Guideline: 604.5, 609.2, 609.4		
17-3	<i>Relocate Controls, Faucet and Shower Spray Unit.</i>	Medium	\$70
	Notes: Fixtures are mounted on side wall opposite provided seat. Removable shower head is located outside of 48" max reach range. Mount removable portion on a new lower bracket. Federal Guideline: 608.5.2, 608.6		
8b-3	<i>Provide Door Kick Plate</i>	Low	\$110
	Notes: Door is beveled at 9 1/2" ht. (10" high required smooth) Federal Guideline: 404.2.10		
	<i>Provide Maneuvering Space at Door</i>	Low	TBD
	Notes: Shower stall obstructs required parallel clearance on swing side of door. (3" provided; 18" required). Requires additional investigation. Federal Guideline: 404.2.4		

Item #	Description	Priority	Estimated Cost
	Men's Restroom>Showers (Beach House)		
15-1	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: Painted lettering only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls and Outlets</i>	Low	\$210
	Notes: Switch mounted at 51" ht (15"-48" required). Replace with occupancy sensor and timer. Outlet located at 14". Provide mounted power strip between 15" and 48" ht. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Reposition Lavatory</i>	Low	\$600
	Notes: Clear knee space is 3" at 27" ht where obstructed by sink flare. (8" required at 27" ht.) Federal Guideline: 606.2, 306.3		
	<i>Replace water controls</i>	Medium	\$350
	Notes: Knobs require grasping and twisting. Federal Guideline: 606.4, 309		
	<i>Reposition Soap Dispenser</i>	Low	\$70
	Notes: Dispenser mounted at 49" ht (15" min - 48" max required) Federal Guideline: 308, 604.7		
	<i>Insulate water lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 41" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Replace Urinal</i>	Medium	\$920
	Notes: Top of lip is located at 24" (17" max. required) Rim projects 12 1/2" from wall (13 1/2" min). Flush controls are located at 52" ht (15" min -48" max.). Federal Guideline: 605.2, 605.4, 308		
	<i>Convert Stall and Urinal Area to Provide Accessible Stall</i>	High	TBD
	Notes: Stall door does not have handles or self close and clear width is 25" (32" required). Stall width is 34" (60" min. stall width). Toilet seat 16 1/4" ht. (17"-19" required). Side and rear grab bars not provided. Coat hook is at 60" ht. (15"-48" required). With existing available space, stall will need to enclose both urinal and toilet to achieve required clear space in stall. Maintain min. 30" width at sink approach when reconfiguring partitions. Requires additional investigation. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 603.4, 604.3-604.5, 604.8		

Item #	Description	Priority	Estimated Cost
17-1	<i>Provide Accessible Shower & Changing Area</i>	High	\$2,500
	Notes: No special access equipment provided. Modify concrete curb at entry to existing shower area. Provide removable shower head with flexible hose or fixed head at 48" max. ht. Provide grab bars. Provide clothes hooks within 15"-48" reach range; Existing are mounted at 65" and up. Provide accessible bench: Bench provided does not meet dimensional requirements. Federal Guideline: 608.3.2, 608.6, 609.2-609.8		
8a-3	<i>Provide Door Kick Plate</i>	Low	\$110
	Notes: Bottom 10" of door is rusting becoming rough and uneven. (10" high required smooth) Recommend replacement. Federal Guideline: 404.2.10		
	<i>Inadequate Maneuvering Space at Door</i>	N/A	N/A
	Notes: Block wall obstructs required 60" deep maneuvering space on swing side of door. Door is likely propped open during operating hours. No action recommended. Federal Guideline: 404.2.4		
Women's Restroom (Beach House)			
15-2	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: Painted lettering only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls and Outlets</i>	Low	\$210
	Notes: Switch mounted at 51" ht (15"-48" required). Replace with occupancy sensor and timer. Outlet located at 14". Provide mounted power strip between 15" and 48" ht. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Replace water controls</i>	Medium	\$350
	Notes: Knobs require grasping and twisting. Federal Guideline: 606.4, 309		
	<i>Insulate water lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 41" (40" max) above the finished floor surface. Federal Guideline: 603.3		

Item #	Description	Priority	Estimated Cost
	<i>Convert to Single User to Provide Accessible Stall</i>	High	TBD
	Notes: Stall door does not have handles or self close and clear width is 26 1/2" (32" required). Stall width is 36" (60" min. stall width). Toilet seat 16" ht. (17"-19" required). Side and rear grab bars not provided. Dispenser mounted in line with front of toilet (7"-9" to centerline required). With existing available space, one fixture will need to be eliminated and partitions reconfigured in order to achieve required clear space in stall. Maintain min. 30" width at sink approach when reconfiguring partitions. Requires additional investigation. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 603.4, 604.3-604.5, 604.8		
17-2	<i>Provide Accessible Shower & Changing Area</i>	High	\$2,500
	Notes: No special access equipment provided. Modify concrete curb at entry to existing shower area. Provide removable shower head with flexible hose or fixed head at 48" max. ht. Provide grab bars. Existing changing stalls are 37" x 48" with a bench that does not meet dimensional requirements and clothes hooks mounted at 66" ht. Provide changing stall with adequate clear space for wheelchair use. Federal Guideline: 608.3.2, 608.6, 609.2-609.8		
8a-4	<i>Provide Maneuvering Space at Door</i>	Low	N/A
	Notes: Block wall obstructs required 60" deep maneuvering space on swing side of door. Door is likely propped open during operating hours. No action recommended. Federal Guideline: 404.2.4		
Men's Restroom (Camping)			
15-3	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: Text on outside screen wall only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Reposition Lavatory</i>	Low	\$600
	Notes: Clear knee space is 5" at 27" ht where obstructed by sink flare. (8" required at 27" ht.) Federal Guideline: 606.2, 306.3		
	<i>Insulate water lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are only partially insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Urinal</i>	Medium	\$450
	Notes: Top of lip is located at 24" ht (17" max. required) Federal Guideline: 605.2		
	<i>Provide Stall Door Hardware</i>	Medium	\$150
	Notes: Stall door does not have handles or self close Federal Guideline: 213.3, 604.8, 404.2.7, 309.4		
	<i>Reposition Stall Partition</i>	Low	\$500
	Notes: Stall width is 59" (60" required). Federal Guideline: 604.3		

Item #	Description	Priority	Estimated Cost
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$70
	Notes: Dispenser mounted on opposite wall from toilet. (near side wall, 7"-9" to centerline required) Federal Guideline: 604.7		
	<i>Replace Grab Bars</i>	Medium	\$500
	Notes: Both side and rear grab bar are 30" long (side 42" min. required, rear 36" min. required). Locate new grab bars per 604.5. Federal Guideline: 604.5, 609.2, 609.4		
	<i>Reposition Coat Hook</i>	Low	\$70
	Notes: Coat Hook located at 65" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
8a-5	<i>Modify Threshold</i>	Medium	\$175
	Notes: Threshold is 1" (1/4" max, 1/2" beveled). Federal Guideline: 404.2.5		
	<i>Adjust Door Closer¹</i>	Low	\$490
	Notes: Operating effort is 7 lbs (5lb max.) Federal Guideline: 404.2.9		
Women's Restroom (Camping)			
	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: Text on outside screen wall only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Insulate water lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Towel Dispenser</i>	Low	\$70
	Notes: Dispenser mounted at 59" to operable part (15" min - 48" max required). Federal Guideline: 308, 604.7		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$70
	Notes: Dispenser mounted on opposite wall from toilet. (near side wall, 7"-9" to centerline required) Federal Guideline: 604.7		
	<i>Modify and/or Replace Toilet</i>	Low	\$2,860
	Notes: Flush controls located on narrow side of toilet (wide side required). Toilet located 19 1/2" from sidewall to centerline of toilet (16"-18" required). Federal Guideline: 604.2, 604.6		
	<i>Replace Grab Bars</i>	Medium	\$500
	Notes: Both side and rear grab bar are 30" long (side 42" min. required, rear 36" min. required). Locate new grab bars per 604.5. Federal Guideline: 604.5, 609.2, 609.4		

Item #	Description	Priority	Estimated Cost
	<i>Reposition Coat Hook</i>	Low	\$70
	Notes: Coat Hook located at 65" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
8a-6	<i>Adjust Door Closer¹</i>	Low	\$490
	Notes: Operating effort is 7 lbs (5lb max.) Federal Guideline: 404.2.9		
	Men's Restroom (Main Shelter)		
15-5	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: Text on outside wall only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls and Outlets</i>	Low	\$210
	Notes: Switch mounted at 51" ht (15"-48" required). Replace with occupancy sensor and timer. Outlet located at 14". Provide mounted power strip between 15" and 48" ht. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Reposition Lavatory</i>	Low	\$600
	Notes: Clear knee space is 3" at 27" ht where obstructed by sink flare. (8" required at 27" ht.) Federal Guideline: 606.2, 306.3		
	<i>Replace water controls</i>	Medium	\$350
	Notes: Knobs require grasping and twisting. Federal Guideline: 606.4, 309		
	<i>Insulate water lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Towel Dispenser</i>	Low	\$70
	Notes: Dispenser mounted at 59" to operable part (15" min - 48" max required). Federal Guideline: 308, 604.7		
	<i>Replace Urinal</i>	Medium	\$920
	Notes: Top of lip is located at 24 1/2" (17" max. required) Rim projects 12 1/2" from wall (13 1/2" min). Flush controls are located at 52" ht (15" min -48" max.). Federal Guideline: 605.2, 605.4, 308		
	<i>Convert to Single User Restroom</i>	High	TBD
	Notes: Stall door does not have handles or self close and clear width is 25" (32" required). Stall width is 34" (60" min. stall width). Space in front of door at right angle to stall is 38" (42" required) Toilet seat 16" ht. (17"-19" required). Side and rear grab bars not provided. With existing restroom dimensions, in order to achieve required clear space, partitions should be removed and convert to single user restroom. Requires additional investigation. Federal Guideline: 213.3, 309.4, 404.2.7, 603.4, 604.4, 604.5, 604.8		

Item #	Description	Priority	Estimated Cost
8a-7	<i>Replace Door</i>	High	\$4,500
	Notes: Door clear opening width is 25" (32" min.) Closing speed is under 5 second min. Operating effort is 8 lbs (5lb max.) Federal Guideline: 404.2.3, 404.2.8, 404.9.2		
	<i>Inadequate Maneuvering Space at Door</i>		Included Above
	Notes: Block wall obstructs required 48" deep maneuvering space on swing side of door for latch side approach. Consider changing orientation of door when providing accessible route and replacement of door. Federal Guideline: 404.2.4		
Women's Restroom (Main Shelter)			
15-6	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: Text only on outside wall. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls and Outlets</i>	Low	\$210
	Notes: Switch mounted at 55" ht (15"-48" required). Replace with occupancy sensor and timer. Outlet located at 14 1/2". Provide mounted power strip between 15" and 48" ht. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Reposition Mirror</i>	Low	\$70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 42 1/2" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Replace water controls</i>	Medium	\$350
	Notes: Knobs require grasping and twisting. Federal Guideline: 606.4, 309		
	<i>Insulate water lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Towel Dispenser</i>	Low	\$70
	Notes: Dispenser mounted at 58" to operable part (15" min - 48" max required). Federal Guideline: 308, 604.7		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$70
	Notes: Dispenser mounted in line with toilet. (7"-9" to centerline required) Federal Guideline: 604.7		

Item #	Description	Priority	Estimated Cost
	<i>Convert to Single User Restroom</i>	High	TBD
	Notes: Stall door does not have handles or self close and clear width is 24" (32" required). Stall width is 43" (60" min). Stall depth is 53" (56" min. for wall mounted toilet). Space in front of door at right angle to stall is 39" (42" required) Toilet seat 16" ht. (17"-19" required). Side and rear grab bars not provided. With existing restroom dimensions, in order to achieve required clear space, partitions should be removed and convert to single user restroom. Requires additional investigation. Federal Guideline: 213.3, 309.4, 404.2.7, 603.4, 604.4, 604.5, 604.8		
8a-8	<i>Replace Door</i>	High	\$4,500
	Notes: Door clear opening width is 25 1/2" (32" min.) Operating effort is 7 lbs (5 lb max.) Federal Guideline: 404.2.3, 404.2.4, 404.9.2		
	<i>Inadequate Maneuvering Space at Door</i>		Included Above
	Notes: Block wall obstructs required 54" deep maneuvering space on swing side of door for hinge side approach and 48" required on push side. Consider changing orientation of door when providing accessible route and replacement of door. Federal Guideline: 404.2.4		
	Men's Shower/Restroom		
15-7	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Outlet at Accessible Height</i>	Low	\$150
	Notes: Outlet located at 50 1/2". Provide mounted power strip between 15" and 48" ht. Consider locating outside of circulation path where currently located. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Reposition Mirror</i>	Low	\$70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 50" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Insulate water lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Protect Protruding Objects</i>	Medium	\$250
	Notes: Concrete shelf protrudes 7 3/4" at 40 1/2"-44 1/2" (4" max between 27" and 80" at their lowest edges). Provide protection within cane detectable range. Federal Guideline: 307		
	<i>Reposition Urinal</i>	Low	\$450
	Notes: Top of lip is located at 17 3/4" (17" max. required) Federal Guideline: 605.2		

Item #	Description	Priority	Estimated Cost
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$70
	Notes: Dispenser mounted 5" in front of toilet. (7"-9" to centerline required) Federal Guideline: 604.7		
	<i>Modify Stall</i>	Medium	TBD
	Notes: Stall width is 48" (60" min. required). No toe clearance provided at block wall. (front and at least 1 side partition 9" ht clear for 6" depth required). Additional investigation required. Federal Guideline: 604.3.1		
	<i>Modify and/or Replace Toilet</i>	Low	\$2,860
	Notes: Flush controls located at center of toilet (wide side required). Toilet located 18 1/2" from sidewall to centerline of toilet (16"-18" required). Toilet seat height is 20 1/2" (17" min-19"max). Federal Guideline: 604.2, 604.6		
	<i>Replace Grab Bars</i>	Medium	\$500
	Notes: Side grab bar is 36" long (side 42" min. required). Rear grab bar positioned 13 1/2" to one side and 21 1/2" to other (12"/24" required). Locate grab bars per 604.5. Federal Guideline: 604.5, 609.2, 609.4		
17-4	<i>Relocate Controls, Faucet and Shower Spray Unit.</i>	Medium	\$600
	Notes: Fixtures are mounted on back wall adjacent to provided seat (opposite wall required). Controls also interfere with required 12" clear above grab bars. No Removable shower head is provided and fixed head is located at 64" (48" max.). Federal Guideline: 608.5.2, 608.6, 609.3		
	<i>Replace Grab Bars</i>	Low	\$500
	Notes: 2 separate 24" grab bars are provided; One continuous L-shaped bar is required. Federal Guideline: 608.3, 607.4.2, 609.4		
	<i>Remove Raised Threshold Curb</i>	Medium	\$250
	Notes: Threshold is 3 1/2" high concrete curb. (1/2" max). Federal Guideline: 608.7		
	<i>Reposition Clothes Hook</i>	Low	\$70
	Notes: Clothes Hook located at 72" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
8a-9	<i>Provide Door Signage</i>	Medium	\$100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Inadequate Maneuvering Space at Door</i>		Included in 4-5
	Notes: Required level area not provided outside door. Included in Item 4-5. Federal Guideline: 404.2.4		
	Women's Shower/Restroom		
15-8	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		

Item #	Description	Priority	Estimated Cost
	<i>Provide Outlet at Accessible Height</i>	Low	\$150
	Notes: Outlet located at 50 1/2". Provide mounted power strip between 15" and 48" ht. Consider locating outside of circulation path where currently located. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Protect Protruding Objects</i>	Medium	\$250
	Notes: Concrete shelf protrudes 7 3/4" at 40 1/2"-44 1/2" (4" max between 27" and 80" at their lowest edges). Provide protection within cane detectable range. Federal Guideline: 307		
	<i>Reposition Mirror</i>	Low	\$70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 50 1/2" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Adjust and/or Replace water controls</i>	Medium	\$350
	Notes: Self-close valve does not remain open for required 10 second minimum. Federal Guideline: 606.4, 309		
	<i>Insulate water lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$70
	Notes: Dispenser mounted 6" behind front of toilet. (7"-9" in front to centerline required) Federal Guideline: 604.7		
	<i>Modify Stall</i>	High	TBD
	Notes: Stall width is 48" (60" min. required) Door swings in and obstructs required clear space in stall. No toe clearance provided at block wall. (front and at least 1 side partition 9" ht clear for 6" depth required). Requires additional investigation. Federal Guideline: 604.3.1, 604.8.1		
	<i>Modify Flush Controls</i>	Low	\$350
	Notes: Flush controls located at center of toilet (wide side required). Federal Guideline: 604.2, 604.6		
	<i>Replace Grab Bars</i>	Medium	\$500
	Notes: Side grab bar is 36" long (side 42" min. required). Rear grab bar positioned 14" to one side and 22" to other (12"/24" required). Locate grab bars per 604.5. Federal Guideline: 604.5, 609.2, 609.4		
	<i>Reposition Coat Hook</i>	Low	\$70
	Notes: Coat Hook located at 65 1/2" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
17-5	<i>Relocate Controls, Faucet and Shower Spray Unit.</i>	Medium	\$600
	Notes: Fixtures are mounted on back wall adjacent to provided seat (opposite wall required). Controls also interfere with required 12" clear above grab bars. No Removable shower head is provided and fixed head is located at 54" (48" max.) Federal Guideline: 608.5.2, 608.6, 609.3		

Item #	Description	Priority	Estimated Cost
	<i>Replace Grab Bars</i>	Low	\$500
	Notes: 2 separate 24" grab bars are provided; One continuous L-shaped bar is required. Federal Guideline: 608.3, 607.4.2, 609.4		
	<i>Remove Raised Threshold Curb</i>	Medium	\$250
	Notes: Threshold is 3 1/2" high concrete curb. (1/2" max). Federal Guideline: 608.7		
	<i>Reposition Clothes Hook</i>	Low	\$70
	Notes: Clothes Hook located at 72" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
8a-10	<i>Provide Door Signage</i>	Medium	\$100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Inadequate Maneuvering Space at Door</i>		Included in 4-5
	Notes: Required level area not provided outside door. Included in Item 4-5. Federal Guideline: 404.2.4		
	<i>Adjust Door Closer¹</i>	Low	\$490
	Notes: Operating effort is 10 lbs (5lb max.) Federal Guideline: 404.2.9		
	Facility Total:		\$235,845
		Low	\$ 129,755
		Medium	\$ 92,090
		High	\$ 14,000

General Notes: 1. For door closer adjustments, cost shown is to replace in case adjustment cannot alleviate the compliance issue (typical). 2. Maintenance shop and other employee only areas were not included in the evaluation of this facility. 3. Cabin #2 was not evaluated as #1 is equipped with special access equipment. Several items require additional investigation to provide accurate cost estimates; these investigations are outside the scope of the ADA evaluation. Items noted as "TBD" under cost include these, which are primarily potential reconstruction of restrooms to provide compliant stalls.

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Walter Q. Gresham Memorial Park, Lanesville, IN

Data collected
1/22/13

Exterior			
Item #	Description	Priority	Estimated Cost
	Parking Lot		
1-1	<i>Unmarked parking area provided allowing for approximately 23 spaces. 1 van space required.</i>		
	<i>Provide Van Accessible Space</i>	Medium	\$500
	Notes: Mill and overlay existing parking spaces to repair minor cross slope issues. Mark 11' width parking space with 5' access aisle. Provide sign at min. 80" ht with ISA and additional 'Van Accessible' tag. Federal Guideline: 502.1-502.4, 502.6		
4-1	Walk (Connector for Pavilion, Flagpole area, and Parking)		
	<i>Repair or Replace Surface</i>	Low	\$600
	Notes: Changes of direction near flagpole circle exceed 2% in at least 1 direction. Branches of plantings obstruct required clear space and should be trimmed. Turf overgrowth is present at joints and connection to lot. Federal Guideline: 303, 403.4		
4-2	Walk (Connector from Lot to Restroom Building)		
	<i>Replace Walk</i>	Medium	\$2,520
	Notes: Width varies from 24" to over 48". (36" min. required). Cross slopes present up to 3.7% (2%max.) and running slopes up to 7.8% (5% max.) Surface is generally uneven and settling and exhibits signs of drainage issues. 1" lip impedes access to Men's restroom (1/4"max; 1/2" beveled). Changes of direction near restrooms exceed 2% in at least 1 direction. Federal Guideline: 303, 403.4		
	Park Shelter		
	<i>Repair Surface Discontinuities of Shelter Floor</i>	Low	\$300
	Notes: 1/2" horizontal gap at east and 2" lip at south entrance observed. Fill gap. Modify sidewalk connection to meet flush with shelter floor. Federal Guideline: 206.2.2, 403		
	<i>Remove or Reposition Protruding Objects or Place Cane Detectable Objects Below</i>	High	\$250
	Notes: 6 cross braces on pavilion roof angle up from 78" above floor and are protruding objects (no more than 4" protruding between 27" and 80" at their lowest edges allowed.) Federal Guideline: 307.2		
22-1	Site Furnishings		
	<i>Provide Access to Picnic Tables</i>	N/A	N/A
	Notes: At least 20% of the picnic tables are required to be accessible, including accessible route. 8 tables are provided; all meet dimensional requirements. Tables are moveable. Place accessible tables on accessible route leaving 36" clear, level surface all sides and room for forward approach at accessible seat. Federal Guideline: 1011.4		

Item #	Description	Priority	Estimated Cost
	<i>Provide Accessible Grill</i>	Low	\$300
	Notes: Grill cooking surface is 37" above grade (15" min - 34" max). Provide adjacent clear level space (30"x48") centered on grill and connect accessible route to parking or shelter. At least 20% are required to be accessible, including accessible route. 1 Required. Federal Guideline: 804.3, 1011.5		
	<i>Lower Water Spout</i>	Low	\$200
	Notes: Yard hydrant provided has spout at 39" (28" min - 36" max required) Federal Guideline: 1011.6		
	<i>Modify and/or Replace Benches</i>	Low	\$1,200
	Notes: 3 provided. Adjacent clear space (level, 30"x48") is not provided nor are they located on accessible route. At least 20% of the benches are required to be accessible, including accessible route. 1 Required. Federal Guideline: 903.2-903.5, 1011.2		
24-1	Horseshoe Pits (Typ. Of 2)		
	<i>Provide Accessible Route</i>	Low	\$2,800
	Notes: No route provided. Federal Guideline: 206.2.2, 403		
25-1	Playground		
	<i>Provide Accessible Route to Play Areas</i>	Medium	\$4,800
	Notes: None Provided. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$6,000
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Pea gravel fill provided. Surface is unstable with uneven depth and rutted in high use areas. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
	<i>Modify and/or Replace Transfer Elements</i>	Medium	\$1,500
	Notes: Transfer platform mounted at 26" height (11"-18"max). Transfer steps vary in depth (8-12"; 14" required) and height (16" to first step). Federal Guideline: 1008.3		

Item #	Description	Priority	Estimated Cost
Interior			
Item #	Description	Priority	Estimated Cost
	Exterior Entrances		
	<i>Provide access to a minimum of 60% of all public entrances</i>	N/A	See 8a Series
	Notes: 1 exterior public entrance to each restroom provided. Each must be accessible. Federal Guideline: 206.4, 404		
	Men's Restroom		
15-1	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 216.8, 407.4.3, 703.2-703.6		
	<i>Provide Door Signage</i>	Low	\$100
	Notes: None provided. Pictogram and Raised Text signage to be provided. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls</i>	Medium	\$100
	Notes: Switch mounted at 74 1/2" ht (15"-48" required). Replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Replace Lavatory and Faucet Controls</i>	Medium	\$1,300
	Notes: Clear knee space is obstructed by pipes at 7" depth above 12" ht (Allowable only if they do not encroach within 8" of front of sink.) Faucet controls require twisting. Time of valve opening for self close feature not determined due to winterization. Federal Guideline: 606.3, 606.4, 309		
	<i>Insulate Water Lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Convert to Single User Restroom, Replace Fixtures and Partitions to Provide Accessible Stall</i>	High	TBD
	Notes: Stall door not provided. Entry and stall width is 28 1/2" (32" min at door, 60" min. stall width). Toilet seat 16 1/2" ht. (17"-19" required). Toilet paper mounted inline with front of toilet (7"-9" in front required). Side and rear grab bars not provided. Federal Guideline: 213.3, 404.2.7, 309.4, 604.5, 604.8		
8a-1	<i>Replace Door</i>	High	\$3,500
	Notes: Threshold is 1" 1/4 (1/4" max, 1/2" beveled). Door clear opening width is 27" (32" min.) Bottom 10" of door is rusted out with sharp edges (required 10" smooth.) Federal Guideline: 404.2.3-5, 404.2.7, 404.2.10		
	<i>Provide Door Hardware</i>	High	\$300
	Notes: No hardware provided for operation of door. Federal Guideline: 404.2.7, 309.4		

Item #	Description	Priority	Estimated Cost
	<i>Provide Maneuvering Space at Exterior Door</i>	Medium	\$1,500
	Notes: Replace sidewalk to provide flush transition to building floor. On push side, perpendicular clearance is 37 1/2" to masonry screen wall(42" required for latch side approach.) Federal Guideline: 404.2.4-402.2.5		
	<i>Women's Restroom</i>		
15-2	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 216.8, 407.4.3, 703.2-703.6		
	<i>Provide Door Signage</i>	Low	\$100
	Notes: None provided. Pictogram and Raised Text signage to be provided. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls</i>	Medium	\$100
	Notes: Switch mounted at 75" ht (15"-48" required). Replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Increase Clear Space at Sink Replace Faucet Controls</i>	Low	Included Below
	Notes: Clear space in front of sink is 29" wide (30" width required.) Federal Guideline: 306.3, 606.2		
	<i>Replace Faucet Controls</i>	Medium	\$350
	Notes: Faucet controls require twisting. Time of valve opening for self close feature not determined due to winterization. Federal Guideline: 606.5		
	<i>Insulate water lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are only partially insulated to protect against contact. Federal Guideline: 606.5		
	<i>Convert to Single User Restroom, Replace Fixtures and Partitions to Provide Accessible Stall</i>	High	TBD
	Notes: Stall door not provided. Entry and stall width is 30" (32" min at door, 60" min. stall width). Toilet seat 16" ht. (17"-19" required). Toilet paper mounted inline with front of toilet (7"-9" in front required). Side and rear grab bars not provided. Federal Guideline: 213.3, 404.2.7, 309.4, 604.5, 604.8		
8a-2	<i>Replace Door</i>	High	\$3,500
	Notes: Threshold is 1" (1/4" max, 1/2" beveled). Door clear opening width is 27" (32" min.) Bottom 10" of door is rusted out with sharp edges (required 10" smooth.) Federal Guideline: 404.2.3-5, 404.2.7, 404.2.10		
	<i>Replace Door Hardware</i>	High	\$300
	Notes: Knobs require twisting and grasping and is loose making operation difficult. Federal Guideline: 404.2.7, 309.4		

Item #	Description	Priority	Estimated Cost
	<i>Provide Maneuvering Space at Exterior Door</i>	Medium	\$1,500
	Notes: Replace sidewalk to provide flush transition to building floor. On push side, perpendicular clearance is 38 1/2" to masonry screen wall(42" required for latch side approach.) Federal Guideline: 404.2.4-402.2.5		
	Facility Total:		\$34,020

Low	\$	5,600
Medium	\$	20,570
High	\$	7,850

General Notes: Items noted as "TBD" under cost include these, which are primarily potential reconstruction of restrooms to provide compliant stalls.

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Harrison Poolside Park/Rhoads Pool, Corydon, IN

Data collected
1/9/2013

Exterior			
Item #	Description	Priority	Estimated Cost
1-1	Parking Lot (N/S Lot at East side of building)		
	<i>96 total spaces provided; 5 spaces marked 'Accessible' provided. 1 van space and 3 car spaces required.</i>		
	<i>Modify Existing Accessible Spaces</i>		
	Notes: Stalls provided near pool are 7'1" to 7'11" in width (8" min. required). No access aisles are provided. Remark 11' width van space, 5' shared access aisle, and three 8' wide car accessible spaces. Existing signage is mounted below 60" min and not provided at all spaces. Raise three existing signs and provide additional sign with ISA at car space. Notes: Marked space near park shelter exceeds allowable slopes (0.5x4.4%; 2% max all directions). Eliminate space (cost provided) or investigate regrading portion of lot to correct. Federal Guideline: 502.1-502.4, 502.6	High	\$450
		Low	\$100
4-1	Walk (Front of Pool Building)		
	<i>Provide Curb Ramp</i>	Medium	\$1,000
	Notes: Ramp required where changes in ground level surface are greater than 1/2" high. Exposed ht along edge of walk is 1 5/8". Federal Guideline: 303.4		
	<i>Repair or Replace Concrete Walk</i>	Medium	\$1,050
	Notes: Cracking and holes greater than 1/2" near wing walls at north end of walk. Patch or replace approx. 7 panels. Federal Guideline: 303, 403.4		
4-2	Walk (Parking to Shelter)		
	<i>Repair or Replace Asphalt Walk</i>	Medium	\$900
	Notes: Running slope is 6.9 at connection to lot (5%max). Cross slope of walk exceeds 2% max. 1 1/2" lip at shelter. Replace walk and meet flush with shelter floor. Federal Guideline: 303, 403.4		
	Park Shelter		
	<i>Remove or Reposition Protruding Objects or Provide Cane Detectable Object Below</i>	High	\$250
	Notes: Cross braces on shelter roof angle up from 68" to 10" protrusion at 80" ht (no more than 4" protruding between 27" and 80" at their lowest edges allowed.) Federal Guideline: 307.2		
22-1	Site Furnishings		
	<i>Provide Access to Picnic Tables</i>	Low	\$1,500
	Notes: At least 20% of the picnic tables are required to be accessible, including accessible route. 14 tables are provided; 3 required. 3 tables provided meet clear knee space requirements but are not located on accessible route or provide adjacent clear space. 1 located at pool; 2 fixed at playground. Consider providing additional accessible table at park shelter. Federal Guideline: 902, 306.3, 1011.4		

Item #	Description	Priority	Estimated Cost
	<i>Provide Accessible Route to Grill</i>	Medium	\$450
	Notes: Both grills provided meet dimensional requirements. At least one grill, provide adjacent clear level space (30"x48") centered on grill and connect sidewalk to park shelter. Federal Guideline: 804.3, 1011.5		
	<i>Modify and/or Replace Benches</i>	Low	\$1,000
	Notes: 4 provided. Adjacent clear space (level, 30"x48") is not provided. At least 20% of the benches are required to be accessible, including accessible route. 1 Required. Federal Guideline: 903.2-903.5, 1011.2		
21-1	Bleachers at Pool Deck		
	<i>Provide Wheelchair Accessible Seating</i>	Medium	\$100
	Notes: One set of bleachers are provided 15' Lx5 rows = 50 seats. No accessible seating is designated. 2 wheelchair spaces are required. Federal Guideline: 221.1, 802.1, 802.2		
	<i>Provide Aisle Accessible Seating</i>	Medium	\$100
	Notes: 3 total accessible aisle seats required. Provide signage to identify. Federal Guideline: 221.1, 802.4		
	Main Pool		
	<i>Eliminate Surface Level Changes</i>	Medium	\$1,500
	Notes: Deck surrounding main pool has lip on South side. Grind down or replace approx. 22' panel. Fabricate caps to level off holes at valves along South pool wall. Monitor cracks and patches on West edge of pool for future repairs. Federal Guideline: 206.2.2, 403		
	<i>Ensure Pool Lift is Fixed to Deck During Season</i>	High	N/A
	Notes: Portable lift is provided. To meet requirements, lift must be fixed (attached) to the pool deck. Federal Guideline: 242.3		
	<i>Provide Secondary Means of Access</i>	Medium	\$4,500
	Notes: Pool wall exceeds 300lf and is required to provide secondary means of access. Sloped entry, transfer walls, transfer system or pool stairs are acceptable in addition to the provided lift. Cost included is for addition of pool stairs. Federal Guideline: 242.3		
	Wading Pool		
	<i>Provide Accessible Route</i>	Medium	\$4,350
	Notes: Deck surrounding wading pool slopes at 3% and up perpendicular to pool wall on all sides exceeding 2% max cross slope. Replace area required to provide accessible route from main pool deck to new sloped entry (see next item). Federal Guideline: 206.2.2, 403		

Item #	Description	Priority	Estimated Cost
	<i>Provide Sloped Entry</i>	High	\$3,500
	Notes: Wading pools are required to have sloped entry to assist persons with disabilities in entering pool. None provided. Extend Pool to accommodate sloped entry. Federal Guideline: 242.3		
24-1	Tennis Court		
	<i>Provide Accessible Route</i>	Medium	\$2,160
	Notes: None provided. Federal Guideline: 206.2.2, 403		
24-2	Volleyball Court		
	<i>Provide Accessible Route</i>	Medium	\$720
	Notes: None provided. Federal Guideline: 206.2.2, 403		
24-3	Community Garden		
	<i>Provide Accessible Route</i>	Medium	\$2,950
	Notes: None provided. Federal Guideline: 206.2.2, 403		
25-1	Playground		
	<i>Provide Accessible Route to Play Areas</i>	Medium	\$3,000
	Notes: None provided. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$2,500
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Pea gravel fill provided. Timber edge creates 6" step down to play area. Surface is unstable with uneven depth and rutted in high use areas. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
	<i>Modify and/or Replace Transfer Elements</i>	Medium	\$1,500
	Notes: Transfer platform mounted at 9" height (11"-18"max). Federal Guideline: 1008.3		
Interior			
Item #	Description	Priority	Estimated Cost
	Exterior Entrances		
	<i>Provide access to a minimum of 60% of all public entrances</i>	N/A	See 8a Series
	Notes: 2 public entrances provided (one from poolside, one from parking). Each must be accessible. Federal Guideline: 206.4, 404		
8a-1	<i>Replace Door & Hardware</i>	Medium	\$3,500
(Exterior)	Notes: Threshold is 1/2" with no bevel due to building slab (1/4" max, 1/2" beveled). Door clear opening ht is 79 3/4" to frame (80" min.) Kickplate has jagged edges. Knobs require grasping and twisting. Federal Guideline: 404.2.3-5, 404.2.7, 404.2.10		

Item #	Description	Priority	Estimated Cost
8a-2	<i>Replace Door & Hardware</i>	Medium	\$3,500
(Poolside)	Notes: Door clear opening ht is 79 5/8" to frame (80" min.) Knobs require grasping and twisting. Federal Guideline: 404.2.3-5, 404.2.7, 404.2.10		
	Entry Corridor		
	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: None provided. Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Accessible Service Counter</i>	Low	\$600
	Notes: Service counter does not provide adequate knee space. Top of counter is 41 1/2" (38" max. if no work to be done) Federal Guideline: 226.1, 305.3, 902.2		
	<i>Protect Protruding Objects</i>	Low	\$100
	Notes: Corner of service counter protrudes 5 1/2" at 40" ht. (no more than 4" protruding between 27" and 80" at their lowest edges allowed.) Add leg at corner within cane detectable range. Federal Guideline: 307.2		
	Men's Restroom/Showers		
15-1	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: Painted lettering only at 62" ht. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Reposition Lavatory</i>	Medium	\$600
	Notes: Clear knee space is 2 1/2" at 27" ht where obstructed by sink flare. (8" required at 27" ht.) Raise sink such that top of rim does not exceed 34". Federal Guideline: 606.2, 306.3		
	<i>Replace water controls</i>	Medium	\$350
	Notes: Knobs require grasping and twisting. Federal Guideline: 606.4, 309		
	<i>Insulate water lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Provide Accessible Stall by Eliminating Fixture, Replacing Toilet and Reconfiguring Partitions</i>	High	TBD
	Notes: Stall door does not have handles or self close mechanism. Door clear entry and stall width is 30 1/2" (32" min. for door; 60" min. for stall) Stall depth is 56 1/2" (59" required for wall mounted toilet). Flush controls are located on the narrow side of toilet. Toilet seat is 15" high (17"-19" Required) Federal Guideline: 213.3, 404.2.3, 404.2.7, 309.4, 604.3-604.8		

Item #	Description	Priority	Estimated Cost
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$70
	Notes: Dispenser mounted 4" in front of toilet (7"-9" to centerline required) Relocate to also avoid obstruction above grab bar (12" min clear required). Federal Guideline: 604.7		
	<i>Modify Stall Door & Partition</i>	Low	\$350
	Notes: Stall door does not have handles or self close mechanism. Door clear entry width is 30 1/2" (32" min.) Federal Guideline: 213.3, 404.2.3, 404.2.7, 309.4, 604.8		
	<i>Provide New Toilet Seat</i>	Low	\$150
	Notes: Toilet seat is 15 1/2" high (17"-19" Required) Provide special height seat. Federal Guideline: 604.4		
	<i>Reposition Side Grab Bar</i>	Low	\$80
	Notes: Side grab bar extends 52" from rear wall (54" min.) Federal Guideline: 604.5.1		
	<i>Provide Rear Grab Bar</i>	High	\$80
	Notes: None Provided Federal Guideline: 604.5		
17-1	<i>Increase Width of Shower Stall</i>	High	TBD
	Notes: Entry should be 60" min width (42 1/2" provided) Federal Guideline: 608.2		
	<i>Replace Water Controls and Faucet at Roll-In Shower</i>	Medium	\$250
	Notes: Controls require grasping and twisting. Fixed shower head provided; Provide removable shower head with flexible hose per 608.6. Federal Guideline: 309.4, 608.5.2, 608.6		
	<i>Replace and Provide Grab Bars at Roll-In Shower</i>	High	\$1,000
	Notes: None provided on back wall or one side wall (Required on back and each sidewall when seat not provided). One side wall grab bar mounted at 30 1/2" ht (33"-36" required) and allows 8 1/2" to adjacent wall (6" max.) Federal Guideline: 608.3.2, 609.2		
	<i>Reposition Soap Dispenser</i>	Low	\$70
	Notes: Dispenser mounted 9 1/2" above grab bar (12" min clear required). Operable part should remain within 15"-48" reach range. Federal Guideline: 609.3		
	<i>Reposition Clothes Hook</i>	Low	\$70
	Notes: Clothes hooks is located at 63" height (15"-48" required) Federal Guideline: 308, 603.4		
Women's Restroom/Showers			
15-2	<i>Provide Wall Signage</i>	Medium	\$100
	Notes: Painted lettering only at 62 1/2" ht. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		

Item #	Description	Priority	Estimated Cost
	<i>Reposition Lavatory</i>	Medium	\$600
	Notes: Clear knee space is 2" at 27" ht where obstructed by sink flare. (8" required at 27" ht.) Raise sink such that top of rim does not exceed 34". Federal Guideline: 606.2, 306.3		
	<i>Replace water controls</i>	Medium	\$350
	Notes: Knobs require grasping and twisting. Federal Guideline: 606.4, 309		
	<i>Insulate water lines</i>	Medium	\$100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$70
	Notes: Dispenser mounted 1" in front of toilet (7"-9" to centerline required) Relocate to also avoid obstruction above grab bar (12" min clear required). Federal Guideline: 604.7		
	<i>Provide Accessible Stall by Eliminating Fixture, Replacing Toilet and Reconfiguring Partitions</i>	High	TBD
	Notes: Stall door does not have handles or self close mechanism. Door clear entry and stall width is 30 1/2" (32" min. for door; 60" min. for stall) Stall depth is 56 1/2" (59" required for wall mounted toilet). Flush controls are located on the narrow side of toilet. Toilet seat is 15" high (17"-19" Required) Federal Guideline: 213.3, 404.2.3, 404.2.7, 309.4, 604.3-604.8		
	<i>Reposition Side Grab Bar</i>	Low	\$250
	Notes: Side grab bar extends 52" from rear wall (54" min.) Federal Guideline: 604.5..1		
	<i>Provide Rear Grab Bar</i>	High	\$500
	Notes: None Provided Federal Guideline: 604.5		
	<i>Reposition Coat Hook</i>	Low	\$70
	Notes: Coat hook is located at 66 1/2" height (15"-48" required) Federal Guideline: 308, 603.4		
17-2	<i>Increase Width of Shower Stall</i>	High	TBD
	Notes: Entry should be 60" min width (42 1/2" provided) Federal Guideline: 608.2		
	<i>Replace Water Controls and Faucet at Roll-In Shower</i>	Medium	\$250
	Notes: Controls require grasping and twisting. Fixed shower head provided; Provide removable shower head with flexible hose per 608.6. Federal Guideline: 309.4, 608.5.2, 608.6		

Item #	Description	Priority	Estimated Cost
	<i>Replace and Provide Grab Bars at Roll-In Shower</i>	High	\$1,000
	Notes: None provided on back wall or one side wall (Required on back and each sidewall when seat not provided). One side wall grab bar mounted at 30 1/2" ht (33"-36" required) and allows 8 1/2" to adjacent wall (6" max.) Federal Guideline: 608.3.2, 609.2		
	<i>Reposition Soap Dispenser</i>	Low	\$70
	Notes: Dispenser mounted 9 1/2" above grab bar (12" min clear required). Operable part should remain within 15"-48" reach range. Federal Guideline: 609.3		
	<i>Reposition Clothes Hook</i>	Low	\$70
	Notes: Clothes hook is located at 63 1/2" height (15"-48" required) Federal Guideline: 308, 603.4		
	Facility Total:		\$48,080

Low	\$	4,620
Medium	\$	36,680
High	\$	6,780

General Notes: Storage, Mechanical and Staff areas of the pool building were not included in the evaluation of this facility. Items noted as "TBD" under cost include these, which are primarily potential reconstruction of restrooms to provide compliant stalls.

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Hayswood Nature Reserve, Corydon, IN

Data collected 1/8-
1/9/2013

Exterior			
Item #	Description	Priority	Estimated Cost
1-1	Parking Lot (North of Restroom Building)		
	<i>29 total spaces provided; 2 spaces marked 'Accessible' provided. 1 van space and 1 car space required.</i>		
	<i>Provide Accessible Spaces</i>	Medium	\$300
	Notes: None provided. Provide signs at each space at min. 80" ht with ISA and additional 'Van Accessible' tag at van space. Federal Guideline: 502.6		
1-2	Parking Lot (Along Entry Drive, Near Information Center Kiosk/Trailhead)		
	<i>38 total spaces provided; 1 space marked 'Accessible' provided. 1 van space and 1 car space required.</i>		
	<i>Provide Signage at Existing Accessible Spaces</i>	Medium	\$3,250
	Notes: Space provided meets dimensional requirements, but exceeds slopes allowable up to 5.3%. Entire parking area slopes significantly which will require grading and alteration of the lot in order to provide compliant slopes. Provide signs at each space at min. 80" ht with ISA and additional 'Van Accessible' tag at van space. Federal Guideline: 208.2, 216.5, 502		
1-3	Parking Lot (North Shelter)		
	<i>1 total space provided; 1 space marked 'Accessible' provided. 1 van space required.</i>		
	<i>Modify Existing Accessible Space</i>	Medium	\$385
	Notes: Space and aisle provided meet dimensional requirements, but exceeds slopes allowable up to 3.4% in access aisle. Mill and Overlay to achieve 2% in all directions. Raise existing sign to min. 80" ht and provide 'Van Accessible' tag. Relocate picnic table obstructing access aisle. Federal Guideline: 208.2, 216.5, 502		
1-4	Parking Lot (Along Drive, East side)		
	<i>34 total spaces provided; 2 spaces marked 'Accessible' provided. 1 van space and 1 car space required.</i>		
	<i>Relocate Accessible Spaces</i>	Low	\$2,500
	Notes: Space provided meets dimensional requirements, but exceeds slopes allowable up to 8.6%. Use of parking would be difficult. Entire parking area slopes significantly which would require grading and alteration of the lot in order to provide compliant slopes. Spaces also do not connect to accessible route. Lot mainly serves central playground, shelter, and restroom areas. Consider relocating required number of spaces to lot nearest playground along same drive for improved accessibility. Cost included reflects this. Federal Guideline: 208.2, 216.5, 502		

Item #	Description	Priority	Estimated Cost
1-5	Parking Lot (Along Drive, At Playground)		
	<i>14 total spaces provided; 1 space marked 'Accessible' provided. 1 van space required.</i>		
	<i>Modify Existing Accessible Space</i>	Medium	\$2,500
	Notes: Space and aisle provided meet dimensional requirements, but exceeds slopes allowable up to 6.8%. Entire parking area slopes significantly which will require grading and alteration of the lot in order to provide compliant slopes. Provide sign at min. 80" ht with ISA and additional 'Van Accessible' tag. Federal Guideline: 208.2, 216.5, 502		
1-6	Parking Lot (South Trailhead)		
	<i>53 total spaces provided; 3 space marked 'Accessible' provided. 1 van space and 2 car spaces required.</i>		
	<i>Modify Existing Accessible Spaces</i>	Medium	\$2,100
	Notes: Spaces provided meet dimensional requirements, but all exceed cross slopes allowable up to 5.1%. Mill and Overlay to correct minor slope issues at stalls at north end of lot. Remove and regrade accessible space at trailhead to achieve 2% in all directions. Provide sign at each space at min. 80" ht with ISA and provide 'Van Accessible' tag at van space. Federal Guideline: 208.2, 216.5, 502		
1-7	Parking Lot (Fishing Pier)		
	<i>2 total space provided; 2 space marked 'Accessible' provided. 1 van space required.</i>		
	<i>Modify Existing Accessible Spaces</i>	Low	\$300
	Notes: Spaces are not marked. Provide lines and aisle marking. Signage is not required where a total of 4 or fewer parking spaces are provided. Though not required, consider replacing existing signs at min. 80" ht with ISA and 'Van Accessible' tag. Federal Guideline: 208.2, 216.5, 502		
4-1	Walk (Parking Lot 1-1 to Restroom Building)		
	<i>Repair or Replace Concrete Walk</i>	Low	\$2,250
	Notes: Running slope is 5.7 at 1 panel. Cross slope exceeds 2% max at 13 panels. No level change of direction is provided to park shelter. Federal Guideline: 303, 403.4		
4-3	Walk (Restroom Perimeter)		
	<i>Repair or Replace Concrete Walk</i>	Low	\$750
	Notes: Cross slope exceeds 2% max for 3 panels. Federal Guideline: 303, 403.4		
4-4	Walk (Playground Shelter to Restrooms)		
	<i>Repair or Replace Concrete Walk</i>	Low	\$450
	Notes: Cross slope exceeds 2% max along east face of building. No level change of direction is provided near men's restroom entry. Federal Guideline: 303, 403.4		

Item #	Description	Priority	Estimated Cost
4-5	Park Shelter (North)		
	<i>Remove or Reposition Protruding Objects or Place Cane Detectable Objects Below</i>	Medium	\$250
	Notes: 7 Cross braces on shelter roof angle out up from 52" (no more than 4" protruding between 27" and 80" at their lowest edges allowed.) Federal Guideline: 307.2		
	Park Shelter (Playground)		
	<i>Remove or Reposition Protruding Objects or Place Cane Detectable Objects Below</i>	Medium	\$250
	Notes: 6 Cross braces on shelter roof angle out up from 52" (no more than 4" protruding between 27" and 80" at their lowest edges allowed.) Federal Guideline: 307.2		
22-1	Site Furnishings		
	<i>Provide Access to Picnic Tables</i>	Low	\$21,600
	Notes: At least 20% of the picnic tables are required to be accessible, including accessible route. 4 types of tables are provided; 131 are currently in park. 27 accessible tables required. None provide all compliant dimensions. Provide tables at shelters or other accessible route with appropriate clear maneuvering space. Federal Guideline: 902, 306.3, 1011.4		
	<i>Provide Accessible Route to Grill</i>	Medium	\$450
	Notes: At least 20% are required to be accessible, including accessible route. 3 grills provided meet dimensional requirements. At least one grill, provide adjacent clear level space (30"x48") centered on grill and connect sidewalk to park shelter. Federal Guideline: 804.3, 1011.5		
	<i>Modify and/or Replace Benches</i>	Low	\$1,000
	Notes: 4 provided. None provide adjacent clear space (level, 30"x48"). At least 20% of the benches are required to be accessible, including connection to accessible route. 1 Required. Federal Guideline: 903.2-903.5, 1011.2		
24-1	Basketball Court		
	<i>Provide Accessible Route</i>	Medium	\$3,000
	Notes: None provided. Steep slopes exist from parking to court. Regrading and construction of accessible route needed. Include existing bench and waste receptacle on route. Federal Guideline: 206.2.2, 403		
25-1	Playground		
	<i>Provide Accessible Route to Play Areas</i>	Medium	\$1,250
	Notes: None provided. Federal Guideline: 1008.2		

Item #	Description	Priority	Estimated Cost
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$16,500
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Pea gravel fill provided. Timber edge creates 6" step down to play area. Surface is unstable with uneven depth and rutted in high use areas. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
	<i>Modify and/or Replace Transfer Elements</i>		Included Above
	Notes: Transfer platform on age 2-5 play structure mounted at 19" height (11"-18"max). Lower step at age 5-12 play structure is 8 1/2" (8"max). Adjust grades to proper tolerance when installing accessible route surface. Federal Guideline: 1008.3		
29-1	View Area at End of Multi-Use Path		
	<i>Provide Unobstructed View</i>	Medium	\$250
	Notes: View at 32'-6" long overlook is obstructed by railing up to 47" height. Select clear ground space to be used for accessible view area and modify railing to provide clear view between 32" and 51" above the clear ground space. Federal Guideline: 1008.3		
33-1	Paved Trail at River		
	<i>Repair or Replace Asphalt Trail</i>	Low	\$500
	Notes: At bridge crossing, gaps between bridge and adjacent landing exceed 1/2" (1 1/4"w x 3/8"d at West, 3/4"wx3/8"d at East). Provide filler to avoid trip hazard. Federal Guideline: 302.3, 1017.6		
	<i>Fill Horizontal Discontinuities at Bridge</i>	Low	\$250
	Notes: At bridge crossing, gaps between bridge and adjacent landing exceed 1/2" (1 1/4"w x 3/8"d at West, 3/4"wx3/8"d at East). Provide filler to avoid trip hazard. Federal Guideline: 302.3, 1017.6		

Item #	Description	Priority	Estimated Cost
33-2	Paved Trail at North Woods		
	<i>Improve Accessibility of Existing Woodland Trail</i>	N/A	N/A
	Notes: Trails are not specifically addressed by the 2010 ADAAG. The Accessibility Guidelines for Outdoor Developed Areas currently apply only to Federal land management agencies, but may be looked to for guidance if desired. This trail exhibits running slopes in excess of 5% in several areas, including runs up to 12.8%. Cross slopes vary up to 12.1% creating an uneven surface throughout much of the trail. Drop-off conditions of 6" and up exist in several places along the downslope side of the trail. It is recommended that at minimum, signage is provided at the trailhead warning user of presence of steep grades, uneven surfaces and other features that may make use difficult or cause heavy exertion. Drop-offs at the edge of the trail should be stabilized and filled for the safety of all users. Since this is not included in the current enforceable ADA requirements, This cost is not included in this report, but are recommended for consideration by Owner. Federal Guideline: N/A		
Interior			
Item #	Description	Priority	Estimated Cost
	Exterior Entrances		
	<i>Provide access to a minimum of 60% of all public entrances</i>	N/A	See 8a Series
	Notes: 1 public entrance provided to each restroom. Each must be accessible. Federal Guideline: 206.4, 404		
	Women's Restroom		
15-1	<i>Modify Electrical Controls</i>	Medium	\$100
	Notes: Controls require twisting and grasping. Replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Adjust water controls</i>	Medium	\$100
	Notes: Self closing valve remains open for 2 seconds (10 second min. required). Federal Guideline: 606.4, 309		
	<i>Provide Stall Door Hardware</i>	Medium	\$150
	Notes: Stall door does not have handles or self close mechanism. Federal Guideline: 213.3, 404.2.7, 309.4, 604.8		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$70
	Notes: Dispenser mounted 4" in front of toilet (7"-9" to centerline required) Federal Guideline: 604.7, 609.3		
8a-1	<i>Adjust Door Closer¹</i>	Low	\$490
	Notes: Closing speed is under 5 second min. Operating effort is 9 lbs (5 lb max.) Federal Guideline: 404.2.8-404.2.9		

Item #	Description	Priority	Estimated Cost
	Men's Restroom		
15-2	<i>Modify Electrical Controls</i>	Medium	\$100
	Notes: Controls require twisting and grasping. Replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Reposition Lavatory</i>	Low	\$600
	Notes: Rim of sink is 34 1/2" ht (34" max). Ensure adequate clear knee space beneath sink when sink repositioned(27" height min; 8" depth at 27"). Federal Guideline: 606.2, 306.3		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$70
	Notes: Dispenser mounted 4" in front of toilet (7"-9" to centerline required) Federal Guideline: 604.7, 609.3		
8a-2	<i>Adjust Door Closer¹</i>	Low	\$490
	Notes: Closing speed is under 5 second min. Operating effort is 9 lbs (5lb max.) Federal Guideline: 404.2.8-404.2.9		
	Facility Total:		\$62,255

Low	\$	31,320
Medium	\$	30,935
High	\$	-

General Notes: 1. For door closer adjustments, cost shown is to replace in case adjustment cannot alleviate the compliance issue (typical). 2. Maintenance shop and other employee only areas were not included in the evaluation of this facility. Items noted as "TBD" under cost include these, which are primarily potential reconstruction of restrooms to provide compliant stalls.

Noe's Rest Park, Elizabeth, IN

Data collected
1/23/2013

Exterior			
Item #	Description	Priority	Estimated Cost
1-1	Parking Lot		
	<i>Unmarked parking areas provided allowing for approximately 10 spaces. 1 van space required.</i>		
	<i>Provide Accessible Parking with Signage and Access Aisle</i>	Medium	\$1,250
	Notes: Existing spaces are unmarked and do not meet slope requirements. Provide 11' van parking space with shared 5' access aisle between each space. Provide sign min. 60" ht with ISA and additional 'Van Accessible' tag. Site will need detailed analysis due to slope restrictions. Earthwork as may be required to accommodate a level area on this sloping site is not included in this estimate. Federal Guideline: 208.3, 502.1-502.3, 502.6		
	Park Shelter		
36-1	<i>Remove or Reposition Protruding Objects or Place Cane Detectable Items Below</i>	Low	\$250
	Notes: Cross braces at 6 posts angle up from 54" (no more than 4" protruding between 27" and 80" at their lowest edges allowed.) Federal Guideline: 307.2		
4-1	<i>Provide Accessible Route</i>	Medium	\$1,320
	Notes: Sidewalk provided does not connect to paved drive and exhibits cross slopes up to 5.5% (2% max.) Sidewalk has several areas of cracking and overgrowth of turf. Replace sidewalk. Federal Guideline: 206.2.2, 403		
22-1	Site Furnishings		
	<i>Provide Access to Picnic Tables</i>	Low	\$800
	Notes: At least 20% of the picnic tables are required to be accessible, including accessible route. 8 tables are provided; Tables provided do not meet clear knee space depth (8" provided, 11" required at 9" above surface.) Tables are moveable and are positioned end to end. Provide accessible table and place on accessible route leaving 36" clear, level surface all sides and room for forward approach at accessible ends. Federal Guideline: 902, 306.3, 1011.4		
	<i>Lower Water Spout</i>	Low	\$200
	Notes: Yard hydrant provided has spout at 39" (28" min - 36" max required) Federal Guideline: 1011.6		
24-1	Basketball Court		
	<i>Provide Accessible Route</i>	Low	\$1,000
	Notes: Running slope of adjacent pavement/drive is over 5%. Amount of replacement and total cost will vary based on solution for accessible parking location. Federal Guideline: 206.2.2, 403		

Item #	Description	Priority	Estimated Cost
25-1	Playground - Swing Set Only		
	<i>Provide Accessible Route to Play Areas</i>	Medium	\$1,200
	Notes: None provided. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$3,000
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Lawn provided. Cost shown includes surfacing of entire area under swings. Federal Guideline: 206.2.2, 403.3		
Interior			
Item #	Description	Priority	Estimated Cost
	Restroom Building		
	<i>Restrooms currently provided are pit-toilet facility. Parks staff stated the building was being replaced in 2013 and as such a detailed evaluation was not conducted. In general, the existing facility is not accessible due to non-compliant screen doors, significantly insufficient clear space within restrooms, and lack of any adaptive equipment such as grab bars. Restrooms are also not located on any accessible route. Cost shown is estimate based on pre-fabricated single user restroom, one men's and one women's.</i>	Medium	\$60,000
	Facility Total:		\$69,020

Low	\$	2,250
Medium	\$	66,770
High	\$	-

General Notes: Due to this park's remote location and limited use, priorities will be ranked as either low or medium. Items noted as "TBD" under cost include these, which are primarily potential reconstruction of restrooms to provide compliant stalls.

South Harrison Park, Laconia, IN

Data collected 1/22-
1/23/2013

Exterior			
Item #	Description	Priority	Estimated Cost
1-1	Parking Lot (Pool, North Lot)		
	42 total spaces provided; 2 spaces marked 'Accessible' provided. 1 van space and 1 car space required.		
	Modify Existing Accessible Spaces	Low	\$ 1,000
	Notes: Spaces and aisle provided meet dimensional requirements, but exceeds slopes allowable up to 3.1% in the western stall and up to 2.9% in the shared access aisle. Mill and Overlay to correct minor slope issues and achieve 2% in all directions. No signs are provided. Provide signs at min. 80" ht with ISA and additional 'Van Accessible' tag at van space. Federal Guideline: 208.2, 216.5, 502		
1-2	Parking Lot (Pool, South Lot)		
	39 total spaces provided; 2 spaces marked 'Accessible' provided. 1 van space and 1 car space required.		
	Provide Accessible Route	Medium	\$ 850
	Notes: Parking is not connected to accessible route. Connect to existing walk along North Parking lot. Federal Guideline: 206.2, 403		
	Modify Existing Accessible Spaces	Medium	\$ 2,500
	Notes: Spaces and aisle provided meet dimensional requirements, but exceeds slopes allowable up to 4.5%. Regrade and repave in order to provide compliant slopes. No signs are provided. Provide signs at min. 80" ht with ISA and additional 'Van Accessible' tag at van space. Federal Guideline: 208.2, 216.5, 502		
1-3	Parking Lot (Shelter #1/Observatory)		
	50 total spaces provided; 3 spaces marked 'Accessible' provided. 1 van space and 1 car space required.		
	Modify Existing Accessible Spaces		
	Notes: 2 car stalls at Observatory exceeds slope allowable up to 2.9%. Mill and Overlay to correct minor slope issues and achieve 2% in all directions. No signs are provided. Provide signs at min. 80" ht with ISA and additional 'Van Accessible' tag at van space.	Low	\$ 1,000
	Notes: No provided spaces meet dimensional requirements for vans. Reconfigure stall at Shelter as van accessible space. Space and aisle exceed slope allowable up to 4.5%. Regrade and repave in order to provide compliant slopes. Sign provided is mounted at 24" (60" min. ht outside of access route) Remount and include additional 'Van Accessible' tag. Federal Guideline: 502.1, 502.6	Medium	\$ 1,250
1-4	Parking Lot (Shelter #3)		
	21 total spaces provided; 1 space marked 'Accessible' provided. 1 van space required.		
	Modify Existing Accessible Space	Low	\$ 650
	Notes: Existing Stall is 9'10" with 5' aisle (11' min with 5' access aisle required) and slopes at 1.1x2.2% (2% max). Mill and Overlay to correct minor slope issues and achieve 2% in all directions. Remark stall and aisle at correct dimensions. No sign is provided. Provide sign at min. 80" ht with ISA and additional 'Van Accessible' tag. Federal Guideline: 208.2, 216.5, 502		

Item #	Description	Priority	Estimated Cost
1-5	Parking Lot (Camp Showers)		
	<i>2 total spaces provided; 1 space marked 'Accessible' provided. 1 van space required.</i>		
	<i>Modify Existing Accessible Space</i>	Low	\$ 650
	Notes: Existing Stall is 10' with 5' aisle (11' min with 5' access aisle required) and slopes at 0.1x2.6% (2% max). Mill and Overlay to correct minor slope issues and achieve 2% in all directions. Remark stall and aisle at correct dimensions. No sign is provided. Provide sign at min. 80" ht with ISA and additional 'Van Accessible' tag. Federal Guideline: 208.2, 216.5, 502		
1-6	Parking Lot (Ballfields East Lot)		
	<i>148 total spaces provided; 10 spaces marked 'Accessible' provided. 1 van space and 4 car spaces required.</i>		
	<i>Provide Signage</i>	Low	\$ 1,400
	Notes: Signs provided at 2 of 10 spaces at 24" ht (60" min. required outside of access route). Raise existing signs and provide signs at min. 80" ht with ISA at all car spaces and additional 'Van Accessible' tag at one van space. Federal Guideline: 502.6		
1-7	Parking Lot (Ballfields West Lot)		
	<i>79 total spaces provided; 7 spaces marked 'Accessible' provided. 1 van space and 3 car spaces required.</i>		
	<i>Provide Signage</i>	Low	\$ 1,050
	Notes: None Provided. Provide signs at min. 80" ht with ISA at all car spaces and additional 'Van Accessible' tag at one van space. Federal Guideline: 502.6		
4-1	Walk (Pool Parking)		
	<i>Repair or Replace Concrete Walk</i>	Low	\$ 840
	Notes: No level change of direction is provided at intersection of E/W walk and building entry walk. Required level maneuvering space is not provided at front door. Federal Guideline: 403.3, 404.2.4		
4-2	Walk (Shelter #1 and Restrooms)		
	<i>Repair or Replace Concrete Walk</i>	Low	\$ 350
	Notes: No level change of direction is provided at walk from Men's to Women's. Lip of 1/2" near Men's door. Replace 2 panels and grind down lip to bevel. Federal Guideline: 303, 403.4		
4-4	Walk (Shelter #3)		
	<i>Repair or Replace Concrete Walk</i>	Low	\$ 350
	Notes: No level change of direction is provided at walk to Men's or at end of access aisle. Federal Guideline: 403.3		
4-5	Walk (Camp Shower)		
	<i>Repair or Replace Concrete Walk</i>	Low	\$ 900
	Notes: Sidewalk slopes perpendicular to building at 2.7% (over 2% max cross slope for those traversing parallel to building, and does not meet level maneuvering space requirement at doors. Federal Guideline: 403.3, 404.2.4		

Item #	Description	Priority	Estimated Cost
4-6	Walk (Shelter #4)		
	<i>Repair or Replace Concrete Walk</i>	Low	\$ 450
	Notes: 1 lip over 1/2" at Men's, 1 at Women's, and 1 midway across front of building. Replace panels (over 1/2") and/or grind down lip to bevel 1/2 or less. Federal Guideline: 303, 403.4		
4-7	Walk (West Lot to East Lot Connector)		
	<i>Repair or Replace Asphalt Walk</i>	Low	\$ 600
	Notes: Cross slope exceeds 2% max approx. 30lf. Reposition parking blocks at east end to allow for min. 36" width clear. Federal Guideline: 303, 403.4		
4-8	Walk (Small Concessions at Large South Ballfield)		
	<i>Repair or Replace Asphalt Walk</i>	Medium	\$ 800
	Notes: Slope is 6.9% at service windows, exceeding 2% max. cross and 5% max. running slopes. Cross Slopes at concessions door and corner are 2.5x0.6% (over 2% max. for level space required). See Item 34-1 for correction of protruding objects at service counters. Federal Guideline: 307.2, 404.3		
4-9	Walk (Press Box Area, Typical all 4 Sides)		
	<i>Repair or Replace Asphalt Walk</i>	Low	\$ 4,000
	Notes: Asphalt slopes away from building pad at 3.5% exceeding 2% max. cross slope. See Item 34-2 for correction of protruding objects at concessions counter. Federal Guideline: 307.2, 404.3		
34-2	<i>Provide Accessible Service Counter</i>	Low	\$ 1,200
	Notes: Existing concession counter is a protruding object at 36 1/2" ht. Provide legs at corner to be cane detectable. Clear knee space depth is 7 3/4" (11" min.) Extend counter. Federal Guideline: 303, 403.4		
4-10	Walk (Ballfields, North Leg)		
	<i>Repair or Replace Asphalt Walk</i>	Low	\$ 600
	Notes: Walk from dugouts to NE field gate is 7.0% and does not provide a level turning space to gate. Federal Guideline: 403.3		
4-11	Walk (Ballfields, West Leg)		
	<i>Repair or Replace Asphalt Walk</i>	Medium	\$ 2,600
	Notes: At sloped transition to T-ball field, running slope is 10.7% (5% max). Cross slope along east side of T-ball and back of T-ball dugout and bleachers exceed 2% max cross slope ranging from 2.5-3.4%. No accessible route is provided to batting cage. Federal Guideline: 206.2.2, 403.3		
4-12	Walk (Ballfields, East Leg)		
	<i>No Change Required. Also used as vehicle access.</i>		
4-13	Walk (Ballfields, South Leg)		
	<i>Repair or Replace Asphalt Walk</i>	Low	\$ 1,600
	Notes: Cross slope along outfield edge and between dugouts exceeds 2% max cross slope ranging from 2.6-3.3%. Federal Guideline: 403.3		

Item #	Description	Priority	Estimated Cost
5-1	Ramp (Park Office)		
	<i>Replace Ramp</i>	Medium	\$ 2,500
	Notes: Ramp slope is 22% (8.33% max.) No edge protection is provided. Railing provided exceeds allowable perimeter for non-circular rails, is mounted below 34" min height, and does not provide extensions at top and bottom of ramp. Recommend replacement of ramp and providing sidewalk to connect to parking lot in lieu of current wood platform. Federal Guideline: 303, 405.2, 405.9, 505		
7-1	Drinking Fountain (Pool)		
	<i>Replace Fountain or Provide Cup Dispenser</i>	Low	\$ 60
	Notes: "Hi-lo" fountain is not provided. Fountain provided meets dimensional requirements for wheelchair users except distance to front of unit. 35 1/2" high spout is too low for standing persons (38" min - 43" max). In lieu of replacing entire unit, provide cup dispenser for alternate access. Federal Guideline: 211, 305.2, 306.3, 602		
23-1	Main Pool		
	<i>Replace Portions of Pool Deck</i>	Low	\$ 2,500
	Notes: Deck surrounding main pool has several areas where cross slope is 2.4 - 3.0% (2%max). Provide accessible route from poolside doors to accessible pool entries at minimum. Federal Guideline: 206.2.2, 403.3		
	<i>Ensure Pool Lift is Fixed to Deck During Season</i>	High	N/A
	Notes: Portable lift is provided. To meet requirements, lift must be fixed (attached) to the pool deck. Federal Guideline: 242.3		
	Wading Pool		
	<i>Provide Accessible Route</i>	Medium	\$ 1,250
	Notes: Deck surrounding wading pool slopes at 3.9% perpendicular to pool wall on all sides exceeding 2% max cross slope. Replace area required to provide accessible route from main pool deck to new sloped entry (see next item). Federal Guideline: 206.2.2, 403		
	<i>Provide Sloped Entry</i>	High	\$ 3,500
	Notes: Wading pools are required to have sloped entry to assist persons with disabilities in entering pool. None provided. Extend Pool to accommodate sloped entry. Federal Guideline: 242.3		
24-1	Tennis Court		
	<i>Provide Accessible Route</i>	Medium	\$ 500
	Notes: None provided. Route to connect adjacent roadway to gate at north end. Federal Guideline: 206.2, 403		
24-2	Basketball Court (Full)		
	<i>Provide Accessible Route</i>	Medium	\$ 625
	Notes: None provided. Route to connect adjacent camping loop roadway. Federal Guideline: 206.2, 403		
24-3	Basketball Court (Half)		
	<i>Provide Accessible Route</i>	Low	\$ 1,875
	Notes: None provided. Route to connect from full court basketball route. Federal Guideline: 206.2, 403		

Item #	Description	Priority	Estimated Cost
24-4	Sand Volleyball Court		
	<i>Provide Accessible Route</i>	Medium	\$ 1,000
	Notes: None provided. Route to connect from full court basketball route. Federal Guideline: 206.2, 403		
24-5	Horseshoe Pits (Typ. Of 4; 1 near Shelter 2 Picnic Area, 1 near Shelter 3, 1 near Shelter 4, 1 at Campground playground)		
	<i>Provide Accessible Route</i>	Medium	\$ 2,600
	Notes: None provided. Federal Guideline: 206.2, 403		
24-6	Soccer Fields		
	<i>Provide Accessible Route</i>	Medium	\$ 3,250
	Notes: None provided. Route to connect to bleachers and field to parking lot. Federal Guideline: 206.2, 403		
	<i>Provide Wheelchair Accessible Seating at Bleachers</i>	Medium	\$ 150
	Notes: Two sets of bleachers are provided (15' Lx5 rows = 50 seats) No accessible seating is provided. 2 wheelchair spaces are required. Federal Guideline: 221.1, 802.1, 802.2		
24-7	Large South Ballfield		
	<i>Provide Accessible Route</i>	Medium	\$ 3,375
	Notes: None provided. Route to connect to bleachers and field to adjacent asphalt walks. Federal Guideline: 206.2, 403		
	<i>Provide Wheelchair Accessible Seating at Bleachers</i>	Medium	\$ 300
	Notes: Four sets of bleachers are provided (2 at 15' Lx5 rows = 100 seats, 2 at 8' Lx3 rows = 32 seats) No accessible seating is provided. 4 wheelchair spaces are required. Federal Guideline: 221.1, 802.1, 802.2		
	<i>Provide Accessible Player Seating</i>	Medium	\$ 500
	Notes: Room available in dugout for 36"x48" front approach seating space. Eliminate 4" step up into dugouts and provide accessible route to each dugout. ² Federal Guideline: 221.2.1, 802.1		
	<i>Replace Drinking Fountain</i>	Low	\$ 3,350
	Notes: "Hi-lo" fountain is not provided. Existing fountain is in disrepair and does not meet dimensional requirements for wheelchair or standing users. Federal Guideline: 211, 305.2, 306.3, 602		
34-1	<i>South Concessions counter meets dimensional requirements. Clear floor space required is not provided. See Item 4-8.</i>		Included Above
24-8	T-Ball field		
	<i>See Item 4-11 for accessible route to field area</i>		Included Above
	<i>Provide Accessible Player Seating</i>	Medium	\$ 800
	Notes: None provided. 36"x48" front approach required. Provide accessible route to each dugout. ² Federal Guideline: 221.2.1, 802.1		
24-9	Ballfield (Northwest)		
	<i>See Items 4-10 and 4-11 for accessible route to field area</i>		Included Above
	<i>Provide Accessible Player Seating</i>	Medium	\$ 500
	Notes: Room available in dugout for 36"x48" front approach seating space. Eliminate 1/2" step up into dugout and provide accessible route to each dugout. ² Federal Guideline: 221.2.1, 802.1		

Item #	Description	Priority	Estimated Cost
24-10	Ballfield (Northeast)		
	<i>See Item 4-10 and 4-12 for accessible route to field area</i>		
	<i>Provide Accessible Player Seating</i>	Medium	\$ 800
	Notes: None provided in northern dugout. 36"x48" front approach required. Provide accessible route to each dugout. ² Federal Guideline: 221.2.1, 802.1		
24-11	Ballfield (Southwest)		
	<i>See Item 4-11 and 4-13 for accessible route to field area</i>		
	<i>Provide Accessible Player Seating</i>	Medium	\$ 500
	Notes: Room available in dugout for 36"x48" front approach seating space. Provide accessible route to each dugout. ² Federal Guideline: 221.2.1, 802.1		
24-12	Ballfield (Southeast)		
	<i>See Item 4-12 and 4-13 for accessible route to field area</i>		
	<i>Provide Accessible Player Seating</i>	Medium	\$ 500
	Notes: Room available in dugout for 36"x48" front approach seating space. Provide accessible route to each dugout. ² Federal Guideline: 221.2.1, 802.1		
	Assistive Listening Devices for Ballfields		
	Confirm if Speaker System Provided for Complex. If so, Provide Assistive Listening Devices per 219.2. None observed	N/A	N/A
25-1	Playground (Pool Area)		
	<i>Provide Accessible Route to Play Areas</i>	Medium	\$ 550
	Notes: None provided. Federal Guideline: 1008.2		
	<i>Provide Additional Ground Level Play Equipment</i>	Low	\$ 1,200
	Notes: One ground level component provided. 2 types required. Federal Guideline: 1008.3		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$ 3,750
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Pea gravel fill with wood containment provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
25-2	Playground (Shelter 1)		
	<i>Provide Accessible Route to Play Areas</i>	Medium	\$ 600
	Notes: None provided. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$ 5,500
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Turf provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
25-3	Playground (Tennis Court Area)		
	<i>Provide Accessible Route to Play Areas</i>	Medium	\$ 750
	Notes: None provided. Federal Guideline: 1008.2		

Item #	Description	Priority	Estimated Cost
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$ 4,500
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Pea gravel fill with wood containment provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
25-4	Playground (Shelter 3)		
	<i>Provide Accessible Route to Play Areas</i>	Medium	\$ 750
	Notes: None provided. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$ 7,250
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Turf provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
25-5	Playground (Campground)		
	<i>Provide Accessible Route to Play Areas</i>	Medium	\$ 875
	Notes: None provided. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$ 3,750
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Turf provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
25-6	Playground (Shelter 2)		
	<i>Provide Accessible Route to Play Areas</i>	Medium	\$ 600
	Notes: None provided. Federal Guideline: 1008.2		
	<i>Provide Accessible Route within Play Areas</i>	Medium	\$ 4,500
	Notes: None Provided. Accessible route should include at least one of each type for ground level play equipment (60" width), transfer elements, and at least 50% of elevated play equipment (36" width). Provide firm, stable, slip resistant surface meeting CPSC requirements for fall protection. Pea gravel fill with wood containment provided. Cost shown includes estimated route only, not surfacing of entire play area. Federal Guideline: 206.2.2, 403.3		
36-1	Park Shelter 1		
	<i>Raise Water Spout</i>	Low	\$ 200
	Notes: Yard hydrant provided has spout at 42" height (28" min - 36" max required) Federal Guideline: 1011.6		

Item #	Description	Priority	Estimated Cost
36-2	Park Shelter 2		
	<i>Provide Accessible Route</i>	Medium	\$ 1,300
	Notes: None provided. Connect to parking. Federal Guideline: 206.2.2		
36-4	Park Shelter 4		
	<i>Provide Accessible Route</i>	Medium	\$ 950
	Notes: None provided. Federal Guideline: 206.2.2		
	<i>Provide Outlet at Accessible Height</i>	Low	\$ 125
	Notes: Outlet located at 50". Provide mounted power strip between 15" and 48" ht. Federal Guideline: 205.1, 308.2, 308.3		
22-1	Site Furnishings - Main Park Area		
	<i>Provide Accessible Route to Grills</i>	Medium	\$ 1,500
	Notes: At least 20% are required to be accessible, including accessible route. 8 grills provided meet dimensional requirements. 8 low fire pits do not meet requirements. Approximately 4 grills should provide adjacent clear level space (30"x48") centered on grill and connect via accessible route to nearest picnic area or park shelter. Recommend dispersing accessible units throughout park by providing one at each of the 4 shelters. Federal Guideline: 804.3, 1011.5		
	<i>Modify and/or Replace Benches</i>	Low	\$ 3,000
	Notes: Two types of benches are provided. 2 backless benches are provided near basketball. 4 backed benches are provided at pool building and various playground areas. None provide compliant dimensions or adjacent clear space (level, 30"x48"). At least 20% of the benches are required to be accessible, including connection to accessible route. 2 Required. Federal Guideline: 903.2-903.5, 1011.2		
33-1	Trails		
	<i>Improve Accessibility of Existing Woodland Trails</i>	N/A	N/A
	Notes: Trails exist in wooded areas and are dirt paths of varying widths, slopes, and surface levels. Recommend providing paved portion of trail for universal use. Trails are not specifically addressed by the 2010 ADAAG. The Accessibility Guidelines for Outdoor Developed Areas currently apply only to Federal land management agencies at this time, but may be looked to for guidance if desired for future alterations to this trail. It is recommended that signage is provided at the trailhead warning user of presence of steep grades, uneven non-paved surfaces and other features that may make use difficult or cause heavy exertion. Since this is not included in the current enforceable ADA requirements, these costs are not included in this report, but are recommended for consideration by Owner. Federal Guideline: N/A		

Item #	Description	Priority	Estimated Cost
	Campground		
	<i>Improve Accessibility within Campground</i>	N/A	N/A
	Notes: The currently designated Accessible Space (Site #29) does not provide any accessible connections to other parks amenities. The site itself exceeds recommended slopes with 0.8%x2.5% in the living area of the site. The driveway of this site has a 2.9% cross slope. The water spigot/hookup is at 55" (28-36" max.). Provided grill is tipped over and not on accessible route. Camping is not specifically addressed by the 2010 ADAAG. The Accessibility Guidelines for Outdoor Developed Areas currently apply only to Federal land management agencies, but may be looked to for guidance if desired. This guideline recommends in Table F244.2.1, that for this 28 unit Modern Campground, 3 accessible units be provided. Since this is not included in the current enforceable ADA requirements, this cost is not included in this report, but are recommended for consideration by Owner. Federal Guideline: N/A		
Interior			
Item #	Description	Priority	Estimated Cost
	Park Office		
18-1	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: None provided. Braille, and Raised Text signage required. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls</i>	Low	\$ 210
	Notes: Switch mounted at 50" ht (15"-48" required). Relocate switch or replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Remove or Reposition Protruding Objects</i>	Low	\$ 100
	Notes: AC unit protrudes 6" at 30" height on north wall (4" max between 27" and 80" at their lowest edges). Provide protection within cane detectable range. Federal Guideline: 307.2		
8a-1	<i>Replace Door and Threshold</i>	Low	\$ 3,500
	Notes: Height of clear door opening is 79 1/2" (79" to door stop). 80"min. required. Threshold is over 1" (1/4" max; 1/2" beveled required). Door is beveled at 9 3/4" ht. (10" high required smooth) Federal Guideline: 404.2.3, 404.2.5, 404.2.10		
	<i>Replace Door Hardware</i>	High	\$ 300
	Notes: Knobs require twisting and grasping. Federal Guideline: 404.2.7, 309.4		
Pool Building (Common Area)			
	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: None provided. Braille, and Raised Text signage required. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls</i>	Low	\$ 210
	Notes: Switch mounted at 50" ht (15"-48" required). Relocate switch or replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Reset Interlocking Tile</i>	Medium	\$ 100
	Notes: Areas of tile are dislodged exceeding the allowable change of surface level (1/4" max; 1/2" beveled). Federal Guideline:303.2		

Item #	Description	Priority	Estimated Cost
34-3	<i>Provide Accessible Service Counter</i>	Low	\$ 600
	Notes: Service counter is 42" high from finish floor (28"-34" max for work; 38" max for verbal/face to face interaction only). Knee clearance depth is 4" (11" Min.) Federal Guideline: 226.1, 902.2		
8a-2	<i>Front Entry Door</i>		
	<i>Provide Maneuvering Space at Door</i>	Low	Included Above
	Notes: 1/2" lip approx. 36" from door face interferes with required clear level maneuvering space on swing side of door. (60" perpendicular to door required) Federal Guideline: 404.2.4		See Item 4-1
8a-3	<i>Poolside Door</i>		
	<i>Provide Door Kick Plate</i>	Low	\$ 110
	Notes: Bottom of door is rusting and cracking. Provide kick plate to cover abrasive surfaces. (10" high required smooth) Federal Guideline: 404.2.10		
	<i>Pool Building (Men's Restroom/Showers)</i>		
15-1	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls</i>	Low	\$ 210
	Notes: Switch mounted at 49" ht (15"-48" required). Replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Replace and/or Reposition Lavatory</i>	Low	\$ 1,300
	Notes: Clear knee space is 25" high. (27" min. required) Raise sink such that top of rim does not exceed 34". Federal Guideline: 606.2, 306.3		
	<i>Insulate Water Lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Replace Water Controls</i>	Medium	\$ 350
	Notes: Knobs require grasping and twisting. Federal Guideline: 606.4, 309		
	<i>Reposition Mirror</i>	Low	\$ 70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 41" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Replace Urinal</i>	Medium	\$ 920
	Notes: Rim projects 9" from wall (13 1/2" min. required). Federal Guideline: 605.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$ 70
	Notes: Dispenser mounted 13" in front of toilet. (7"-9" to centerline required) Relocate to also avoid obstruction above grab bar (12" min clear required). Federal Guideline: 604.7		
	<i>Modify and/or Replace Toilet</i>	Low	\$ 765
	Notes: Toilet located 20 1/2" from sidewall to centerline of toilet (16"-18" required). Federal Guideline: 604.2		

Item #	Description	Priority	Estimated Cost
	<i>Reconfigure to Provide Accessible Stall</i>	High	TBD
	Notes: Stall door does not have handles or self close. Stall width is 43" (60" min. stall width). No toe clearance is provided on side (front and side min 9" high x 6" deep beyond partition required). With existing available space, one fixture will need to be eliminated and block walls reconfigured in order to achieve required clear space in stall. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 604.3, 604.8		
	<i>Reposition and/or Replace Grab Bars</i>	Medium	\$ 750
	Notes: Reposition side grab bar which extends 49" from rear wall (54" extension required). Provide rear grab bar. Federal Guideline: 604.5, 609.2, 609.4		
	<i>Reposition Coat Hook</i>	Low	\$ 70
	Notes: Coat Hook located at 63" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
17-1	<i>Relocate Controls, Faucet and Shower Spray Unit</i>	Medium	\$ 250
	Notes: Fixtures are mounted on back wall adjacent to provided seat (opposite wall required). No Removable shower head is provided and fixed head is located above 48" max. When relocated to correct wall, ensure they are 12" min. clear above grab bar. Controls were not installed at time of evaluation and should be checked to make sure they are operable with one hand with no tight grasping, pinching or twisting of the wrist. Federal Guideline: 608.5.2, 608.6, 609.3		
	<i>Replace Shower Seat</i>	Low	\$ 700
	Notes: Seat does not extend to point 3" inside compartment entry. Side edge of seat is 8 1/2" from back wall (1 1/2" max.) Federal Guideline: 608.4, 610.3		
	Pool Building (Women's Restroom>Showers)		
15-2	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls</i>	Low	\$ 210
	Notes: Switch mounted at 49" ht (15"-48" required). Replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Reposition Lavatory</i>	Low	\$ 600
	Notes: Clear knee space is 25" high. (27" min. required) Raise sink such that top of rim does not exceed 34". Federal Guideline: 606.2, 306.3		
	<i>Insulate Water Lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Replace Water Controls</i>	Medium	\$ 350
	Notes: Knobs require grasping and twisting. Federal Guideline: 606.4, 309		
	<i>Reposition Mirror</i>	Low	\$ 70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 40 1/2" (40" max) above the finished floor surface. Federal Guideline: 603.3		

Item #	Description	Priority	Estimated Cost
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$ 70
	Notes: Dispenser mounted 13" in front of toilet. (7"-9" to centerline required) Relocate to also avoid obstruction above grab bar (12" min clear required). Federal Guideline: 604.7		
	<i>Reconfigure to Provide Accessible Stall</i>	High	TBD
	Notes: Stall door does not have handles or self close. Stall width is 41 1/2" (60" min. stall width). No toe clearance is provided on side (front and side min 9" high x 6" deep beyond partition required). With existing available space, one fixture will need to be eliminated and block wall reconfigured in order to achieve required clear space in stall. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 604.3, 604.8		
	<i>Reposition and/or Replace Grab Bars</i>	Medium	\$ 750
	Notes: Reposition side grab bar which extends 49" from rear wall (54" extension required). Provide rear grab bar. Federal Guideline: 604.5, 609.2, 609.4		
	<i>Reposition Coat Hook</i>	Low	\$ 70
	Notes: Coat Hook located at 62" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
17-2	<i>Relocate Controls, Faucet and Shower Spray Unit</i>	Medium	\$ 250
	Notes: Fixtures are mounted on back wall adjacent to provided seat (opposite wall required). No Removable shower head is provided and fixed head is located above 48" max. When relocated to correct wall, ensure they are 12" min. clear above grab bar. Controls were not installed at time of evaluation and should be checked to make sure they are operable with one hand with no tight grasping, pinching or twisting of the wrist. Federal Guideline: 608.5.2, 608.6, 609.3		
	<i>Replace Shower Seat</i>	Low	\$ 700
	Notes: Seat does not extend to point 3" inside compartment entry. Side edge of seat is 9" from back wall (1 1/2" max.) Federal Guideline: 608.4, 610.3		
	<i>Reposition Clothes Hook</i>	Low	\$ 70
	Notes: Clothes Hook located at 66" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
	Observatory		
18-3	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Visual only. No Braille or Raised Text signage provided. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls</i>	Low	\$ 210
	Notes: Switches mounted at 50" and 58" ht (15"-48" required). Relocate switch or replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Remove or Reposition Protruding Objects</i>	Medium	\$ 250
	Notes: Edges of retractable roof framework protrude at 74" height, 2x4 corners at 72 1/2" ht along with exposed light bulbs on underside of framing. (4" max between 27" and 80" at their lowest edges). Provide protection within cane detectable range. Telescopes are considered protruding object but due to the nature of the activity and their operation, no alterations are recommended. Federal Guideline: 307.2		

Item #	Description	Priority	Estimated Cost
8a-4	<i>Replace Door Hardware</i>	High	\$ 300
	Notes: Knobs require twisting and grasping. Federal Guideline: 404.2.7, 309.4		
	<i>Men's Restroom (Shelter #1)</i>		
	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$ 100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls and Outlets</i>	Low	\$ 210
	Notes: Switch and outlet mounted at 49" ht (15"-48" required). Replace with occupancy sensor and timer. Provide mounted power strip to accommodate. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Insulate Water Lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are only partially insulated to protect against contact. Provide remaining insulation. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$ 70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 41 1/2" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Reposition Towel Dispenser</i>	Low	\$ 70
	Notes: Dispenser mounted at 64" to operable part (15" min - 48" max required). Federal Guideline: 308, 604.7		
	<i>Convert to Single User to Provide Accessible Stall</i>	Medium	TBD
	Notes: Stall door does not have handles or self close and clear width is 30" (32" required). Stall width is 47" (60" min. stall width). Toilet seat 16" ht. (17"-19" required). Side bar mounted at 32 3/4" ht (33" min to 36" max required) and extends 50 1/2" from rear wall (54" min required). Rear grab bars not provided. Toilet paper dispenser mounted within 12" minimum clear above grab bars. With existing available space, most cost effective measure may be to convert restroom to single user. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 603.4, 604.3-604.5, 604.8		
	<i>Modify and/or Replace Toilet</i>	Low	\$ 2,860
	Notes: Flush controls are located on narrow side of toilet (wide required). Toilet seat height is 16" (17"-19" req'd). Federal Guideline: 604.4, 604.6		
	<i>Reposition Coat Hook</i>	Low	\$ 70
	Notes: Coat Hook located at 68" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
8a-5	<i>Adjust Door Closer¹</i>	Medium	\$ 490
	Notes: Operating effort is 20 lbs (5lb max.) Federal Guideline: 404.2.9		
	<i>Replace Threshold</i>	Medium	\$ 120
	Notes: Threshold and level change at building slab is over 1" (1/4" max; 1/2" beveled required). Federal Guideline: 404.2.5		

Item #	Description	Priority	Estimated Cost
	<i>Reposition Door Hardware</i>	Low	\$ 150
	Notes: Center of pull handle is at 49" height. Door hardware operable part to be 34" min to 48" max above floor. Federal Guideline: 404.2.7, 309.4		
	<i>Women's Restroom (Shelter #1)</i>		
15-4	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$ 100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls and Outlets</i>	Low	\$ 210
	Notes: Switch and outlet mounted at 52" ht (15"-48" required). Replace with occupancy sensor and timer. Provide mounted power strip to accommodate. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Insulate Water Lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Replace Water Controls</i>	Medium	\$ 350
	Notes: One of two levers is broken. Federal Guideline: 606.4, 309		
	<i>Reposition Mirror</i>	Low	\$ 70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 44 1/2" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Reposition Towel Dispenser</i>	Low	\$ 70
	Notes: Dispenser mounted at 60" to operable part (15" min - 48" max required). Federal Guideline: 308, 604.7		
	<i>Convert to Single User to Provide Accessible Stall</i>	Medium	TBD
	Notes: Stall door does not have handles or self close and clear width is 30" (32" required). Stall width is 48" (60" min. stall width). Toilet seat 16" ht. (17"-19" required). Side grab bar extends 50" from rear wall (54" min required). Rear grab bars not provided. Toilet paper dispenser mounted on wide side of toilet and within 12" minimum clear above grab bars. With existing available space, most cost effective measure may be to convert restroom to single user. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 603.4, 604.3-604.5, 604.8		
	<i>Reposition Coat Hook</i>	Low	\$ 70
	Notes: Coat Hook located at 66" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
8a-6	<i>Adjust Door Closer¹</i>	Medium	\$ 490
	Notes: Operating effort is 8 lbs (5lb max.) Federal Guideline: 404.2.9		
	<i>Reposition Door Hardware</i>	Medium	\$ 150
	Notes: Center of pull handle is at 54" height. Door hardware operable part to be 34" min to 48" max above floor. Federal Guideline: 404.2.7, 309.4		

Item #	Description	Priority	Estimated Cost
	Men's Restroom (Shelter #3)		
15-5	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$ 100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls</i>	Low	\$ 210
	Notes: Switch mounted at 51" ht (15"-48" required). Replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Replace and/or Reposition Lavatory</i>	Low	\$ 600
	Notes: Clear knee space is 2" at 27" ht where obstructed by sink flare. (8" required at 27" ht.) Federal Guideline: 606.2, 306.3		
	<i>Insulate water lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$ 70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 41 1/2" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Reposition Towel Dispenser</i>	Low	\$ 70
	Notes: Dispenser mounted at 59" to operable part (15" min - 48" max required). Federal Guideline: 308, 604.7		
	<i>Modify and/or Replace Toilet</i>	Low	\$ 2,860
	Notes: Flush controls are located on narrow side of toilet (wide required). Toilet seat height is 19 3/4" (17"-19" req'd). Toilet is located 21 1/2" from wall to centerline (16" min-18" max). Federal Guideline: 604.2, 604.4, 604.6		
	<i>Convert to Single User to Provide Accessible Stall</i>	Medium	TBD
	Notes: Stall door does not have handles or self close and clear width is 30" (32" required). Stall width is 48" (60" min. stall width). Stall depth is 55 1/2" (59" min required for wall mounted toilet). Side grab bar extends 48" from rear wall (54" min required). Rear grab bars not provided. Toilet paper dispenser mounted inline with front of toilet (7"-9" to centerline required) and within 12" minimum clear above grab bars. With existing available space, most cost effective measure may be to convert restroom to single user. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 603.4, 604.3-604.5, 604.8		
	<i>Reposition Coat Hook</i>	Low	\$ 70
	Notes: Coat Hook located at 61 1/2" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
8a-7	<i>Adjust Door Closer¹</i>	Medium	\$ 490
	Notes: Operating effort is 8 lbs (5lb max.) Door sticks at 75 degrees and requires excessive force to reach 90. Federal Guideline: 404.2.9		

Item #	Description	Priority	Estimated Cost
	<i>Reposition Door Hardware</i>	Low	\$ 150
	Notes: Center of pull handle is at 49" height. Door hardware operable part to be 34" min to 48" max above floor. Federal Guideline: 404.2.7, 309.4		
	<i>Replace Threshold</i>	Medium	\$ 150
	Notes: Threshold and level change at building slab is 3/4" (1/4" max; 1/2" beveled required) and adjacent concrete is broken causing trip hazard. Federal Guideline: 404.2.5		
	Women's Restroom (Shelter #3)		
15-6	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$ 100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls</i>	Low	\$ 210
	Notes: Switch mounted at 51" ht (15"-48" required). Replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Replace water controls</i>	Medium	\$ 350
	Notes: Knobs require grasping and twisting. Federal Guideline: 606.4, 309		
	<i>Insulate water lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$ 70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 41 1/2" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Reposition Towel Dispenser</i>	Low	\$ 70
	Notes: Dispenser mounted at 57" to operable part (15" min - 48" max required). Federal Guideline: 308, 604.7		
	<i>Convert to Single User to Provide Accessible Stall</i>	Medium	TBD
	Notes: Stall door does not have handles or self close and clear width is 30 1/2" (32" required). Stall width is 48" (60" min. stall width). Stall depth is 55 1/2" (59" min required for wall mounted toilet). Side grab bar extends 48" from rear wall (54" min required). Rear grab bars not provided. Toilet seat height is 19 3/4" (17"-19" req'd). Toilet paper dispenser mounted on wide side of toilet and within 12" minimum clear above grab bars. With existing available space, most cost effective measure may be to convert restroom to single user. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 603.4, 604.3-604.5, 604.8		
	<i>Reposition Coat Hook</i>	Low	\$ 70
	Notes: Coat Hook located at 62 1/2" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
8a-8	<i>Replace Threshold</i>	Medium	\$ 150
	Notes: Threshold and level change at building slab is 3/4" (1/4" max; 1/2" beveled required). Federal Guideline: 404.2.5		

Item #	Description	Priority	Estimated Cost
	<i>Reposition Door Hardware</i>	Low	\$ 150
	Notes: Center of pull handle is at 49" height. Door hardware operable part to be 34" min to 48" max above floor. Federal Guideline: 404.2.7, 309.4		
	<i>Men's Restroom (Shelter #4)</i>		
15-7	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$ 100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls and Outlets</i>	Low	\$ 210
	Notes: Switch and outlet mounted at 49" ht (15"-48" required). Replace with occupancy sensor and timer. Provide mounted power strip as alternative. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Replace and/or Reposition Lavatory</i>	Low	\$ 500
	Notes: Clear knee space is 26 1/2" high. (27" min. required) Raise sink such that top of rim does not exceed 34". Federal Guideline: 606.2, 306.3		
	<i>Insulate water lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are only partially insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Towel Dispenser</i>	Low	\$ 70
	Notes: Dispenser mounted at 53" to operable part (15" min - 48" max required). Federal Guideline: 308, 604.7		
	<i>Convert to Single User to Provide Accessible Stall</i>	Medium	TBD
	Notes: Stall door does not have handles or self close and clear width is 30" (32" required). Stall width is 47 1/2" (60" min. stall width). Side grab bar extends 50 1/2" from rear wall (54" min required). Rear grab bars not provided. Toilet paper dispenser mounted within 12" minimum clear above grab bars. With existing available space, most cost effective measure may be to convert restroom to single user. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 603.4, 604.3-604.5, 604.8		
	<i>Relocate Toilet</i>	Medium	\$ 765
	Notes: Flush controls are located on narrow side of toilet (wide required). Once stall is corrected, toilet is located 30" from wall to centerline (16"min-18"max). Relocate. Federal Guideline: 604.2, 604.4, 604.6		
	<i>Reposition Coat Hook</i>	Low	\$ 70
	Notes: Coat Hook located at 65" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
8a-9	<i>Replace Threshold</i>	Medium	\$ 175
	Notes: Threshold is 1/2" with 1" level change at building slab for total 1 1/2" level change (1/4" max; 1/2" beveled required). Federal Guideline: 404.2.5		

Item #	Description	Priority	Estimated Cost
	Women's Restroom (Shelter #4)		
15-8	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$ 100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Modify Electrical Controls</i>	Low	\$ 210
	Notes: Switch mounted at 48 1/2" ht (15"-48" required). Replace with occupancy sensor and timer. Federal Guideline: 205.1, 308.2, 308.3		
	<i>Replace water controls</i>	Medium	\$ 350
	Notes: Knobs require grasping and twisting. Federal Guideline: 606.4, 309		
	<i>Insulate water lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$ 70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 42 1/2" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Reposition Towel Dispenser</i>	Low	\$ 70
	Notes: Dispenser mounted at 56" to operable part (15" min - 48" max required). Federal Guideline: 308, 604.7		
	<i>Convert to Single User to Provide Accessible Stall</i>	Medium	TBD
	Notes: Stall door does not have handles or self close and clear width is 30" (32" required). Stall width is 47" (60" min. stall width). Side grab bar extends 51" from rear wall (54" min required). Rear grab bars not provided. Toilet paper dispenser mounted on wide side of stall and within 12" minimum clear above grab bars. With existing available space, most cost effective measure may be to convert restroom to single user. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 603.4, 604.3-604.5, 604.8		
	<i>Modify and/or Replace Toilet</i>	Low	\$ 2,860
	Notes: Flush controls are located on narrow side of toilet (wide required). Toilet seat height is 20" (17"-19" req'd). Toilet is located 20" from wall to centerline (16" min-18" max). Replace and relocate. Federal Guideline: 604.2, 604.4, 604.6		
	<i>Reposition Coat Hook</i>	Low	\$ 70
	Notes: Coat Hook located at 66" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
8a-10	<i>Replace Threshold</i>	Medium	\$ 120
	Notes: Threshold and level change at building slab is 3/4" (1/4" max; 1/2" beveled required). Federal Guideline: 404.2.5		
	Men's Restroom/Showers at Campground		
15-9	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		

Item #	Description	Priority	Estimated Cost
	<i>Provide Door Signage</i>	Medium	\$ 100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Reposition Lavatory</i>	Low	\$ 600
	Notes: Rim of sink is 34 5/8" above floor (34" max.) Knee space is boarded over. Remove plywood. Ensure adequate clear knee space beneath sink when sink repositioned(27"ht min; 8" depth at 27"). Federal Guideline: 606.2, 306.3		
	<i>Check Water Controls</i>	N/A	N/A
	Notes: Push button self close faucets are shut off for season. When seasonal use resumes, check that valve remains open for at least 10 seconds when pressed and released. Federal Guideline: 606.4, 309		
	<i>Insulate water lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are only partially insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$ 70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 47 1/2" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Replace Urinal</i>	Medium	\$ 920
	Notes: Top of lip is located at 17 1/2" (17" max. required) Rim projects 12 1/2" from wall (13 1/2" min). Federal Guideline: 605.2		
	<i>Provide Accessible Stall</i>	Medium	TBD
	Notes: Stall door does not have inside handle. Stall width is 58 1/2" (60" min. stall width). Side grab bar extends 50" from rear wall (54" min required). Toilet paper dispenser mounted 5" in front of toilet (7"-9" to centerline required) and within 12" minimum clear above grab bars. Toilet is located 19" from wall to centerline (16"min-18"max). No toe clearance is provided on side (front and side min 9" high x 6" deep beyond partition required). With existing available space, most cost effective measure may be to convert space occupied by 2 single user partition stalls to single accessible stall and leave 'accessible' stall with block walls both sides as is. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 603.4, 604.3-604.5, 604.8		
17-3	<i>Relocate Controls, Faucet and Shower Spray Unit</i>	Medium	\$ 250
	Notes: No Removable shower head is provided and fixed head is located at 78" ht (48" max). Connection point for controls is at 53" ht (48" max). Controls were not installed at time of evaluation and should be checked to make sure they are operable with one hand with no tight grasping, pinching or twisting of the wrist. Federal Guideline: 608.5.2, 608.6, 609.3		
	<i>Relocate Freestanding Benches</i>	Low	\$ 50
	Notes: Free standing bench near compartment entry blocks access to shower stall. Freestanding bench in shower compartment does not meet requirements for shower seat. Seat is not required for roll-in shower. Federal Guideline: 608.4, 610.3		

Item #	Description	Priority	Estimated Cost
	<i>Replace Grab Bars</i>	Low	\$ 540
	Notes: Grab bars end 8"-11" from adjacent walls (6" max.) Grab bars required on back wall and each side wall when seat not provided (Back and one side only provided) Federal Guideline: 608.3.2		
	<i>Reposition Clothes Hook</i>	Low	\$ 70
	Notes: Clothes Hook located above 48" max required. Federal Guideline: 308, 603.4		
8a-11	<i>Replace Door and Threshold</i>	Medium	\$ 3,500
	Notes: Height of clear door opening is 79 1/2" (79 1/4" to door stop). 80" min. required. Threshold is 1/2" with 3/4" level change at building slab for total 1 1/4" level change (1/4" max; 1/2" beveled required). Federal Guideline: 404.2.3, 404.2.5		
	<i>Adjust Door Closer¹</i>	Medium	\$ 490
	Notes: Closing speed is under 5 second min. Federal Guideline: 404.2.8		
Women's Restroom>Showers at Campground			
15-10	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only. Pictogram, ISA, Braille, and Raised Text signage required on latch side of door. Federal Guideline: 703.6, 216.8		
	<i>Provide Door Signage</i>	Medium	\$ 100
	Notes: None Provided. Provide sign with pictogram, raised text and Braille. Federal Guideline: 703.6, 216.8		
	<i>Reposition Lavatory</i>	Low	\$ 600
	Notes: Rim of sink is 34 1/2" above floor (34" max.) Knee space is boarded over. Remove plywood. Ensure adequate clear knee space beneath sink when sink repositioned(27"ht min; 8" depth at 27"). Federal Guideline: 606.2, 306.3		
	<i>Check Water Controls</i>	N/A	N/A
	Notes: Push button self close faucets are shut off for season. When seasonal use resumes, check that valve remains open for at least 10 seconds when pressed and released. Federal Guideline: 606.4, 309		
	<i>Insulate water lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are only partially insulated to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$ 70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 47 1/2" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Provide Accessible Stall</i>	Medium	TBD
	Notes: Stall door does not have inside handle. Stall width is 58" (60" min. stall width). Side grab bar extends 45" from rear wall (54" min required). Toilet paper dispenser mounted within 12" minimum clear above grab bars. No toe clearance is provided on side (front and side min 9" high x 6" deep beyond partition required). With existing available space, most cost effective measure may be to convert space occupied by 2 single user partition stalls to single accessible stall and leave 'accessible' stall with block walls both sides as is. Federal Guideline: 213.3, 309.4, 308, 404.2.7, 603.4, 604.3-604.5, 604.8		

Item #	Description	Priority	Estimated Cost
17-4	<i>Relocate Controls, Faucet and Shower Spray Unit</i>	Medium	\$ 250
	Notes: No Removable shower head is provided and fixed head is located above 48" max. Connection point for controls is at 52" ht (48" max). Controls were not installed at time of evaluation and should be checked to make sure they are operable with one hand with no tight grasping, pinching or twisting of the wrist. Federal Guideline: 608.5.2, 608.6, 609.3		
	<i>Relocate Freestanding Benches</i>	Low	\$ 100
	Notes: Free standing bench near compartment entry blocks access to shower stall. Freestanding bench in shower compartment does not meet requirements for shower seat. Seat is not required for roll-in shower. Federal Guideline: 608.4, 610.3		
	<i>Replace Grab Bars</i>	Low	\$ 1,000
	Notes: Grab bars end 8"-11" from adjacent walls (6" max.) Grab bars required on back wall and each side wall when seat not provided (Back and one side only provided) Federal Guideline: 608.3.2		
8a-12	<i>Replace Door and Threshold</i>	Medium	\$ 3,500
	Notes: Height of clear door opening is 79 1/2" (79 1/4" to door stop). 80" min. required. Threshold is 1/2" with 3/4" level change at building slab for total 1 1/4" level change (1/4" max; 1/2" beveled required). Federal Guideline: 404.2.3, 404.2.5		
	<i>Adjust Door Closer¹</i>	Medium	\$ 490
	Notes: Closing speed is under 5 second min. Federal Guideline: 404.2.8		
7-2	<i>Drinking Fountain (Press Box/Restrooms)</i>		
	<i>Replace fountain or Provide Cup Dispenser</i>	Low	\$ 120
	Notes: Dual fountains provided. Wheelchair unit has clear knee space height of 25 1/2" (27" min. required). In lieu of replacing entire unit, provide cup dispenser for alternate access. Standing side of unit is a protruding object. Provide protection in cane detectable range. Federal Guideline: 211, 305.2, 306.3, 602		
	<i>Men's Restroom (Press box)</i>		
15-11	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only at 70" ht. Pictogram, ISA, Braille, and Raised Text signage required near doorway. Federal Guideline: 703.6, 216.8		
	<i>Insulate water lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$ 70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 43" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$ 70
	Notes: Dispenser mounted within required 12" clear space above grab bar. Federal Guideline: 604.7		
	<i>Reposition Coat Hook</i>	Low	\$ 70
	Notes: Coat Hook located at 64" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		

Item #	Description	Priority	Estimated Cost
	Women's Restroom (Press box)		
15-12	<i>Provide Wall Signage</i>	Medium	\$ 100
	Notes: Text only at 70" ht. Pictogram, ISA, Braille, and Raised Text signage required near doorway. Federal Guideline: 703.6, 216.8		
	<i>Insulate water lines</i>	Medium	\$ 100
	Notes: Supply lines, valves, and exposed drain pipes are not insulated or configured to protect against contact. Federal Guideline: 606.5		
	<i>Reposition Mirror</i>	Low	\$ 70
	Notes: Reflecting surface of the mirror mounted above the lavatory is 43 1/2" (40" max) above the finished floor surface. Federal Guideline: 603.3		
	<i>Provide Stall Door Hardware</i>	Medium	\$ 150
	Notes: Stall door does not have inside handle or self close mechanism. Federal Guideline: 213.3, 604.8, 404.2.7, 309.4		
	<i>Reposition Rear Grab Bar</i>	Low	\$ 250
	Notes: Grab bar mounted 13" to one side and 22" to the other side of toilet centerline (12"/24" required). Federal Guideline: 604.5.2		
	<i>Reposition Toilet Paper Dispenser</i>	Low	\$ 70
	Notes: Dispenser mounted 5" in front of toilet (7"-9" to centerline required) and within 12" minimum clear above grab bars. Federal Guideline: 604.7		
	<i>Reposition Coat Hook</i>	Low	\$ 70
	Notes: Coat Hook located at 65" ht (15" min - 48" max required) Federal Guideline: 308, 603.4		
	Facility Total:		\$ 144,880

Low	\$	55,335
Medium	\$	85,445
High	\$	4,100

General Notes: 1. For door closer adjustments, cost shown is to replace in case adjustment cannot alleviate the compliance issue (typical). 2. Recommended: Each dugout should be modified to allow for access without entering field to avoid potential safety concerns with hard surfaces within field of play. Cost Not Included. 3. Maintenance shop and other employee only areas were not included in the evaluation of this facility. 4. Items noted as "TBD" under cost include these, which are primarily potential reconstruction of restrooms to provide compliant stalls.

Appendix C

Harrison County Right-of-Way Reports

Harrison County Public Right Of Way - Sidewalks, Corydon, IN

Evaluation
Completed 1/8-
1/9/2013

Item #	Description	Priority	Estimated Cost
	Neighborhood #1		
	Skyway Drive		
	<i>Sidewalk is present on South side of street only. All sidewalk measures approx. 47" width (48" req'd). As such, entire length of sidewalk is non-compliant. Approx. 1405 lf total to be replaced. Costs are broken down by prioritization below under this line item.</i>		
	Only Width non-compliant	Low - Useable	\$3,240
	Driveways and/or sidewalk at the following addresses range from 2%-4% cross slope (2% max. allowable) Drives: 739, 799, 805, 837, 845 Sidewalks: 719, 739,745, 757, 769, 799, 819, 837, 845, 885, 897, 915	Low - Useable	\$18,960
	Driveways and/or sidewalk at the following addresses exhibit other non-compliant items, including but not limited to, horizontal displacement or gap exceeding 1/2", vertical displacements exceeding 1/4", or utility obstruction: 867 Skyway Dr.	Low - Useable	\$250
	Driveways and/or sidewalk at the following addresses exceed 2% max. cross slope making use difficult (4% up to 5.7% observed) Drives: 659, 705, 719, 745, 757, 769, 819, 877, 897, 939 Sidewalks: 295, 705, 805, 885, 939	Medium - Difficult Use	\$17,400
	Neighborhood #2		
	Settlers Trace - South Side		
	<i>All sidewalk measures approx. 46"-47" width (48" req'd). As such, entire length of sidewalk is non-compliant. Approx. 1,070 lf total to be replaced. Costs are broken down by prioritization below under this line item.</i>		
	Only Width non-compliant	Low - Useable	\$16,680
	Driveways at the following addresses exceed 2% max. cross slope (up to 4.0% observed): 827, 805, 759 and 739	Low - Useable	\$3,000
	Sidewalks at the following addresses exceed 2% max. cross slope (up to 3.8% observed): 739, 885 and 925	Low - Useable	\$6,720
	Sidewalks near the following addresses exceed 5% max. running slope: 805 Settlers Trace (6.6%)	Medium - Difficult Use	\$360
	Driveways and/or sidewalk at the following addresses exhibit other non-compliant items, including but not limited to, horizontal displacement or gap exceeding 1/2", vertical displacements exceeding 1/4", non-stable surface or utility obstruction: Utility Station between 925 and 885	Medium - Difficult Use	\$480

Item #	Description	Priority	Estimated Cost
	Settlers Trace - North Side		
	<i>All sidewalk measures approx. 46"-47" width (48" req'd). As such, entire length of sidewalk is non-compliant. Approx. 1,220 lf total to be replaced. Costs are broken down by prioritization below under this line item.</i>		
	Only Width non-compliant	Low - Useable	\$23,016
	Driveways at the following addresses exceed 2% max. cross slope (up to 3.7% observed): 720, 738, 748, 760, 798, 910, and 930	Low - Useable	\$5,600
	Sidewalks at the following addresses exceed 2% max. cross slope (up to 3.8% observed): 739, 885 and 925	Low - Useable	\$2,760
	Driveways and sidewalks at the following addresses exceed 2% max. cross slope making use difficult (up to 5.7% observed): 900 Settlers Trace	Medium - Difficult Use	\$2,380
	Driveways and/or sidewalk at the following addresses exhibit other non-compliant items, including but not limited to, horizontal displacement or gap exceeding 1/2", vertical displacements exceeding 1/4", non-stable surface or utility obstruction: 1" lip and evidence of ponding at 828, 1/2" lip at driveway of 880 and 760.	High - Trip Hazard	\$200
	Liberty Way - Cul-de-sac		
	<i>All sidewalk measures approx. 46"-47" width (48" req'd). As such, entire length of sidewalk is non-compliant. Approx. 795 lf total to be replaced. Costs are broken down by prioritization below under this line item.</i>		
	Only Width non-compliant	Low - Useable	\$10,250
	Driveways and sidewalks at the following addresses exceed 2% max. cross slope making use difficult (up to 7.2% observed):	Medium - Difficult Use	\$11,400
	Sidewalks near the following addresses exceed 5% max. running slope: 2199 Liberty Way (8.6% observed)	Medium - Difficult Use	\$360
	Driveways and/or sidewalk at the following addresses exhibit other non-compliant items, including but not limited to, horizontal displacement or gap exceeding 1/2", vertical displacements exceeding 1/4", non-stable surface or utility obstruction: 2199 (Water valve), 2161 (1/2" gap at drive edge to be filled), 2150 (sanitary cap and lip 1"+)	High - Trip Hazard	\$1,250
	Colonial Drive - Cul-de-sac		
	<i>All sidewalk measures approx. 46"-47" width (48" req'd). As such, entire length of sidewalk is non-compliant. Approx. 850 lf total to be replaced. Costs are broken down by prioritization below under this line item.</i>		
	Only Width non-compliant	Low - Useable	\$3,960

Item #	Description	Priority	Estimated Cost
	Sidewalks near the following addresses exceed 5% max. running slope: 2160 Colonial (5.3% observed)	Low - Useable	\$360
	Sidewalks near the following addresses exceed 2% max. cross slope (up to 4.4% observed):	Low - Useable	\$12,000
	Driveways at the following addresses exceed 2% max. cross slope (up to 4% observed): 2189, 2165, 2150, 2160 and 2170	Low - Useable	\$4,080
	Driveways at the following addresses exceed 2% max. cross slope making use difficult (4.0 to 8.2% observed): 2175, 2155, 2143, 2140, and 2182	Medium - Difficult Use	\$5,450
	Driveways and/or sidewalk at the following addresses exhibit other non-compliant items, including but not limited to, horizontal displacement or gap exceeding 1/2", vertical displacements exceeding 1/4", non-stable surface or utility obstruction: 2140 (sanitary cover, 1" lip), 2143 (utility box over 1/2" displacement, gravel washout over walk), and 2189 (1/2" lip at drive),	High - Trip Hazard	\$1,250
	Frontier Court - Cul-de-sac		
	<i>All sidewalk measures approx. 46"-47" width (48" req'd). As such, entire length of sidewalk is non-compliant. Approx. 1,185 lf total to be replaced. Costs are broken down by prioritization below under this line item.</i>		
	Only Width non-compliant	Low - Useable	\$12,300
	Sidewalks near the following addresses exceed 2% max. cross slope (2%-4%): 2191, 2175, 2161, 2125, 2121, and 2200	Low - Useable	\$7,560
	Driveways at the following addresses exceed 2% max. cross slope (2%-4%): 2165, 2110, 2138, 2200, 2210 and 2230	Low - Useable	\$5,000
	Sidewalks near the following addresses exceed 2% max. cross slope making use difficult (4% up to 6.5% observed): 2145 and 2190	Medium - Difficult Use	\$4,080
	Driveways at the following addresses exceed 2% max. cross slope making use difficult (4% up to 7.4% observed): 2175, 2145, 2125, 2121 and 2190	Medium - Difficult Use	\$5,440
	Driveways and/or sidewalk near the following addresses exhibit other non-compliant items, including but not limited to, horizontal displacement or gap exceeding 1/2", vertical displacements exceeding 1/4", non-stable surface or utility obstruction/displacement: 2191 (1/2" lip at edge of drive), 2125 (water valve), 2110 (casting), 2168 (1"+ lip), 2190 (1"+ lip), 2210 (water valve), and 2230 (manhole).	High - Trip Hazard	\$2,000

Item #	Description	Priority	Estimated Cost
	Commercial Area		
	Old 135, West Side, 337 to McDonald's Restaurant		
	Sidewalk exceeds 2% max. cross slope (approx. 185lf).	Low - Useable	\$4,440
	No passing spaces provided every 200' for stretch between commercial plaza entrance and TSC driveway. 2 required.	Low - Useable	\$300
	Sidewalk exceeds 5% max. running slope at intersection with 337 making approach to crossing difficult.	Medium - Difficult Use	\$360
	Sidewalk Total		\$192,886
General Notes: Costs included do not include utility modifications that may be required upon detailed evaluation/design of new construction.			

Sidewalk Cost Summary

Low Priority	\$140,476
Medium Priority	\$47,710
High Priority	\$4,700
Total	\$192,886

Harrison County Public Right Of Way - Curb Ramps, Corydon, IN

Evaluation
Completed 1/8-
1/9/2013

Item #	Description	Priority	Estimated Cost
Neighborhood #1			
<i>Skyway Drive and Corydon Ramsey Road, Southeast Corner Only</i>			
	No curb ramp provided. Sidewalk does not connect to further route from subdivision. Consider providing curb ramp perpendicular to Skyway Drive for access to roadway/mailboxes.	Low	\$1,500
Neighborhood #2			
<i>Settlers Trace and Corydon Ramsey Road, Southeast/Northeast</i>			
	No curb ramp provided. Sidewalk does not connect to further route from subdivision. Consider providing curb ramp perpendicular to Settlers Trace for access to roadway/subdivision mailboxes and crosswalk from N to S sidewalk.	Medium	\$3,000
<i>Settlers Trace and Liberty Way - SE and SW Corners</i>			
	No curb ramps present. Storm sewer grate centered on existing curb with gaps exceeding 1/2". Settling of sidewalks along curb creates potential trip hazard. Reconfigure to provide curb ramp and avoid utility obstruction.	High	\$3,000
<i>Settlers Trace and Colonial Drive - SE and SW Corners</i>			
	No curb ramps present. Storm sewer grate centered on existing curb with gaps exceeding 1/2". Settling of sidewalks along curb creates potential trip hazard. Reconfigure to provide curb ramp and avoid utility obstruction.	High	\$3,000
<i>Settlers Trace and Frontier Court</i>			
	No curb ramps present. This area is a T intersection. Would recommend providing curb ramp/crosswalk to north side of Settlers Trace. Storm sewer grate centered on existing curb with gaps exceeding 1/2". Settling of sidewalks along curb creates potential trip hazard. Reconfigure to provide curb ramp, opposing curb ramp, and avoid utility obstruction.	Medium	\$3,000
Commercial Area			
<i>Intersection of 337 and Old 135, Northwest corner only</i>			
	No detectable warning present. Limited connectivity, but located in high vehicular traffic area.	Medium	\$600
Curb Ramp Total:			\$14,100
General Notes: Costs included do not include utility modifications that may be required upon detailed evaluation/design of new construction.			

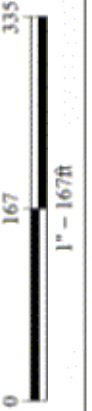
Curb Ramp Cost Summary

Low Priority	\$1,500
Medium Priority	\$6,600
High Priority	\$6,000
Total	\$14,100



-  Provide Curt Ramp
-  Non-Compliant
-  Sidewalk (Locations Approx.)

Harrison County Sidewalks



○ Provide Detec. Warning
○ Non-Compliant
○ Sidewalk (Locations Approx.)

Harrison County Sidewalks



Appendix D

County Department Questionnaire

Americans with Disabilities Act Self-Evaluation Program, Services, and Activities Questionnaire Harrison County, Indiana

The ADA prohibits the denial of services or benefits to persons with disabilities. In the performance of common, every day services provided by local units of government, you must ensure that all services are available in some way to persons with all disabilities. To better allow us to understand each department's interactions with the public, we request that you complete this questionnaire. Your responses are vital to ensuring that modifications can be made throughout the County to ensure access to all programs and services, if necessary. Please discuss with your staff as needed to provide thorough, complete, and accurate responses to each question. The information provided is intended to allow for changes throughout the County to provide equal access to programs and activities to everyone, without exception.

- A. Verify the list of County Departments and location (include address). Provide a short description of the primary duties of each department and any payments, publications, applications, forms, etc. that are used for each.
- County Courthouse –
 - County Annex –
 - Sheriff's Department –
 - Jail/County Corrections –
 - County Highway Department –
 - Other (specify)
- B. List all appointed boards and commissions and when and where they meet.
- C. Do all meeting rooms that hold public meetings have an audio system (microphones and speakers)? Do they have any assistive listening devices for the hearing impaired? If so, how many and what type.
- D. Is there a poster for "Equal Opportunity is the Law" that describes the requirements of Title VII of the Civil Rights Act located somewhere in County buildings? If so, where (include all locations).
- E. How are public meetings (especially County Commission) publicized? Are agendas posted in County Courthouse/Annex and on the web site? Do the agendas have an ADA statement of accommodation on them? Provide a typical copy of a recent agenda for all public meetings.
- F. Please provide DLZ with a copy (electronic preferred) of the County's Personnel Policy Manual and Application for Employment (if not available on the web site).

- G. To date, has the County appointed an ADA Coordinator? If so provide information on the date, copies of resolutions/ordinances, etc.
- H. To date, has the County published a Non-Discrimination Notice, adopted the ADA standards, published a Grievance Procedure, and/or developed a Grievance Form? Include copies of any documentation, resolutions, etc.
- I. Are you aware of any formal training of non-police personnel related to ADA specifically? If so, note who has taken training and the date, location, and provider of the training.
- J. Are you aware of any instances where County staff has interacted with persons with disabilities and altered their normal procedures to accommodate them in some way? Please describe and be specific.
- K. Do you allow any community groups, etc. to use County facilities for meetings, picnics, etc., including parks? If so, provide a copy of any lease agreements.
- L. Are emergency procedures in place at County facilities for evacuation in the event of an emergency? Are emergency assembly or shelter areas identified for each building? Please identify.
- M. Please list any special events that the County sponsors or participates in some way (parades, carnivals, flea markets, etc.). Include location of events, duration, etc. and any documentation you can so we can understand what happens for each.
- N. Has the County ever been asked to provide special accommodation for printed materials? If so what was requested and provided?
- O. Do any County facilities have Telecommunication Devices for the Deaf (TDD) or access to a relay service to communicate to persons with hearing loss?

- P. Who is the website developer for the County? How often is it updated? Who is the contact person to discuss the website with (name and phone number/e-mail)?
- Q. Who at the County is the "Human Resources" person? Name and contact information is needed.
- R. Does the County own all the buildings that provide services to the public? Does the County lease any buildings to someone else for their use? If yes for either, provide detail about the address, owner, and functions provided there.
- S. Please provide a copy of the CEMP and other documents from EMA? Provide name and contact info for person at EMA that can answer questions if needed.
- T. Have all polling places been reviewed for accessibility by the Clerk? Provide a copy of all inspection reports/records for polling places.
- U. Indiana Code 5-2-1-9(g) requires all police officers to undergo annual training how to interact with people with mental illness, addictive disorders, mental retardation (intellectual disability), autism, and developmental disabilities. Have all officers completed this training? If so, when was the last training sessions held. Has anyone at the PD had any other formal training on interacting with persons with disabilities?
- V. Are any formal programs offered at County Parks? If so, how do people register for them? Do you have a printed quarterly or other publication that is used to advertise programs and allow people to sign up for them? If so provide a copy (electronic is acceptable).
- W. Are there any specific suggestions or thoughts anyone at the County has regarding how programs could be made more accessible to persons with disabilities? Training you think would be especially helpful for anyone at the County?

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Appendix E

Public Outreach

HARRISON COUNTY AUDITOR

245 ATWOOD STREET • STE. 211

CORYDON, INDIANA 47112

(812) 738-8241

August 15, 2013

Mr. David Mank, Director
ADA-Indiana c/o Indiana Institute on Disability and Community
2853 E 10th Street
Bloomington IN 47408-2696

Dear Mr. Mank:

Harrison County is conducting a Self-Evaluation Study of all County-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the County's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. The County is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access County programs.

We welcome your input to assist us on this project. Comments can be provided in writing via either U.S. Mail or e-mail. Comments can be submitted to Karen Engleman, County Auditor, at the County Government Complex via U.S. mail or hand-delivery or via e-mail at auditor@HarrisonCounty.in.gov. All comments will be reviewed and considered and included in the final document. Please feel free to pass the information about this project on to others that you believe might be interested in providing input or comments. The comment period will be open for 14 days, commencing on August 21, 2013 and ending on September 4, 2013.

Harrison County complies with the Americans with Disabilities Act. Upon request, the County will provide written materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service. If auxiliary aids or services are required for individuals with disabilities, please contact me at the County Government Complex at:

245 Atwood Street NE, Suite 211
Corydon, Indiana 47112
(812) 738-8241

Please let me know if you have any questions and I look forward to your comments and questions.

Sincerely,



Karen Engleman
County Auditor/ADA Coordinator

KAREN S. ENGLEMAN, AUDITOR

HARRISON COUNTY AUDITOR

245 ATWOOD STREET • STE. 211

CORYDON, INDIANA 47112

(812) 738-8241

August 15, 2013

Great Lakes ADA Center (MC 728)
1640 W. Roosevelt Road
Room 405
Chicago, IL 60608

To Whom It May Concern:

Harrison County is conducting a Self-Evaluation Study of all County-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the County's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. The County is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access County programs.

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Corydon, Indiana 47112
(812) 738-8241

Please let me know if you have any questions and I look forward to your comments and questions.

Sincerely,



Karen Engleman
County Auditor/ADA Coordinator

KAREN S. ENGLEMAN, AUDITOR

HARRISON COUNTY AUDITOR

245 ATWOOD STREET • STE. 211

CORYDON, INDIANA 47112

(812) 738-8241

August 15, 2013

Ms. Suellen Jackson-Boner, Executive Director
Indiana Governor's Council for People with Disabilities
Indiana Government Center South, Room E145
Indianapolis, IN 46204

Dear Ms. Jackson-Boner:

Harrison County is conducting a Self-Evaluation Study of all County-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the County's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. The County is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access County programs.

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245 Atwood Street NE, Suite 211
Corydon, Indiana 47112
(812) 738-8241

Please let me know if you have any questions and I look forward to your comments and questions.

Sincerely,



Karen Engleman
County Auditor/ADA Coordinator

KAREN S. ENGLEMAN, AUDITOR

HARRISON COUNTY AUDITOR

245 ATWOOD STREET • STE. 211

CORYDON, INDIANA 47112

(812) 738-8241

August 15, 2013

Ms. Carol Baker, Executive Director
Indiana Council on Independent Living (ICOIL)
402 W. Washington Street, Room W453
P. O. Box 7083
Indianapolis, IN 46207-7083

Dear Ms. Baker:

Harrison County is conducting a Self-Evaluation Study of all County-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the County's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. The County is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access County programs.

We welcome your input to assist us on this project. Comments can be provided in writing via either U.S. Mail or e-mail. Comments can be submitted to Karen Engleman, County Auditor, at the County Government Complex via U.S. mail or hand-delivery or via e-mail at auditor@HarrisonCounty.in.gov. All comments will be reviewed and considered and included in the final document. Please feel free to pass the information about this project on to others that you believe might be interested in providing input or comments. The comment period will be open for 14 days, commencing on August 21, 2013 and ending on September 4, 2013.

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245 Atwood Street NE, Suite 211
Corydon, Indiana 47112
(812) 738-8241

Please let me know if you have any questions and I look forward to your comments and questions.

Sincerely,



Karen Engleman
County Auditor/ADA Coordinator

KAREN S. ENGLEMAN, AUDITOR

HARRISON COUNTY AUDITOR

245 ATWOOD STREET • STE. 211

CORYDON, INDIANA 47112

(812) 738-8241

August 15, 2013

Self-Advocates of Indiana
c/o the Arc of Indiana
107 N. Pennsylvania, Suite 800
Indianapolis, IN 46204

To Whom It May Concern:

Harrison County is conducting a Self-Evaluation Study of all County-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the County's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. The County is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access County programs.

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245 Atwood Street NE, Suite 211
Corydon, Indiana 47112
(812) 738-8241

Please let me know if you have any questions and I look forward to your comments and questions.

Sincerely,



Karen Engleman
County Auditor/ADA Coordinator

KAREN S. ENGLEMAN, AUDITOR

HARRISON COUNTY AUDITOR

245 ATWOOD STREET • STE. 211

CORYDON, INDIANA 47112

(812) 738-8241

August 15, 2013

Ms. Kathie Goines
Self-Advocates of Southern Indiana, Rauch, Inc.
845 Park Place
New Albany, IN 47150

Dear Ms. Goines:

Harrison County is conducting a Self-Evaluation Study of all County-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the County's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. The County is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access County programs.

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Corydon, Indiana 47112
(812) 738-8241

Please let me know if you have any questions and I look forward to your comments and questions.

Sincerely,



Karen Engleman
County Auditor/ADA Coordinator

KAREN S. ENGLEMAN, AUDITOR

HARRISON COUNTY AUDITOR

245 ATWOOD STREET • STE. 211

CORYDON, INDIANA 47112

(812) 738-8241

August 15, 2013

Mr. Rich Burden
IN*SOURCE
1703 South Ironwood
South Bend, IN 46613

Dear Mr. Burden:

Harrison County is conducting a Self-Evaluation Study of all County-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the County's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. The County is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access County programs.

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245 Atwood Street NE, Suite 211
Corydon, Indiana 47112
(812) 738-8241

Please let me know if you have any questions and I look forward to your comments and questions.

Sincerely,



Karen Engleman
County Auditor/ADA Coordinator

KAREN S. ENGLEMAN, AUDITOR

HARRISON COUNTY AUDITOR

245 ATWOOD STREET • STE. 211
CORYDON, INDIANA 47112
(812) 738-8241

August 15, 2013

Ms. Holly Cunningham
Village Apartments
1240 Regina Lane NW
Corydon, IN 47112

Dear Ms. Cunningham:

Harrison County is conducting a Self-Evaluation Study of all County-owned facilities and programs for compliance with the Americans with Disabilities Act (ADA). Title II of the ADA requires that each of the County's services, programs, and activities be readily accessible and usable by individuals with disabilities. Title II also requires public outreach to the community, especially persons with disabilities, their caregivers, and advocacy groups for the disabled. The County is sending this letter to solicit public input and comment on barriers that exist, or are perceived to exist, to persons with disabilities to access County programs.

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245 Atwood Street NE, Suite 211
Corydon, Indiana 47112
(812) 738-8241

Please let me know if you have any questions and I look forward to your comments and questions.

Sincerely,



Karen Engleman
County Auditor/ADA Coordinator

KAREN S. ENGLEMAN, AUDITOR

Appendix F

Forms and Notices

RESOLUTION 2013- 03

A RESOLUTION NAMING AN ADA COMPLIANCE OFFICER

WHEREAS, the Board of Commissioners is the governing body of the County of Harrison in the State of Indiana, and

WHEREAS, the Board of Commissioners has the authority under Indiana Code 36-2-4 et seq to adopt resolutions that they deem appropriate and necessary for the operations of Harrison County government business, and


WHEREAS, the Board of Commissioners desire to name an Americans with Disabilities Act Compliance Officer, and

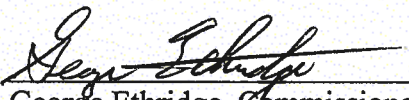
WHEREAS, the naming of a Compliance Officer for the Americans with Disabilities Act will work for the benefit of citizens of this County in addressing their needs and to foster greater compliance with the Americans with Disabilities Act;

NOW THEREFORE BE IT RESOLVED by the governing body of Harrison County, Indiana that a Compliance Officer be named for Harrison County, Indiana and that the representative shall be the Harrison County Auditor or their designee and they shall oversee all compliance policies and procedures in regards to the Americans with Disabilities Act.

ADOPTED by the Harrison County Board of Commissioners on this 3rd day of September, 2013.

HARRISON COUNTY BOARD OF COMMISSIONERS


Kenny Saulman, President


George Ethridge, Commissioner


Jim Klinstiver, Commissioner

ATTEST:


Karen Engleman, County Auditor

ORDINANCE 2013 – 15
AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF HARRISON COUNTY,
INDIANA ADOPTING THE NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT
AND THE GRIEVANCE PROCEDURE.

WHEREAS, it is required of Harrison County, Indiana under the Americans with Disabilities Act to establish a Grievance Procedure and separate Notice under the Americans with Disabilities Act which shall be on file for public inspection at the Harrison County Government Center, 245 Atwood Street NE, Corydon, Indiana, and on the Harrison County, Indiana website (harrisoncounty.in.gov). That additionally anyone shall be provided copies of the Notice and Grievance Procedure free of charge at that person's request. Requests for alternate forms of either document should be provided to Harrison County, all reasonable requests will be accommodated.

WHEREAS, Harrison County, Indiana also believes that it is in the best interest of its citizens to establish a Grievance Procedure and separate Notice under the Americans with Disabilities Act.

Now, therefore, the Harrison County Board of Commissioners state as follows:

1. The Harrison County, Indiana Grievance Procedure and separate Notice under the Americans with Disabilities Act are hereby established effective immediately upon the passage of this Ordinance. Harrison County adopts the 2010 Americans with Disabilities Act Standards for Accessible Design and the 2005 Guidelines for Accessible Public Rights-of-Way, including any future updates to either document enforceable by the U.S. Department of Justice or other federal agency with jurisdiction.
2. Harrison County, Indiana shall have on file for public inspection the Grievance Procedure and Notice in the Harrison County Government Center, Corydon, Indiana and shall post them on the Harrison County website. That additionally anyone shall be provided copies of the Notice and Grievance Procedure free of charge at that person's request, including copies in reasonable alternate formats.

SEVERABILITY OF PROVISIONS. If any provision of this Ordinance or the application thereof to any person or circumstances shall be determined to be invalid, the remainder of the Ordinance and the application of its provisions to other persons not similarly situated or to the other circumstances shall not be affected thereby.

REPEAL OF PREVIOUS ORDINANCES. Any and all ordinances in conflict herewith shall be repealed.

NOW THEREFORE, BE IT ORDAINED BY THE HARRISON COUNTY BOARD OF COMMISSIONERS, this Ordinance will be in full force and effect from and after its passage and signature by the Board of Commissioners of Harrison County, Indiana, and as provided by law, and upon any further requirements under Indiana law.

DULY ORDERED BY THE HARRISON COUNTY BOARD OF COMMISSIONERS
THIS 19TH DAY OF AUGUST, 2013.

HARRISON COUNTY BOARD OF COMMISSIONERS



KENNY SAULMAN, PRESIDENT



GEORGE ETHRIDGE

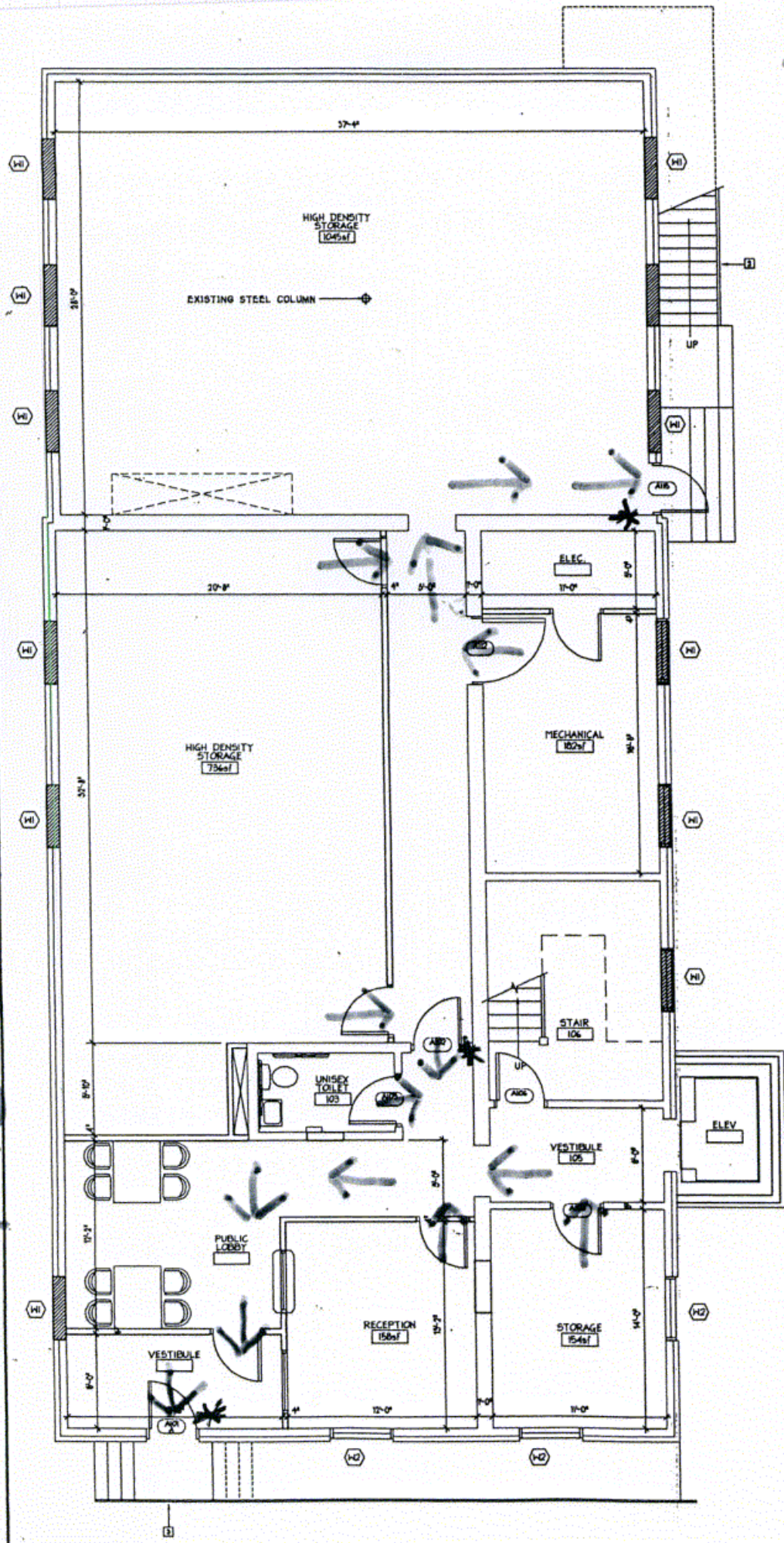
JIM KLINSTIVER

ATTEST:



KAREN ENGLEMAN
HARRISON COUNTY AUDITOR

Fire Drill Evacuation Plan



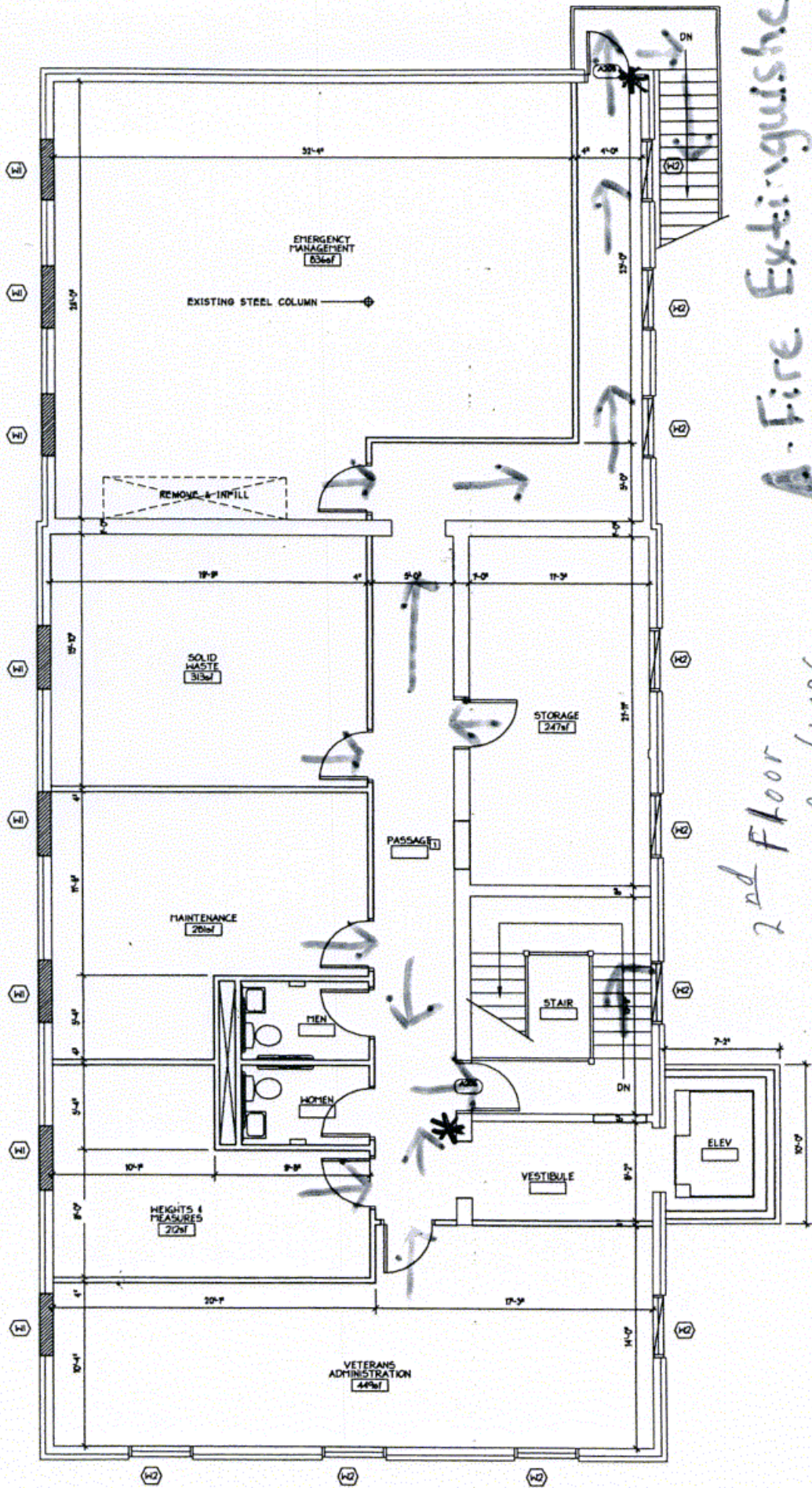
A - Fire Extinguishers
* Pull Stations

1st Floor
Archives

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1st Fl

Fire Drill Evacuation Plan



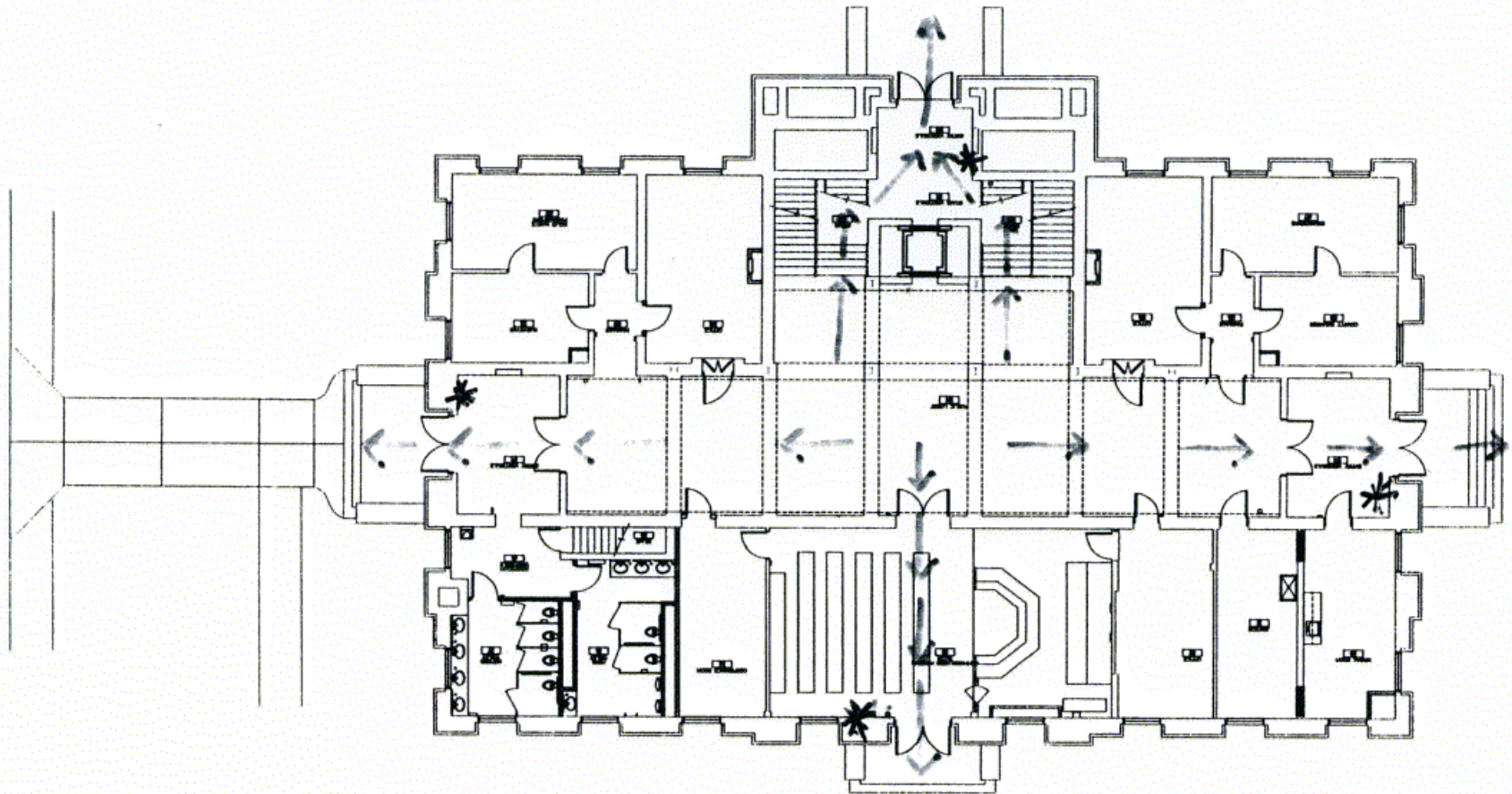
A Fire Extinguishers
* Pull Stations

2nd Floor Archives

2nd fl

Fire Drill Evacuation Plan

1st Floor
Courthouse



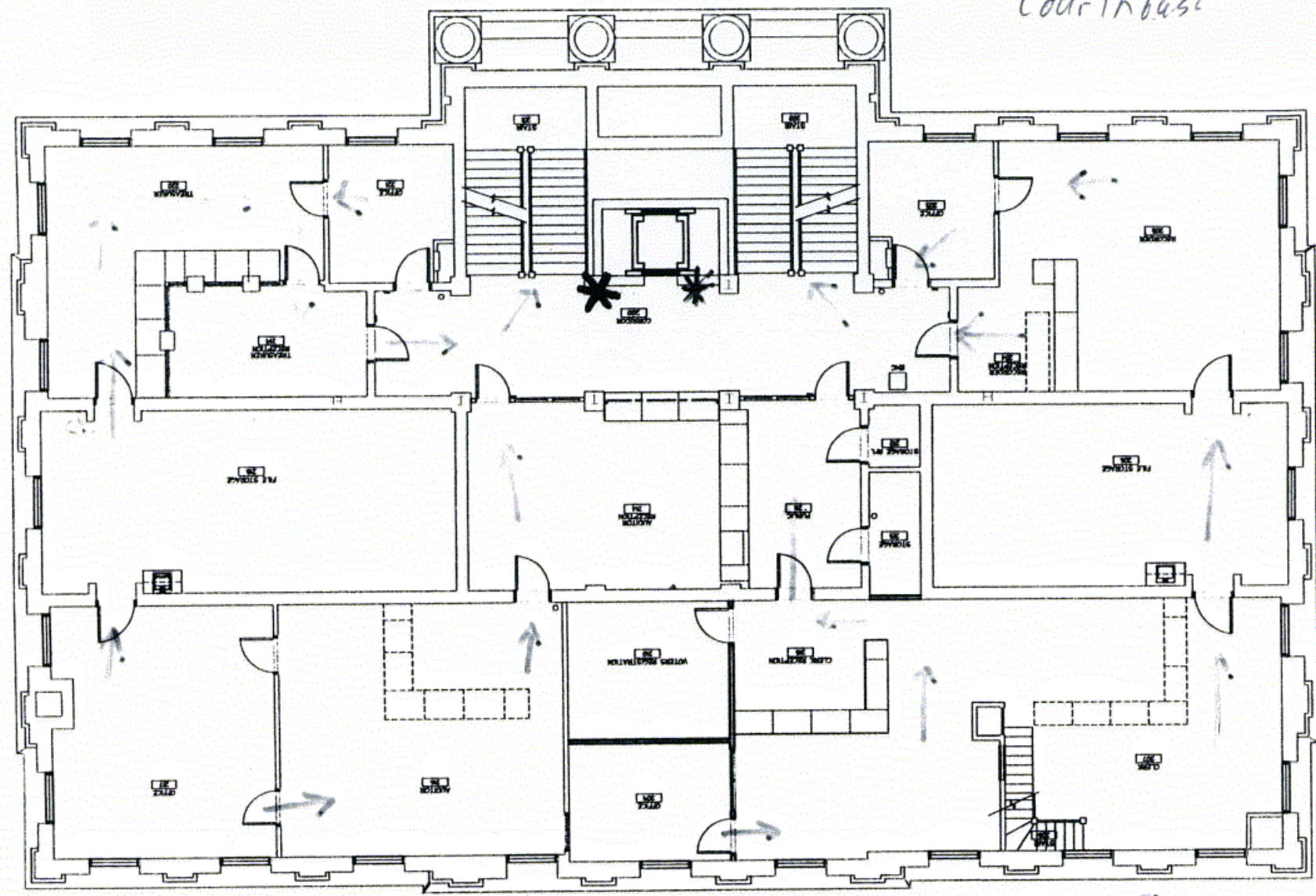
* Pull Stations



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Fire Drill Evacuation Plan

2nd Floor
Courthouse

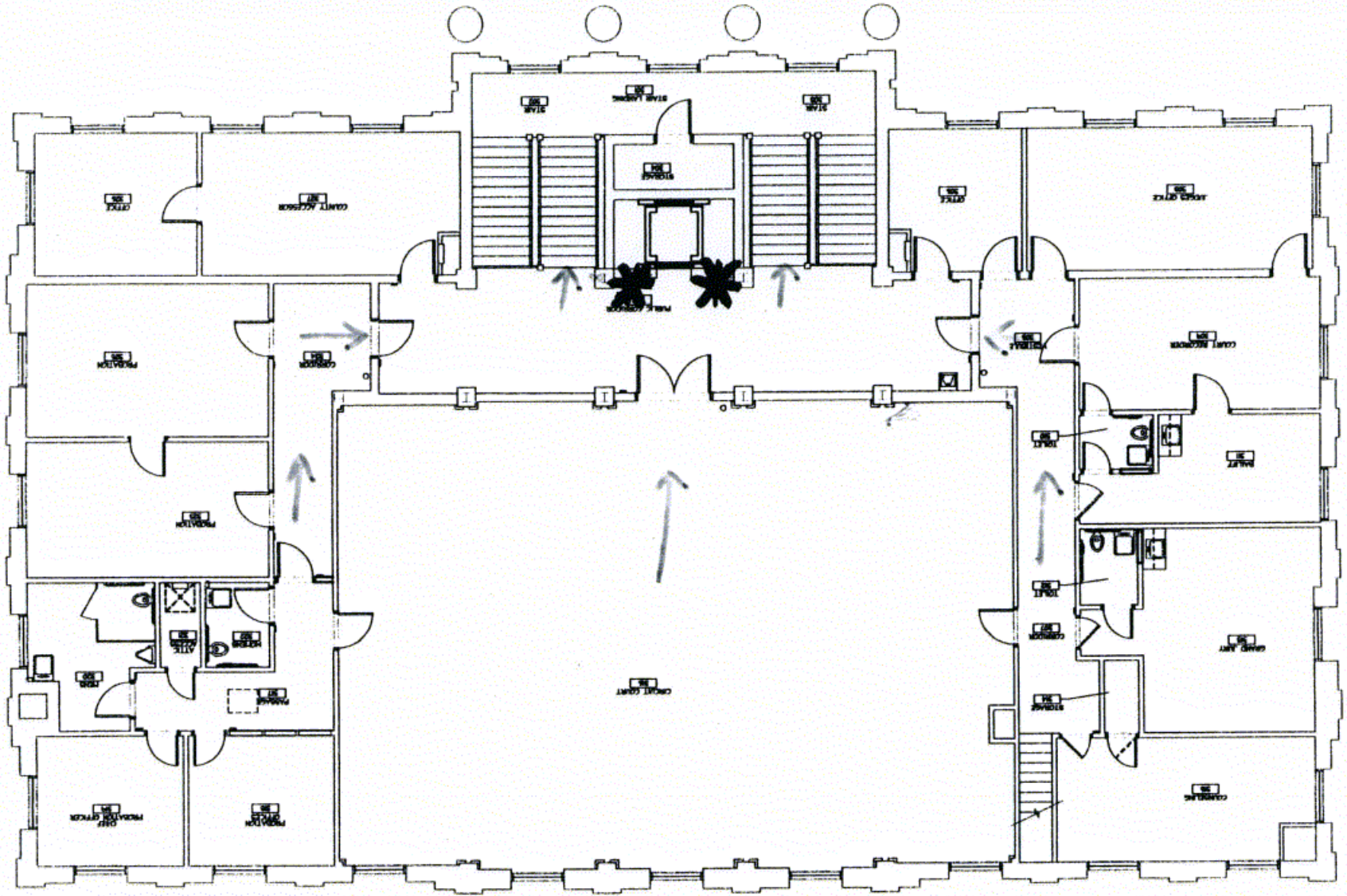


▲ Fire Extinguisher
* Pull station

2nd Floor

Fire Drill Evacuation Plan

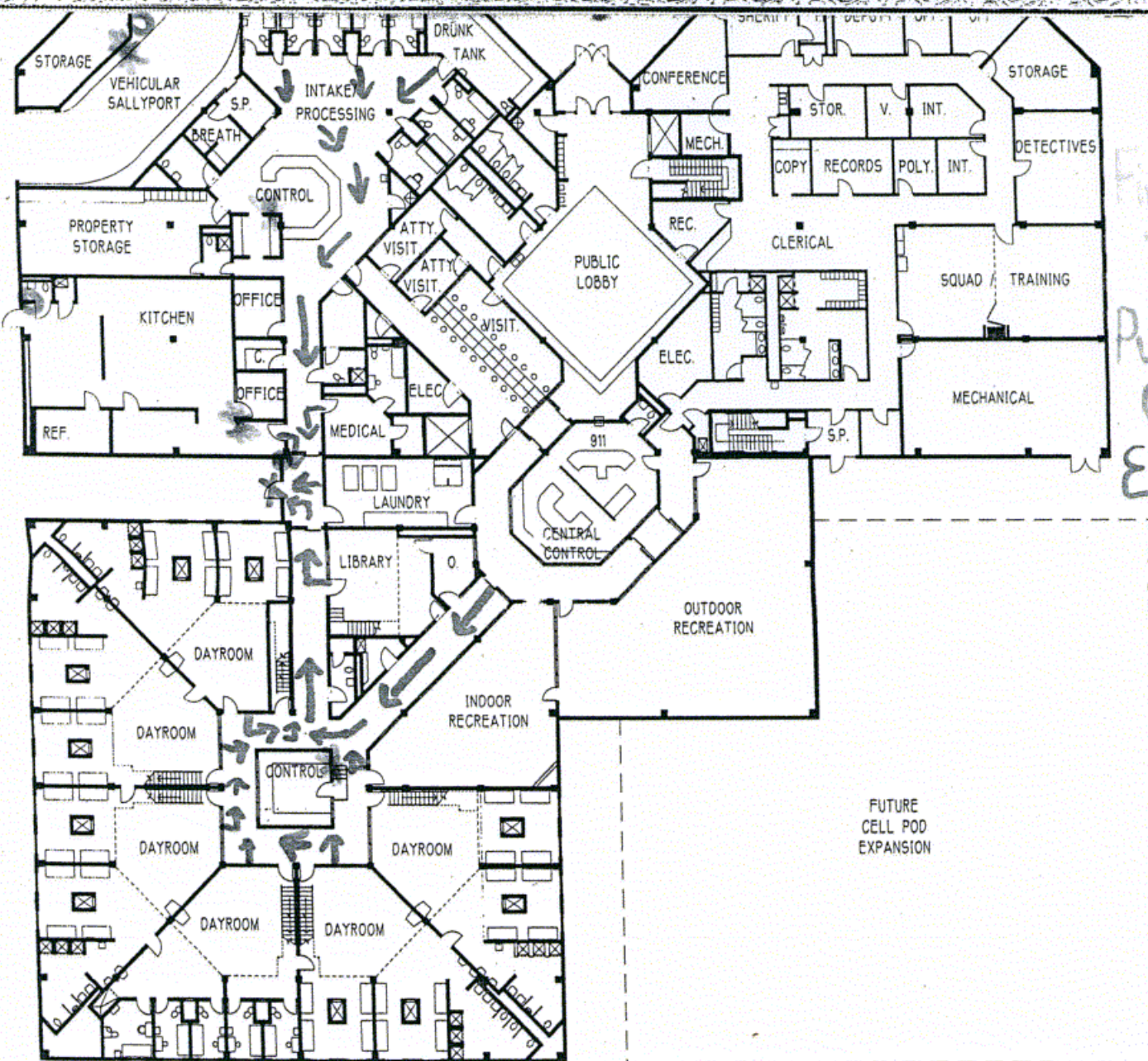
3rd Floor
Courthouse



3rd Floor

* Pull stations

2

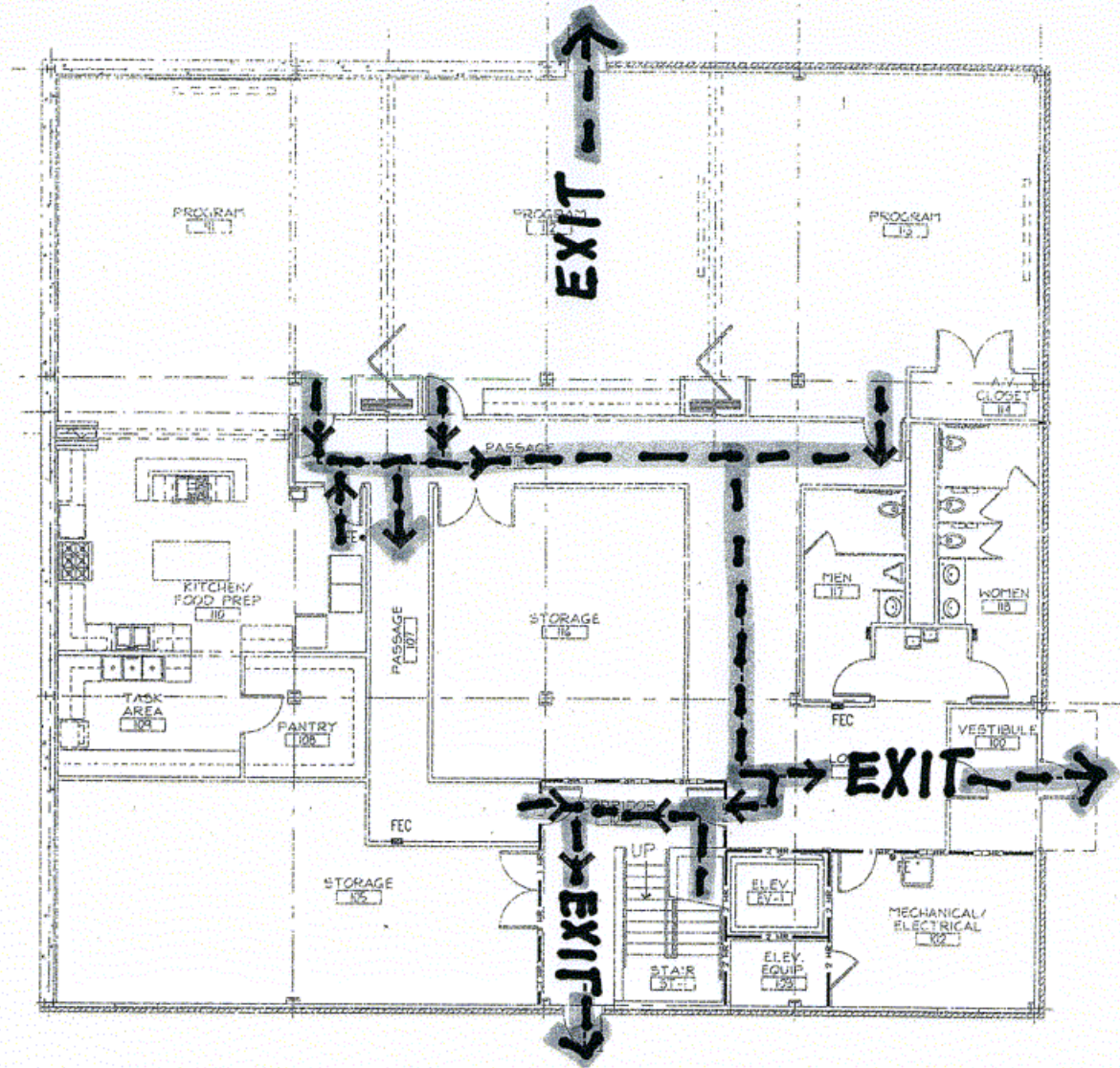


Fire Extinguishers
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FIRST FLOOR PLAN

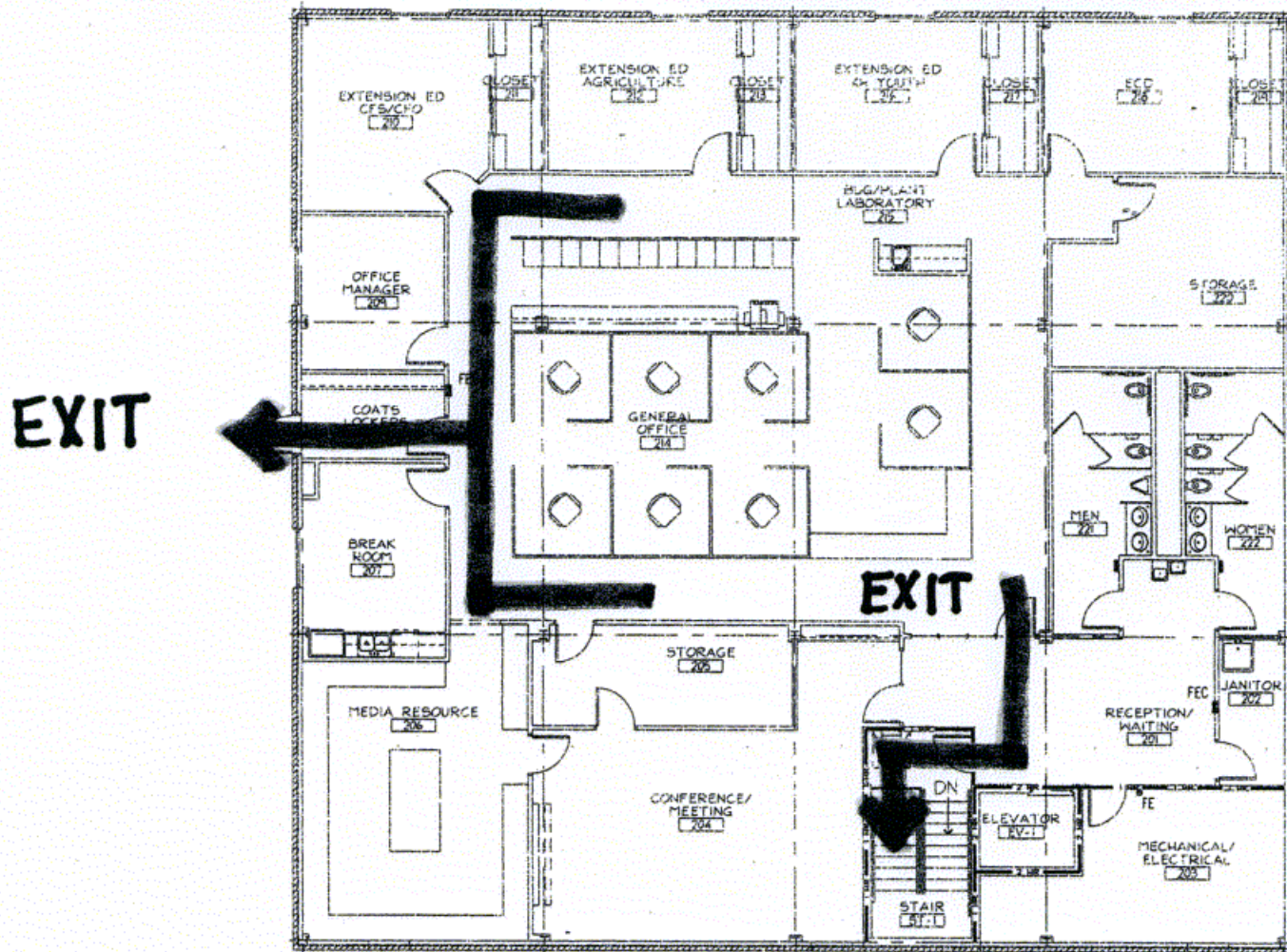
HARRISON COUNTY JUSTICE CENTER

Fire Escape Route



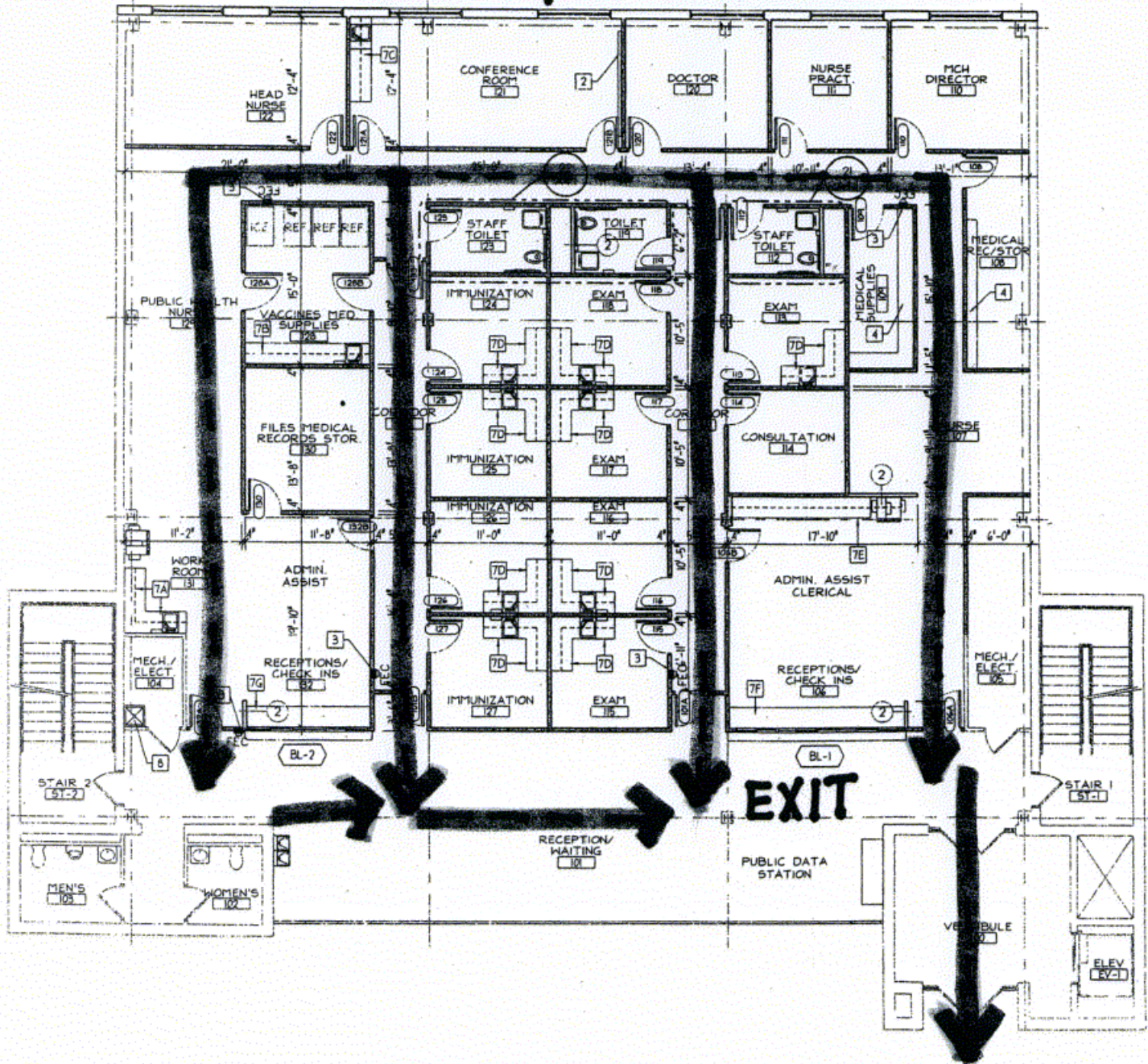
1^{ST.} Floor Purdue

Fire Escape Route



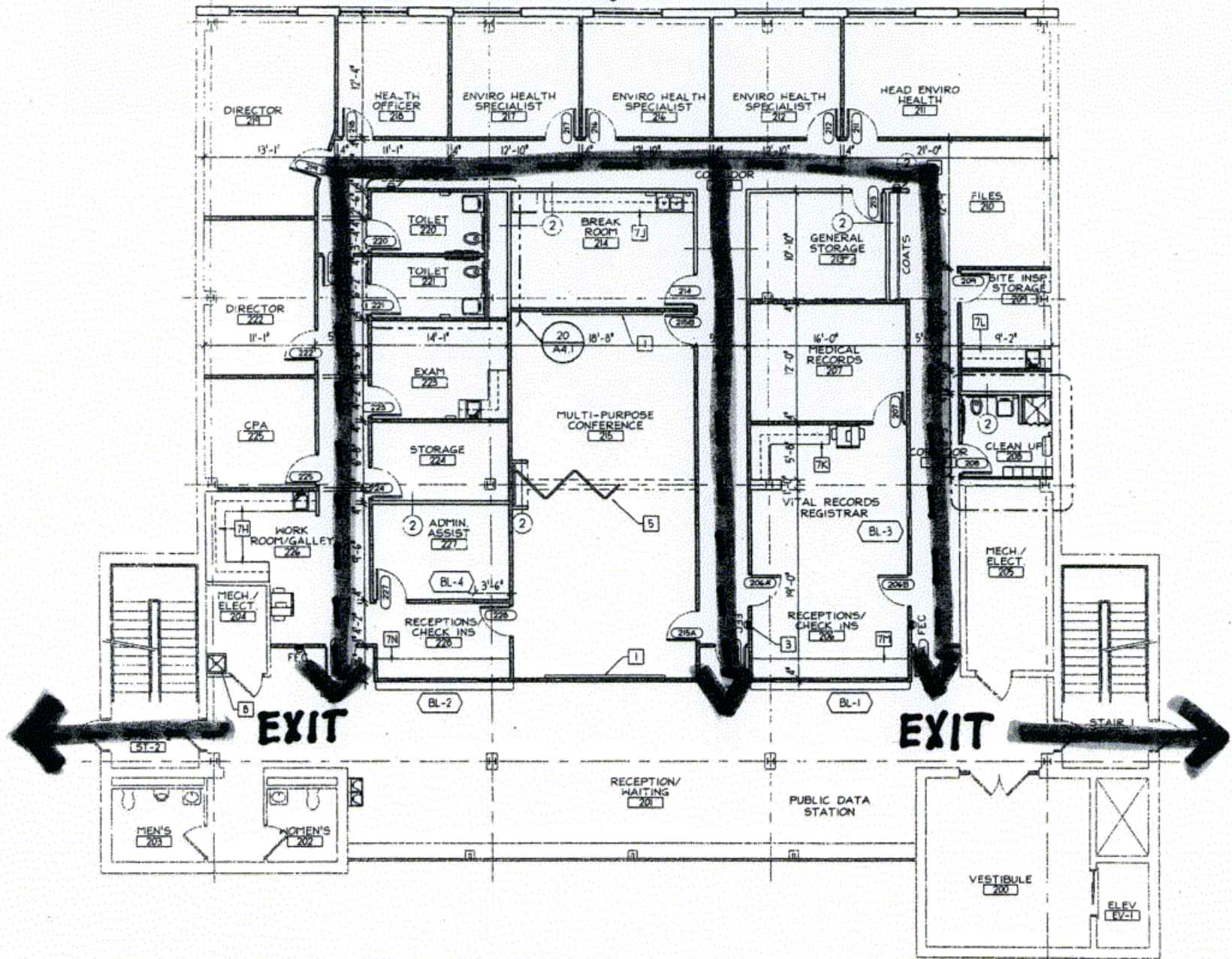
2ND. Floor Purdue

Fire Escape Route



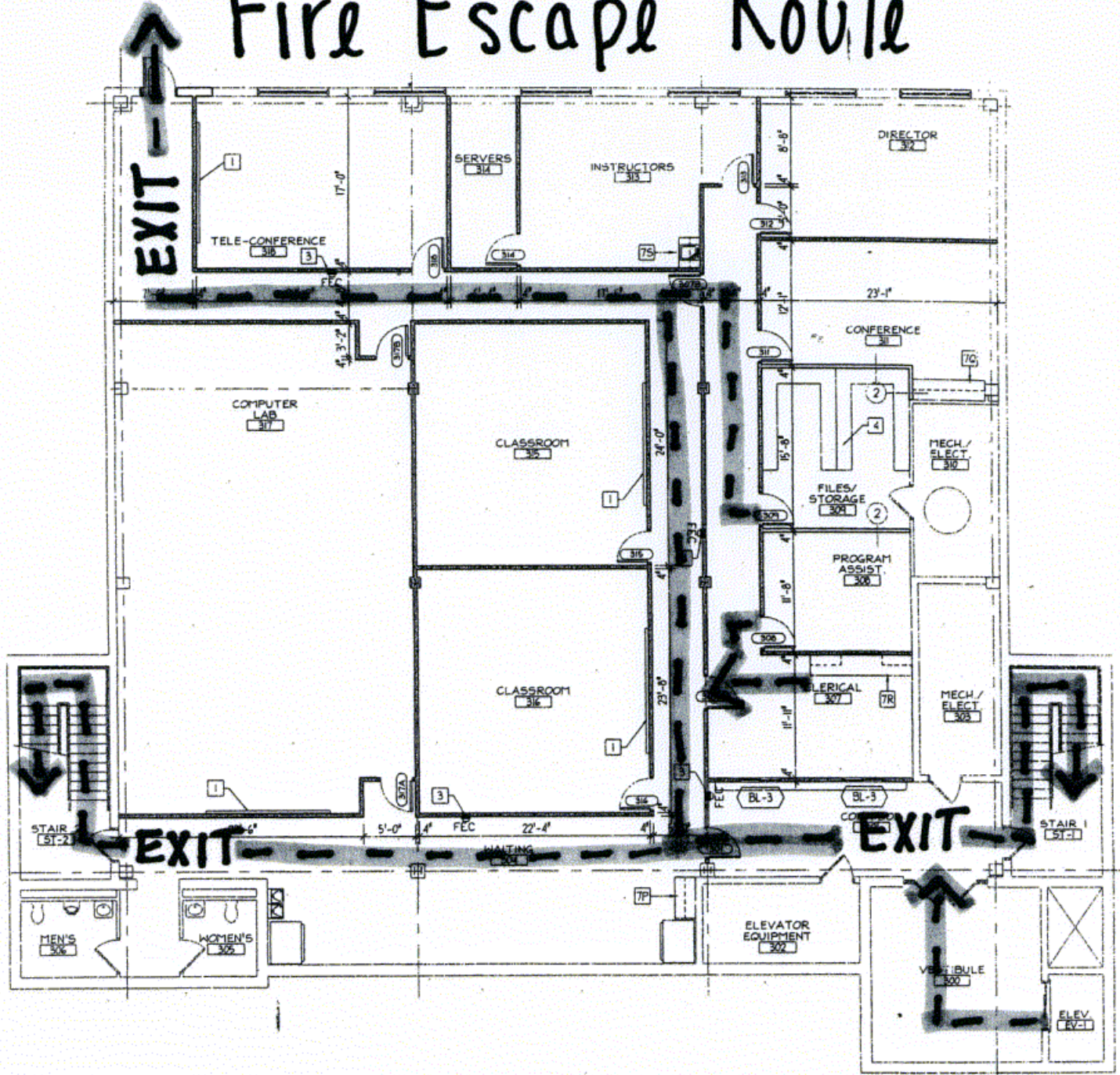
1ST Floor Health & Ed.

Fire Escape Route



2ND Floor Health & Ed.

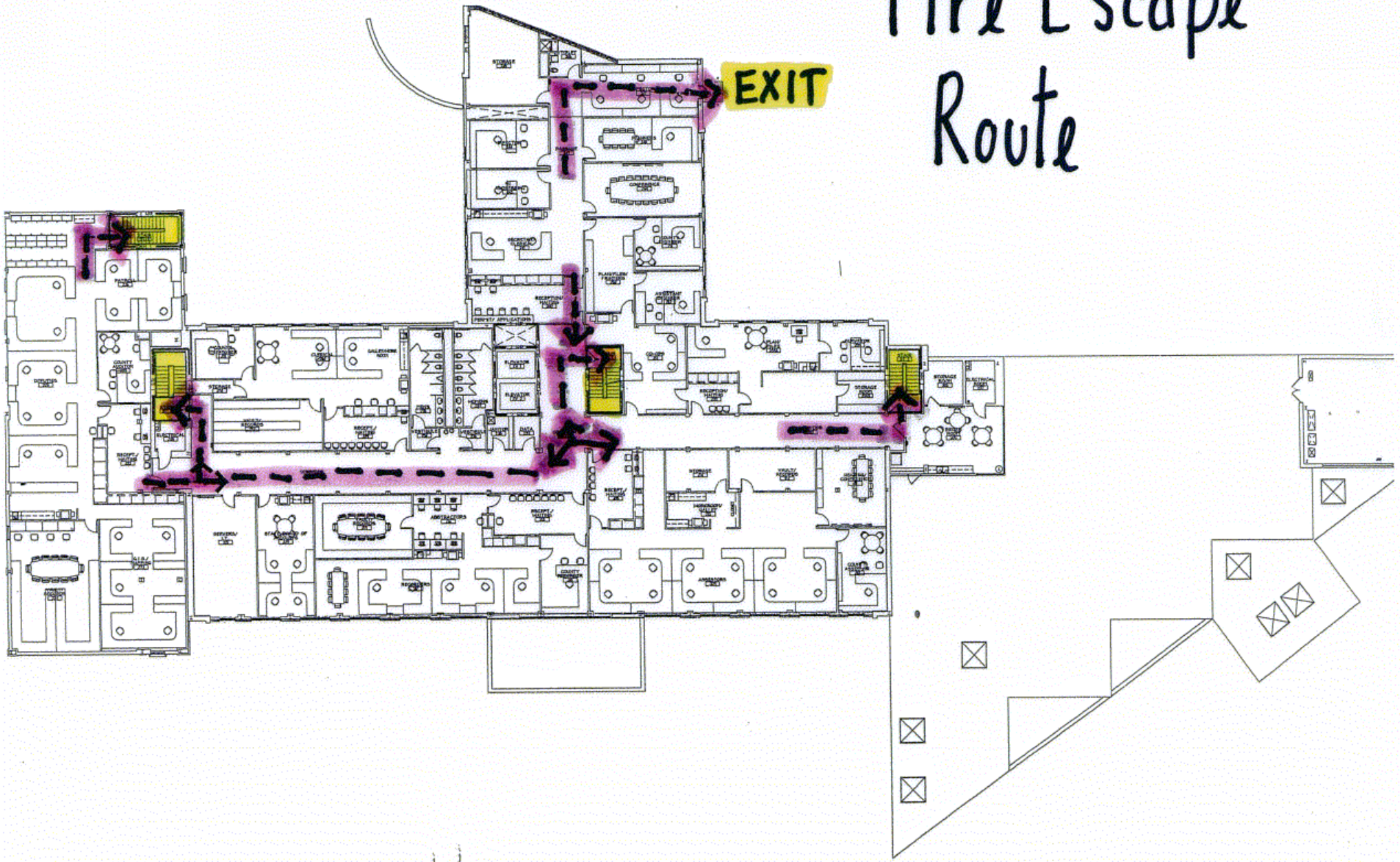
Fire Escape Route



3rd Floor Health & Ed.

Gov't Center
2nd floor

Fire Escape Route



Appendix G

Polling Information

	PRECINCT	POLLING LOCATION
1	North Blue River	Blue River Baptist Church, 13520 North Rd.NW, Depauw, 47115
2	South Blue River	Milltown Housing for the Elderly, 115 Spencer St, Depauw, 47115
3	East Boone	Boone Township Fire House, 10850 s. Hwy 11 SE, Laconia 47135
4	West Boone	Boone Township Fire House, 10850 s. Hwy 11 SE, Laconia 47135
5	Central Franklin	New Life Christian Church, 8090 Tandy Rd. NE, Lanesville, 47136
6	North Franklin	" " " " " "
7	South Franklin	" " " " " "
37	West Franklin	" " " " " "
8	East Harrison	Government Center, 245 Atwood St, Corydon 47112 - Conference Room C
9	North Harrison	" " " " " " SBOA Room, 2nd floor
10	Northeast Harrison	" " " " " " Surveyor's Office, 2nd floor
36	Northwest Harrison	" " " " " " Assessor's Office, 2nd floor
11	Corydon West	CCHS Auxiliary Gym, 375 Country Club Rd, Corydon 47112
35	Corydon East	" " " " " "
39	Corydon South	" " " " " "
38	South Harrison	Government Center, 245 Atwood St, Corydon 47112 - Comm. Confer. Rm.
12	Southeast Harrison	" " " " " " Veterans Office
13	Southwest Harrison	Health Department, Ground Level, 241 Atwood St, Corydon 47112
14	West Harrison	" " " " " "
15	East Heth	Central Fire House, 7075 Central Dr. SW, 47110
16	West Heth	Mauckport Town Hall, 12190 River Rd. SW, Mauckport, 47142
32	North Jackson	Epiphany Lutheran Church, 8600 Hwy 135 NE, New Salisbury, 47161
17	Northeast Jackson	Ramsey Fire House #2, 1501 Hwy 64 NE, New Salisbury, 47161
18	Northwest Jackson	Ramsey Fire House #1, 8325 Maple St., Ramsey, 47166
19	Southeast Jackson	Community Center, 6120 Main St. NE, Crandall, 47114
20	Southwest Jackson	Ramsey Fire House #2, 1501 Hwy 64 NE, New Salisbury, 47161
21	Northeast Morgan	St. Michael's Parish Hall, 11425 Farmers Ln., Greenville, 47124 364-6316 after 4
22	Northwest Morgan	Palmyra Senior Center, 13590 Greene St, Palmyra, 47164
23	South Morgan	St. Michael's Parish Hall, 11425 Farmers Ln., Greenville, 47124
30	Southwest Morgan	Central Barron UMC, 11170 Hwy 135 NE, New Salisbury, 47161
24	Northeast Posey	South Harrison Community Development Corp., 5101 Main St, Elizabeth, 47117
25	Southeast Posey	" " " " " "
26	West Posey	" " " " " "
27	North Spencer	Frenchtown Community Center, 7663 Hwy 337 NW, Depauw, 47115
28	South Spencer	" " " " " "
29	Taylor	SCHS, 6657 East Hwy 11 SE, Elizabeth, 47117
31	Washington	New Amsterdam Townhall, 7563 Main St., Central, 47110
33	East Webster	New Middletown Fire House, 4055 Fire Ln., New Middletown, 47160
34	West Webster	" " " " " "

PRECINCT

ADA NEEDS

North Blue River – handicapped accessible parking sign, door grip

South Blue River – threshold ramp

East & West Boone – none

Central, North, South & West Franklin –none

East, North, Northeast, Northwest, South & Southeast Harrison – none

Southwest & West Harrison – none

Corydon East, West & South –none

East Heth – threshold ramp, door grip

West Heth – threshold ramp, door grip

North Jackson – none

***Northeast Jackson** – handicapped accessible parking sign, door grip, threshold ramp

***Northwest Jackson** – handicapped accessible parking sign, threshold ramp

***Southeast Jackson** – handicapped accessible parking sign, door grip

***Southwest Jackson** – handicapped accessible parking sign, door grip, threshold ramp

Northeast Morgan – handicapped accessible parking sign, threshold ramp

Northwest Morgan – one

South Morgan – handicapped accessible parking sign, threshold ramp

Southwest Morgan – handicapped accessible parking sign

Northeast, Southeast & West Posey – none

North & South Spencer – none

Taylor – none

Washington – none

East & West Webster – handicapped accessible parking sign

***Denotes polling locations that are proposed to be relocated to accessible facilities**