

FLOYD COUNTY RESOLUTION – 2006-XVIII
and the FLOYD COUNTY PERSONNEL POLICY HANDBOOK
regarding SICK LEAVE

WHEREAS the Board of Commissioners of Floyd County (hereinafter “the Commissioners”), previously adopted an Ordinance approving the Amended and Restated Personnel Policies for Floyd County (Floyd County Ordinance 2002-XVI, dated: October 1, 2002), which ordinance was also adopted by the Floyd County Council (October 8, 2002), and

WHEREAS the Commissioners caused to be published a “Personnel Policy Handbook” for the benefit of the employees of Floyd County, and

WHEREAS questions have arisen regarding the transfer of unused sick days from a County employee to another.

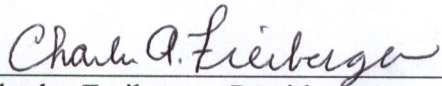
WHEREAS the Commissioners believe that the transferring of unused sick days overseen by the County Auditor is in the best interests of the County and of the County Employees,

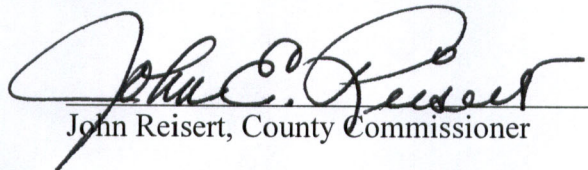
IT IS HEREBY ORDAINED and ESTABLISHED that Floyd County Ordinance Number 2002 –XVI is amended and the Floyd County Personnel Policy Handbook shall be amended as follows:

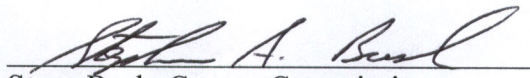
- 1) The Commissioners hereby establish a policy for county employees to transfer their unused sick days to another county employee who have used up all their sick leave and are still sick and unable to return to work,
- 2) The County Auditor shall manage the sick days, specifically, the County Auditor will keep running record of the number of unused and used sick days of each county employee,
- 3) Whenever a county employee informs the Auditor, in writing, that the employee desires to make a transfer of unused sick leave days still available to the employee to another employee – the Auditor, on behalf of the employee, shall seek the approval of the Commissioners,
- 4) The Commissioners may approve, reject or modify a request from a county employee to make a transfer of sick leave but cannot transfer more sick leave days to the employee than were volunteered by the employee,
- 5) Upon approval by the Commissioners of a request from a county employee for a transfer of unused sick leave days the Auditor shall reduce the number of sick leave days available to the employee, and increase the number of sick leave days to the named employee by the same number
- 6) The Commissioners shall not transfer sick days to a county employee except upon a showing that the employee has exhausted all his sick leave days, the county employee is still sick and unable to work.

RESOLVED THIS 19 DAY OF December, 2006

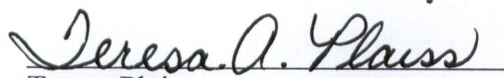
BOARD OF FLOYD COUNTY COMMISSIONERS


Charles Freiberger, President


John Reisert, County Commissioner


Steve Bush, County Commissioner

ATTEST:


Teresa Plaiss
Auditor of Floyd County