

**Meeting Minutes**  
**Board of Commissioners**  
**2524 Corydon Pike Suite 104**  
**New Albany IN 47150**  
**February 1, 2022**  
**6:00 P.M.**

Shawn Carruthers called the meeting to order and led the *Pledge of Allegiance*  
Present: President Shawn Carruthers, Vice President John Schellenberger and Tim Kamer  
Also Present: Attorney Rick Fox, Auditor Jacqueline Wenning, Assessor James Sinks and  
Councilman Dale Bagshaw

**New Business:**

**1. *County Public Defender-Matt Lorch and Pat Biggs***

- a. Grant Agreement between the Indianan Public Defender Commission and Floyd County.

Motion to approve with unanimous consent Floyd County Ordinance 2022-05 in order to receive money for the CHANS and PTR from the state and to sign the Ordinance outside of the meeting. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.

Motion to approve the Public Defender Agreement and give the authority to execute the agreement by President of the Board, Justin Endris. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.

**2. *Human Resource Director-Michelle Portwood***

- a. 2022 Employee Handbook

HR Director, Michelle Portwood, requested the approval of the 2022 Employee Handbook. After approval tonight, she will present to the County Council for approval.

Motion to approve the 2022 Employee Handbook. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.

**3. *Director of Operations and Planning-Don Lopp***

- a. FCO 2022-04 - Amendment to American Rescue Plan

Don Lopp stated the change is instead of the calculation of Lost Revenue there is now an up-to amount of ten million dollars. Also, there is an update on 2 sewer contracts.

Motion to approve, with unanimous consent, FCO 2022-04 amendment to the American Rescue Plan. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.

- b. FCR 2022-02 - Payment of Services for Building Project

Don Lopp stated the Ordinance allows the county to pay the Architectural and Engineering professional services fees related to the Annex and Reisz Buildings not to exceed the amount of \$200,000.00.

Motion to approve FCO 2022-02 payment of services for the building project. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.

c. Deerwood Environmental – ARP projects – Altawood and Buffalo Trail  
Motion to approve the contract for Deerwood Environmental for Buffalo Trail and Altawood. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.

#### **4. County Engineer- Horacio Urieta**

a. Bid Acceptance for steel guardrail & accessories  
Motion to approve the bid for steel guardrail and accessories by IDS. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.

b. Green Valley Road Sidewalk Project

Motion to approve Green Valley Road Sidewalk for professional engineering services by Jacobi, Toombs and Lanz. Moved by Tim Kamer. Seconded by John Schellenberger. Motion passed unanimously.

#### **5. County Attorney-Rick Fox**

a. Consent, Indemnification and Hold Harmless Agreement  
Rick Fox stated this is in regards to an 11-foot encroachment into a storm water easement, which the Storm Water Board has approved.

Motion to approve Consent, Indemnification and Hold Harmless Agreement for Scott Ratner and Misty Ratner. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.

b. FCO 2022-03 Vacation of Public Easement

The Ordinance was approved in the January 18, 2022 meeting and only requires their signatures.

#### **6. Appointment for Animal Control Board**

Motion to appoint Lisa Smith for the Animal Control Board. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.

#### **7. Board & Committee Reports**

John Schellenberger – Sat in on the weekly EMA call. It appears the COVID positivity rate is going down.

He attended the Redevelopment Meeting.

He stated Scott Stewart will be the new Director for Solid Waste.

Round Table discussion last Wednesday.

Attended One Southern Indiana meet your elected officials.

Attended meet your elected officials at St. Mary's of the Knobs, along with Shawn and Ann Carruthers, Brad Striegel and Dale Bagshaw.

Health Department quarterly meeting.

Tim Kamer asked about adding Connie Moon to the EMS Advisory Board. They will change the Ordinance at the next meeting to add a member.

Shawn Carruthers attended a KIPDA Board meeting.  
He attended a meeting for Town Clock Church.  
Shawn Carruthers stated February is Black History Month.

- Let the record show the Commissioners have received the December 2021 Clerk Report
- Let the record show the Commissioners have received the November 2021 and December 2021 Treasurers Report
- Approval of the January 18, 2022 and January 25, 2022 Commissioners Meeting Minutes **Motion to approve. Moved by Tim Kamer. Seconded by John Schellenberger. Motion passed unanimously.**

- Approval of Payroll and Claims

**Motion to approve. Moved by Tim Kamer. Seconded by John Schellenberger. Motion passed unanimously.**

Today's Meetings

Storm Water-4:30 p.m.

Next Commissioners Meeting:

February 15, 2022-6:00 p.m.

Assessor, James Sinks, asked for some flexibility for the Department Heads to have flex days to help employees when using their sick days for COVID. Shawn Carruthers stated they would take under consideration.

**Motion to adjourn. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.**

BOARD OF COMMISSIONERS

  
Shawn Carruthers, President

  
John Schellenberger, Vice President

  
Tim Kamer, Commissioner

  
Attest: Jacqueline Wenning, Auditor