

**MEETING MINUTES  
BOARD OF COMMISSIONERS  
2524 CORYDON PIKE SUITE 104  
NEW ALBANY IN 47150**

**ELECTRONIC MEETING**

**June 1, 2020  
4:30 P.M.**

**Shawn Carruthers called the meeting to order and led the *Pledge of Allegiance*.**

**Present** – Shawn Carruthers, President; John Schellenberger, Vice President and Tim Kamer

**Also Present** –Attorney Rick Fox, County Council President Brad Striegel, Assessor James Sinks, Auditor Jacqueline Wenning and HR Director Michelle Portwood

Shawn Carruthers led a moment of silence for the residents that have been affected by COVID-19, families that are suffering from the violence this weekend and those seeking transparency in their governments.

**New Business:**

1. Suns Up Development, LLC. -Jim Marcus
  - a. Closure of Old Hill Road to install new water main

John Schellenberger asked if the signage will be up for the detour. Jim Marcus stated that it will be up. Mr. Marcus stated that he has working heavily with Horacio Urieta on this project.

**Motion to approve the closure of Old Hill Road. Moved by Tim Kamer. Seconded by John Schellenberger. Motion passed unanimously.**

2. Floyd County Building & Development Services Director-Justin Tackett
  - a. Administrative Subdivision Plat 1493

**Motion to approve. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.**

3. Floyd County Attorney-Rick Fox
  - a. Approval of contract for Ordinance Codification with American Legal

Rick Fox stated that the contract will allow American Legal to go through the Floyd County ordinances, cross check if any ordinance conflicts with state or federal law. They will review for clerical errors and will work directly with Mr. Fox on interchanges determining if anything needs to be resolved with the ordinances. They will put the ordinances in codification format so that the public as well as our government will be able to research with ease. The current process is very time consuming. We would be able to sign up with the online library and link to utilize

word searches as well as access all the other ordinances throughout the state. The base fee is \$8,400.00 and is to be completed in 6 months. There would be an additional fee if we would want to codify the Floyd County Zoning and Subdivision Control Ordinances. Mr. Fox stated he spoke to Don Lopp about adding this but Mr. Lopp did not think that is necessary. There is state law to codify the ordinances and this will bring us into compliance.

**Motion for the base contract ordinance codification with the options of the dual column as well as the option for the folio. Seconded by John Schellenberger. Motion passed unanimously.**

b. FCO 2020-08 Establishing COVID-19 CARES Act Reimbursement Fund

John Schellenberger stated that he has been working with AIC to set up the fund. The fund range needed to be in the 8901 – 8925 range. If additional fund numbers are needed they can be set up by resolution.

**Motion with unanimous consent to approve FCO 2020-08 Establishing COVID-19 CARES Act Reimbursement Fund. Moved by John Schellenberger. Seconded by Tim Kamer. Moved passed unanimously.**

4. Director of Operations and Planning-Don Lopp

a. Eagle Scout project

The Eagle Scout project is a Butterfly Garden on a 2 acre plot at Sam Peden Park. The Eagle Scout has worked with Fish and Wildlife at the front of the north annex property. Mr. Fox has reviewed the agreement from Fish and Wildlife that would allow him to receive \$1,163.00 in seed for the project. Our contribution via a grant from the Caesars Foundation is \$3,418.50. Shawn Carruthers asked who would perform the maintenance. Don Lopp stated that the county will be performing the maintenance. The cost is minute.

**Motion to approve the Eagle Scout Project. Moved by Tim Kamer. Seconded by John Schellenberger. Motion passed unanimously.**

b. Novaparke Deed

Don Lopp stated that the county has been working with an adjoining property owner for a small property swap of approximately .19 acre and .09 acre to clean up the property lines on the east side of Novaparke. It has gone through all the regulatory and statutory process. All that is needed is for approval for the Shawn Carruthers to sign the deed as well as the adjourner.

**Motion to approve the deed for Novaparke. Moved by John Schellenberger. Seconded By Tim Kamer. Motion approved unanimously.**

c. Paving Award

Don Lopp stated the bids were reviewed for paving with the following recommendations.  
Pkg.1 – Mac Construction

**Motion to approve Package 1 for Mac Construction. Moved John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.**

Pkg. 2-Mac Construction - The Town of Greenville agreed to pay their portion of Pekin and Voyles Roads.

Pkg. 3- Libs Paving

Pkg. 4-C&R

Pkg. 5-Mac Construction

The total amount of the paving project is \$1,416,939.93 which is approximately \$300,000.00 under the engineer's estimate. The Community Crossings Grant will pay for a portion of the paving.

**Motion to approve Bid Packages 2,3,4 & 5. Moved by Tim Kamer. Seconded by John Schellenberger. Motion passed unanimously.**

#### 5. Georgetown Fire Board Appointment

**Motion to approve Edward Thomas to fill vacancy on Georgetown Fire Board. Moved by Tim Kamer. Seconded by John Schellenberger. Motion passed unanimously.**

- Let the record show the Commissioners received the Weights and Measurers report for March 2020.
- Approval of the May 19, 2020 Commissioners Meeting Minutes.

**Motion to approve. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.**

- Approval of Payroll and Claims

**Motion to approve. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.**

#### **Next Commissioners Meeting:**

June 16, 2020 TBA

#### **Commissioners Reports**

**John Schellenberger** stated he attended the Economic Development Organizational Meeting. Sam Charbonneau was elected secretary, Steve Morris Vice President and John Schellenberger President with Don Lopp on staff to work with the Commission. They will meet quarterly. He also attended the meeting for River Hills on the personnel and finance committee. The budget was received and discussed personnel items. Cory Cochran took over as Executive Director for River Hills.

Mr. Schellenberger also stated that the department heads will be receiving an email to capture COVID-19 expenses. They will start the reimbursement process from FEMA.

**Tim Kamer** stated that he and his wife are huge supporters of the Fire, Police and EMS, locally and across the board. They visited Georgetown Station 1 and 2 and provided pizza to show appreciation of their service.

Rick Fox stated that they have revamped on how elections will be conducted. They have reduced the number of voting locations to larger venues to support social distancing. EMA is supplying hand sanitizer for everyone and masks for all poll workers. Stylus will be supplied to all voters.

Brad Striegel asked if the Ordinance Contract discussed earlier would pertain to the County Council Ordinances. Mr. Fox stated he would check in to that but believed it was just the Commissioners. Mr. Striegel asked about the time line on paving. Mr. Lopp stated that it will be completed in 60-90 days.

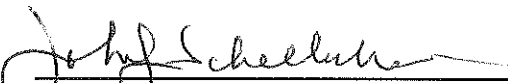
Don Lopp stated that a resident on Buck Creek Road requested an improvement to her driveway in terms of a rut, presumably caused by paving. It was reviewed by Mr. Lopp, Mr. Urieta and Mr. Tuell. Their recommendation is to put rock in the rut and would need approval of the Commissioners and Right of Entry to go on private property. They cannot verify if it happened during paving.

**Motion to approve the County to repair the damage to driveway on Buck Creek Road. Moved by Tim Kamer. Seconded by John Schellenberger. Motion passed unanimously.**

**Motion to adjourn. Moved by John Schellenberger. Seconded by Tim Kamer. Motion passed unanimously.**



Shawn Carruthers, President



John Schellenberger, Vice President



Tim Kamer, Commissioner



Attest: Jacqueline Wenning, Auditor