
FCCC and FC-JRAC Advisory Board

Floyd County Community Corrections and Justice Reinvestment Advisory Council
www.floydcountycorrections.org

Regular Meeting – January 24, 2022- 12:00 PM via Zoom

MINUTES

- I. Welcome
- II. Attendance and Announcement of Proxies (see Attendance List attached to Memoranda)
- III. Minutes from December 1, 2021 Special Meeting were unanimously approved after motion by Beckwith and seconded by Deuser. Minutes from the November 10, 2021 email vote were also unanimously approved after motion by Beckwith and seconded by Loop.
- IV. FCCC Update provided by Director Randelia
 - a. He and his team have been working to update all contracts and forms. They will now have a contract for Day Reporting, Home Detention, and Alcohol Monitoring. These contracts can also be used by the Courts and included in the orders once complete and approved.
 - b. They have also been working on a new fee scheduling after finding that many of the fees charged were too low in comparison to surrounding counties and the entire state. FCCC will work with Courts to get them that information so that these fees might also be paid out of bond where appropriate.
 - c. They have also been working on the Employee Handbook. It was distributed to the Board. This consists of the County Employee Handbook with additional terms specific to FCCC such as vehicle policy. They used the Sheriff's policy for vehicles and mirrored that.
 - d. The SOP Subcommittee is working on creating new Standard Operating Procedures. The subcommittee is now meeting biweekly toward completion of this task. Before completing the SOPs, the contracts needed to be completed and in place, which has now happened. The expectation is that they will be completed over the next 60 days if not sooner. In the meanwhile and during the training, FCCC has been accepting cases on a limited basis. All employees will be cross trained at FCCC.
 - e. They have also negotiated a new contract for the tracking device that will be used for the monitoring on home detention.
 - f. Daraius has also met with Ann Carruthers and ACP and is working with Carruthers for use of a grant to assist in getting a Batterers Intervention Program. The one available was not cost effective for their clients. This would be funded by the grant, thus not costing FCCC nor clients and providing a much needed service.
 - g. FCCC will do the annual reporting to the Council required by statute at budget time. At that time, all contracts that FCCC has or will utilize will be included in the annual report to the Council.
- V. Probation Update provided by Chief Probation Officer Deuser
 - a. Chief Deuser provided an Organizational Chart for Probation to show the flow of cases through the Court system as well as a FLIP chart showing how the intensive probation program works for high risk offenders. Ms. Deuser reported that they have been in the process of some turnover having lost some officers to FCCC as well as others that moved on to other programs but are now

fully staffed again. They have just begun working with a new supervision system that will be in line with what corrections uses. It will also allow for new technologies like text notification system for appointments, easier reporting, and online payment option for probationers. During COVID, they have made slight modifications such as for low risk offenders, reporting by phone or mail, but they have kept in person reporting and home visits for the high risk cases. All officers are in the office. They too are working on updates to their Probation Handbook and continuing education. Probation collaborates with FCCC in that it refers moderate and high risk offenders for FCCC assessments, utilizes FCCC programs such as day reporting, cognitive behavior, and other evidence based programs. However, services are not duplicated between the two programs.

- VI. Adjourn at 12:42pm after motion by Stiller and seconded by Deuser, unanimously passed.
- VII. Next Regular Meeting is to be scheduled via email but will be three months from this date. Location will be in-person at Prosser, if permitted.