

Floyd County Community Corrections October 23rd, 2017 Advisory Board Meeting

12:13 P.M. Advisory Board meeting came to order.

Attendance: Theresa Gahafer, Karen Kruer Bell, Judge Hancock, Judge Cody, Kelly Deuser, Camille Goldman, Ed Clere, Patrick Biggs, Tom Pickett, Chris Lane and Richard Johnson.

Judge Hancock called the meeting to order and asked the Board to review the July 2017 minutes. Mrs. Deuser stated that the minutes reflect she was in attendance and she was not. Ed Clere made a motion to approve the July 24th, 2017 minutes with the correction of Kelly Deuser in attendance, seconded by Judge Cody, all board members unanimously approved.

Ms. Bell reviewed the quarterly report and financial report from July 1st, 2017 thru September 30th, 2017; making mention of CTP accepting 40% eligible offenders and completion of quality assurance on all components. Mrs. Gahafer reported, Veterans Court will be graduating 3 graduates on November 3rd, 2017, Ms. Bell stated Day Reporting has 16 clients and has increased numbers with pre-trial referrals. Judge Hancock stated pre-trial clients that have chronic failures to appear will have a warrant issued. Mrs. Deuser stated she has a client that did not have case management while on HIP and asked if policies has changed from having case management for client who has 90 days on HIP. Ms. Bell said no and asked for her to send the clients name for her to look into. Ms. Bell explained that HIP and Day Reporting have implemented incentive and sanctions for both components, Clients will earn a chance to have their names placed in the fish bowl and a drawing a month will take place for a \$20 Amazon Card. Ms. Bell reported the CBI-SA class is open for referrals and all components have now began drug testing randomization through Redwood Technologies. Ms. Bell reviewed the fiscal report.

Motion by Kelly Deuser to accept the quarterly report and financial report as submitted, seconded by Patrick Biggs, all board members unanimously approved.

Old Business: Mrs. Gahafer reported on the collaboration with Professional Services, Veterans Court and FCCC. Mrs. Gahafer highlighted scheduled assessments have went from 6 week out to 3 weeks out and only has 12 jail assessments in waiting. Ms. Gahafer highlighted the schedule of her time and the area of work she has performed for this quarter for each component and also reported she is not able to devote her time to Community Corrections with the demands of Veterans Court and Professional Court Services. Mrs. Gahafer advised the board that she and Ms. Bell are both working overtime to manage their work loads.

Ms. Bell stated she has hired a Reentry Coordinator and has contracted with Jervassio Smith to perform assessments for CC, Probation and Professional Court Services. Mrs. Gahafer said she talked to Indiana Office of Court Services and they informed Mrs. Gahafer a contract would need to be generated between Community Corrections and Professional Court Services.

Motion by Ed Clere to approve Community Corrections staff to contract with Professional Court Services to perform assessments and case management duties, seconded by Richard Johnson.

The motion was amended by Ed Clere to recommend Community Corrections to look into petitioning the State to keep carry over money for additional administrative support for Community Corrections salary, seconded by Richard Johnson, All approved.

Ms. Bell reviewed the revised mission and vision statements and the core values. Motion by Kelly Deuser to adopt the revised mission and vision statements, along with adding the core values, seconded by Judge Cody. All approved.

Ms. Bell asked Judge Cody if he had reviewed the By-Laws. Judge Cody asked to meet with Ms. Bell to review the language in the By-Laws, Ms. Bell agreed.

Ms. Bell asked Chris Lane to review the job descriptions.

New Business: Ms. Bell reported she has received a \$3000 grant from ATOD.

Ms. Bell informed the board of the County raises, \$1000 for this year and \$2200 for next year. Ms. Bell stated, she has been in contact with the State and they advised her that budgets will be similar to this year. Ms. Bell asked the board if she could approach the county Council for an appropriation for salaries. Discussion for Ms. Bell to also approach the county Council for appropriation was had and agreed to look at State Funds also.

Motion by Chris Lane to look at carryover monies for additional raises based on county salary raises, seconded by Ed Clere. All approved.

Ms. Bell reported she will be working on the 2018-19 grant proposal.

Tom Pickett made a motion to adjourn, seconded by Judge Cody, all approved.

Meeting adjourned at 1:05 PM

Next scheduled meeting is January 22nd, 2018 at 12:00PM