

# Pro Se Supplemental Packet with Children

This Guide is designed to simplify the filing process for a self represented litigant with children for the completion of the required forms for filing a Petition for Divorce. In addition to this guide, a Floyd County Family Law Navigator is able to offer free assistance to *pro se* litigants. The Family Law Navigator can help ensure you accurately complete this paperwork and will discuss the opportunity for free and faster options for resolving your case. Call or email Mrs. Etheridge to set up an appointment.

Courtney Etheridge  
**Floyd County Family Law Navigator**  
311 Hauss Square, Room 110  
New Albany, Indiana 47150  
Phone: 812-948-5259  
[cetheridge@floydcounty.in.gov](mailto:cetheridge@floydcounty.in.gov)



## **Secondary Filing Checklist for Parties NOT in Agreement (See Step 2a):**

- ✓ Decree of Dissolution of Marriage (Joint or Proposed by each Party)
- ✓ Verified Financial Disclosure Statement
- ✓ Motion for Final Hearing
- ✓ Notice of Final Hearing
- ✓ Child Support Obligation Worksheet
- ✓ Notice of Requirement to Attend a Parenting Course

## **Secondary Filing Checklist for Parties in Agreement (See Step 2b):**

- ✓ Decree of Dissolution of Marriage and Settlement Agreement
- ✓ Verified Financial Disclosure Statement
- ✓ Verified Waiver of Final Hearing
- ✓ Child Support Obligation Worksheet
- ✓ Notice of Requirement to Attend a Parenting Course

All Secondary Filing documents, submitted after the Initial Filing should be submitted directly to the Floyd County Superior Court 3 Staff of the Honorable Judge Maria D. Granger located at 311 Hauss Square Room 110, New Albany, IN 47150.

*Disclaimer:* The services of the Floyd County Family Law Navigator are not, and shall not be construed as constituting legal advice or the provision of legal services. The Floyd County Family Law Navigator provides Pro Se Litigants assistance in the filing process for family-related legal matters. For questions regarding your legal rights or obligations, you should consult with an attorney. The Family Law Navigator is not an advocate for the outcome of your divorce and cannot speak to the judge on your behalf about your case. Such inquiries must be handled by a legal professional.

## Step 2: Secondary Filing Forms -These forms are required to complete the Divorce Petition

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### Step 2a: When Parties are NOT in Agreement regarding the conditions of divorce they need to complete:

1. Decree of Dissolution of Marriage (Joint or Proposed by each Party)
2. Verified Financial Disclosure Statement
3. Motion for Final Hearing
  - a. May be submitted to the Court with Initial filing. Must be filed within 60 days after Initial Filing.
4. Notice of Final Hearing
  - a. *Complete only the IN RE THE MARRIAGE OF..." on the top of Page 1.*
6. Child Support Obligation Worksheet
7. Notice of Requirement to Attend a Parenting Course

### Step 2b: When Parties are in Agreement regarding the conditions of divorce they need to complete:

1. Decree of Dissolution of Marriage and Settlement Agreement
  - a. Must be signed and notarized by both Parties prior to filing.
2. Verified Financial Disclosure Statement
  - a. Waiver can be filed instead but must be signed by both Parties prior to filing.
3. Verified Waiver of Final Hearing
  - a. Must be signed by both Parties prior to filing.
4. Child Support Obligation Worksheet
5. Notice of Requirement to Attend a Parenting Course

## Support Resources for Required Parenting Forms and Actions

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1. Child Support Obligation Worksheet
  - a. Use of the online Child Support Calculator is strongly recommended to determine child support calculations. *To access the **Child Support Calculator** online, use this QR code or the links below:*
    - i. [MS Word version of Child Support Obligation Worksheet](#)
    - ii. [Fillable PDF version of Child Support Obligation Worksheet](#)
  - b. Additional Tools available to support completion of the Child Support Obligation worksheet include:
    - i. [Indiana Child Support Guidelines](#). This is a direct link to the Indiana Rules of Court Child Support Rules and Guidelines. In general, child support guidelines are guiding principles that assist Courts in creating and changing child support awards, which are court-ordered payments typically made by one parent to another to support their child(ren). These agreements are typically based on the previously mentioned parenting time plan.
    - ii. [Child Support Calculator](#). This is a direct link to the Child Support Calculator to assist in calculating the amount for weekly payments.
    - iii. [Guideline Schedules for Weekly Support Payments](#). This is a direct link to a guideline that uses the 'combined weekly adjusted income' of the parent and the number of child(ren) to suggest a weekly support payment amount.



2. Notice of Requirement to Attend a Parenting Course

- a. No filing action with the court is required, however, parties must register for and complete a Parenting Course within 45 days of filing the Petition and prior to the final hearing.
- b. A Parenting Course is required in any dissolution or separation proceeding involving children under the age of eighteen (18) years old. Both parties to the proceedings must attend and complete a course. There are both in-person and online options.
- c. Upon completion, parent will receive a Certificate of Completion. This must be filed with the Court and should include your case number when filing.
- d. In any dissolution, separation or paternity proceeding involving children under the age of eighteen (18) years of age, BOTH parties to the proceedings must attend and complete a parenting course (unless a party has attended a program within 2 years). Please schedule your class immediately so it can be completed before the final hearing. Please reach out to Courtney Etheridge, Floyd County Family Law Navigator (Phone: 812-948-5259; Email: [cetheridge@floydcounty.in.gov](mailto:cetheridge@floydcounty.in.gov)) to learn more about program options.

Please remember to file your Certificate of Completion with the Court and include your case number on the certificate when filing.

3. Parents should be in agreement on the following topics:

- ☐ **Legal custody of all minor children.** There are a number of important topics to discuss when determining legal custody. These include the following:
  - **Educational decisions.** There should be agreement on who will be responsible for making decisions related to your child(ren)'s education, up through post-secondary education (meaning college). For post-secondary education (meaning college), there is a worksheet available for parents to use to assist in these decisions, if desired.
    - Post-Secondary Education Worksheet:
      - [MS Word version of the Post-Secondary Education Worksheet](#)
      - [Fillable PDF version of the Post-Secondary Education Worksheet](#)
  - **Religious decisions.** There should be agreement on who will be responsible for making current and future religious decisions for your child(ren). For example, parents should be in agreement on who will make major decisions as it relates to religion, such as if the child(ren) will attend religious training or classes.
  - **Medical decisions.** There should be agreement on who will be responsible for making all decisions related to your child(ren)'s medical care.
- ☐ **Maintenance of medical, dental, and optical insurance.** There should be agreement on who is responsible for maintaining all insurance coverage through employment, or Health Insurance Marketplace, or by government provided insurance for your child(ren).
- ☐ **Parenting time.** Parenting time includes who is responsible for physically caring for the child(ren), and when this care should occur. Parenting time can follow the Indiana Parenting Time Guidelines OR follow a schedule that does NOT align with the Indiana Parenting Time Guidelines.
  - **Parenting Time Guidelines.** In general, parenting time guidelines provide tips and guidance for creating a parenting plan and visitation schedule. These guidelines provide examples of what is important in a parenting schedule, but should be modified to fit the unique needs of your

individual family. When parenting time is equally shared, parents must be in agreement on all expected expenses related to the upbringing of the child(ren).

- Parenting time credit. According to the Indiana Parenting Time Guidelines, a credit should be awarded for the number of overnights each year that the child(ren) spend with the other parent according to the parenting time plan.
  - Parenting Time Credit Worksheet:
    - [MS Word version of the Parenting Time Credit Worksheet](#)
    - [Fillable PDF version of the Parenting Time Credit Worksheet](#)
- ☐ **Parenting Plan.** This is a direct link to a tool to support creating this calendar online. There are five important topics to discuss when creating a parenting plan:
  - **Calendar.** A calendar will need to be created that outlines where your child(ren) will be each day of the year, including holidays, school breaks, and vacations.
  - **Transportation.** Agreement on how your child(ren) will travel between residences, and how costs for this transportation will be divided.
  - **Communication.** Agreement on how you will communicate with one another, and what information about the child(ren) needs to be shared with the other parent.
  - **Problem solving.** Agreement on how to resolve disagreements that arise about the parenting time schedule. For example, going to mediation.
  - **Revising.** Agreement on when and how you will meet again to make changes to your parenting plan as your child(ren) grow.
- ☐ **Taxes.** There should be agreement on who will include the child(ren) on their annual taxes.
- ☐ **Annual uninsured medical expenses.** There should be agreement on who is responsible for any annual uninsured medical expenses for your child(ren).

## Current Parenting Course Options

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### *In-person Course:*

#### Families in Transition, Divorce Parenting Classes

Registration Required

400 East Spring Street

New Albany, IN 47150

812-945-3400

Contact Susan Hudson

[Ourplaceservices.org](http://Ourplaceservices.org)

Email: [susanhudson@ourplaceinc.org](mailto:susanhudson@ourplaceinc.org)

Cost is \$40.00

### *Online Courses:*

#### Up to Parents Co-Parenting Class

<https://www.uptoparents.org/Default.aspx>

#### Course for Parents Co-Parenting Class

[www.courseforparents.com](http://www.courseforparents.com)

Cost is \$25. 00 (4-hr), and up

#### Online Parenting Programs Co-Parenting / Divorce Class

[www.onlineparentingprograms.com](http://www.onlineparentingprograms.com)

<https://www.onlineparentingprograms.com/online-classes/co-parenting-divorce-class.html>

Cost: \$29.99 (2-hr), \$49.99 (4-hr), and up

STATE OF INDIANA  
COUNTY OF FLOYD  
IN RE THE MARRIAGE OF:

IN THE FLOYD SUPERIOR COURT NO. 3  
CAUSE NO. 22D03-

\_\_\_\_\_  
Petitioner, V.

\_\_\_\_\_  
Respondent.

DECREE OF DISSOLUTION OF MARRIAGE

The Court having reviewed the Verified Petition for Dissolution of Marriage and having held a Final Hearing in this matter, now finds the following:

1. The parties were married on \_\_\_\_\_ and separated on \_\_\_\_\_.
2. \_\_\_\_\_ has been a continuous resident of Floyd County for the last three (3) months, and the State of Indiana for the last six (6) months prior to the filing of the Verified Petition for Dissolution of Marriage.
3. \_\_\_\_\_ is not pregnant.
4. Neither party is a member of the military.
5. There were children born of this marriage; namely:

**Name**

**Date of Birth**

_____	_____
_____	_____
_____	_____

6. The parties agree and state that it is in the best interest of the child(ren) that:
  - ☐ Petitioner shall have sole physical and legal custody of the child(ren).
  - ☐ Respondent shall have sole physical and legal custody of the child(ren).
  - ☐ Petitioner shall have sole physical custody and the parties shall have joint legal custody of the child(ren).
  - ☐ Respondent shall have sole physical and the parties shall have joint legal custody of the child(ren).
  - ☐ Other: *(please describe in detail)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Parenting Time (Visitation) with the minor child(ren) shall be as follows:

- ☐ Petitioner shall have reasonable parenting time with the minor child(ren) as the parties agree or according to the Indiana Parenting Time Guidelines.
- ☐ Respondent shall have reasonable parenting time with the minor child(ren) as the parties agree or according to the Indiana Parenting Tim Guidelines.
- ☐ Other: We agreed to a different parenting time that does NOT follow the Indiana Parenting Time Guidelines. (*please describe in detail*)

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8. \_\_\_\_\_ will pay child support for the benefit of the parties' unemancipated child in the amount of \$\_\_\_\_\_ per week, as shown by the attached child support worksheet. Child Support must be paid directly to the Indiana State Central Collection Unit (INSCCU) at: P.O. Box 6219 Indianapolis, IN 46206, or the Floyd County Clerk's Office, 311 Hauss Square, Room 235, New Albany, IN beginning on the first Friday following the date of the decree. Said date is \_\_\_\_\_. \_\_\_\_\_ shall likewise pay any assessed annual support service fee.

The custodial parent, \_\_\_\_\_, will be responsible for the first \$\_\_\_\_\_ of uninsured medical expenses for the minor child(ren). Thereafter, \_\_\_\_\_, will be responsible for \_\_\_\_\_% of uninsured medical expenses, and \_\_\_\_\_ shall be responsible for \_\_\_\_\_% of uninsured medical expenses for the minor child(ren).

9. The parties have agreed on the following provisions for health insurance maintenance:

\_\_\_\_\_ shall maintain medical, dental, and optical insurance as available through employment for the minor child(ren):

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10. The parties have agreed on the following arrangement for claiming the tax credits, exemptions, and deductions for the minor child(ren):

- ☐ Petitioner shall be entitled to claim the minor child(ren) for federal, state, and local income tax purposes on an annual basis; Respondent shall sign all necessary documents that will entitle Petitioner to do so.

- ☐ Respondent shall be entitled to claim the minor child(ren) for federal, state, and local income tax purposes on an annual basis; Respondent shall sign all necessary documents that will entitle Petitioner to do so.
- ☐ Petitioner and Respondent shall each be entitled to claim the minor child(ren) for federal, state, and local income tax purposes in alternating years;  
 Petitioner shall be entitled to claim the minor child(ren) in the year \_\_\_\_\_, and every even / odd year thereafter;  
 Respondent shall be entitled to claim the minor child(ren) in the year \_\_\_\_\_, and every even / odd year thereafter.

11. The parties have agreed on the following debt division:

- ☐ The parties already have divided their debts.
- ☐ Petitioner will be solely responsible for and shall hold Respondent harmless from, the following debts:

<b>Name of Creditor</b>	<b>Amount of Debt</b>
_____	\$ _____
_____	\$ _____
_____	\$ _____

- ☐ Respondent will be solely responsible for and shall hold Respondent harmless from, the following debts:

<b>Name of Creditor</b>	<b>Amount of Debt</b>
_____	\$ _____
_____	\$ _____
_____	\$ _____

12. The parties have agreed on the following vehicle division:

- ☐ There are no vehicles to divide.
- ☐ Petitioner will have sole possession of the following vehicles, and Respondent shall execute all documents necessary to transfer title of said vehicles within thirty (30) days of the date of this Order:

\_\_\_\_\_  
*Vehicle #1, Make, Model, and Year*

\_\_\_\_\_  
*Vehicle #2 Make, Model and Year*

- ☐ Respondent will have sole possession of the following vehicles, and Petitioner shall execute all documents necessary to transfer title of said vehicles within thirty (30) days of the date of this Order:

\_\_\_\_\_  
*Vehicle #1, Make, Model, and Year*

\_\_\_\_\_  
*Vehicle #2 Make, Model and Year*

13. The parties have agreed on the following property division:

- ☐ The parties already have divided all items of property.  
☐ Petitioner will have sole possession of the following items of property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- ☐ Respondent will have sole possession of the following items of property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. The marriage has suffered an irretrievable breakdown and should be dissolved.

15. Change of name:

- ☐ Wife would like her maiden name or previous married name of \_\_\_\_\_ restored to her.  
☐ Wife does not want to change her name.

**IT IS THEREFORE ORDERED** by the Court that the parties' marriage is hereby dissolved.

Date: \_\_\_\_\_

\_\_\_\_\_  
Maria D. Granger, Judge  
FLOYD SUPERIOR COURT 3



STATE OF INDIANA  
COUNTY OF FLOYD  
IN RE THE MARRIAGE OF:

IN THE FLOYD SUPERIOR COURT NO. 3  
CAUSE NO. 22D03-

\_\_\_\_\_  
Petitioner, V.

\_\_\_\_\_  
Respondent.

MOTION FOR FINAL HEARING

The Petitioner now states that sixty (60) days have passed since the filing of the Verified Petition for Dissolution of Marriage and requests that this matter be set for Final Hearing on the next available hearing date, allowing fifteen (15) minutes for the hearing. [If you need more than 15 minutes, please advise Court when you file this Motion.]

This \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Petitioner's Signature

CERTIFICATE OF SERVICE

I certify that I have served a copy of the foregoing on the Respondent by first class mail  
this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Petitioner's Signature

STATE OF INDIANA  
COUNTY OF FLOYD  
IN RE THE MARRIAGE OF:

IN THE FLOYD SUPERIOR COURT NO. 3  
CAUSE NO. 22D03-

\_\_\_\_\_  
Petitioner, V.

\_\_\_\_\_  
Respondent.

NOTICE OF FINAL HEARING

The Petitioner has filed a Motion for a Final Hearing which the Court has considered and now grants.

IT IS THEREFORE ORDERED that the final hearing for this matter shall be held on the \_\_\_\_\_ day of \_\_\_\_\_ at the hour of \_\_\_\_\_ o'clock \_\_.M.

So ordered this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Maria D. Granger, Judge  
Floyd Superior Court 3

STATE OF INDIANA  
COUNTY OF FLOYD  
IN RE THE MARRIAGE OF:

IN THE FLOYD SUPERIOR COURT NO. 3  
CAUSE NO. 22D03-

\_\_\_\_\_  
Petitioner, V.

\_\_\_\_\_  
Respondent.

DECREE OF DISSOLUTION OF MARRIAGE AND SETTLEMENT AGREEMENT

The parties having submitted their Settlement Agreement and the Court having seen and considered the Verified Petition for Dissolution of Marriage and Verified Waiver of Final Hearing submitted by the parties, now approves the following agreement:

1. The parties were married on \_\_\_\_\_, and separated on \_\_\_\_\_.
2. \_\_\_\_\_ has been a continuous resident of Floyd County for the last three months, and the State of Indiana for the last six (6) months prior to the filing of the Verified Petition for Dissolution of Marriage.
3. \_\_\_\_\_ is not pregnant.
4. Neither party is a member of the military.
5. There were child(ren) born of this marriage; namely;

Name

Date of Birth

_____	_____
_____	_____
_____	_____
_____	_____

6. The parties agree and state that it is in the best interest of the child(ren) that:
  - ☐ Petitioner shall have sole physical and legal custody of the child(ren).
  - ☐ Respondent shall have sole physical and legal custody of the child(ren).
  - ☐ Petitioner shall have sole physical custody and the parties shall have joint legal custody of the child(ren).
  - ☐ Respondent shall have sole physical custody and the parties shall have joint legal custody of the child(ren).
  - ☐ Other: \_\_\_\_\_

7. The Parties have agreed on the following Parenting Time (Visitation) order:

- ☐ Petitioner shall have reasonable visitation with the minor child(ren) as the parties agree or according to the Indiana Parenting Time guidelines.
- ☐ Respondent shall have reasonable visitation with the minor child(ren) as the parties agree or according to the Indiana Parenting Time guidelines.
- ☐ Other: \_\_\_\_\_

8. \_\_\_\_\_ will pay child support for the benefit of the parties' unemancipated child in the amount of \$\_\_\_\_\_ per week, as shown by the attached child support worksheet. Child Support must be paid directly to the Indiana State Central Collection Unit (INSCCU) at: P.O. Box 6219 Indianapolis, IN 46206, or the Floyd County Clerk's Office, 311 Hauss Square, Room 235, New Albany, IN beginning on the first Friday following the date of the decree. Said date is \_\_\_\_\_. \_\_\_\_\_ shall likewise pay any assessed annual support service fee.

The custodial parent, \_\_\_\_\_, will be responsible for the first \$\_\_\_\_\_ of uninsured medical expenses for the minor child(ren). Thereafter, \_\_\_\_\_, will be responsible for \_\_\_\_\_% of uninsured medical expenses, and \_\_\_\_\_ shall be responsible for \_\_\_\_\_% of uninsured medical expenses for the minor child(ren).

9. The parties have agreed on the following provisions for health insurance maintenance:

\_\_\_\_\_ shall maintain medical, dental, and optical insurance as available through employment on the minor child(ren): \_\_\_\_\_

10. The parties have agreed on the following arrangement for claiming the tax credits, exemptions, and deductions for the minor child(ren):

- ☐ Petitioner shall be entitled to claim the minor child(ren) for federal, state, and local income tax purposes on an annual basis; Respondent shall sign all necessary documents that will entitle Petitioner to do so.
- ☐ Respondent shall be entitled to claim the minor child(ren) for federal, state, and local income tax purposes on an annual basis; Petitioner shall sign all necessary documents that will entitle Respondent to do so.
- ☐ Petitioner and Respondent shall each be entitled to claim the minor child(ren) for federal, state, and local income tax purposes in alternating years; Petitioner shall be entitled to claim the minor child(ren) in the year \_\_\_\_\_, and every \_\_\_\_\_ year

thereafter; Respondent shall be entitled to claim the minor child(ren) in the year \_\_\_\_\_, and every \_\_\_\_\_ year thereafter.

☐ Other: \_\_\_\_\_

11. The parties have agreed on the following debt division:

☐ The parties already have divided their debts.

☐ Petitioner will be solely responsible for and shall hold Respondent harmless from the following debts:

<u>Name of Creditor</u>	<u>Amount of Debt</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

☐ Respondent will be solely responsible for, and shall hold Petitioner harmless from the following debts:

<u>Name of Creditor</u>	<u>Amount of Debt</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

12. The parties have agreed on the following vehicle division:

☐ There are no vehicles to divide.

☐ Petitioner will have sole possession of the following vehicle, and Respondent shall execute all documents necessary to transfer title of said vehicle within thirty (30) days of the date of this Order:

\_\_\_\_\_  
Vehicle #1, Make, Model and Year

\_\_\_\_\_  
Vehicle #2, Make, Model and Year

☐ Respondent will have sole possession of the following vehicle, and Petitioner shall execute all documents necessary to transfer title of said vehicle within thirty (30) days of the date of this Order:

\_\_\_\_\_  
Vehicle #1, Make, Model and Year

\_\_\_\_\_  
Vehicle #2, Make, Model and Year

13. The parties have agreed on the following property division:

- ☐ The parties already have divided all items of property.
- ☐ Petitioner will have sole possession of the following items of property:

\_\_\_\_\_  
\_\_\_\_\_

- ☐ Respondent will have sole possession of the following items of property:

\_\_\_\_\_  
\_\_\_\_\_

14. The marriage has suffered an irretrievable breakdown and should be dissolved.

15. Change of names:

- ☐ Wife would like her maiden name or previous married name of \_\_\_\_\_ restored to her.
- ☐ Wife does not want to change her name.

The parties have disclosed all relevant documents and exchanged all information on value of property, pensions, real estate and other assets and debts. The parties agree that this division of property is / is not an approximate equal division of the assets and debts. The parties agree that if this division is not a nearly equal division, that the deviation from the presumptive equal division should be accepted by the Court because it is the parties' agreement and neither party has been forced or threatened to accept this agreement.

I affirm under the penalties of perjury that the foregoing representations are true.

\_\_\_\_\_  
Your signature

STATE OF INDIANA            )  
  ) SS:  
COUNTY OF \_\_\_\_\_)

Before me, \_\_\_\_\_, a notary public in and for \_\_\_\_\_,  
County, State of Indiana, personally appeared \_\_\_\_\_, and he/she being  
first duly sworn upon his/her oath, says that the facts alleged in the foregoing instrument are true.

\_\_\_\_\_  
My Commission Expires

\_\_\_\_\_  
Notary Public signature

\_\_\_\_\_  
Notary Public printed name

\_\_\_\_\_  
Spouse's signature

STATE OF INDIANA            )  
  ) SS:  
COUNTY OF \_\_\_\_\_)

Before me, \_\_\_\_\_, a notary public in and for \_\_\_\_\_,  
County, State of Indiana, personally appeared \_\_\_\_\_, and he/she being  
first duly sworn upon his/her oath, says that the facts alleged in the foregoing instrument are true.

\_\_\_\_\_  
My Commission Expires

\_\_\_\_\_  
Notary Public signature

\_\_\_\_\_  
Notary Public printed name

IT IS THEREFORE ORDERED by the Court that the parties' marriage is hereby dissolved, and the terms  
of their agreement as set out above shall be incorporated into this Order.

Date: \_\_\_\_\_

\_\_\_\_\_  
Maria D. Granger, Judge  
FLOYD SUPERIOR COURT 3

Distribution:  
Petitioner  
Respondent

STATE OF INDIANA  
COUNTY OF FLOYD  
IN RE THE MARRIAGE OF:

IN THE FLOYD SUPERIOR COURT NO. 3  
CAUSE NO. 22D03-

\_\_\_\_\_  
Petitioner, V.

\_\_\_\_\_  
Respondent.

VERIFIED WAIVER OF FINAL HEARING

Come now Petitioner and Respondent pursuant to Indiana Code 31-1-11.5.8 1 and submit their Verified Waiver of Final Hearing. In support of this Waiver, the parties state that:

1. More than sixty (60) days have elapsed since the filing of Petitioner's Verified Petition for Dissolution of Marriage;
2. Both parties request the Court to approve their Settlement Agreement and Decree of Dissolution of Marriage;
3. Both parties voluntarily waive the opportunity to hold a final hearing on contested issues.

I affirm under the penalties of perjury that the foregoing representations are true.

\_\_\_\_\_  
Petitioner's signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Respondent's signature

Date: \_\_\_\_\_



STATE OF INDIANA  
COUNTY OF FLOYD  
IN RE THE MARRIAGE OF:

IN THE FLOYD SUPERIOR COURT NO. 3  
CAUSE NO. 22D03-

\_\_\_\_\_  
Petitioner, V.

\_\_\_\_\_  
Respondent.

VERIFIED WAIVER OF FINANCIAL DISCLOSURE FORM REQUIREMENT PURSUANT TO  
LR22-FR00-302(B)

Come now Petitioner and Respondent to Local Family Rule (LR22-FR00-302(B)) and submit their Verified Waiver of Financial Disclosure Forms. In support of this Waiver, the parties state that:

1. Both parties agree in writing within thirty (30) days of the filing of the initial filing to waive exchange, or
2. Both parties request the Court to waive the requirement of Financial Disclosure Forms, as the proceeding is uncontested.

I affirm under the penalties of perjury that the foregoing representations are true.

\_\_\_\_\_  
Petitioner's signature

\_\_\_\_\_  
Respondent's signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# FINANCIAL DISCLOSURE FORM NOTICE

WRITE IN THE NAMES ON THE PETITIONER AND RESPONDENT AND LEAVE THE REMAINDER BLANK.

INCLUDE IT WITH THE PAPERS WHEN YOU FILE.

WITHIN 45 DAYS OF FILING YOU SHOULD COMPLETE THE FORM, FILE THE ORIGINAL WITH THE COURT AND SERVE A COPY TO THE RESPONDENT

THE RESPONDENT WILL COMPLETE HIS/HER FORM THAT IS RECEIVED THROUGH SERVICE IN YOUR INITIAL FILING. RESPONDENT WILL ALSO COMPLETE THE FORM, FILE THE ORIGINAL WITH THE COURT AND SERVE YOU WITH A COPY.

FAILURE TO COMPLY WILL RESULT IN YOUR ADMITTING ALL INFORMATION CONTAINED IN THE OPPOSING PARTY'S VERIFIED FINANCIAL DISCLOSURE STATEMENT.

## FINANCIAL DISCLOSURE STATEMENT COMMENTARY

The form included herein is intended to expedite and facilitate the preparation for trial and disposition of contested marriage dissolution cases.

It is for use in all dissolution cases in which distribution of property is an issue. It is intended also to facilitate a full disclosure of all assets of the parties and should be supplemented where necessary to accomplish that purpose. If needed, use additional sheets and attach with appropriate references.

The parties shall stipulate in writing those assets and liabilities and other matters as to which there is a disagreement.

When supplying the information called for, give the actual or, where the nature of the assets requires, the appraised or estimated value (indicating which) of each asset at the date of the final separation of the parties.

If any asset is located outside the jurisdiction of this Court, state where it is located and, if necessary, give details on a separate sheet. Indicate how much of the value of each asset held in joint ownership was contributed by the husband (h) and how much by the wife (w).

The parties shall state under oath that they have made full disclosure of assets and liabilities.

The Court recognizes that this form calls for information that may not be appropriate in every case. In those cases in which it is not totally inappropriate, merely supply information appropriate to the case at hand and indicate those inquiries that are not applicable.

STATE OF INDIANA  
COUNTY OF FLOYD  
IN RE THE MARRIAGE OF:

IN THE FLOYD SUPERIOR COURT NO. 3  
CAUSE NO. 22D03-

\_\_\_\_\_  
Petitioner, V.

\_\_\_\_\_  
Respondent.

VERIFIED FINANCIAL DISCLOSURE STATEMENT

In accordance with Local Rules and Indiana Trial Rules 33 and 34, the undersigned, Petitioner/Respondent, herewith submits the following VERIFIED FINANCIAL DISCLOSURE STATEMENT:

I. PRELIMINARY INFORMATION

Full Name \_\_\_\_\_

Address \_\_\_\_\_

Date of Birth \_\_\_\_\_

Social Security Number \_\_\_\_\_

Date of Marriage \_\_\_\_\_

Spouse's Name \_\_\_\_\_

Spouse's Social Security Number \_\_\_\_\_

Spouse's Date of Birth \_\_\_\_\_

Children:

Name \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_

Name of Health Care Provider(s): \_\_\_\_\_

Weekly Cost: \_\_\_\_\_

Name of Health Insurance Company: \_\_\_\_\_

Weekly Cost: Single Plan \_\_\_\_\_; Family Plan \_\_\_\_\_

Extraordinary Medical Expenses: \_\_\_\_\_

Extraordinary Educational Expenses: \_\_\_\_\_

II. INCOME INFORMATION

A. EMPLOYMENT

Current Employer \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Length of Employment \_\_\_\_\_

Job Description \_\_\_\_\_

Gross Income \_\_\_\_\_

Per Week      Bi-Weekly      Per Month      Yearly

Net Income \_\_\_\_\_

Per Week      Bi-Weekly      Per Month      Yearly

B. EMPLOYMENT HISTORY FOR LAST FIVE (5) YEARS

Employer	Dates of Employment	Compensation (per Wk/Mo/Yr)
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_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
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C. OTHER INCOME

List other sources of income; including but not limited to Dividends, Earned Interest, Rents, Public Assistance (AFDC), Social Security, Worker's Compensation, Child Support from prior marriage, Military or other Retirement, Unemployment Compensation, etc.

Source	Amounts Received	Reason for Entitlement
_____	_____	_____
_____	_____	_____

Fringe Benefits; including but not limited to Company Automobile, Health Insurance, Club Memberships, Cafeteria Plan, etc.

Type of Benefit	Annual Value
_____	_____

D. PERSONAL PROPERTY

Automobiles, Boats, Furnishings, Household Goods, Jewelry, Motorcycles, Tractors, Trucks, etc.  
(Attach additional pages if necessary)

Description	Date Acquired	Purchase Price	Indebtedness Payment	Current Value

III. BANK ACCOUNTS TO WHICH THE PETITIONER/RESPONDENT HAS HAD A DIRECT OR INDIRECT INTEREST WITHIN THE LAST THREE (3) YEARS

This includes any bank account to which the Petitioner or Respondent has deposited money

Name/Description	Account Number	Date Opened	Balance Date Separated	Current Balance

IV. STOCKS, BONDS AND CD'S

Name/Description	Account Number	Date Opened	Balance Date Separated	Current Balance

V. INSURANCE POLICIES

Company	Owner	Policy Number	Beneficiary	Cash Value/Face Value

VI. RETIREMENT BENEFITS, IRA, KEOGH, PENSION ETC.

Company	Type of Plan	Account Number	Value


VII. INTEREST IN BUSINESS

Name of Business	Type (Corp., Part., Sole Owner)	% Owned	Estimated Value

VIII. DEBTS

Including but not limited to Mortgages, Charge Cards, Loans, Credit Union, etc.; attach separate list if necessary

Creditor	Account Number	Monthly Payment	Current Balance	Balance Date of Filing

Total Monthly Payments \$\_\_\_\_\_

Total Debts Owed \$\_\_\_\_\_

IX. MONTHLY EXPENSES

Housing (Rent or Mortgage)	\$
2 <sup>nd</sup> Mortgage	
Gas/Electric/Water/Sewer/Telephone Garbage	
Food	
Medical (Self)	
Medical (Children)	
Dental (Self)	
Dental (Children)	
Insurance	
Cleaning/Laundry	
Newspaper	
Cablevision	
Hair Care	
Toiletries	
School Lunch	
School Tuition	
School Supplies	
Automobile Gas/Oil	
Automobile Repairs	
Car Payment	
Home Insurance	
Property Tax	

CHARGE ACCOUNTS	NAME	BALANCE	MONTHLY BALANCE

**TOTAL MONTHLY EXPENSES \$ \_\_\_\_\_**



X. ASSETS ACQUIRED PRIOR TO OR DURING THE MARRIAGE OR THROUGH INHERITANCE OR GIFT

Whether now owned or not, show significant assets only.

A. ASSETS OWNED BY YOU PRIOR TO THE MARRIAGE

Value as of the date of marriage

Asset	Gross Value	Less: Lien/Mortgage	Net Value	Valuation Date

B. ASSETS ACQUIRED BY YOU DURING THE MARRIAGE

Value as of the date of acquisition

Asset	Gross Value	Less: Lien/Mortgage	Net Value	Valuation Date

XI. SUMMARY OF ASSETS AND LIABILITIES AS OF DATE OF FINAL SEPARATION

Asset	Husband's Name	Wife's Name	Jointly Held	Total
Family Dwelling				
Other Real Property				
Bank/Savings Accts				
Notes.Accts Receivable/Furniture/Vehicles				
Life-Insurance/Retirement				
Other Assets				

**Total Assets: \$** \_\_\_\_\_

Liabilities	Gross Value	Less: Lien/Mortgage	Net Value	Valuation Date
General Creditors				
Mortgage/Real Estate				
Other Loans				
Other				

**Total Liabilities: \$**\_\_\_\_\_

**Assets Minus Liabilities: \$**\_\_\_\_\_

X. REQUIRED INCOME VERIFICATION

You are required by the Trial Court to attach the following:

1. Your three most recent paycheck stubs
2. A full and complete copy including schedules of your last Federal Income Tax Return
3. The first page of your last State Income Tax Return

XI. PROPERTY

A. Marital Residence

Location	
Date Acquired	
Purchase Price	
Down Payment	
Source of Down Payment	
Current Indebtedness	
Current Fair Market Value	

B. Other Real Property

Location	
----------	--

Date Acquired	
Purchase Price	
Down Payment	
Source of Down Payment	
Current Indebtedness	
Current Fair Market Value	

XII. PERSONAL STATEMENT REGARDING DIVISION OF PROPERTY

Indiana law presumes that the marital property be split on a 50/50 basis. However, the Judge may order a division which may differ from an exact 50/50 division on your property. Please provide a brief statement as to your reasons, if there be any, why the Court should divide your property on anything other than a 50/50 basis.

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XIII. VERIFICATION & DUTY TO SUPPLEMENT OR AMEND

I affirm, under penalties for perjury, that the foregoing representations are true to the best of my knowledge and belief. Further, I understand that I am under a duty to supplement or amend this VERIFIED FINANCIAL DISCLOSURE STATEMENT prior to trial if I learn that the information which has been provided is either incorrect or that the information provided is no longer true.

SO DECLARED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Signature

CERTIFICATE OF SERVICE

I hereby certify that a true and accurate copy of the foregoing Verified Financial Disclosure Statement was this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_, was delivered to the opposing party or their attorney of record either in person or by U.S. Mail – postage prepaid.

\_\_\_\_\_  
Signature

## Worksheet – Child Support Obligation

Each party shall complete that portion of the worksheet that applies to him or her, sign the form and file it with the court. This worksheet is required in all proceedings establishing or modifying child support.

IN RE:

CASE NO:

FATHER:

MOTHER:

### CHILD SUPPORT OBLIGATION WORKSHEET (CSOW)

Children	DOB	Children	DOB

  

<b>1. WEEKLY GROSS INCOME</b>	<b>FATHER</b>	<b>MOTHER</b>	
A. Subsequent Children Multiplier Credit (.065 .097 .122 .137 .146 .155 .164 .173)			
B. Child Support (Court Order for Prior Born)			
C. Child Support (Legal Duty for Prior Born)			
D. Maintenance Paid			
E. WEEKLY ADJUSTED INCOME (WAI) Line 1 minus 1A, 1B, 1C and 1D			
	%	%	
<b>2. PERCENTAGE SHARE OF TOTAL WAI</b>			
<b>3. COMBINED WEEKLY ADJUSTED INCOME (Line 1E)</b>			
<b>4. BASIC CHILD SUPPORT OBLIGATION</b> Apply CWAI to Guideline Schedules			
A. Weekly Work-Related Child Care Expense of each parent			
B. Weekly Health Insurance Premium – (Children's portion)			
<b>5. TOTAL CHILD SUPPORT OBLIGATION (Line 4 plus 4A and 4B)</b>			
<b>6. PARENT'S CHILD SUPPORT OBLIGATION (Line 2 times Line 5)</b>			

<b>7. ADJUSTMENTS</b>  <div style="margin-left: 20px;"> <input type="checkbox"/> Obligation from Post-Secondary Education Worksheet Line J.   <input type="checkbox"/> Payment of work-related child care by each parent.   <div style="margin-left: 40px;">(Same amount as Line 4A )</div>   <input type="checkbox"/> Weekly Health Insurance Premium (Children's portion)   <input type="checkbox"/> Parenting Time Credit </div>	+ _____    - _____   - _____   - _____	+ _____    - _____   - _____   - _____	
<b>8. RECOMMENDED CHILD SUPPORT OBLIGATION</b>			
I affirm under penalties for perjury that the foregoing representations are true.   <div style="display: flex; justify-content: space-around;"> <span>Father: _____</span> <span>Mother: _____</span> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span>Dated: _____</span> </div>			
<b>UNINSURED HEALTH CARE EXPENSE CALCULATION</b>  Custodial Parent Annual Obligation: (CSOW Line 4 Total) \$_____ + (PSEW § Two, Line I) \$_____ = \$_____ x 52 weeks x .06 = \$_____.  Balance of Annual Expenses to be Paid: (Line 2) _____ % by Father; _____ % by Mother.			

STATE OF INDIANA  
COUNTY OF FLOYD  
IN RE THE MARRIAGE OF:

IN THE FLOYD SUPERIOR COURT NO. 3  
CAUSE NO. 22D03-

\_\_\_\_\_  
Petitioner, V.

\_\_\_\_\_  
Respondent.

NOTICE OF REQUIREMENT TO ATTEND A PARENTING COURSE

You are hereby notified, pursuant to a Standing Order of the Floyd County Courts, as follows:

A standing order of the Floyd County Courts requires both of the parties in any cause of action of Dissolution of Marriage, in which there is a minor child under eighteen (18) years of age, attend a Parenting Course. Attendance shall be mandatory for all parties in a Dissolution of Marriage action that is filed on or after May 1, 2000, if there is a minor child under eighteen (18) years of age. The four-hour course shall be completed by both parties within forty-five (45) days of the filing of the Petition for Dissolution of Marriage and prior to the Final Hearing. Parties are responsible for paying the cost of the program they choose.

This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Clerk of the Circuit Court