

CASS COUNTY COUNCIL ORDINANCE NO. 2024-04

**ORDINANCE ESTABLISHING RULES AND
BY-LAWS OF CASS COUNTY COUNCIL MEETINGS**

WHEREAS, the Cass County Council is the fiduciary body of Cass County, Indiana; and

WHEREAS, the Cass County Council desires to establish a set of by-laws and/or rules to govern their meetings so as to create an orderly, effective and transparent system of conducting County business;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF CASS COUNTY, INDIANA:

Section 1. County Council Meetings shall continue to be held on the third Friday of each month at 9:00 a.m., except if the Friday is a holiday, in which case the Board of Commissioners shall establish by proper motion a substitute meeting date. All such meetings shall be called pursuant to the provisions of Indiana Code Section 5-14-1.5-5 addressing public notice of meetings, unless otherwise noted.

Section 2. In all respects, the Cass County Council shall follow and adhere to the Indiana Open Door Statute as set forth at Indiana Code Section 5-14-1.5-1 et. seq.

Section 3. All meetings of the Cass County Council, except executive sessions, shall be opened to the public.

Section 4. It is the intent that the County Council generally follow Robert's Rule of Order as much as possible during Council meetings.

Section 5. Should any member of the Council abstain from the voting on any issue presented to such Council, such abstaining member shall declare, upon the members name being called, that the Council Member is abstaining from the voting, on a particular issue.

Section 6. All items placed on the meeting agenda must be submitted in writing to the President of the Council no later than three (3) business days prior to the scheduled date of a regular Council meeting.

Section 7. The agenda and copies of all items to be acted upon by the Council will be forwarded to each Council and to the County Attorney at least forty-eight (48) hours prior to a Council Meeting. A copy of substantive provisions of all ordinances and resolutions, to be acted upon shall be presented to the Council prior to each meeting.

Section 8. Any Council member or any US citizen may present prudent information to the Council on any issue.

Section 9. No new Ordinance or Resolution shall be passed on the same day or at the same meeting that it is introduced, even if approved by all Council members present. No new ordinance shall be passed by the County Council unless or until such proposed ordinance is read at two (2) consecutive meetings of the County Council, unless otherwise provided by law. This requirement does not apply to Amended Ordinances.


Section 10. Any of the above rules may be suspended by unanimous consent of the Council members present.

Section 11. This Ordinance shall be in full force and effect from and after its passage by the County Council and approval by County Council.

Filed and approved on the first reading by a vote of 6 in favor and 0 opposed and on the 16th day of February, 2024.

Duly passed and ordained and adopted this 15th day of March, 2024 by the County Council of the County of Cass, State of Indiana by a vote of 6 in favor and 0 opposed.

COUNTY COUNCIL OF CASS COUNTY, INDIANA:



David Redweik, President



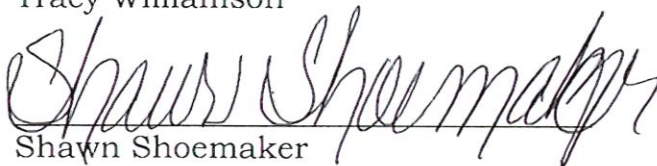
Derek Pullen, Vice President



Tracy Williamson



Damon Foreman



Shawn Shoemaker



Dean Davenport



Bruce Ide

Attest:



Cheryl Mcorn, County Auditor