



Meeting Minutes  
November 2, 2022 at 6pm

Meeting held at the office of the Cass County Emergency Management Agency, 1227 N SR 17, Logansport, IN 46947

- I. CALL TO ORDER by President Rocky Buffum
  - a. MEMBERS PRESENT: Phil Dials, Randy Pryor, Clint Hazlett, Elis Pomales Morales, Rocky Buffum, Felicity Perez-Nuscis, Herb Detrick, Rick Bair, Dan Mussleman, Dusty Frye, Thomas Pritts, Ed Schroder
  - b. MEMBERS ABSENT: Brady Wiles, April Fillmore, Ryan Browning, Jeff Smith
  - c. GUETS: Christopher Roller, National Weather Service
- II. APPROVAL OF MINUTES FROM LAST MEETING
  - a. Motion to approve by Herb Detrick with a second by Clint Hazlett.
  - b. Approved on a motion duly made and seconded.
- III. OLD BUSINESS
  - a. Meter Inventory Update
    - i. An updated list of capabilities was distributed for comment and review
    - ii. Rocky Buffum described future priorities including updating radiation detection capability and seeking a mass spectrometer
    - iii. Clint Hazlett has some resources that might be of assistance which he will share between meetings
  - b. Any other old business
- IV. New Business
  - a. Recent Activity Report
    - i. Recent training and response activities were reviewed
  - b. Financial Activity
    - i. No expenditures since last meeting. We are still waiting on the calibration equipment approved at May meeting and will have claims for those items once they are received.
  - c. Preparation for 2023

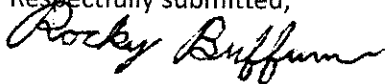
Item	Due Date	Notes
Legal Notice	January 31	Draft notice reviewed and approved by members present
Fiscal Report	March 1	Staff to prepare once final claim processed for 2022
Roster	March 1	Reviewed current roster. Liz Troxell

		needs to be removed. We will need to seek a new local government representative for 2023. Mike Dietrich was recommended. EMA Staff to follow up.
Bylaws	March 1	Draft updates distributed to members via email. Members asked to provide feedback ahead of February meeting for review and approval.
Exercise	March 1	Rocky Buffum would like to form a committee to begin planning 2023 exercise which will need to be either functional or full scale. Rick Bair, Herb Detrick, Felicity Perez-Nuscis, Phil Dials expressed interest in participating.  Lonnie Fisher from National Weather Service recommended as additional committee member
Plan and Updates	October 17	Rocky Buffum provided update on new plan generator made available thru Indiana Emergency Response Commission. EMA Staff saw a demo at the Emergency Management Alliance of Indiana Conference and are scheduled for further training later this month.
Meetings	Quarterly	Approved as presented in draft legal notice.

- d. National Weather Service Presentation
  - i. Christopher Roller presented on services and support available from the National Weather Service.
- e. Any Other New Business
- V. Public Questions and Comments
- VI. Adjournment
  - a. Motion to adjourn by Clint Hazlet, seconded by Herb Detrick.
  - b. Approved on a motion duly made and seconded.

NEXT MEETING: February 1, 2023 at 6pm

Respectfully submitted,



Rocky Buffum  
President

