



Cass County  
Local Emergency Planning Committee (LEPC)  
Meeting Minutes  
August 2, 2023 at 6pm

*Meeting held at the office of the Cass County Emergency Management Agency, 1227 N SR 17,  
Logansport, IN 46947*

- I. CALL TO ORDER
  - a. MEMBERS PRESENT: Phil Dials, Scott Floyd, Rocky Buffum, Felicity Perez-Nuscis, Brady Wiles, Herb Detrick, Rick Bair, April Fillmore, Don Howard, Ed Schroder, Mike Deitrich
  - b. MEMBERS ABSENT: Randy Pryor, Elis Pomales Morales, Dan Mussleman, Thomas Pritts, Jeff Smith
- II. APPROVAL OF MINUTES FROM LAST MEETING
  - a. Minutes of the previous meeting were reviewed. A motion to approve was made by Ed Schroder with a second by Herb Detrick. Unanimously approved on a motion duly made and seconded.
- III. 2023 DELIVERABLES (with Due Dates) (Items in Green Complete)
  - a. Legal Notice/Meeting Schedule Report (January 31)
  - b. Roster Report (March 1)
  - c. Fiscal Report and Auditors Report (March 1)
  - d. Bylaws Report (March 1)
  - e. Exercise Proposal (May 1)
    - i. Rocky Buffum reported he would like to assemble the 2024 exercise planning committee at the November meeting. Marrying the exercise with the practical for the annual technician course seemed to work well and he would like to see this done again.
  - f. Exercise Final Report (30 days after exercise)
  - g. Meeting Minutes (2 months after meeting)
    - i. This is our third meeting with a quorum present. We are hopeful to make 4 of 4 for the year.
  - h. HAZMAT PLAN (Due October 17)
    - i. Rocky Buffum emailed the Local Emergency Planning Committee Coordinator from Indiana Department of Homeland Security last week regarding the continued non-functioning of the Tier 2 Report generator. Emergency management staff have uploaded all information, drawn isolation zones, assigned shelter locations and completed their steps. The website is not importing information from the "planner" role into the plan. We were told the anticipated fix was "by the end of the month" however it is a new month and it is still not working. Staff will send the base plan to members for review until the

website is fixed. Rocky Buffum reported he is frustrated at the continued non-functioning, staff have been ready to wrap this up since May and are still stuck in a holding pattern. The Indiana Emergency Response Commission discussed potentially extending the deadline. If they do not we will have to schedule a special meeting to meet the October 17 deadline since our last regular meeting of the year would normally be in November. Rocky Buffum asked about just sending the plan in a different format without using the plan generator and this is not an option this year.

#### IV. OLD BUSINESS

##### a. Report of Completed Training

- i. Reports of training opportunities offered in May, June and July were distributed for review. The Propane Response: 101 to Advanced Tactics course was well attended. The Local Emergency Planning Committee received a claim to pay for \$2,276.83 of the \$3,500.00 training as was approved at the last meeting. The remainder of the training course balance and the equipment was funded by the Emergency Management Agency Non-reverting fund using fees and citations collected from material spillers.

##### b. Equipment Updates

- i. Since the last meeting a new trailer was put into service which is dedicated for the Mass Decon Tent. It is equipped with a generator, towels, gowns, containers for contaminated clothing, hoses and adapters and everything else needed to support the decon tent. Those who were present were invited to tour the new setup.
- ii. The "Spill and leak" trailer has shelves built in and has had more items added now we don't need to worry about using that trailer to move the tent.
- iii. We added Propane Flaring equipment and a lithium ion battery response kit to the trailer. Water injection equipment is ordered but not yet received. That is also being paid for by emergency management.
- iv. As a future grant project we would like to get a larger flare for bigger containers and higher pressure products.

##### c. Any other old business

#### V. New Business

##### a. Roster Updates

- i. The Captains from the Salvation Army have been reassigned to a different corps. We will need to find new representatives for the community group category to fill their spots.

##### b. Recent Activity Report

- i. Since the last meeting EMA responded to a spill of a few thousand pounds of Urea on 18<sup>th</sup> Street. They were also requested for a drum marked corrosive substance that showed up on the riverbank. Testing supported the material in the drum was just river water, not what it was marked as.

##### c. Future Training and Exercise Ideas

- i. We plan to offer a HAZMAT Technician course in 2024
- ii. Emergency Management was contacted about two departments wanting to do a Firefighter I/II academy. They would like for us to assist with the HAZMAT Awareness and Operations part of the training. Dates have not yet been determined.

- iii. We have a grant request out to potentially fund battery response training, which we see a greater need for with general developments as well as pending completion of the new factory to the south of us.
  - iv. Rocky Buffum has been researching opportunities for 2024. He would like to bring the propane course back, and has also been looking at a train derailment class. These would be bigger ticket items so funding beyond the LEPC treasury would be needed.
  - v. Koch will be holding a tabletop exercise September 5 at 9am. Don Howard invited anyone who would like to participate.
  - vi. Mike Deitrich expressed interest in some kind of tabletop or discussion with Heidelberg Cement. He reported as fire chief for their area he has had challenges trying to engage them in conversation. Rocky Buffum will reach out and see what can be arranged.
  - vii. There was a question asked about the decon procedure and needs at WSP. Further discussion to be held with their facility representatives, EMS and the jurisdictional fire department.
- d. Any Other New Business
- VI. Public Questions and Comments
  - VII. Adjournment
    - a. A motion to adjourn was made by Rick Bair, seconded by Ed Schroder. Unanimously approved on a motion duly made and seconded.

NEXT MEETING: November 1, 2023 at 6pm

Respectfully submitted,



Rocky Buffum