

Cass County  
Local Emergency Planning Committee (LEPC)  
Meeting Minutes  
March 2, 2022

*The Cass County LEPC met at 6p, at the offices of the Cass County Emergency Management Agency, 1227 N SR 17, Logansport, Indiana.*

The meeting was called to order by Rocky Buffum.

PRESENT: Rocky Buffum, Felicity Perez, Rick Bair, April Filmore, Ed Schroder, Dan Musselman, Mikel Fort, Herb Detrick, Phil Dials, Dusty Frey, Tom Pritts, Liz Troxell

#### APPROVAL OF MINUTES

The Minutes of the November 2021 meeting were reviewed and approved on a motion duly made and seconded.

#### ORGANIZATION OF OFFICERS FOR 2022

The floor was opened for nomination of officers and the following slate was presented and approved on a motion duly made and seconded:

Rocky Buffum, President  
Mikel Fort, Vice President  
Liz Troxell, Secretary

Nominations were closed on a motion duly made and seconded, and the officers above were duly approved by the members present.

#### 2022 DELIVERABLES

The Legal Notice has been published and filed, with a copy submitted to Indiana Department of Homeland Security (IDHS) thru the online reporting portal.

A roster report was presented. The roster was approved on a motion duly made and seconded.

The fiscal report was presented. Balance of \$8,249.08 (no activity since last meeting). The fiscal report was approved on a motion duly made and seconded.

Bylaws were presented for review. Bylaws were approved on a motion duly made and seconded.

Exercise proposal was presented. Initial scenario, core capabilities to be addressed and objectives were discussed. Proposal approved on a motion duly made and seconded.

Cass County Emergency Management Agency (EMA) Staff have uploaded the above listed items to the IDHS reporting portal. The Exercise report will be due 30 days after the exercise. The Meeting minutes are due two months after the meeting is held.

## **OLD BUSINESS**

### **HAZMAT PLAN**

The HAZMAT Plan approved at the November 2021 meeting was reviewed. Further revision will take place as new members review it, and particularly after the exercise incorporating information from the After Action Report/Improvement Plan.

### **ANY OTHER OLD BUSINESS**

None

## **NEW BUSINESS**

### **RECENT ACTIVITY REPORT**

No substantive responses since the last meeting, only vehicle fluids in roadway from motor vehicle accidents.

### **ANY OTHER NEW BUSINESS**

Rocky Buffum asked for volunteers to serve on the exercise committee. Mikel Fort, Herb Detrick, Felicity Perez and Thomas Pritts expressed interest. Meeting dates To Be Determined.

Rocky Buffum reported on the need to update and expand monitoring equipment including the four gas monitors currently in service and the desire to acquire a Photo Ionization Detector (PID). One of the industry partners present indicated some corporate support might be possible.

### **PUBLIC QUESTIONS AND COMMENTS**

None

### **ADJOURNMENT**

The meeting was adjourned on a motion duly made and seconded. The next meeting will be held on May 4, 2022 at 6pm.

Respectfully submitted,

Rocky Buffum