

**CASS COUNTY FIRE DISTRICT #1  
MEETING MINUTES  
November 1, 2017**

**Call to Order**

The Cass County Fire District #1 (CCFD1) Board met at 6:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Michael L. Sims, Chairman. Member present were: Michael L. Sims, Chairman; Jeff Asselin, Member at Large; and Bridget Enyeart, Fiscal Officer/Secretary. Member excused: Dave Patty, Vice Chairman.

**Minutes**

Meeting Minutes of October 4, 2017, were reviewed. Jeff Asselin made a motion to accept the minutes. Mike Sims seconded the motion. **Motion passed 2-0.**

**TREASURER'S REPORT/PAYMENT OF CLAIMS**

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Claims submitted. Michael Sims made a motion to accept the Treasurer's Report and all claims submitted for payment, Jeff Asselin seconded. **Motion passed 2-0**

**FIRE CHIEF'S REPORT**

1. Run report was given.
2. Maintenance and service repairs needed were discussed to include new tires, and new lights for vehicles.  
Quotes were reviewed.

Mike Sims made a motion to accept the Fire Chief's report. Jeff Asselin seconded. . **Motion passed 2-0**

**CONTRACTS 2018**

All contracts are back.

**Budget 2018**

Final reading of Budget was on October 20, 2017, at 9:00 am, Cass County Commissioner's Hearing Room at the Cass County Government. Budget was approved.

**OTHER BUSINESS**

The Internal Control Policy is currently being tabled until all board members have reviewed the document and given the Fiscal Officer any requested changes for a final draft review. Board discussed for tagging equipment to keep track of capital assets. Tabled discussion for equipment tagging.

**PUBLIC COMMENTS**

None

**MEETING ADJOURNMENT**

Michael Sims made a motion to adjourn the meeting at 7:07 p.m. Jeff Asselin seconded. **Motion passed 2-0.**

Respectfully submitted,  
**Bridget I. Enyeart, Fiscal Officer**