

CASS COUNTY FIRE DISTRICT #1
MEETING MINUTES
August 2, 2017

Call to Order

The Cass County Fire District #1 (CCFD1) Board met at 6:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Michael L. Sims, Chairman. Member present were: Dave Patty, Vice Chairman; Jeff Asselin, Member at Large; and Bridget Enyeart, Fiscal Officer/Secretary.

Minutes

Meeting Minutes of July 5, 2017, were reviewed. Jeff Asselin made a motion to accept the minutes. Dave Patty seconded the motion. **Motion passed 3-0.**

TREASURER'S REPORT/PAYMENT OF CLAIMS

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Rainy Day Fun \$86,528.97; Building Debt Fund \$27,537.80; County Emergency Loan Fund \$23,229.73; Fire General Fund \$495,413.10; Cumulative Fire Fund \$46,472.44. Checking Balance \$60,948.50. Savings Account Balance \$618,233.54. Total funds available \$679,182.04. Total Claims submitted. Michael Sims made a motion to accept the Treasurer's Report and all claims submitted for payment, Dave Patty seconded. **Motion passed 3-0**

FIRE CHIEF'S REPORT

1. Run report was given.
2. Maintenance and service repairs needed were discussed.
3. Back-up generator at the fire station. Tabled.
4. Furnace Repair/Replacement - Quotes reviewed. Jeff made a motion to accept a bid from Charles A. Michael to complete the repair/replacement. Dave Patty seconded. **Motion passed 3-0**

CONTRACTS 2018

All contracts are back.

Budget 2018

Our first Budget hearings is scheduled for September 15, 2017 at 9:00 am. Final reading/approval scheduled for October 20, 2017, at 9:00 am, Cass County Commissioner's Hearing Room at the Cass County Government.

OTHER BUSINESS

2017/2018 Nepotism/Contracting policy was reviewed and signed. A draft copy of the Internal Control Policy was given to the board for their review. The Internal Control Policy is currently being tabled until all board members have reviewed and given Fiscal Officer any requested changes for a final draft review. It was decided all changes need to be to Fiscal Officer no later than the November 2017 board meeting for final vote in December, and implementation for fiscal year 2018.

PUBLIC COMMENTS

None

MEETING ADJOURNMENT

Michael Sims made a motion to adjourn the meeting at 7:07 p.m. Jeff Asselin seconded.
Motion passed 3-0.

Respectfully submitted,
Bridget I. Enyeart, Fiscal Officer