

**CASS COUNTY FIRE DISTRICT #1**  
**MEETING MINUTES**  
**April 7, 2021**

**Call to Order**

The Cass County Fire District #1 (CCFD1) Board met at 5:00 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Jeff Asselin, Chairman. Members present were Jeff Asselin, Chairman; Michael L. Sims; Bridget Enyeart, Fiscal Officer/Secretary, Chief Chris Cover and Assistant Chief Jerry Maxson. Board member David Patty was excused from the meeting.

**Minutes**

Meeting Minutes of February 5, February 21, and March 15, 2021 were reviewed. Michael L. Sims made a motion to accept the minutes. Jeff Asselin seconded the motion. **Motion passed 2-0.**

**TREASURER'S REPORT/PAYMENT OF CLAIMS**

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Rainy Day Fund \$119,131.62; Building Debt Fund \$0; County Emergency Loan Fund \$19,319.33; Fire Truck Loan Fund, \$18,508.53; Fire General Fund \$1,214,390.79; Cumulative Fire Fund \$68,225.61; Payroll Deductions: \$19,745.78. Checking Balance \$190,731.99. Savings Account Balance \$1,268,589.67. Fiscal Officer, Bridget Enyeart went explained what the fund balances meant and how the budget process works to public members in the audience. Jeff Asselin made a motion to accept the Treasurer's Report and all claims submitted for payment, Mike Sims seconded. **Motion passed 2-0**

**FIRE CHIEF'S REPORT**

Assistant Fire Chief Jerry Maxon reviewed the quotes for the replacement hoses as well as the quotes for the tires. It was agreed that we would get an additional quote from one vender for 5" hose. It was also decided to purchase the tires for Truck 3 now and have them put on in the Fall as the price of tires are estimated to go up. The metal security door has been ordered from Home Depot and will be installed once it comes in. Pump testing will start this weekend as well as hose testing.

Repairs for the apparatus's were discussed. It was decided to start the repairs on the grass truck first and then we will move on to the other apparatuses next month.

Run reports were given to date. Billing Clinton Township for runs in 2020 was tabled until all board members are present. Michael L. Sims made a motion to accept the Fire Chief's Report. Jeff Asselin seconded the motion. **Motion passed 2-0.**

**OLD BUSINESS**

Fiscal Officer Bridget Enyeart reviewed the changes of the SOG's with the Board. The Board reviewed changes and SOG's are anticipated to be completed this month.

**NEW BUSINESS**

The Cass County Fire District Board of Trustees presented retired fireman Steve Crispen with a Service Axe Award for his 10 years of service with Cass County Fire District. Vice Chairman Mike Sims presented Assistant Chief Jerry Maxson with the 1<sup>st</sup> annual Chairman's Award for outstanding service with department. Each year the acting Chairman will present the award to a new employee with the department.

The Fiscal Officer is working more than the contracted estimated 15 hours per week. The board has agreed to hire an accountant to take on the payroll responsibilities so the fiscal officer can continue to focus on the books, state reporting, county statistical reports and grant writing.

**PUBLIC COMMENTS**

None

**NEXT MEETING**

Next regular meeting is scheduled for May 5, 2021 at 5:30 pm.

**MEETING ADJOURNMENT**

Jeff Asselin made a motion to adjourn the meeting. Mike Sims seconded. Meeting adjourned at 6:57 pm. **Motion passed 2-0.**

Respectfully submitted,

*Bridget I. Enyeart, Fiscal Officer*

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