

CASS COUNTY FIRE DISTRICT #1
MEETING MINUTES
February 5, 2020

Call to Order

The Cass County Fire District #1 (CCFD1) Board met at 4:30 p.m. at Cass County Fire District 1 Station at 1444 Holland Street, Logansport, Indiana. Meeting was called to order by Michael L. Sims, Chairman. Members present were Michael L. Sims, Chairman; Jeff Asselin, Vice Chairman; Dave Patty, Member at Large; and Bridget Enyeart, Fiscal Officer/Secretary.

Minutes

Meeting Minutes of January 8, 2020 were reviewed. Jeff Asselin made a motion to accept the minutes. Michael L. Sims seconded the motion. **Motion passed 3-0.**

TREASURER'S REPORT/PAYMENT OF CLAIMS

Treasurer's Report was given by Fiscal Officer, Bridget Enyeart. Rainy Day Fun \$33,089.66; Building Debt Fund \$0; County Emergency Loan Fund \$20,354.29; Fire Truck Loan Fund, \$20,400.54; Fire General Fund \$1,164,867.69; Cumulative Fire Fund \$77,647.63; Payroll Deductions: \$11,630.89. Checking Balance \$275,797.88. Savings Account Balance \$1,052,192.82 (after claims and transfers). Dave Patty made a motion to accept the Treasurer's Report and all claims submitted for payment, Michael L. Sims seconded. **Motion passed 3-0**

Annual Report 2019/2020

Bridget Enyeart, Fiscal Officer completed and submitted the following reports in January: 100R, Annual Report for 2019, Federal 1096 and State of Indiana Revenue Report. Reports that were completed for February were the Post-Employment Benefits Report that was due on March 1, 2020 and the Debt Management Report which was also due on March 1, 2020. The fiscal officer also disclosed the Monthly and Annual Engagement upload which shows Cass County Fire District up to date with submissions to the Gateway of the State of Indiana through January 31, 2020. Jeff Asselin made a motion to accept the reports as given. Michael L. Sims seconded the motion. **Motion passed 3-0.**

FIRE CHIEF'S REPORT

Fire Chief Chris Cover reported the garage door opener has been ordered and will be installed soon. Run reports were given to date. Chief and Logansport Fire Chief continue to meet to discuss future goals of working with one another. Logansport called for us to assist on a call out 18th street that turned out being steam and not a fire. Rescue was switched from the grass truck to the engine and the ladder truck. The ladder truck will go out on all structure fires. We will trial this for at least 6 months to see how it works.

Chief reported that we will need to replace 4 sets of turn-out gear this year and 5 sets next year. Chief had one quote of Lyons Gear of approximately \$2200 per set of gear (\$8,800) which includes bunker coat, pants, suspenders and belt. We will also need to obtain gear for any new part-time or full-time individuals that are hired. Chief will get another quote in the next couple weeks for a different brand. The Gas Detector is still not back yet from being recalibrated.

Chief expressed wanting three firemen to be on the hiring board for new applicants. Mike Sims made a motion to appoint the following individuals for the hiring board; Brad Moon, Ty Rowan, Jerry Maxson, Bridget Enyeart, Jeff Asselin, Dave Patty, and Mike Sims. Dave Patty seconded the motion. **Motion passed 3-0.**

Chief discussed the need for training maze and agility testing for the hiring process. Jeff Asselin made a motion for the men to move forward with getting shipping containers and materials to start building the maze, secure containers for less than \$2500 a piece if possible, see if the State still has any left that they were giving away for free, and to make contact with a company to move the existing shipping container from EMA to the District, and to obtain gravel to place containers on. Michael L. Sims seconded the motion. **Motion passed 3-0.**

Chief discussed the need to get the front re-graded and stoned and to extend an area for the fire chief's car to be parked out front. Jeff Asselin made a motion to move forward with both. Dave Patty seconded the motion. **Motion passed 3-0.**

Chief discussed the need for thermal imaging on each apparatus. After much discussion it was decided to table the issue until the next meeting to get prices on individual handhelds for each fireman vs. two more cameras for each truck.

Estimate were given to put Radiant Tube Heating in the garage bay which will cost approximately \$17,000. It was also discussed that we would have to install metal ceilings in the bay. Quotes are being obtained now to prepare for next year's budget.

Mike Sims also let the men know that Clinton Township Trustee indicated there was a hydrant located behind the State Highway Garage in the event we needed water access. Discussion was held regarding hydrant inspections at the State Hospital Grounds so we can send them a letter to initiate repairs for safety purposes. Michael L. Sims made a motion to accept the Fire Chief's Report. Jeff Asselin seconded the motion. **Motion passed 3-0.**

OLD BUSINESS

Fireman Ty Rowan presented another logo for work shirts/sweatshirts. Ty indicated we would need to create an account for the department, and have it billed to the department and then we can separate and collect money from individuals as needed. The men can also send their jackets in for the embroidery. Bridget will assist in completing a customer application to move forward with the logo. Mike Sims made a motion to accept the logo and the board will cover the cost of the embroidery and the firemen will purchase the shirts either out of their clothing allowance or out of pocket. Jeff Asselin seconded the motion. **Motion passed 3-0.**

No news regarding Logansport State Hospital bid. Claims were submitted in December for the last two quarters.

NEW BUSINESS

Clinton Township Trustee and Fire Chief met with Michael Sims, Bridget Enyeart and Fire Chief Chris Cover today to discuss the need for dual dispatch on structure fires only. Clinton Township averages 1 structure fire a year. It was decided that Clinton Township will pay the district \$200 for each run they go on. If they are disregarded the District will not charge. Bridget will have the attorney draw up a contract. Dual dispatch will start immediately. Michael L. Sims made a motion for the District to be dual dispatched for structure fires at Clinton Township and Clinton will pay the District \$200 for each run they go on and assist. Jeff Asselin seconded the motion. **Motion passed 3-0.**

PUBLIC COMMENTS

None

NEXT MEETING

Next regular meeting is scheduled for April 1, 2020 at 4:30 pm.

Executive Session scheduled for February 19, 2020 at 4:30 pm.

MEETING ADJOURNMENT

Jeff Asselin made a motion to adjourn the meeting. Michael L. Sims seconded. Meeting adjourned at 6:11 pm. **Motion passed 2-0.**

Respectfully submitted,

Bridget I. Enyeart, Fiscal Officer

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