

CASS COUNTY COMMISSIONERS
December 16, 2019

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Ryan Browning, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES – Ralph Anderson made a motion to approve the minutes, Ryan Browning seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ryan Browning made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

HEALTH DEPARTMENT – Serenity Alter appeared before the Commissioners with the Health Department report for the month of November. The Health Department held eight routine immunization clinics and one flu clinic for children. Adult flu vaccines were given on a walk in basis. There were 239 patients seen for routine immunizations.

For the month of November the Vital Records department received \$2,280 in document fees. Department printed 112 certified birth certificates and 41 free certified birth certificates, 112 certified death certificates, 2 paternity affidavit, and 0 genealogy searches.

Mike Collins and Chelsea Cates completed 40 restaurant inspections; 4 pre-operational, 6 complaints, and issued 7 food permits. One environmental unsanitary living inspection, 6 follow up lead inspections were completed and four tattoo salon inspections. Dan Musselman completed for the month of November; nine environmental calls and five soil reports.

Serenity requested approval to switch current employees holding full time and part time vital records positions, per employees' request. Ralph Anderson made a motion to approve request to interchange vital records full time and part time positions, Ryan Browning seconded. Motion carried unanimously.

Serenity requested approval to fill vacant part time office position. Ryan Browning made a motion to approve request to fill part time position, Ralph Anderson seconded. Motion carried unanimously.

MAINTENANCE DEPARTMENT – Richard Gundrum appeared before the Commissioners and presented his monthly report. Future projects for the Government building will include hallway lighting, main elevator upgrades and painting of restrooms. Ice maker, dish washer, confection oven, were ordered for the jail kitchen. Fire protection system will be upgraded at Work Release building, new fire alarm has been ordered. Richard reported the Consolidated Union building had a water main breach filling the building with approximately 30,000 gallons, cleanup is near completion. New ceiling and humidifier was installed in dispatch offices at 911 Center. New HVAC system was installed in the ambulance garage. Upcoming renovations to the ambulance garage include new paint, door, and floor. Richard assisted in coordination of office space renovations for the Family Opportunity Center.

Richard requested approval to deem the deep fryer at jail kitchen as surplus. Ralph Anderson made a motion to approve request to deem the deep fryer as surplus, Ryan Browning seconded. Motion carried unanimously.

SHERIFF DEPARTMENT – Sheriff Schroder appeared before the Commissioners with the November monthly report.

PRISONER BOOKINGS	182
PRISONERS RELEASED	181
MILES TRANSPORTING PRISONERS	2,974
MEALS SERVED TO PRISONERS	18,617
OFFICER PATROL MILES	92,655
TRAFFIC WARNINGS ISSUED	140
TRAFFIC ARRESTS/CITATIONS	72
DWI/OWI ARRESTS	5
CRIMINAL ARRESTS	80
ACCIDENT INVESTIGATIONS	62
PROPERTY DAMAGE	56
PERSONAL INJURY	5
FATALITIES	1
RESERVE OFFICER HOURS	46/902 Miles
CIVIL PROCESS MILEAGE	1,445
CIVIL PROCESS PAPERS SERVED	409

Sheriff Schroder reported the new body scanner has been ordered and should be delivered by the end of the year.

I.T. Department – Cj Gilsinger appeared before the Commissioners with monthly report. Cradlepoint devices have been installed in deputy squad cars. Device will provide a more reliable internet connection in weak signal areas.

Cj is working to verify all parcels within the city are setup for city voting precincts and all parcels outside city limits are setup in county voting precincts. Cj reported the security door system has been installed at the new location of Family Opportunity Center.

IT Department is preparing for a new backup server that was part of a subscription renewal promotion. Renewal promotion included 3 years of support and upgrade of hardware with trade-in.

Cj requested permission to mentor a second semester intern student from Logansport High School. Ralph Anderson made a motion to approve the internship, Ryan Browning seconded. Motion carried unanimously.

EMA – Alvin Beckman requested approval to replace Chris Cover as part time deputy director. Cover has recently taken the Fire Chief position of Fire District One.

Ralph Anderson made a motion to approve request to fill the vacant part time position, Ryan Browning seconded. Motion carried unanimously.

HIGHWAY DEPARTMENT – Jeff Smith requested approval to fill vacant part time driver position. Ralph Anderson made a motion to approve the request to fill vacant part time position, Ryan Browning seconded. Motion carried unanimously.

BID AWARDS – HIGHWAY MATERIALS – Jeff Smith recommended accepting all bids for 2020 materials that were opened and presented at the December 2nd meeting. Ralph Anderson made a motion to accept all bids presented, Ryan Browning seconded. Motion carried unanimously.

APPOINTMENTS – The following individuals were appointed:

Alcoholic Beverage Board	Tim Young	1 yr	1-1-2020 to 12-31-2020
Cass County Combined E-911 Dispatch Governing Board	John O'Connor	2 yrs	1-1-2020 to 12-31-2021
Cass County Building Corporation	Mike Kinsey	1 yr	1-1-2020 to 12-31-2020
	Claude Bailey	1 yr	1-1-2020 to 12-31-2020
	James Donato	1 yr	1-1-2020 to 12-31-2020
Cass County Fire District Board	Mike Simms	1 yr	1-1-2020 to 12-31-2020
	Dave Patty	1 yr	1-1-2020 to 12-31-2020
	Jeff Asselin	1 yr	1-1-2020 to 12-31-2020
Cass County Plan Commission	Stacy Odom	1 yr	1-1-2020 to 12-31-2020
	Mike Kinsey	1 yr	1-1-2020 to 12-31-2020
Convention, Visitor, and Tourism Commission	Mike Cobb	1 yr	1-1-2020 to 12-31-2020
Cass County Redevelopment Commission	Dave Arnold	1 yr	1-1-2020 to 12-31-2020
	Duane Sailors	1 yr	1-1-2020 to 12-31-2020
	Ryan Zeck	1 yr	1-1-2020 to 12-31-2020
EMA Advisory Council	Jeff Smith	1 yr	1-1-2020 to 12-31-2020
	Phil Rains	1 yr	1-1-2020 to 12-31-2020
	Chris Cover	2 yrs	1-1-2020 to 12-31-2021
Four County Counseling Board	Andrew Achey	3 yrs	1-1-2020 to 12-31-2022
Board of Health	Susie Pryor	4 yrs	1-1-2020 to 12-31-2023
	Lisa Raderstorf	4 yrs	1-1-2020 to 12-31-2023
Hospital Board	David Brummett	4 yrs	1-1-2020 to 12-31-2023

Ryan Browning made a motion to approve the appointments as read, Ralph Anderson seconded. Motion carried unanimously.

JAIL EXPANSION PROJECT – CHANGE ORDER – Joe Hoffman presented project change order for Springcreek Landscaping, removing installation of barrier fabric for shrub beds and substituting shrubs with different variety, reducing the landscape contract by \$1,500.

Ryan Browning made a motion to approve the change order as presented, Ralph Anderson seconded. Motion carried unanimously.

RES. 2019-06 APPROVING ISSUANCE OF LEASE BOND TO BUILDING CORPORATION – Jim Sailors informed the public the resolution approves the lease bond and release of the bond to the Cass County Building Corporation for the financing of the jail project.

Ralph Anderson made a motion to approve Resolution 2019-06 as presented, Ryan Browning seconded. Motion carried unanimously.

SOLAR FARM DECOMMISSIONING – LETTER OF INTENT – Christy Householder presented for approval letter of intent received from INovateus Solar, LLC. County Attorney, Jeff Stanton, has reviewed letter for approval.

Ralph Anderson made a motion to approve the letter of intent as presented, Ryan Browning seconded. Motion carried unanimously.

RE-ORGANIZATION OF OFFICERS - Ryan Browning made a motion to approve Ralph Anderson as President and Jim Sailors as Vice President.

President Ralph Anderson
Vice President Jim Sailors
Member Ryan Browning

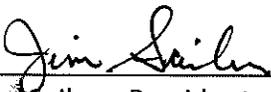
Ralph Anderson seconded. The motion carried unanimously.

Ralph Anderson made a motion to retain Jeff Stanton as attorney, Ryan Browning seconded. Motion carried unanimously.

PUBLIC COMMENT – Ralph Anderson remarked, Happy Birthday to the State of Indiana.

ADJOURNMENT

Ralph Anderson made a motion to adjourn, Ryan Browning seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Ryan Browning, Member

ATTEST: 

Cheryl Alcorn, Auditor