

CASS COUNTY COMMISSIONERS

May 6, 2019

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Ryan Browning, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES – Ralph Anderson made a motion to approve the minutes, Ryan Browning seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ryan Browning made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

HIGHWAY DEPARTMENT – Jeff Smith appeared before the Commissioners with the monthly highway report. Road repair is underway on CR 1400 S as part of the power line project reimbursement. Storage building construction is near completion, overhead doors will be installed and stone floor will be finished in the coming days. CR 400 S project is ahead of schedule with drainage structures nearly complete.

Jeff reported on upcoming INDOT projects, Hoosier Heartland bridges over Burlington Avenue will be deck sealed this month, estimated project time of two days per bridge. CR 325 W Bridge over SR 25 at Clymers is also scheduled for a two day deck sealing project. Plans to resurface SR 17 from Logansport to SR 16 are being prepared, INDOT project cost of \$4 million.

Jeff presented for approval Annual Operational Report for submittal to the state.

Ralph Anderson made a motion to approve Highway Department Annual Operational Report, Ryan Browning seconded. Motion carried unanimously.

Ord. 19-01 AMEND TRAFFIC SIGN CR 725 W – CR 175 N

Ord. 19-02 AMEND TRAFFIC SIGN CR 600 E – CR 575 N

Jeff Smith requested approval to move location of stop sign on two non-standard intersections in an effort to avoid conflict between two vehicles having the right of way according to the current placement of signage. Jeff proposed making the intersection of 575N/600E and the intersection of 175N/725W a regular “T” intersection by relocating the stop sign where the “T” leg stops for the straight-through leg.

Ryan Browning made a motion to approve traffic sign amendments on CR 725 W – CR 175 N and CR 600E – CR 575 N, Ralph Anderson seconded. Motion carried unanimously.

Jeff requested approval to fill a vacant full time truck driver position.

Ralph Anderson made a motion to approve the request to fill vacant full time position, Ryan Browning seconded. Motion carried unanimously

Jeff requested the following items to be deemed surplus and place in the upcoming City Auction:

- 1998 International 2654 dump truck, Vin #1HTGMAAROWH536143, 179,864 miles
- 2001 International 2654 dump truck, Vin #1HTGMAARX1H321491, 247,103 miles
- 2001 International 2654 dump truck, Vin #1HTGMAAR31H397148, 125,443 miles
- 1986 Hudson model 1HTB18 15-ton equipment trailer, Vin# 1OHHTB18H1000013
- 4 tailgate material spreaders for dump trucks, scrap value only

Ryan Browning made a motion to deem items as surplus and place items in city auction, Ralph Anderson seconded. Motion carried unanimously.

Jeff requested approval of agreement with Lochmueller Group for Community Crossings project on Logansport Road. Lochmueller will prepare plans, bid documents, and construction inspection. Jim Sailors asked Jeff to be sure the road is properly inspected.

Ryan Browning made a motion to approve agreement as presented, Ralph Anderson seconded. Motion carried unanimously.

HEALTH DEPARTMENT – Serenity Alter appeared before the Commissioners with the Health Department report for the month of April. The Health Department held nine routine immunization clinics. There were 295 patients seen for routine immunizations and 627 vaccines were given. All county high school students entering 12th grade next year received required immunizations.

For the month of April the Vital Records department received \$3,465.00 in document fees. Department printed 182 certified birth certificates and 24 free certified birth certificates, 156 certified death certificates, 2 paternity affidavits, and 9 genealogy searches.

Mike Collins and Chelsea Cates completed 68 restaurant inspections for the month of April and issued 5 food permits. Five environmental inspections were completed. Seven lead follow up inspections and two meth follow up inspections. Mike and Chelsea attended pool inspection certification course. Dan Musselman completed for the month of April three residential final inspection, one commercial construction inspections, ten soil profiles, four OSS permits. Dan attended ISDH Training on drainage.

Debbie Grimes and Serenity visited Tippecanoe County Health Department. Safe Sleep program provided one Pac'n Play. Debbie presented Poison Prevention to 1st grade students at Fairview Elementary. Debbie presented Standard Precautions to staff at Kidz Connection day care facility. Health Department participated in the YMCA Healthy Kids Day event with displays including the use of tobacco; recognize poison ivies, and cholesterol levels from fast foods.

Serenity requested approval for summer intern position. Ralph Anderson made a motion to approve request for intern, Ryan Browning seconded. Motion carried unanimously.

Board of Health recommended changing hours of operation to Monday, Tuesday, Thursday and Friday 7:30 a.m. to 4:30 p.m. and Wednesday 7:30 a.m. to 5:30 p.m. All full time employees will work a 4 day/35 hour work week, alternating days off. Ralph Anderson made a motion to approve the new operating hours, Ryan Browning seconded. Motion carried unanimously.

PARK DEPARTMENT – Dana Hildebrand appeared before the Commissioners with the April report for the Park Department. Dana reported estimated revenue of \$38,965 was received for the month. Preparations have been made for opening day of camping. All four wells have been chlorinated and flushed. Water samples were submitted to Twin Rivers Lab, results have been received with a good rating. Seasonal startup requirements have been completed and submitted to IDEM.

CASS COUNTY ECONOMIC DEVELOPMENT – Christy Householder appeared before the Commissioners with the CCED monthly report. Tax abatement reminders have been sent to industries, due date is May 15th.

Christy reported the town of Walton will be announcing a prospect within the next couple of weeks.

Christy attended the ProMat Trade Show in Chicago and the WHIN Broadband Task Force Meeting. WHIN Task Force has narrowed down list of grant applicants to 10 finalists, to be announced soon.

Jim Sailors commented on the recent grand opening of the Marathon/Gothra Service Station on 3rd Street. Christy was well recognized by city officials as being instrumental in attracting this business to Logansport. The business owner has invested in four locations within the city.

PHOENIX AMBULANCE – Seth Kirkendol, Regional Manager distributed quarterly report to Commissioners. Seth reported totals for 2018; 3,677 calls dispatched, 2,216 transports, 2,057 transports to LMH, 1,244 non-emergency transports in Cass County.

Seth reported for the 2019 – 1st quarter; 1,013 calls dispatched, 593 transports, 313 non-emergency transports in Cass County.

Monthly training program will be provided to all Fire Services beginning in June. Two mock disasters are scheduled this spring, for emergency response. One of the mock exercises will be held at Pioneer High School.

CONSTRUCTION CONTROL, INC – Jim Sailors requested approval of contracts for the Jail Addition Project; Jack Krouse with Construction Control, Inc. (CCI) to serve as project manager, Jason Semler with Umbaugh as project accountant, and Lisa Lee with Ice Miller as bond attorney.

Ralph Anderson made a motion to approve all three companies and individuals for the Jail Addition Project, Ryan Browning seconded. Motion carried unanimously.

PUBLIC COMMENT - None

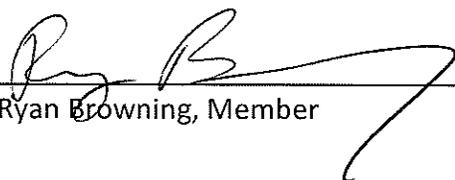
ADJOURNMENT - Ralph Anderson made a motion to adjourn, Ryan Browning seconded. The motion carried unanimously.



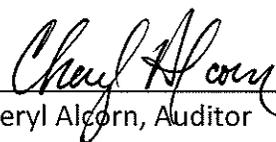
Jim Sailors, President



Ralph Anderson, Vice President



Ryan Browning, Member

ATTEST: 

Cheryl Alcorn, Auditor