

CASS COUNTY COMMISSIONERS
September 16, 2019

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Ryan Browning, Attorney Jeff Stanton and Deputy Auditor Michelle Crain. Auditor Cheryl Alcorn was absent.

Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES – Ralph Anderson made a motion to approve the minutes, Ryan Browning seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ryan Browning made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

MAINTENANCE DEPARTMENT – Richard Gundrum appeared before the Commissioners and presented his monthly report. Sliding glass window was replaced in the reception area of the Health Department. Offices at the 911 Center were deep cleaned, carpets cleaned, and stained ceiling tiles replaced. County held a Blood Borne Pathogen and Hazardous Communication training for maintenance employees at the Jail.

Richard attended meetings with architect and utilities regarding the Jail project.

SHERIFF DEPARTMENT – Sheriff Schroder appeared before the Commissioners with the August monthly report.

PRISONER BOOKINGS	211
PRISONERS RELEASED	230
MILES TRANSPORTING PRISONERS	4,187
MEALS SERVED TO PRISONERS	20,917
OFFICER PATROL MILES	54,605
TRAFFIC WARNINGS ISSUED	330
TRAFFIC ARRESTS/CITATIONS	156
DWI/OWI ARRESTS	9
CRIMINAL ARRESTS	36
ACCIDENT INVESTIGATIONS	35
PROPERTY DAMAGE	25
PERSONAL INJURY	10
FATALITIES	0
RESERVE OFFICER HOURS	67/774 Miles
CIVIL PROCESS MILAGE	1,479
CIVIL PROCESS PAPERS SERVED	497

Sheriff Schroder requested permission to fill full time vacant correctional officer position.

Ralph Anderson made a motion to approve request to fill vacant position, Ryan Browning seconded. Motion carried unanimously.

HEALTH CARE CONTRACT – JAIL – Sheriff Schroder presented for approval a Health Care Contract for inmate healthcare. Quality Correctional Care, LLC located in Carmel, Indiana provides on call services 24/7.

Ralph Anderson made a motion to approve Health Care Contract with Quality Correctional Care, LLC, Ryan Browning seconded. Motion carried unanimously.

I.T. Department – Cj Gilsinger appeared before the Commissioners with monthly report. Cj expressed appreciation to Eli and Elias for taking good care of the IT Department while he was on medical leave.

Cj reported the Municipal General Ballot has been tested and ballot media has been prepared for the November election. New pollbooks have been received, tested, and ready for election. All three courts and clerk's office received new machines in preparation of upgrade for the Odyssey Environment program. The virtual environment upgrade to a new cluster of servers was completed last month. Laptops for the Sheriff's Department vehicles have been determined and a price quote request submitted to Hewitt Packard.

RESOLUTION 19-03 PROPERTY TAX CERTIFICATE SALE – Establishing the intent to conduct a Commissioner's Sale to sell tax sale certificates for properties that are severely delinquent in payment of property taxes. Date of sale December 10, 2019 at 10:00 a.m. with minimum bid of \$40.00. Ralph Anderson made a motion to approve Resolution 19-03 Tax Certificate Sale, Ryan Browning seconded. Motion passed unanimously.

CULVERT REPLACEMENT PROJECTS – Jeff Smith informed the Commissioners of two culvert replacement projects located on CR 100 N at CR 700 E .

The following quotes were received and read by County Attorney Jeff Stanton for the CR 100 N culvert replacement projects:

	Project MI6	Project MI7
PRIMCO, Inc. PO Box 9782, Ft Wayne, IN	\$84,965.13	\$54,603.18
Deichman Excavating Co., Inc 2245 S 150 E, Logansport, IN	\$122,600.00	\$110,085.00

Ryan Browning made a motion for Highway Superintendent to review the quotes received and to move forward with the quote that meets all requirements, Ralph Anderson seconded. Motion carried unanimously.

CONSTRUCTION CONTROL INC. – Joe Hoffman requested pre-qualification approval for Detention Equipment Contractor, Security Electronics Contractor, and Steel Cell Manufacturer for the Jail Project.

Ryan Browning made a motion to approve the pre-qualification process for Construction Control, Inc., Ralph Anderson seconded. Motion carried unanimously.

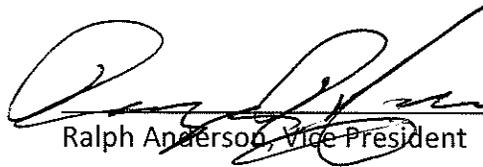
PUBLIC COMMENT – None

ADJOURNMENT

Ryan Browning made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.



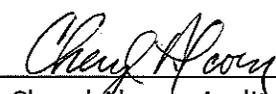
Jim Sailors, President



Ralph Anderson, Vice President



Ryan Browning, Member

ATTEST: 
Cheryl Alcorn, Auditor