

## CASS COUNTY COMMISSIONERS

June 17, 2019

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Ryan Browning, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES** – Ralph Anderson made a motion to approve the minutes, Ryan Browning seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Ryan Browning made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**MAINTENANCE DEPARTMENT** – Richard Gundrum appeared before the Commissioners and presented his monthly report. Jail cell block windows were re-tinted and contractor will replace exhaust fan on roof that was damaged during recent renovation. A new HVAC system was installed in ambulance garage.

Richard attended meetings with architect and utilities regarding the Jail project.

**SHERIFF DEPARTMENT** – Sgt. Major Kevin Pruitt appeared before the Commissioners with the May monthly report.

PRISONER BOOKINGS	168
PRISONERS RELEASED	195
MILES TRANSPORTING PRISONERS	3,465
MEALS SERVED TO PRISONERS	19,557
OFFICER PATROL MILES	32,217
TRAFFIC WARNINGS ISSUED	176
TRAFFIC ARRESTS/CITATIONS	158
DWI/OWI ARRESTS	7
CRIMINAL ARRESTS	49
ACCIDENT INVESTIGATIONS	44
PROPERTY DAMAGE	34
PERSONAL INJURY	10
FATALITIES	0
RESERVE OFFICER HOURS	81
CIVIL PROCESS MILEAGE	1,471
CIVIL PROCESS PAPERS SERVED	652

Sgt. Major Kevin Pruitt requested permission to fill vacant part time correctional officer position. Ralph Anderson made a motion to approve request to fill vacant part time correctional officer position, Ryan Browning seconded. Motion carried unanimously.

**I.T. Department** – Cj Gilsinger appeared before the Commissioners with monthly report. Metronet had multiple internet outages at France Park, due to storm damage, vehicle accident damage, and equipment failures. Comcast Metro Fiber lines were inadvertently cut near Division Road, our internet services were switched over to back up until problem was resolved around midnight.

Cj is working with Clerk to upgrade poll book. Poll Book software program is out dated and will not be recertified. Request to purchase new software program and hardware from VR Systems will be presented at the next Council meeting. Ralph Anderson made a positive recommendation to the Council for the purchase using HAVA Funds, Ryan Browning seconded. Motion carried unanimously.

**PROSECUTOR** – Lisa Swaim requested approval to fill vacant Deputy Prosecutor position.

Ralph Anderson made a motion to approve request to fill vacant Deputy Prosecutor position, Ryan Browning seconded. Motion carried unanimously.

Lisa requested approval to fill vacant full time office manager position; current employee will be filling vacancy in Superior Court II. Ralph Anderson made a motion to approve request to fill vacant full time office manager position, Ryan Browning seconded. Motion carried unanimously.

**COMMUNITY CORRECTIONS** – Dave Wegner requested approval to fill full time correctional officer position. Ryan Browning made a motion to approve request to fill full time vacant correctional officer position, Ralph Anderson seconded. Motion carried unanimously.

**FAMILY OPPORTUNITY CENTER** – Deb Waggoner requested approval to fill full time field officer position. This is a grant funded position for one more year. Ryan Browning made a motion to approve request to fill full time field officer position for one year, Ralph Anderson seconded. Motion carried unanimously.

**HIGHWAY** – David Hicks requested approval to fill vacant full time position. Ralph Anderson made a motion to approve the request to fill vacant full time position, Ryan Browning seconded. Motion carried unanimously.

**ORD. 19-06 ESTABLISHING TOURISM COMMISSION** – Ordinance establishing a tourism commission is necessary to be in compliance with state statute per State Board of Accounts. Ralph Anderson made a motion to approve Ord. 19-06 establishing tourism commission, Ryan Browning seconded. Motion carried unanimously.

**ORD. 19-07 REAL PROPERTY ENDORSEMENT FEE** – Indiana House Bill 1427, adopted May 5, 2019, increased the current fee of \$5.00 to \$10.00 per parcel, for endorsement of real property, effect July 1, 2019. Ralph Anderson made a motion to approve Ord. 19-07 Real Property Endorsement Fee to reflex state statute requirements, Ryan Browning seconded. Motion carried unanimously.

**PARTITION ACTION/LAWSUIT – MEMORIAL HOME** - Ryan Browning made a motion to ratify partition action on Memorial Home, Ralph Anderson seconded. Motion carried unanimously.

**ENTERPRISE FLEET MANAGEMENT** – Commissioners are exploring a rental lease vehicle program. Lease program will be introduced to the Council this month.

**WALTON 5K RUN – WALTON LEGION 5K RUN** – Jim Sailors requested approval of road closure for annual 5K run event. Walton Legion 5K Run is scheduled for July 4<sup>th</sup> starting at 8:00 a.m. The road closure will be for 700 E between US35 and 900 S.

Ryan Browning made a motion to approve the road closure on July 4<sup>th</sup> for 700 E between US 35 and 900 S, Ralph Anderson seconded. Motion carried unanimously.

**PUBLIC COMMENT** – Beth Liming asked Commissioners if they had any questions concerning the Poll Book upgrade. Commissioners appreciated the information provided prior to the meeting and had no further questions.

Diann Taylor, 1130 S 950 E, Galveston – requesting reduction of speed limit on her county road, the area is highly residential with several children.

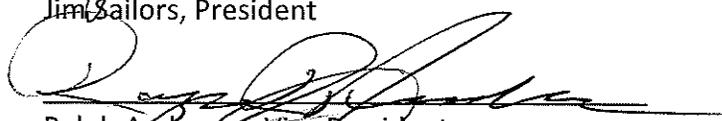
Commissioner Browning replied he denied the request at a prior meeting because speed test results did not show a problem. Browning informed Taylor the county does not use ordinances to settle a dispute. Browning has requested two additional law enforcement agencies to patrol the area and another speed test, if they report issues then the county will revisit the request to reduce speed limit.

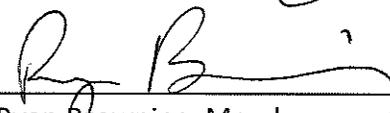
Taylor appreciated the commissioners' support on the matter.

**ADJOURNMENT**

Ralph Anderson made a motion to adjourn, Ryan Browning seconded. The motion carried unanimously.

  
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Jim Sailors, President

  
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Ralph Anderson, Vice President

  
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Ryan Browning, Member

ATTEST:   
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Cheryl Alcorn, Auditor