

## CASS COUNTY COMMISSIONERS

June 3, 2019

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Ryan Browning, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES** – Ralph Anderson made a motion to approve the minutes, Ryan Browning seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Ryan Browning made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**HEALTH DEPARTMENT** – Serenity Alter appeared before the Commissioners with the Health Department report for the month of May. The Health Department held nine routine immunization clinics. There were 189 patients seen for routine immunizations and 489 vaccines were given.

For the month of May the Vital Records department received \$3,215 in document fees. Department printed 143 certified birth certificates and 26 free certified birth certificates, 169 certified death certificates, 4 paternity affidavits, and 3 genealogy searches.

Mike Collins and Chelsea Cates completed 63 restaurant inspections for the month of May and issued 20 food permits. Two pool inspections, four environmental inspections with five follow-up inspections and one lead inspection with one follow-up lead inspection were completed. Mike and Chelsea attended pool inspection certification course. Dan Musselman completed for the month of May; one residential final inspection, one commercial construction inspections, twelve soil profiles, three OSS permits.

Debbie Grimes and Serenity provided a public instructive power point presentation of “Stop the Bleed” with certificates of completion. Safe Sleep program provided four Pac’n Plays. Debbie presented power point presentation Healthy Habits to 1<sup>st</sup> grade students at Fairview Elementary and power point presentation on Bullying to Landis Elementary 4<sup>th</sup> graders.

Serenity reported the recent Out of the Darkness Suicide Awareness Walk raised \$17,700 for research and to bring suicide awareness and prevention into our community. New office hours for the Health Department will begin on June 3<sup>rd</sup> Monday thru Friday 7:30 a.m. – 4:30 p.m., with the exception of Wednesday the department will have extended hours of 7:30 a.m. to 5:30 p.m.

Serenity requested approval to fill part time vacant position. Ralph Anderson made a motion to approve request for part time position, Ryan Browning seconded. Motion carried unanimously.

**PARK DEPARTMENT** – Dana Hildebrand appeared before the Commissioners with the May report for the Park Department. Dana reported estimated revenue of \$55,264 was received for the month. A fishing tournament was held for children with awards and snacks after the event. Disc Golf members held a doubles tournament, event was well attended. Disc golf throwing pads were redone with used artificial turf purchased from Lafayette High School.

**CASS COUNTY ECONOMIC DEVELOPMENT** – Commissioners received the CCED report for the month of May. Christy Householder was not available to present monthly report due to the WHIN Broadband Grant meeting in Lafayette announcing Cass County as a recipient.

**HIGHWAY DEPARTMENT** – Jeff Smith appeared before the Commissioners with the monthly highway report. Due to severe storms over the Memorial Day weekend kept crews busy responding to 30 reports of down trees. Frequent rains during the month have put road grinding behind schedule for the first round of chip seal work.

Jeff reported removal of old road and soil stabilization is underway on the 400 South Project, with completion date scheduled for September 15<sup>th</sup>. Upcoming INDOT project replacement of bridge over the Panhandle Pathway on US 24 will include a 40 day closure around early or mid- July. A local detour agreement will be prepared with recommended temporary truck restrictions on

affected county roads. A local detour agreement is in place for the closure of US 35 south of Galveston later this summer.

**Ord. 19-04 BOONE TOWNSHIP COMMERCIAL TRUCK TRAFFIC RESTRICTION** – Jeff Smith requested approval restricting commercial truck traffic on roads near the Hines CAFO operation on CR 1100 W.

Ryan Browning made a motion to approve commercial truck traffic restriction on CR 900 W from SR 16 to CR 500 N, CR 500 N from 900 W to CR 1100 W, and CR 575 N from CR 900 W to CR 1100 W, Ralph Anderson seconded. Motion carried unanimously.

**Ord. 19-05 NOBLE TOWNSHIP COMMERCIAL TRUCK TRAFFIC RESTRICTION** - Jeff Smith requested approval restricting commercial truck traffic on Delaware Road between US 35 and the city limit. Delaware Road includes a sharp curve on a hill and is not designed for heavy truck use.

Ryan Browning made a motion to approve commercial truck traffic restriction on Delaware Road from US 35 to the city limit, Ralph Anderson seconded. Motion carried unanimously.

**TWO RIVERS ON TWO WHEELS BIKE TOUR** - On behalf of the two rivers two wheels organization, Jeff Smith presented a request of county road usage for the Annual Bike Tour to be held on Saturday, June 29<sup>th</sup>. Event and tour route information is available on their website at 2riverson2wheels.org.

Ralph Anderson made a motion to approve the use of county roads for the annual Two Rivers on Two Wheels Bike Tour, Ryan Browning seconded. Motion carried unanimously.

**SHERIFF DEPARTMENT** – Sheriff Schroder requested approval to start the hiring process for two School Resource Officers to begin next year. Sheriff received Council approval to include positions in next year's budget. Respective schools will receive School Safety Grants to help fund the program.

Ryan Browning made a motion to approve the hiring of two School Resource Officers, Ralph Anderson seconded. Motion carried unanimously.

Sheriff Schroder requested approval to fill vacant full time correctional officer position. Ryan Browning made a motion to approve request to fill full time CO position, Ralph Anderson seconded. Motion carried unanimously.

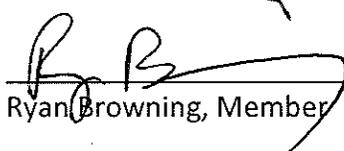
Sheriff Schroder informed the Commissioners of a vacant secretarial position as result of an employee retiring. Sheriff is evaluating the need to fill the position. Ryan Browning made a motion to table the need to fill the vacant position pending evaluation, Ralph Anderson seconded. Motion carried unanimously.

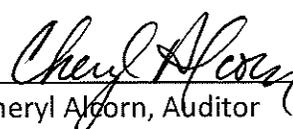
**PUBLIC COMMENT** – Prosecutor Lisa Swaim informed the Commissioners of the resignation of Deputy Prosecutor Jamie Groves. Jamie will be leaving by the end of July for employment with another county Prosecutor's Office. Jim Sailors added the request to the next meeting agenda for approval.

**ADJOURNMENT** - Ralph Anderson made a motion to adjourn, Ryan Browning seconded. The motion carried unanimously.

  
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Jim Sailors, President

  
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Ralph Anderson, Vice President

  
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Ryan Browning, Member

ATTEST:   
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Cheryl Alcorn, Auditor