

CASS COUNTY COMMISSIONERS

November 18, 2019

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Ralph Anderson, Ryan Browning, Attorney Jeff Stanton, and Auditor Cheryl Alcorn. Jim Sailors arrived late.

Ralph Anderson opened the meeting with the Pledge of Allegiance.

MINUTES – Ryan Browning made a motion to approve the minutes, Ralph Anderson seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ryan Browning made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

PUBLIC HEARING – LEASE RENTAL BOND – JAIL EXPANSION PROJECT – BakerTilly Financial Advisor, Jason Semler presented for approval Resolution of Lease Rental Bond agreement with Cass County Building Corporation for jail expansion project construction.

Ryan Browning made a motion to approve Resolution 2019-05 as presented, Ralph Anderson seconded. Motion carried unanimously.

I.T. Department – Cj Gilsinger was not available to present monthly report. Monthly report was received prior to the meeting and reviewed by Commissioners.

IT Department received shipment of laptops for sheriff department vehicles. During the municipal election the county took part in a new process to report results to the state on election night. Wiring has been installed in the renovated office space for the relocation of the Family Opportunity Center program.

IT Department is in the process of installing a new security camera system for the Courthouse and updating the CAD server at dispatch.

MAINTENANCE DEPARTMENT – Richard Gundrum was called to an emergency water main break at the Consolidated Union building and was not available to present monthly report. Monthly report was received prior to the meeting and reviewed by Commissioners.

Elevator phones were changed out at the Jail. HVAC units were serviced at the Health Department and Work Release buildings. E-911 office wall paper was removed with the assistance of Work Release program and Liebert Unit was repaired in the radio room.

SHERIFF DEPARTMENT – Sheriff Schroder appeared before the Commissioners with the October monthly report.

PRISONER BOOKINGS	173
PRISONERS RELEASED	176
MILES TRANSPORTING PRISONERS	2,485
MEALS SERVED TO PRISONERS	19,833
OFFICER PATROL MILES	49,253
TRAFFIC WARNINGS ISSUED	94
TRAFFIC ARRESTS/CITATIONS	73
DWI/OWI ARRESTS	4
CRIMINAL ARRESTS	25
ACCIDENT INVESTIGATIONS	69
PROPERTY DAMAGE	61
PERSONAL INJURY	8
FATALITIES	0
RESERVE OFFICER HOURS	63/1025 Miles
CIVIL PROCESS MILAGE	1,355
CIVIL PROCESS PAPERS SERVED	459

E 911 DISPATCH – Equipment and Maintenance Contracts - Sheriff Schroder requested the contracts received from INditigal Corporation to be tabled at this time. Upon review of contracts by County Attorney more clarification is needed.

ORD. 2019-12 ESTABLISHING INMATE INTAKE FEE – Sheriff Schroder requested approval to establish an inmate intake fee of \$15.00 to cover the cost for hygiene products and undergarments at the time of incarceration.

Ryan Browning made a motion to approve Ordinance 2019-12 Establishing Inmate Intake Fee, Ralph Anderson seconded. Motion carried unanimously.

BID RECOMMENDATIONS – JAIL EXPANSION PROJECT - Joe Hoffman presented Summary of Recommended Bidders for the jail expansion project. Bids for accounts; #721, #930, and #1500 were not received or incomplete. The rebidding process for these accounts will be schedule for January.

Ryan Browning made a motion to approve the bid recommendations as presented, Jim Sailors seconded. Motion carried unanimously.

Joe Hoffman informed the Commissioners the next pre-construction meeting will be held Monday, November 25th at 10:00 a.m. in the Commissioners Hearing Room.

PUBLIC COMMENT - Mike Sims and Bridget Enyeart representing Fire District 1 requested an executive meeting with Commissioners to discuss contracts and benefits. Enyeart informed the Commissioners of concerns for discussion. Ralph Anderson confirmed a meeting for discussion will be schedule.

Jason Semler brought to Commissioners attention a public hearing regarding the Jail Expansion Lease Rental Bond was properly advertised and scheduled to take place during today's meeting.

ADJOURNMENT

Jim Sailors made a motion to adjourn, Ryan Browning seconded. The motion carried unanimously.

PUBLIC HEARING - LEASE RENTAL BOND – JAIL EXPANSION PROJECT –

Ryan Browning made a motion to retract previous motion to approve Resolution 2019- 05 upon properly conducting public hearing, Ralph Anderson seconded. Motion carried unanimously.

Commissioners opened up the floor for public comment. No public comments were received.

Ryan Browning made a motion to approve Resolution 2019-05 Lease Rental Bond – Jail Expansion Project, Ralph Anderson seconded. Motion carried unanimously.

ADJOURNMENT – Upon no further comments, Ralph Anderson adjourned Public Hearing.

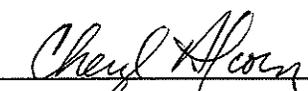
Absent

Jim Sailors, President


Ralph Anderson, Vice President


Ryan Browning, Member

ATTEST:


Cheryl Acorn, Auditor