

## CASS COUNTY COMMISSIONERS

July 1, 2019

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Ryan Browning, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES** – Ralph Anderson made a motion to approve the minutes, Ryan Browning seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Ryan Browning made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**PARK DEPARTMENT** – Dana Hildebrand appeared before the Commissioners with the June report for the Park Department. Dana reported estimated revenue of \$71,716 was received for the month. Park reservations are at full capacity for the upcoming July 4<sup>th</sup> holiday weekend.

**CASS COUNTY ECONOMIC DEVELOPMENT** – Christy Householder appeared before the Commissioners with the Economic Development monthly report for June. Christy attended meetings regarding project wood and project cash, both are moving forward. Christy met with City to discuss entrepreneurship interest. Christy attended the Forbes Ag Tech Summit in California, there was interest in Indiana.

**HEALTH DEPARTMENT** – Serenity Alter appeared before the Commissioners with the Health Department report for the month of June. The Health Department held seven routine immunization clinics. There were 167 patients seen for routine immunizations and 429 vaccines were given.

For the month of June the Vital Records department received \$2,420 in document fees. Department printed 133 certified birth certificates and 28 free certified birth certificates, 108 certified death certificates, 0 paternity affidavits, and 2 genealogy searches.

Mike Collins and Chelsea Cates completed 62 restaurant inspections for the month of June and issued 19 food permits. Nine follow-up lead inspections were completed. Dan Musselman completed for the month of June; three residential final inspections, three residential replacement final inspections, two residential repairs final inspections, one commercial construction inspection submitted to State for approval, eight soil profiles, and five OSS permits.

Debbie Grimes and Serenity provided an instructive power point presentation of “Stop the Bleed” at IVY Tech to a civilian group with hands on demonstration by each participant. Participants received certificates of completion. Safe Sleep program provided four Pac’n Plays with survival kits and handmade blankets donated by a volunteer group. Debbie presented power point presentation Healthy Habits to 1<sup>st</sup> grade students at Fairview Elementary and power point presentation on Bullying to Landis Elementary 4<sup>th</sup> graders.

Serenity and Dan attended Housing Summit in Indianapolis. Serenity attended Indiana Suicide Prevention meeting in Indianapolis. Serenity and one board member attended two day Loss Team training in Fort Wayne, training provided the means to create our own Loss Team to care and help those families of suicide victims.

Serenity requested approval to fill part time vacant position. Ralph Anderson made a motion to approve request for part time position, Ryan Browning seconded. Motion carried unanimously.

**HIGHWAY DEPARTMENT** – Jeff Smith appeared before the Commissioners with the monthly highway report. Crews started chip seal work with grind/level work and pug mix paving to follow. Culvert crews are preparing projects on CR100 N near 700 E, Delaware Road, and CR 50 S near France Park.

Jeff requested approval to fill vacant full time position. Ryan Browning made a motion to approve request to fill full time position, Ralph Anderson seconded. Motion carried unanimously.

**Ord. 19-08 TEMPORARY TRAFFIC SIGNAGE** – Jeff Smith requested approval to post commercial truck traffic restriction signage on CR 200 N, CR 350 N, and CR 50 E. Route will be used for traffic detour during closure of SR 25 at CR 300 N later this summer.

Ryan Browning made a motion to approve request as presented to post temporary commercial truck traffic restriction signage, Ralph Anderson seconded. Motion carried unanimously.

**Ord. 19-09 TEMPORARY TRAFFIC SIGNAGE** - Jeff Smith requested approval to post commercial truck traffic restriction signage on CR 400 W, CR 50 N, and CR 600 W. Route will be used for traffic detour during resurfacing of the bridge on US 24 W over the Panhandle Pathway.

Ryan Browning made a motion to approve request as presented to post temporary commercial truck traffic restriction signage, Ralph Anderson seconded. Motion carried unanimously.

**Ord. 19-10 TEMPORARY TRAFFIC SIGNAGE** – Jeff Smith requested approval to post commercial truck traffic restriction signage on CR 1350 S, CR 1400 S, CR 1000 E, CR 950 E, CR 900 E near Galveston. Route will be used for traffic detour during closure of US 35 from SR 18 to Howard County Road 80W expected to begin this fall.

Ryan Browning made a motion to approve request as presented to post temporary commercial truck traffic restriction signage. Ralph Anderson seconded. Motion carried unanimously.

**HIGHWAY DEPARTMENT - BID OPENING – COMMUNITY CROSSING RESURFING PROJECT – LOGANSPOUR ROAD**

Attorney Jeff Stanton opened the following bid received:

**Central Paving, Inc.**

<b>PO Box 357, Logansport, Indiana</b>	<b>Base Bid</b>	<b>\$1,201,095.90</b>
	Alternative #1	
	w/Surface Material option	\$1,247,617.40
	Alternative #2	
	w/Crack Fill option	\$1,261,617.40

**SHERIFF DEPARTMENT** – Sgt. Major Kevin Pruitt requested approval to fill three vacant full time correctional officer positions. Ralph Anderson made a motion to approve request to fill three full time CO positions, Ryan Browning seconded. Motion carried unanimously.

**ENTERPRISE FLEET MANAGEMENT CONTRACT** – Aaron Stoner presented Vehicle Lease Contract for approval. Contract includes the replacement of nine vehicles with lease agreements. Current nine vehicles will be purchased by Enterprise for the total of \$27,500.

Ralph Anderson made a motion to approve Enterprise Fleet Management Contract as presented, Ryan Browning seconded. Motion carried unanimously.

**WALTON FIREWORKS DISPLAY** – H. John Phillips requested approval of road closure for public safety from 10:00 a.m. setup time to fireworks finale at midnight on July 4th. Display will be located west of US 35 with closure between CR 600 E to CR 650 S.

Ryan Browning made a motion to approve road closure request, Ralph Anderson seconded. Motion carried unanimously.

**PUBLIC COMMENT** – None

**ADJOURNMENT** – Ralph Anderson made a motion to adjourn, Ryan Browning seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice-President



Ryan Browning, Member

ATTEST:

  
Cheryl Alcorn, Auditor