

CASS COUNTY COMMISSIONERS
February 19, 2019

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Ryan Browning, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES - Ralph Anderson made a motion to approve the minutes, Ryan Browning seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ryan Browning made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

SHERIFF DEPARTMENT – Sheriff Ed Schroder appeared before the Commissioners with the January monthly report.

PRISONER BOOKINGS	188
PRISONERS RELEASED	185
MILES TRANSPORTING PRISONERS	1,427
MEALS SERVED TO PRISONERS	20,395
OFFICER PATROL MILES	28,831
TRAFFIC WARNINGS ISSUED	115
TRAFFIC ARRESTS/CITATIONS	64
DWI/OWI ARRESTS	6
CRIMINAL ARRESTS	39
ACCIDENT INVESTIGATIONS	55
PROPERTY DAMAGE	51
PERSONAL INJURY	4
FATALITIES	0
RESERVE OFFICER HOURS	107
CIVIL PROCESS MILEAGE	1,427
CIVIL PROCESS PAPERS SERVED	488

Sheriff Schroder requested permission to advertise for bids to replace damaged vehicle. Ralph Anderson made a motion to approve request to advertise bid for vehicle replacement, Ryan Browning seconded. Motion carried unanimously.

Sheriff Schroder requested permission to fill vacant full time cook position. Ralph Anderson made a motion to approve the request to fill full time cook position, Ryan Browning seconded. Motion carried unanimously.

Sheriff Schroder reported an audit of the evidence room was recently conducted and paid with commissary funds. Out of 3500 items only three physical items were unaccounted for. The next phase of the audit will be to determine what items can be returned to owners.

SHERIFF VEHICLE BID AWARD - Sheriff Schroder presented vehicle bid for approval:

Mike Anderson
417 S Third Street
Logansport, IN
Quantity 3 - 2019 Charger AWD V8
W/3 Trade-ins \$62,244.75

Ralph Anderson made a motion to approve the bid presented for purchase of three vehicles for the Sheriff's Department, Ryan Browning seconded. Motion carried unanimously.

I.T. Department – Cj Gilsinger appeared before the Commissioners presented monthly report. A problem with the Aries Crash Reporting System in the Sheriff's Department has been corrected. VMWare servers' software update has been completed and testing of the new software has begun.

Cj reported electronic lock system expansion project will begin next month. Project includes court house, sheriff's department, and annex building. Election ballot has been created, proofread, and will be proofread again by board members and party chairpersons before proceeding.

Cj requested the following item located in the Extension Office to be deemed surplus:

Risograph 4900

Ryan Browning made a motion to accept item listed from the Extension Office as surplus, Ralph Anderson seconded. Motion carried unanimously.

MAINTENANCE DEPARTMENT – Richard Gundrum appeared before the Commissioners and presented his monthly report.

Coordination of elevator usage has been established for upgrade of main elevator in the government building. Temperature monitoring alarms are being installed for the freezer and walk-in cooler at the Jail. Generators have been serviced at the Jail, Work Release, and Health Department.

Richard attended meetings regarding the Jail Expansion Plan.

HIGHWAY DEPARTMENT – BID AWARDS – Jeff Smith appeared before the Commissioners and presented bids for their approval.

STORAGE BUILDING & PAD

Zimpleman Excavating, Inc.

2501 W St Rd 114, Rochester, Indiana	Building Pad	5,375.00
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Ralph Anderson made a motion to approve the bid presented for construction of building pad, Ryan Browning seconded. Motion carried unanimously.

Miller Construction & Fence LLC	Storage Building	\$197,660.00
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9401 W CR 700 N, Converse, Indiana

Ralph Anderson made a motion to approve the bid presented for construction of storage building, Ryan Browning seconded. Motion carried unanimously.

TRUCK CHASSIS BIDS	MODEL	UNIT PRICE	TOTAL
Wiers International Trucks			
1631 W Market Street, Logansport, Indiana			
Quantity 2	2020 International HV507	\$92,235.00	\$184,470.00

Ralph Anderson made a motion to approve the bid presented for truck chassis, Ryan Browning seconded. Motion carried unanimously.

TRUCK BED PACKAGE	MODEL	UNIT PRICE	TOTAL
Terry Truck Equipment Inc.			
2960 W 200 North, Winamac, Indiana			
Quantity 1	Dump Truck Bed	\$58,956.00	
Quantity 1	Dump Truck Bed w/scrapper	\$71,531.00	\$130,487.00

Ralph Anderson made a motion to approve the bid presented for truck bed package, Ryan Browning seconded. Motion carried unanimously.

Jeff requested permission to reject all bids received for Roller and re-bid with revised specifications. The bids received did not meet specifications and amounts were too high.

Ralph Anderson made a motion to reject all bids received for Roller and approve request to advertise for re-bid, Ryan Browning seconded. Motion carried unanimously.

JDAI GRANT – Ralph Anderson made a motion to approve the request to renew JDAI Grant for the final year, Ryan Browning seconded. Motion carried unanimously.

RES. 2019-01 LEGACY TRAIL CONNECTION – Arin Shaver presented Resolution 2019-01 Legacy Trail Connection to the Commissioners for approval. Resolution provides understanding between City and County regarding joint efforts in creating a plan to connect the Little Turtle Way Trail with the Panhandle Trail via France Park. County will not provide funding, but will support the City in seeking funding for the project. County will consider donating an abandon county bridge to the City for the expansion of the trails. Bridge donation will be determined if City can provide the funding to transfer the structure.

Ralph Anderson made a motion to approve Resolution 2019-01 Legacy Trail Connection, Ryan Browning seconded. Motion carried unanimously.

MAXIMUS CONTRACT RENEWAL – Auditor Alcorn requested renewal of Maximus contract for three years 2019 to 2021. Maximus provides allocation services for Title IV D reimbursement.

Ralph Anderson made a motion to approve Maximus contract renewal, Ryan Browning seconded. Motion carried unanimously.

TAX REFUND EXCHANGE & COMPLIANCE SYSTEM (TRECS)– Jim Sailors explained TRECS is a process allowing counties to collect outstanding debts through state personal income tax refunds. Counties interested in participating in the process are required to sign a Memorandum of Understanding agreement (MOU) with the Association of Indiana Counties.

Ralph Anderson made a motion to approve endorsement of TRECS – MOU, Ryan Browning seconded. Motion carried unanimously.

CONSOLIDATED UNION INSURANCE – Michael Bowditch, Consolidated Union, presented an updated schedule listing of services provided to the county. Michael recommended continuing the current coverage services for policy renewal.

Ryan Browning made a motion to approve the insurance policy contract for 2019, Ralph Anderson seconded. Motion carried unanimously.

CASS COUNTY VISITOR BUREAU – Toni Savini appeared before the Commissioners and presented the Visitor’s Bureau annual report. 2018 was a banner year for the Visitor Bureau. Revenue of \$153,558.34 received through Innkeeper’s Tax. Expenses totaling \$110,250.66 included marketing grants and advertising. A list of print and radio advertising was presented, along with list of marketing project grants.

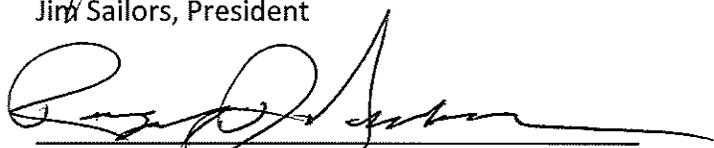
PUBLIC COMMENT – None

ADJOURNMENT

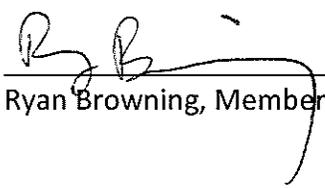
Ralph Anderson made a motion to adjourn, Ryan Browning seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Ryan Browning, Member

ATTEST: _____
Cheryl Alcorn, Auditor