

CASS COUNTY COMMISSIONERS

April 16, 2018

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

MAINTENANCE DEPARTMENT – Richard Gundrum appeared before the Commissioners and presented his monthly report. Government Building main elevator door screen was replaced and hydraulic hose was changed out on north elevator. Exterior cleaning of the Government Building is finishing up this week. Floors are being stripped and waxed throughout the Government Building.

Kitchen ceiling at the Jail received damage from a water leak and will need replaced. Work Release received quotes to replace water heating system.

The downtown area experienced a two hour power outage affecting the HVAC controls in the Government Building. Emergency lighting was replaced at the Health Department, Staffing Resources, Consolidated Union, and Cass Employer Clinic.

Richard continues to meet with architect and utilities on new plat of area around jail for future building expansion project.

SHERIFF DEPARTMENT – Sheriff Randy Pryor appeared before the Commissioners with the March monthly report.

PRISONER BOOKINGS	204
PRISONERS RELEASED	205
MILES TRANSPORTING PRISONERS	2,034
MEALS SERVED TO PRISONERS	19,089
OFFICER PATROL MILES	30,052
TRAFFIC WARNINGS ISSUED	286
TRAFFIC ARRESTS/CITATIONS	154
DWI/OWI ARRESTS	6
CRIMINAL ARRESTS	49
ACCIDENT INVESTIGATIONS	30
PROPERTY DAMAGE	22
PERSONAL INJURY	8
FATALITIES	0
CIVIL PROCESS MILEAGE	1,050
CIVIL PROCESS PAPERS SERVED	388

Sheriff Pryor requested permission to fill two vacant full time correctional officer positions. Ralph Anderson made a motion to approve the request to fill two full time correctional officer positions, Jeff LeDonne seconded. The motion carried unanimously.

I.T. Department – Cj Gilsinger appeared before the Commissioners with the monthly report. Cj reported voting machines were installed and poll workers received training in the Bicentennial Room for absentee voting. IT Department is currently testing the internet at all voting locations preparing for next month's primary election.

Scanning software in the Prosecutor's office will receive an upgrade along with new scanners. Cj assisted LPD with their scanning station that is shared with the county's system.

Highway garage experienced issues with AVL server; synchronized timing of vehicles in live time was not appearing on maps.

An issue with computer backups running slow has been corrected and now is functioning fully up to speed. IT Department is working to replace the web filter Proxy server, the unit has gone down and had to be restarted before any internet in the buildings could be restored.

France Park credit card software has been updated and one credit card terminal will be replaced at no charge.

JAIL RECREATION ROOMS CONVERSION PROJECT – Jim Sailors introduced a proposed project to alleviate overcrowding of inmates. Indoor recreation room will be converted to a cell block accommodating 8 bunk beds providing 16 additional beds. Outdoor recreation room will be converted to an indoor/outdoor recreational space. Conversion project is a short-term solution until a long-term solution can be achieved. Architectural drawings are being prepared to determine the cost of the project.

PUBLIC COMMENT – Evan Criswell, 8339 N 350 W, Royal Center – Evan is wheelchair bound and is having difficulty accessing the automated door opener at the entrance of the County Building. Large planter located in front of the entrance limits the space needed for wheelchair. Also, questioned the type of confidentiality agreement that is in place regarding the wind turbine project.

ADJOURNMENT

Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Cheryl Alcorn, Auditor