

## CASS COUNTY COMMISSIONERS

September 4, 2018

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES** - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**CASS COUNTY ECONOMIC DEVELOPMENT** – Christy Householder appeared before the Commissioners with the monthly CCED report. Last month Christy traveled to Indianapolis, Michigan City, and Chicago to meet with Site Selectors, businesses interested in a site location within the Logansport/Cass Industrial Park and County Ag Park.

**HIGHWAY DEPARTMENT** – Jeff Smith appeared before the Commissioners with the monthly Highway Department report. Jeff reported the 18<sup>th</sup> Street Bridge is now open. Paving crews completed 5.5 miles of road and completed grind and level work on 5 miles of road. Chip seal has begun for 93 centerline miles of road, completing community crossing paving projects on 8.6 miles of road.

Jeff gave an update on the 400 South projects; the road is expected to be passable to traffic within a couple of weeks. Phase 3 of the 400 South project remains on a January 2019 letting.

Jeff reported the Market Street Bridge project was delayed due to unforeseen phone lines in the way. INDOT is currently making plan revisions to modify elevations.

**HEALTH DEPARTMENT** – Serenity Alter appeared before the Commissioners with the monthly Health Department report. During August 9 routine immunization clinics were held, 238 patients were seen and 617 vaccines were given. A two day Back to School Immunization Clinic was provided for area children. Vitals Records department received \$2,770 in document fees for the month of August. Department printed 150 birth certificates, 19 free birth certificates, 120 death certificates, 3 paternity affidavits, and 2 genealogy searches.

Mike Collins and Chelsea Cates issued 6 food permits, performed 36 food inspections, 3 pre-operational food inspections, 8 environmental inspections, 5 Pool inspections, 9 follow up lead inspections, and 2 Tattoo Parlor inspections in the month of August.

Serenity and Debbie Grimes attended the Indiana Environmental Health Association, “Stop the Bleed”, training at Ivy Tech. Next Board of Health meeting will be held on September 19<sup>th</sup> at 7:00 p.m.

**PARK DEPARTMENT** – Dana Hildebrand appeared before the Commissioners with the August report for the Park Department. Dana requested approval to fill vacant full time position and approval for additional full time position.

Ralph Anderson made a motion to approve request to fill vacant full time position and approve one additional full time position, Jeff LeDonne seconded. Motion carried unanimously.

**SHERIFF DEPARTMENT** – Randy Pryor requested approval to fill two vacant full time correction officer positions. Ralph Anderson made a motion to approve request to fill two vacant correction officer positions, Jeff LeDonne seconded. Motion carried unanimously.

**COMMUNITY CORRECTIONS** - Dave Wegner requested approval to fill two vacant part time correctional positions. Ralph Anderson made a motion to approve request to fill two vacant part time correctional positions, Jeff LeDonne seconded. Motion carried unanimously.

**MAINTENANCE DEPARTMENT** – Jeremy Hall requested approval for an additional part time maintenance position. Ralph Anderson made a motion to approve an additional part time position for the maintenance department, Jeff LeDonne seconded. Motion carried unanimously.

**VISITOR'S BUREAU** – Toni Savini appeared before the Commissioners with an update report of Visitor's Bureau activities. The bureau has spent \$45,701 in marketing with an additional \$17,000 in marketing grants and support funding for the year.

Toni reported a new marketing tool was added this year. Billboards advertising three upcoming events, were placed in the neighboring counties of; Fulton, White, and Howard. Radio marketing was extended to Howard County and the Lafayette/Delphi area.

The Visitor's Bureau has spent monies for print advertising to promote the many festivals and activities in Cass County. Operating expenses to date are \$19,746. Visitor's Bureau has received from the Innkeeper's tax \$82,062, that amount is \$20,000 over last year. The current checkbook balance is \$191,078.

Toni informed Commissioners of a vacancy on the Tourism Commission.

**RESOLUTION 18-01 PROPERTY TAX CERTIFICATE SALE** – Establishing the intent to conduct a Commissioner's Sale to sell tax sale certificates for properties that are severely delinquent in payment of property taxes. Ralph Anderson made a motion to approve Resolution 2018-01 Tax Certificate Sale, Jeff LeDonne seconded. Motion passed unanimously.

Ralph Anderson made a motion to approve the next Certificate Sale for December 19, 2018 at 10:00 a.m. with minimum bid of \$40, Jeff LeDonne seconded. Motion carried unanimously.

**PUBLIC COMMENT –**

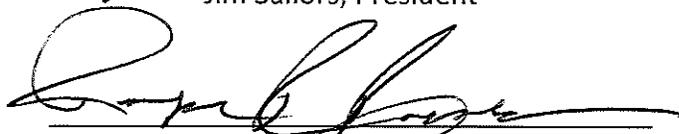
Lora Redweick, 5524 N 600 E, Twelve Mile – concerns of how board appointments are chosen and requirements of those positions.

Ralph Anderson gave an update on Miles for Main Street fundraiser. Aaron Anderson has arrived in New Mexico next stop is Arizona. Aaron averages three flat tires a day, due to cactus needles.

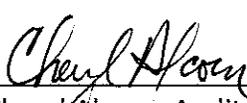
**ADJOURNMENT**

Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.

  
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Jim Sailors, President

  
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Ralph Anderson, Vice President

  
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Jeff LeDonne, Member

ATTEST:   
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Cheryl Alcorn, Auditor