CASS COUNTY COMMISSIONERS
September 17, 2018

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

I.T. Department – Cj Gilsinger appeared before the Commissioners with the I.T. Department monthly report. The ballot on demand feature for upcoming election has been tested and ballots will be mail out this week. Conduits were inadvertently cut during renovation at the Jail resulting in loss of security camera and television services. The services have been temporary repaired until a permanent solution is found. Imaging systems were updated and provided improved functionality of the browser-based portal. Data storage for the highway garage is now being stored on virtual server at the government building through fiber connections purchased last year with MetroNet.

Cj reported the refrigerator monitoring system for the Health Department and Jail has been installed. The system will provide monitoring through phone lines.

Cj informed Commissioners the current assessment system in the Assessor's Office is in need of replacement. Cj and Assessor have met with Xsoft a software vendor. A contract will be prepared and presented to Commissioners for approval next month.

MAINTENANCE DEPARTMENT – Richard Gundrum appeared before the Commissioners and presented his monthly report. Construction of interior wall in Superior Court Offices has been completed with pass thru windows. Annual fire alarm system test was performed at the government building without issues. Generator at the Jail was serviced and load tested.

Work Release water heaters are operational and inspected by insurance company. Plumbing sewage lines were cleaned and generator was serviced and load tested.

Richard extendéd a thank you to the Highway Department for their quick response in cutting up downed tree and trimming brush at the Family Opportunity Center.

Richard requested permission to fill two vacant part time positions. Ralph Anderson made a motion to approve the request to fill two vacant part time positions, Jeff LeDonne seconded. The motion carried unanimously.

SHERIFF DEPARTMENT – Sheriff Randy Pryor appeared before the Commissioners with the August monthly report.

PRISONER BOOKINGS	205
PRISONERS RELEASED	226
MILES TRANSPORTING PRISONERS	2,098
MEALS SERVED TO PRISONERS	18,762
OFFICER PATROL MILES	32,221
TRAFFIC WARNINGS ISSUED	242
TRAFFIC ARRESTS/CITATIONS	156
DWI/OWI ARRESTS	2

CRIMINAL ARRESTS	38
ACCIDENT INVESTIGATIONS	37
PROPERTY DAMAGE	29
PERSONAL INJURY	8
FATALITES	0
CIVIL PROCESS MILAGE	1,322
CIVIL PROCESS PAPERS SERVED	522

Sheriff Pryor explained new video visitation program available to inmates. The program allows virtual visitation through computer tablets that are checked out by inmates. Video visitation will be available starting this week.

PROSECUTOR OFFICE – Lisa Swaim requested permission to fill one vacant full time office position to begin October 1st. Ralph Anderson made a motion to approve request to fill full time office position, Jeff LeDonne seconded. Motion carried unanimously.

Lisa requested permission to contract Dossett Consulting to assist in the ISETS reports. Dossett is currently under contract providing such services for the Cass County Clerk. Lisa presented contract for review. Commissioners tabled request for further review.

Lisa requested permission to purchase a vehicle with trade-in of current vehicle. Ralph Anderson made a motion to approve vehicle purchase with trade-in, Jeff LeDonne seconded. Motion carried unanimously.

RES. 18-02 CONNECTOR TRAIL ROUTE ADOPTION - Arin Shaver requested approval for trail signage connecting Nickel Plate Trail and Panhandle Trail. Arin explained the county roads involved and the need for 18 directional signs along the trail route.

Ralph Anderson made the motion to approve Resolution 18-02 Connector Trail Route Adoption, Jeff LeDonne seconded. Motion carried unanimously.

ORD. 18-03 AMENDING PLANNING DEPARTMENT PAYROLL – Arin Shaver requested approval to clarify and establish payroll raises for the Planning Department. Full time positions in the Planning Department will receive one half of flat amount or the full percentage of approved employee raises.

Ralph Anderson made a motion to approve Ordinance 18-03 Amending Planning Department Payroll, Jeff LeDonne seconded. Motion carried unanimously.

AREA FIVE AGENCY – Linda Johnson informed Commissioners of guardianship program for seniors and incapacitated adults who are indigent or without the support of suitable family members. Adult Guardianship Program is a service under the direction of the Indiana Supreme Court's VASIA Program. Indiana Supreme Court has funding awarded through an annual grant process that requires 50% of local matching funds. Area Five will establish, manage, and direct the program utilizing screened and trained volunteer advocates. The county's Circuit Court Judge also participates in overseeing the program. Grant applications are submitted each November.

Ralph Anderson made a motion to table the request to discuss with judge, prosecutor, and county council, Jeff LeDonne seconded. Motion carried unanimously.

COMMUNITY CROSSING GRANT – David Hicks requested permission to submit annual application for Community Crossing Grant. Ralph Anderson made a motion to approve application submittal for Community Crossing Grant, Jeff LeDonne seconded. Motion carried unanimously.

PUBLIC COMMENT

Sheriff Randy Pryor informed commissioners, Lewis Cass High School is preparing an agreement to hire a Resource Officer from 11:00 a.m. to 2:00 p.m. each day. Agreement will be similar to the agreement in place with Logansport Schools establishing hourly rate of $18.00 to be performed by off duty officers. Major Jill Rife will be in charge of scheduling the off duty officers assigned.

Ralph Anderson gave an update on the Logan's Landing Miles for Main Street Fundraiser. Bicyclist, Aaron Anderson is currently west of the Mojave Desert.

ADJOURNMENT

Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.

Absent

Jim Sailors, President

Ralph Anderson, Vice President

Jeff LeDonne, Member

ATTEST: Cheryl Alcorn

Cheryl Alcorn, Auditor