

CASS COUNTY COMMISSIONERS
December 3, 2018

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES – Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

PARK DEPARTMENT – Dana Hildebrand appeared before the Commissioners with the November report for the Park Department. All water spigots have been winterized for the season. Staff continues to remove dead ash trees and splitting wood for woodbin. Walking trails are being repaired.

CASS COUNTY ECONOMIC DEVELOPMENT – Christy Householder appeared before the Commissioners with the monthly CCED report. SUS Cast Products received abatement for equipment expansion and will have additional abatement request this month for equipment. Christy attended National Rural Economic Development Conference. Christy continues to meet with the city regarding housing development projects.

HEALTH DEPARTMENT – Serenity Alter was not available to present report. Health Department report was submitted in advance to Commissioners. During the month of November; 6 routine immunization clinics were held, 184 patients were seen and 428 vaccines were given. One triple booked day for children flu vaccine was held. Vitals Records department received \$2,590 in document fees for the month of November. The department printed 127 birth certificates, 22 free birth certificates, 128 death certificates, 1 paternity affidavit, and 4 genealogy searches.

Mike Collins and Chelsea Cates issued 11 food permits, performed 27 food inspections, 1 pre-operational food inspections, 8 environmental inspections, 1 lead inspection, and 2 follow up lead inspections, in the month of November.

Debbie Grimes visited six schools with presentations on Vaping and Juuling, Cover your Cough, Hygiene, Handwashing, Dental Hygiene, and HPV Vaccination. Debbie reported two (2) Pac'n Plays were distributed during the month of November.

Serenity and Nursing Staff attended the 2018 Labor of Love Summit focusing on infant mortality rates. Cass County has one of the highest infant mortality rates in the state. Dr. Kristina Box and David Hopper with the Indiana State Department of Health visited on November 29th. Gary Davis and Dr. Ditty were both present for the visit.

HIGHWAY DEPARTMENT – Jeff Smith appeared before the Commissioners with the monthly Highway Department report. Jeff reported the early on-set of winter weather prohibited the completion of asphalt patching, work will continue every day weather allows utilizing cold patch. Crews performed full-scale winter operations on November 15th, due to overnight sleet accumulation.

Jeff requested permission to prepare and advertise bids for construction of warehouse storage facility, steel drum roller, and two (2) trucks.

Ralph Anderson made a motion to approve request to advertise bids for storage building, steel drum roller, and trucks, Jeff LeDonne seconded. Motion carried unanimously.

HIGHWAY BIDS - Attorney Jeff Stanton opened the bids received for the Highway Department for various items:

DEBCO METAL CULVERTS
P.O.Box 8
Francesville, IN 47946

Item #1 Culvert & Bridge Materials

ENGINEERING AGGREGATES CORP.
2413 South County Road 150 East
P.O. Box 538
Logansport, IN 46947

Item #2 Gravel & Sand per ton
Item #2A Crushed Stone per ton

CENTRAL PAVING, INC.
P.O. Box 357
Logansport, IN 46947

Item #5 Cold Mix Asphalt, MWS, & Cutback
per ton
Item #5A Pug Mill Mixing per ton
Item #5B Chip & Seal Application per gal
Item #5C Hot Mix Asphalt per ton

CENTRAL PAVING, INC.
P.O. Box 357
Logansport, IN 46947

Item #6 Calcium Chloride Solution

THE AIRMARKING CO., INC.
1544 North State Road 26
P.O. Box 526
Rochester, IN 46975

Item # 7 Paint & Thermoplastic Markings

ASPHALT MATERIALS, INC.
5400 W 86th Street
PO Box 68123
Indianapolis, IN 46268

Item #8 Asphalt Emulsions per gal/per ton
Item #8A Asphalt Emulsions per gal/per ton

Marathon Petroleum Company, LLC
255 N Belmont Ave.
Indianapolis, IN 46222

Item #8 Asphalt Emulsions per gal/per ton
Item #8A Asphalt Emulsions per gal/per ton

Ralph Anderson made a motion to take all bids under advisement until the December 17th meeting at 9:00 a.m., Jeff LeDonne seconded. The motion carried unanimously.

PROSECUTOR – Stephen Kitts requested approval to fill vacant full time prosecutor position. Prosecutor Jessica Arnold has resigned her position for other employment.

Ralph Anderson made a motion to approve the request to fill vacant full time prosecutor position, Jeff LeDonne seconded. Motion carried unanimously.

SECURITY – Phil Loos requested permission to explore the cost of updating security equipment for the front lobby of the government building. Phil extended a thank you to Christy Householder for her assistance in researching for available grants to purchase new security equipment.

Phil informed the main elevator is scheduled for repair next year and requested permission to add additional part time security position to manually operate the spare elevator. No additional funding will be needed for added position during repair time.

Ralph Anderson made a motion to approve permission to pursue the purchase of new security equipment exploring available grants and/or solicit bids, Jeff LeDonne seconded. Motion carried unanimously.

Ralph Anderson made a motion to approve the request for additional part time security position to be paid within budget, Jeff LeDonne seconded. Motion carried unanimously.

ORD. 18-06 AMEND BUILDING AND ZONING FEES – Arin Shaver presented amendment for approval establishing an additional line item for new construction/additions/accessory for Institutions to be \$100 + 7¢ per square foot. Institutions would include non-for-profits organizations, such as churches and community centers to be at a lower fee than commercial and industrial construction.

Ralph Anderson made a motion to approve Ordinance 18-06 Amend Building and Zoning Fees, Jeff LeDonne seconded. Motion carried unanimously.

SHERIFF DEPARTMENT – Randy Pryor requested permission to advertise bids for three (3) vehicles.

Ralph Anderson made a motion to approve request to advertise bid for three vehicles, Jeff LeDonne seconded. Motion carried unanimously.

APPOINTMENTS – The following individuals were appointed:

Alcoholic Beverage Board	Tim Young	1 yr	1-1-19 to 12-31-19
Cass County Animal Control Board	Kathy Patty	1 yr	1-1-19 to 12-31-19
	Roger Kunkle	1 yr	1-1-19 to 12-31-19
	Cheryl Oliver	1 yr	1-1-19 to 12-31-19
	Shari Deardorff	1 yr	1-1-19 to 12-31-19
Cass County Building Corporation	Mike Kinsey	1 yr	1-1-19 to 12-31-19
	Claude Bailey	1 yr	1-1-19 to 12-31-19
	James Donato	1 yr	1-1-19 to 12-31-19
Cass County Fire District Board	Mike Simms	1 yr	1-1-19 to 12-31-19
	Dave Patty	1 yr	1-1-19 to 12-31-19
	Jeff Asselin	1 yr	1-1-19 to 12-31-19
Cass County Plan Commission	James Donato	4 yrs	1-1-19 to 12-31-22
	Stacy Odom	1 yr	1-1-19 to 12-31-19
	Mike Kinsey	1 yr	1-1-19 to 12-31-19
	John Guy	1 yr	1-1-19 to 12-31-19
Cass County Public Defender Board	Jody Mallott	1 yr	1-1-19 to 12-31-19
Convention, Visitor, and Tourism Commission	Becky Harris	1 yr	1-1-19 to 12-31-19
	Mike Cobb	1 yr	1-1-19 to 12-31-19
Cass County Redevelopment Commission	Duane Sailors	1 yr	1-1-19 to 12-31-19
	Ryan Zeck	1 yr	1-1-19 to 12-31-19
EMA Advisory Council	Jeff Smith	1 yr	1-1-19 to 12-31-19
	Phil Rains	1 yr	1-1-19 to 12-31-19
	Dan McDonald	3 yrs	1-1-19 to 12-31-21
Hospital Board	Gene Powlen	4 yrs	1-1-19 to 12-31-22
	Darryl Hoover	4 yrs	1-1-19 to 12-31-22
Industrial Park Board	Arden Cramer	1 yr	1-1-19 to 12-31-19
Northcentral Indiana Economic Development Regional Planning	Christy Householder	1 yr	1-1-19 to 12-31-19
	Dave Kitchell	1 yr	1-1-19 to 12-31-19
PTABOA Board	Allen Schieber	1 yr	1-1-19 to 12-31-19
	Dave Patty	1 yr	1-1-19 to 12-31-19
REGION FOUR WORKFORCE DEVELOPMENT BOARD	Eric Johnson	1 yr	1-1-19 to 12-31-19

Ralph Anderson made a motion to approve appointments as presented, Jeff LeDonne seconded. Motion carried unanimously.

PUBLIC COMMENT –

Lora Redweik, 5524 N 600 E, Twelve Mile – requested copy of confidentiality agreement between Cass, Miami, and Fulton Counties regarding wind project. County Attorney Jeff Stanton will look into obtaining a copy from the law firm of Barnes and Thornburg.

ADJOURNMENT

Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



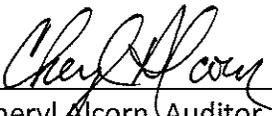
Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Cheryl Alcorn, Auditor