

CASS COUNTY COMMISSIONERS December 17, 2018

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

I.T. Department – Cj Gilsinger appeared before the Commissioners with the I.T. Department monthly report. Process of installing new computers has begun and upgrade for the Vmware server is being configured. An order of 40 computers has been made to replace outdated machines. I.T. staff are preparing for next year's Odyssey and Comcast Fiber updates by upgrading firewalls to handle the increase.

Xsoft program is fully functional in the Assessor's office. Pictometry program is up and running with plans for flyover aerials this spring. First phase of expanding electronic lock system is underway for the government building.

Layout plans to install cameras in the recreational and dorm areas at the jail are finished. Request for quotes of camera equipment have been submitted to suppliers. Fissel Electric will be installing the conduit and wiring for the cameras.

Cj requested the following items to be deemed surplus:

- 2 western digital Nas units,
- 2 destroyed network switches from WR
- Desktop computers:
 - 8- HP 6000 series
 - 1-HP 8200 series
 - 7- HP 3000 series
 - 33- HP 4000 series
 - 4 - Optiplex 7010

Ralph Anderson made a motion to deem items as surplus, Jeff LeDonne seconded. Motion carried unanimously.

Jim Sailors added the surplus list be shared with county employees and non-for-profit organizations, offering items before discarding them.

MAINTENANCE DEPARTMENT – Richard Gundrum appeared before the Commissioners and presented his monthly report. Plans to upgrade the main elevator and the ceiling of first floor hallway will begin next year for the Government Building.

New double oven was installed at the Jail. Work Release building gutters are scheduled to be replaced next spring and new electric locks with card scans to be installed next year. Dumpsters at the Health Department have been relocated away from the front doors. Staffing Resource building entrance lobby will have a new door and carpet installed next year.

SHERIFF DEPARTMENT – Sheriff Randy Pryor appeared before the Commissioners with the November monthly report. Sheriff Pryor commented this is his last report to present upon his retirement and expressed his gratitude to the Commissioners for their support during his term of office.

PRISONER BOOKINGS	147
PRISONERS RELEASED	143
MILES TRANSPORTING PRISONERS	1,685
MEALS SERVED TO PRISONERS	18,379
OFFICER PATROL MILES	30,189
TRAFFIC WARNINGS ISSUED	128
TRAFFIC ARRESTS/CITATIONS	88
DWI/OWI ARRESTS	9
CRIMINAL ARRESTS	48
ACCIDENT INVESTIGATIONS	53
PROPERTY DAMAGE	46
PERSONAL INJURY	7
FATALITIES	0
CIVIL PROCESS MILEAGE	1,326
CIVIL PROCESS PAPERS SERVED	394

Sheriff Pryor requested permission to fill vacant part time correctional officer position. Ralph Anderson made a motion to approve the request to fill part time correctional officer position, Jeff LeDonne seconded. Motion carried unanimously.

Sheriff Pryor requested permission to fill two vacant full time Deputy positions that will be become available after January 1st and February 28th. Ralph Anderson made a motion to approve the request to fill two projected full time Deputy positions in 2019, Jeff LeDonne seconded. Motion carried unanimously.

HIGHWAY BIDS – Jeff Smith recommended accepting all bids for 2019 supplies and services that were opened and presented at the December 3rd meeting. Ralph Anderson made a motion to accept all bids presented, Jeff LeDonne seconded. Motion carried unanimously.

Jeff Smith presented USI Consultant Bridge Inspection Contract for approval. Contract effective date is December 17, 2018 for cycle years 2019 through 2023. Ralph Anderson made a motion to approve USI Consultant Contract for Bridge Inspection, Jeff LeDonne seconded. Motion carried unanimously.

CCED DIRECTOR CONTRACT – Ralph Anderson made a motion of position recommendation to the Council for contracted pay increase of the Cass County Economic Development Director, Jeff LeDonne seconded. Motion carried unanimously.

APPOINTMENTS – Jeff LeDonne made a motion to appoint John O’Connor to the E 911 Board, Ralph Anderson seconded. Motion carried unanimously. O’Connor will finish partial term left vacant by Sheriff-Elect Ed Schroeder, term ending December 31, 2019.

PUBLIC COMMENT – County Clerk Beth Liming received two original Cass County 1960 Election Ballot Announcement Posters. Announcement Posters will be framed and preserved. Beth requested permission to display the posters in the Bicentennial Room. Ralph Anderson made a motion to approve the display of historical ballot announcements in the Bicentennial Room, Jeff LeDonne seconded. Motion carried unanimously.

Ralph Anderson read aloud a Christmas Proclamation and wished everyone a Merry Christmas.

Ralph Anderson presented Jeff LeDonne with a commemorative plaque recognizing his service to Cass County as Council from 2009-2014 and as Commissioner from 2015-2018. Jeff LeDonne always wanted to do what was right. Head, heart, hands, and help best describe his dedication to the community and to 4-H. Anderson thanked Jeff for being a friend and the best friend Cass County could ever have.

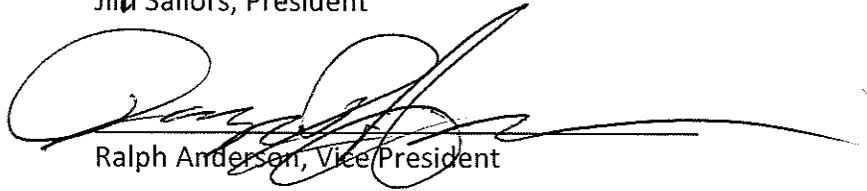
Jeff LeDonne expressed his gratitude for the recognition. He enjoyed his time serving the county and gave best wishes for the future to the Commissioners.

ADJOURNMENT

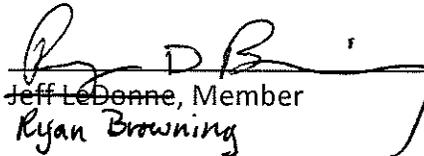
Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President

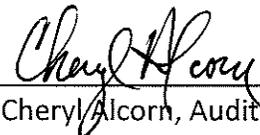


Ralph Anderson, Vice/President



Jeff LeDonne, Member

Ryan Browning

ATTEST: 
Cheryl Alcorn, Auditor