

CASS COUNTY COMMISSIONERS

June 18, 2018

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

I.T. Department – Cj Gilsinger appeared before the Commissioners with the monthly I.T. Department Status Report. Cj reported minor modifications were made to the software at the Jail. The rooftop projector has been removed for repair upgrades and a new projector stand was constructed.

Cj reported a budget projection training workshop was conducted by Low & Associates. Employees received instructions to enter budgets into the financial system.

Installation of the new teleconferencing system for the Bicentennial Room is progressing. Cj is negotiating with Comcast to move fiber cable to our building through underground conduits that were installed during recent building renovations and increase internet speed.

Eli Frame is working to configure and switch over the system to the new Barracuda web filter gateway that will speed up browser abilities. Richard Gundrum and Cj met with Mulhaupt, regarding issues with door systems.

MAINTENANCE DEPARTMENT – Richard Gundrum appeared before the Commissioners and presented his monthly report. Government Building elevator upgrades are completed. Richard extended a thank you to Dave Wegner and Dave Houser for arranging work release crews to clean the grounds and spread mulch around the Government Building. Richard constructed a new stand for the rooftop projector, chiller control switch was replaced, built and hung TV monitor in Bicentennial Room.

Jail received plumbing repairs, removed plugged vents and re-piped vents. Work Release is scheduled to receive new heating system this week and exploring options to replace two ovens for the kitchen. Family Opportunity Center received assistance from Work Release to remove water from basement. The basement was professionally cleaned and treated. Consolidated Union front doors are currently be repaired for water leaks. A new temperature alarm was installed in the radio room at 911 Center.

SHERIFF DEPARTMENT – Sheriff Randy Pryor appeared before the Commissioners with the May monthly report.

PRISONER BOOKINGS	206
PRISONERS RELEASED	216
MILES TRANSPORTING PRISONERS	2,779
MEALS SERVED TO PRISONERS	19,570
OFFICER PATROL MILES	35,729

TRAFFIC WARNINGS ISSUED	143
TRAFFIC ARRESTS/CITATIONS	240
DWI/OWI ARRESTS	7
CRIMINAL ARRESTS	64
ACCIDENT INVESTIGATIONS	34
PROPERTY DAMAGE	26
PERSONAL INJURY	7
FATALITES	1
CIVIL PROCESS MILAGE	1,279
CIVIL PROCESS PAPERS SERVED	519

Sheriff Pryor reported just under 260 inmates were housed over the Memorial Day weekend, 100 inmates over the recommended limit.

Sheriff Pryor requested permission to fill one vacant part time and two vacant full time correctional officer positions. Officer Freddy Martinez is leaving after serving 2 ½ years with the department, during that time he received his degree and will be serving in the Probation Department for Marion County. Officer Martinez started with the department right after high school and was a valued employee with bilingual skills. Ralph Anderson made a motion to approve the request to fill one part time and two full time correctional officer positions, Jeff LeDonne seconded. The motion carried unanimously.

COMMUNITY CORRECTIONS – Dave Wegner requested approval to fill vacant part-time correctional officer position. Ralph Anderson made a motion to approve the request to fill vacant part-time correctional officer position, Jeff LeDonne seconded. Motion carried unanimously.

SECURITY – Phil Loos requested approval for temporary extra help position to fill in for security staff on medical leave. Phil stated no additional appropriations will be needed to fund the position. Ralph Anderson made a motion to approve the request for extra help during medical leave of security staff, Jeff LeDonne seconded. Motion carried unanimously.

Phil Loos received permission to display a memorial plaque of the old court house in the front lobby. Plaque was donated by security officer Chad Dixon.

PLANNING DEPARTMENT – Arin Shaver requested approval to fill vacant Zoning Administrator position. Austin Brass submitted resignation letter, last day will be July 3rd. Ralph Anderson made a motion to approve the request to fill vacant Zoning Administrator position, Jeff LeDonne seconded. Motion carried unanimously.

EMPLOYEE HANDBOOK – Jeremy Hall presented new policy, 3.16.2 Grant Funded Positions, for approval. Ralph Anderson made a motion to approve new policy as presented for Employee Handbook, Jeff LeDonne seconded. Motion carried unanimously.

JAIL RENOVATION – Jim Sailors presented for approval a Letter of Intent to Elevatus Architecture, continuing jail renovation of recreation areas and referring Jack Krouse as project manager and Jason Semler with Umbaugh Associates as financial consultant. Ralph Anderson made a motion to approve Letter of Intent to Elavatus, Jeff LeDonne seconded. Motion carried unanimously.

PUBLIC COMMENT – Jim Sailors read aloud the following notification regarding public meeting of Wind Farm Project;

Concerning the Public Meeting on the Wind Turbines, we have been notified by RES that they have some issues to finalize before they want to have a public meeting. No public meeting will be held until they notify us that they want to continue. No contracts will be voted on or signed unless we have a public meeting.'

This notification is available on the county website.

Paige Woodhouse, 4477 W State Road 16, Royal Center – Thanked the Commissioners for posting the notification of public meeting on the website. Paige is concerned the purposed road use agreement, of the wind turbine project, allows three days prior notification of road closure. Ralph Anderson informed the agreement reads a minimum of three days prior to road closure. Paige requested public made aware of road closures as early as possible, allowing farming community to make travel adjustments during planting and harvest seasons.

Ryan Browning, 4290 S 150 W, Logansport - Concerns of Market Street Bridge reconstruction project detours and how that will affect the existing traffic issues at the new bypass intersection on Burlington Avenue.

Jim Sailors informed this is a state project and detours are determined by the state.

Lora Redweick, 5524 N 600 E, Twelve Mile – Request the consideration to add a Complaint Resolution to wind contract.

ADJOURNMENT

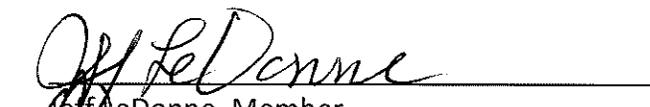
Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



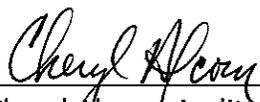
Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Cheryl Alcorn, Auditor