

**CASS COUNTY COMMISSIONERS**  
**November 19, 2018**

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES** - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**SHERIFF DEPARTMENT** – Sheriff Randy Pryor appeared before the Commissioners with the October monthly report.

PRISONER BOOKINGS	176
PRISONERS RELEASED	206
MILES TRANSPORTING PRISONERS	2,412
MEALS SERVED TO PRISONERS	19,224
OFFICER PATROL MILES	33,585
TRAFFIC WARNINGS ISSUED	88
TRAFFIC ARRESTS/CITATIONS	101
DWI/OWI ARRESTS	4
CRIMINAL ARRESTS	38
ACCIDENT INVESTIGATIONS	53
PROPERTY DAMAGE	51
PERSONAL INJURY	2
FATALITIES	0
CIVIL PROCESS MILEAGE	1,392
CIVIL PROCESS PAPERS SERVED	542

**I.T. Department** – Cj Gilsinger appeared before the Commissioners with the I.T. Department monthly report. Cj reported the recent general election went well with no technology issues.

Work Release backroom water damage resulted in replacement of two devices that managed network switches totaling less than \$1,000. All other equipment in the room was recovered.

All virtual servers will be upgraded; this will be a lengthy process to avoid issues. New program Xsoft will be going live in the Assessor's office this Friday. Telephone dialing temperature monitoring for health department's vaccine refrigerators has been installed. Cj is waiting for quote on temperature monitoring system for the server room.

Cj negotiated a new contract with Comcast for fiber internet, providing a much faster connection and aerial fiber cable will be moved to underground.

**MAINTENANCE DEPARTMENT** – Richard Gundrum appeared before the Commissioners and presented his monthly report. Government Building exterior has been cleaned and sealed. The old cast iron plumbing on third floor has been replaced.

Phase one of Jail Renovation Project has begun with installation of structural steel. With the help of work release and county highway department a trench was dug for tile drainage on south side of jail. Work Release damage from water softener has been repaired. Security light has been installed on the west overhead door at the Health Department. South RTU was repaired and new thermostat installed on the Consolidated Union building.

Richard attended annual ADA meeting held on October 15<sup>th</sup> and continues to attend Jail Expansion Project meetings.

Richard extended a thank you to Highway Superintendent Jeff Smith and Work Release Program for their work digging the trench at the jail.

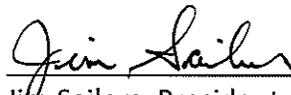
**COUNTY EMPLOYEE CHRISTMAS LUNCHEON** – Commissioner Ralph Anderson announced the Government Building will be closed on December 14<sup>th</sup> for the annual County Employee Christmas Luncheon, from 11:00 a.m. and 1:00 p.m. The luncheon will be held in the Community Building at the 4-H Fair Grounds and catered by 4-H Food Committee.

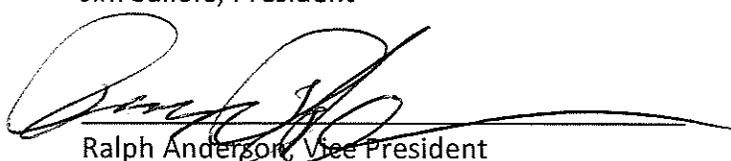
Ralph Anderson made a motion to approve the closure of the Government Building between 11:00 a.m. and 1:00 p.m. on December 14<sup>th</sup> for County Employee Christmas Luncheon, Jeff LeDonne seconded. The motion carried unanimously.

**PUBLIC COMMENT** – None

**ADJOURNMENT**

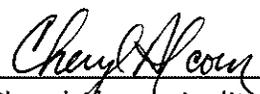
Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.

  
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Jim Sailors, President

  
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Ralph Anderson, Vice President

  
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Jeff LeDonne, Member

ATTEST:

  
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Cheryl Alcorn, Auditor