

CASS COUNTY COMMISSIONERS

October 15, 2018

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jeff LeDonne was absent.

Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES - Ralph Anderson made a motion to approve the minutes, Jim Sailors seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ralph Anderson made a motion to approve the claims and payroll as presented, Jim Sailors seconded. The motion carried unanimously.

MAINTENANCE DEPARTMENT – Richard Gundrum appeared before the Commissioners and presented his monthly report. Government Building entrance and roof top unit controls have been repaired. HVAC roof top units on the Jail are being repaired under warranty.

Work Release had water leak from water softener head, repair is scheduled with plans to change piping and add enclosure to protect electronics in mechanical room from future water leaks. Jail renovation building permit for Phase I has been filed and received. Animal Shelter gas meter was removed to crematory and freezer is working well. Health Department dumpsters will be relocated in an effort to stop unauthorized usage and a security light will be installed on the west side above overhead door.

Richard informed commissioners the ADA annual meeting will be held immediately following today's commissioners' meeting.

Richard reported the request to fill two vacant part time positions last month is no longer needed. Current part time employees have decided to stay in those positions.

SHERIFF DEPARTMENT – Sheriff Randy Pryor appeared before the Commissioners with the September monthly report.

PRISONER BOOKINGS	189
PRISONERS RELEASED	166
MILES TRANSPORTING PRISONERS	2,176
MEALS SERVED TO PRISONERS	18,565
OFFICER PATROL MILES	33,460
TRAFFIC WARNINGS ISSUED	151
TRAFFIC ARRESTS/CITATIONS	124
DWI/OWI ARRESTS	3
CRIMINAL ARRESTS	50
ACCIDENT INVESTIGATIONS	42
PROPERTY DAMAGE	39
PERSONAL INJURY	3
FATALITES	0
CIVIL PROCESS MILAGE	1,179
CIVIL PROCESS PAPERS SERVED	409

Sheriff Pryor reported the Pre-Trial Program has started with the release of two prisoners to date.

Sheriff Pryor requested permission to fill vacant full time cook position. Ralph Anderson made a motion to approve the request to fill full time cook position, Jim Sailors seconded. Motion carried unanimously.

I.T. Department – Cj Gilsinger appeared before the Commissioners with the I.T. Department monthly report. Early election began on Wednesday, October 10th, approximately 550 people have voted to date.

Jail tablet system was installed for inmate video visitation. Tablets were furnished by Combined Public Communications. Door phone intercoms have been installed at the new service windows in Superior Court. An update was completed with Imaging Office Systems improving functionality of the browser-based portal and all scanning computers. Program conversion for the Assessor's Office is now underway with Xsoft. Assessor is also looking into an aerial imagery program called Pictometry that provides in-depth visuals of properties and structures. This program will be beneficial to several departments including city and utilities.

Cj informed Commissioners the email security will need to be increased. Cj will send mass email to everyone informing them that passwords will need to be changed more frequently.

GRANT POLICY – Cheryl Alcorn presented Grant Application Policy for approval. The policy will provide step by step instructions for departments to follow when requesting permission to apply for grant monies and follow through instructions once the grant has been awarded. Policy is needed in an effort to provide the Auditor with required grant information necessary for State Reporting.

Ralph Anderson made a motion to approve the Grant Application Policy as presented, Jim Sailors seconded. Motion carried unanimously.

SENIOR CENTER - Bill Calhoun presented the 2019 Annual Grant Budget for approval. Grant application includes three mini vans and three medium transit vehicles.

Bill informed the Commissioners a breakdown of State and Federal funds will be provided in an effort to aid the County Auditor's Office in state reporting. Also, the center will have new facility hours, 8:00 a.m. to 6:00 p.m. due to security reasons.

Ralph Anderson made a motion to approve the Senior Center 2019 Annual Grant Budget as presented, Jim Sailors seconded. Motion carried unanimously.

COURTSIDE MINISTRIES – Ralph Anderson made a motion allowing Courtside Ministries prayer services on the street sidewalk in front of the Government Building, Jim Sailors seconded. Motion carried unanimously.

PUBLIC COMMENT –

Lora Redweik, 5524 N 600 E, Twelve Mile – Ask for update of any interest by wind companies or contacts made by the county.

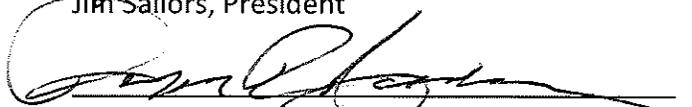
Jeff Stanton informed Ms. Redweik of the open door and public access laws that we need to comply with; there is no information available at this time.

ADJOURNMENT

Ralph Anderson made a motion to adjourn, Jim Sailors seconded. The motion carried unanimously.



Jim Sailors, President

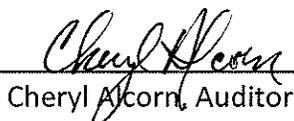


Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Cheryl Alcorn, Auditor