

## CASS COUNTY COMMISSIONERS

October 1, 2018

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors was absent. Ralph Anderson opened the meeting with the Pledge of Allegiance.

**MINUTES** – Jeff LeDonne made a motion to approve the minutes, Ralph Anderson seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**HIGHWAY DEPARTMENT** – Jeff Smith appeared before the Commissioners with the monthly Highway Department report. Jeff reported the second segment of CR 400 S project officially opened September 20<sup>th</sup>. Third phase of the project will run from east of 300 W to 175 W, bid letting of the project will be in December.

Community Crossing paving projects on 300 S and 275 W are completed. Jeff extended appreciation of patience received by local grain haulers and truck traffic during harvest season. Final paving project is scheduled for completion by early November. 2019 Community Crossings grant applications were submitted and awards will be announced by early November.

Jeff presented engineer assignment letter for inspection of CR 400 S Project – Phase III. Engineering services to be provided by Lochmueller Group not to exceed \$380,100, contract will be pending INDOT approval. Ralph Anderson made a motion to approve the engineer assignment letter for CR 400 S Project – Phase III, seconded by Jeff LeDonne. Motion carried unanimously.

Jeff presented Change Order #4 for Phase II of the 400 S Projects. This change will not affect the overall cost of the project. Ralph Anderson made a motion to approve the 400 S Project – Phase II Change Order #4 as presented, Jeff LeDonne seconded. Motion carried unanimously.

**HEALTH DEPARTMENT** – Serenity Alter appeared before the Commissioners with the monthly Health Department report. During September 8 routine immunization clinics were held, 279 patients were seen and 534 vaccines were given. Flu vaccine clinic was held at the county government building on September 20<sup>th</sup> for county employees and a walk in flu clinic was held at the health department on September 21<sup>st</sup> for adults. Vitals Records department received \$2,090 in document fees for the month of September. The department printed 134 birth certificates, 21 free birth certificates, 73 death certificates, and 4 genealogy searches.

Mike Collins and Chelsea Cates issued 9 food permits, performed 41 food inspections, 2 pre-operational food inspections, 16 environmental inspections, 4 lead inspections, and 5 follow up lead inspections, in the month of September.

Serenity announced a new program, “Stop the Bleed”. The department will provide training of immediate care in emergency situations such as shootings or stabbings. Individuals will learn how to care for such wounds until medical response teams arrive. Serenity encouraged those interested to call the Health Department to schedule a training time.

Serenity reported the 2019 Local Health Maintenance and Indiana Local Health Department Trust grants have been submitted.

**PARK DEPARTMENT** – Dana Hildebrand appeared before the Commissioners with the September report for the Park Department. Dana reported estimated revenue of \$23,974 was received during the Labor Day holiday weekend with a total of 1,922 visitors at the gate.

Park is preparing for the upcoming "Sleepy Hollow" event to be held on the last three weekends of October. Event will include haunted hay rides and walk through of the park.

**CASS COUNTY ECONOMIC DEVELOPMENT** – Christy Householder appeared before the Commissioners with the monthly CCED report. Christy reported the Harvest Wind Project has been canceled.

Christy attended several meetings including; Governor Holcomb's Next Level Connections meeting, 2018 Forbes Ag Tech Summit, Purdue Manufacturing Day, and RPC Executive meeting regarding Community Crossing Grant.

**SHERIFF DEPARTMENT** – Randy Pryor requested approval to fill two vacant full time and two vacant part time correction officer positions. Jeff LeDonne made a motion to approve request to fill vacant correction officer positions, Ralph Anderson seconded. Motion carried unanimously.

Sheriff Pryor introduced Andrew Smith, Assistant Principal at Lewis Cass High School. Mr. Smith requested approval of Memorandum of Understanding agreement with Cass County Sheriff Department. Lewis Cass High School proposed a partnership with Cass County to provide off duty officers to serve when available as a School Resource Officer between both high school and elementary buildings. A grant is in place to financial fund the part time position.

Ralph Anderson made a motion to approve the Memorandum of Understanding upon corroboration with County Insurance Provider, Jeff LeDonne seconded. Motion carried unanimously.

**DOSSETT CONSULTANT CONTRACT APPROVAL** – Jeff LeDonne made a motion to approve the Dossett Consultant Contract providing assistance with ISETS reports for Prosecutor's Office, Ralph Anderson seconded. Motion carried unanimously.

**PUBLIC COMMENT –**

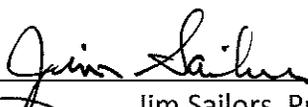
Ralph Anderson gave an update on Miles for Main Street fundraiser. Aaron Anderson has arrived safely at final destination, Santa Barbara, California.

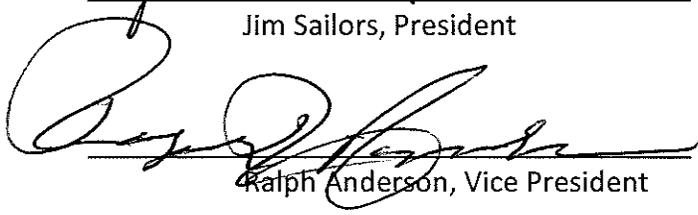
Lora Redweik, 5524 N 600 E, Twelve Mile – Inquired if there have been any other wind companies show an interest in the wind project and if there have been any county officials that have solicited other wind companies.

Ralph Anderson responded, to his knowledge no wind companies have shown a recent interest nor to his knowledge have county officials made recent contact with wind companies.

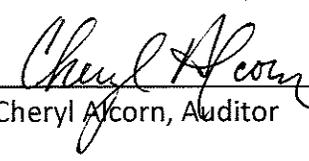
**ADJOURNMENT**

Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.

  
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Jim Sailors, President

  
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Ralph Anderson, Vice President

  
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Jeff LeDonne, Member

ATTEST:   
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Cheryl Acorn, Auditor