

CASS COUNTY COMMISSIONERS
November 20, 2017

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

I.T. DEPARTMENT – Cj Gilsinger appeared before the Commissioners with the monthly Technology report. A full size data rack has been installed at the Family Opportunity Center and new network equipment installed at France Park. Both locations will have proper doors with locks installed for security. Outdated components of phone system were removed at EMA office providing wall mount space for network equipment.

Cj informed commission I.T. personnel have started to learn about fiber installation. This technology will give the county ability to do local fiber runs at a much lower price than hiring an outside source.

Cj requested the following items to be deemed surplus:

1- HP 9000n Printer

1-HP Proliant ML310e Gen8

Ralph Anderson made a motion to deem items listed as surplus, Jeff LeDonne seconded. Motion carried unanimously.

SHERIFF DEPARTMENT – Sheriff Randy Pryor appeared before the Commissioners with the October monthly report.

PRISONER BOOKINGS	194
PRISONERS RELEASED	177
MILES TRANSPORTING PRISONERS	1,710
MEALS SERVED TO PRISONERS	19,342
OFFICER PATROL MILES	34,247
TRAFFIC WARNINGS ISSUED	155
TRAFFIC ARRESTS/CITATIONS	152
DWI/OWI ARRESTS	7
CRIMINAL ARRESTS	43
ACCIDENT INVESTIGATIONS	48
PROPERTY DAMAGE	43
PERSONAL INJURY	5
FATALITES	0
RESERVE OFFICER HOURS	N/A
CIVIL PROCESS MILAGE	1,368
CIVIL PROCESS PAPERS SERVED	381

Sheriff Pryor presented Ordinance 2017-11 Sheriff Non-Reverting K-9 Care Fund for approval. Non-Reverting Fund 4109 is created to receive gift/contributions for the care, welfare and training of K-9 units of Cass County Sheriff Department. Ralph Anderson made a motion to

approve Ordinance 2017-11 Sheriff Non-Reverting K-9 Care Fund, Jeff LeDonne seconded. Motion carried unanimously.

Sheriff Pryor requested approval for 3 additional full-time positions for the remainder of 2017 and additional 4 full-time positions for next year 2018. Ralph Anderson made a motion to approve request for 3 additional full-time positions for 2017 and no more than 7 additional full-time positions by the end of calendar year 2018, Jeff LeDonne seconded. Motion carried unanimously.

MAINTENANCE DEPARTMENT – Richard Gundrum presented the monthly Maintenance Report. Snow removal for the Government Building has been contracted with Rex Danley. Contract for upgrade work to the security elevators in the Government Building was received and ready for review. Paper products have been received for 2018. Florescent can lights have been replaced with LED lights in the Circuit Court Judge’s Office.

Jail security controls software update is near completion, additional slider door expected to be finished within a couple of weeks, and two electric door latches were replaced at front doors. Work Release generator was serviced for oil leak, gutters and downspouts repaired, and roof top unit above men’s dorm was repaired. New HAV unit contracted for 911 and upstairs office. Health Department replaced hanging heater in garage and new back flow was installed on incoming water. Animal Shelter received quotes for new crematory.

APPOINTMENT – Jim Sailors recommended Tara McVay to replace resigning Four County Counseling Board member Andrew Achey. McVay will fill remaining term ending December 31, 2019. Jeff LeDonne made a motion to appoint Tara McVay to serve partial term on the Four County Counseling Board, Ralph Anderson seconded. Motion carried unanimously.

PUBLIC COMMENT – None

ADJOURNMENT

Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Cheryl Alcorn, Auditor