

**CASS COUNTY COMMISSIONERS  
JANUARY 3, 2017**

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

**RE-ORGANIZATION OF OFFICERS** -Jeff LeDonne made a motion to retain the current slate of officers.

President Jim Sailors  
Vice President Ralph Anderson  
Member Jeff LeDonne

Ralph Anderson seconded. The motion carried unanimously.

**MINUTES** - Jim Sailors asked for a correction; Convention, Visitor, Tourism Board appointment, Urvin Desai resigned. Ralph Anderson made a motion to approve the amended minutes, Jeff LeDonne seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**HIGHWAY DEPARTMENT** – Jeff Smith appeared before the Commissioners with the monthly Highway Department report. The department used over 500 man-hours of overtime during the month of December. Crews dispensed over 1500 tons of sand/salt mix.

Work is to begin in January on the replacement of bridge #19, located on CR 900 W between 850N and 900N.

Requests to INDOT are being submitted to inquire about additional funding for two of our federal aid projects. Railroad work for phase I of the 400S project could cost up to \$93,000 more than projected and the 18<sup>th</sup> Street Bridge Rehab estimated cost \$129,000 higher than first projected. An agreement between County and City is being drafted for the portions of the project to be paid by each entity.

**HEALTH DEPARTMENT** – Serenity Alter appeared before the Commissioners with the monthly Health Department report. For the month of December a total of eight vaccination clinics were held, including one children’s flu clinic. In December, 168 patients were seen with a total of 469 vaccines given. 76 birth certificates, 28 free birth certificates, 145 death certificates, 2 paternity affidavits were issued.

Mike Collins has issued 81 food permits and performed 33 inspections. Dan Musselman completed 3 septic tank inspections and conducted 5 environmental calls.

Serenity requested approval to fill the vacancy of two existing part-time positions. Jeff LeDonne made a motion to approve the request to fill two existing part-time positions, Ralph Anderson seconded. The motion carried unanimously.

**CASS COUNTY ECONOMIC DEVELOPMENT** – Christy Householder appeared before the Commissioners with the monthly CCED report and list of goals for 2017. Christy gave an update on 4 business retention and expansion projects. Christy continues to work with industries to create educational programs for employees. 71 company/industry visits were made last year.

**PARK DEPARTMENT** – Dana Hildebrand appeared before the Commissioners and presented the Parks’ year end results. The park brought in an estimated \$428,387.29

Gate Fees/Season Passes	\$102,965.29
Short Term Camping	\$139,040.00
Long Term Camping	\$79,059.25
Zip Line	\$24,182.00

Sleepy Hollow Event	\$3,067.25
Firewood	\$15,622.00

**VACATE ALLEY REQUEST** – Cass County resident, Jared Wisley, informed commissioners of his interest in vacating and alley adjacent to his property. Commissioner Jim Sailors explained the procedures needed to vacate an alley and thanked Mr. Wisley for presenting his interest to the commission.

**FIRE DISTRICT 1** – Jim Sailors explained the concern of the Fire District 1 has been resolved.

**APPOINTMENTS** – Jim Sailors <sup>request</sup> made a motion to re-appoint Andrew Achey to the Four County Counseling Board. Ralph Anderson made the motion to re-appoint Andrew Achey to the Four County Counseling Board, Jeff LeDonne seconded the motion. The motion carried unanimously.

**PUBLIC COMMENT** - None

**ADJOURNMENT**

Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST:



Cheryl Alcorn, Auditor