

CASS COUNTY COMMISSIONERS
September 5, 2017

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

VISITOR'S BUREAU – Toni Savini appeared before the Commissioners with an update report of Visitor's Bureau activities. The bureau has spent \$26,517 in marketing with an additional \$29,000 in committed grants to be distributed this year.

Toni informed the Commissioners of the Bureau's involvement with the Pop Up Art & History Trail project. The project is a group effort of Logan's Landing, Planning Department, and Historical Society. The Visitor's Bureau awarded a matching grant of \$1,000 towards the project. Citizens and visitors can use the Visitor's Bureau App on their smart phones to scan QR coded signage posted at different locations in the downtown area.

The Visitor's Bureau has spent monies for print advertising to promote the many festivals and activities in Cass County. Operating expenses to date are \$17,510. Visitor's Bureau has received from the Innkeeper's tax \$33,518 and the current checkbook balance is \$150,982.

CASS COUNTY ECONOMIC DEVELOPMENT – Christy Householder appeared before the Commissioners with the CCED monthly report. Christy made a total of 71 company/industry visits for the month of August.

Christy had several meetings with the State Ag Affinity Group regarding the Agribusiness Park and the potential promotion of the park.

Christy reported Project Square, a county founded and led project, was turned over to the city for incentives. The market rate housing project will be located in the Logan Square building in downtown Logansport.

Christy attended an Overview and Cultural Briefing on the upcoming Indiana-Japan Trade Mission with Governor Holcomb. Christy will represent Cass County as part of the Governor Holcomb's delegation to Japan, to be held September 7th through September 15th.

HEALTH DEPARTMENT – Serenity Alter appeared before the Commissioners with the Health Department report for the month of August. The Health Department held ten routine vaccination clinics. There were 250 patients seen for routine immunizations and 647 vaccines were given.

For the month of August the Vital Records department received \$3,385 in document fees. Department printed 147 certified birth certificates and 33 free certified birth certificates, 175 certified death certificates, 7 paternity affidavits, and 5 genealogy searches were completed.

Mike Collins and Chelsea Cates completed 60 restaurant inspections for the month of August and issued 17 restaurant permits. Four environmental inspections were completed with two follow up inspections. One meth and three lead inspections were conducted. Dan Musselman completed 2 new construction residential and 1 new construction commercial inspections, 8 soil profiles, and 6 OSS permits with 6 OSS final inspections.

Serenity announced the next Board of Health meeting is scheduled for September 13th at 7:00 p.m. at the Health Department, 512 High Street.

PARK DEPARTMENT – Dana Hildebrand appeared before the Commissioners with the August report for the Park Department. Estimated revenue of \$52,567 was received for the month of August exceeding last year by \$5,278. The campfire wood supply was depleted over the Labor Day weekend. Crews are currently replenishing the wood stock. Firewood sales total to date is \$15,106, about the same as received for the total 2016 year sales.

HIGHWAY DEPARTMENT – Jeff Smith appeared before the Commissioners with the August report for the Highway Department. Jeff reported CR 400S at Clymers is open to traffic. The bid letting for Phase II will be this November.

Jeff announced chip seal work is scheduled to begin September 6th. Most roads will not be closed during chip seal, but traffic will be restricted and drivers should find an alternate route if possible. Estimated 92 miles of chip seal will be applied; the community will be updated on a daily basis of those locations.

Repairs from the recent storm are expected to be completed to CR 1175S within the next week.

Jeff informed the Commissioners of proceeds totaling \$21,843 have been received from the recent online auction of surplus equipment.

New truck chassis have been delivered and should have trucks in house by winter weather.

Sheriff Department – Randy Pryor requested approval to fill two vacant full-time positions. Ralph Anderson made a motion to approve Sheriff Department request to fill two vacant full-time positions, Jeff LeDonne seconded. Motion passed unanimously.

Resolution 2017-03 Tax Certificate Sale – Establishing the intent to conduct a Commissioner’s Sale to sell tax sale certificates for properties that are severely delinquent in payment of property taxes. Ralph Anderson made a motion to approve Resolution 2017-03 Tax Certificate Sale, Jeff LeDonne seconded. Motion passed unanimously.

PUBLIC COMMENT – Ralph Anderson announced the Chamber of Commerce has chosen Cass County Government Building as the “Business of the Month” for September. Ralph encouraged everyone to attend the event planned for Thursday, September 7th at 9:30 a.m. in the Bicentennial Room. Refreshments will be provided by the county.

ADJOURNMENT

Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.



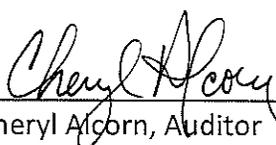
Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Cheryl Acorn, Auditor