

## CASS COUNTY COMMISSIONERS September 18, 2017

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES** - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**MAINTENANCE DEPARTMENT** – Richard Gundrum presented the monthly Maintenance Report. County Building received report from Amersco of findings regarding the RTU #1 roof curb, county is reviewing. Window and carpet were installed in the new Prosecutors Office. The removal of a concrete tank foundation at the High Street property is underway, allowing the installation of conduit for communication lines between buildings and drainage tile.

Security system upgrade and preparation for new padded cells have begun at the Jail. Metal coating was applied to roof valleys and gutters on the Jail. Ceiling grid and ceiling tiles were replaced in the Jail's kitchen. Generators have been serviced and load tested at Work Release and Jail. New UPS was purchased and installed at the 911 center. Office renovations have been completed at the Health Department. New guard rail was installed at 3<sup>rd</sup> and High Streets, with the assistance of the Highway Department.

Richard received an energy audit for the Family Opportunity Center prepared by IVY Tech. The audit will be part of a grant application to be submitted this fall for 2018.

Richard requested the following electronic equipment to be deemed surplus:

Door Controllers	Intercom Recorders
Bosch DVR	Camera Monitors

Ralph Anderson made a motion to accept the electronic equipment listed deemed surplus, Jeff LeDonne seconded. Motion carried unanimously.

**I.T. DEPARTMENT** – Cj Gilsinger appeared before the Commissioners with the monthly Technology report. New door and intercom system were installed at the Jail. Upgrade for the security system at the Jail has begun. Computers were upgraded and some replaced in the Sheriff's Department.

Cj reported the sound systems have been updated in the two superior courts. New Laptops were issued to the clinic replacing the aged failing machines they currently were using.

Cj informed the commission the first phase of fiber installation to county buildings has begun. MetroNet started the upgrade at the Family Opportunity Center in late August. Conduit will be installed first and then fiber installation, estimated project completion is early October.

Cj brought to the Commissioners' attention the copy machine leases with Ricoh will end on October 1<sup>st</sup>. Cj has met with Ricoh concerning the need to replace the larger copiers and discuss contract rates.

Cj requested the following items to be deemed surplus:

1 – Dell Poweredge Server	1 - HP Compaq DC5800
14 - HP Pro 3000	1 - sharp fax machine
3 - HP Pro 4300	2 - Lexmark dot matrix printers
4 – HP Probook 4730s	3 - Dell optiplex

Ralph Anderson made a motion to accept the Dell Poweredge Server and other items listed deemed surplus, Jeff LeDonne seconded. Motion carried unanimously.

**SHERIFF DEPARTMENT** – Sheriff Randy Pryor appeared before the Commissioners with the August monthly report. Sheriff Pryor expressed his gratitude to Cj and Richard for the work they have provided in the security upgrade project at the Jail.

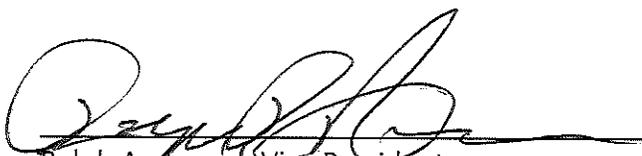
PRISONER BOOKINGS	253
PRISONERS RELEASED	247
MILES TRANSPORTING PRISONERS	3,794
MEALS SERVED TO PRISONERS	18,100
OFFICER PATROL MILES	34,326
TRAFFIC WARNINGS ISSUED	304
TRAFFIC ARRESTS/CITATIONS	161
DWI/OWI ARRESTS	5
CRIMINAL ARRESTS	75
ACCIDENT INVESTIGATIONS	34
PROPERTY DAMAGE	26
PERSONAL INJURY	8
FATALITES	0
RESERVE OFFICER HOURS	N/A
CIVIL PROCESS MILAGE	1,475
CIVIL PROCESS PAPERS SERVED	508

**PUBLIC COMMENT** – Lynn Korniak introduced Community Wellness Coordinator, Angie Branden. Angie will be serving Cass, Miami, and Carroll Counties through the Purdue Extension Nutrition Education Program. Her position will be paid through Purdue Extension, no costs to the counties, and her office will be located in the Cass County Purdue Extension Office. Angie greeted the commissioners and explained the Nutrition Education Program and her role as Wellness Coordinator.

**ADJOURNMENT**

Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.

  
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Jim Sailors, President

  
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Ralph Anderson, Vice President

  
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Jeff LeDonne, Member

ATTEST:   
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Cheryl Alcorn, Auditor