

## CASS COUNTY COMMISSIONERS

August 7, 2017

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES** - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**HEALTH DEPARTMENT** – Serenity Alter appeared before the Commissioners with the Health Department report for the month of July. The Health Department held nine routine vaccination clinics. There were 202 patients seen for routine immunizations and 556 vaccines were given.

For the month of June the Vital Records department received \$3,075 in document fees. Department printed 140 certified birth certificates and 25 free certified birth certificates, 166 certified death certificates, and 3 paternity affidavits search were completed.

Mike Collins and Chelsea Cates completed 46 restaurant inspections for the month of July and issued 8 restaurant permits. Six environmental inspections were completed with two follow up inspections. Dan Musselman completed 4 new construction residential and 1 new construction commercial inspections, 8 soil profiles, and 7 OSS permits with 9 OSS inspections.

Serenity thanked the commissioners for their support for recent construction of office renovations at the Health Department. The construction is near completion with air and heating to be installed very soon.

Serenity reported Cass County has a high rate of suicides for the state. She is working with local organizations to bring awareness of suicide prevention to the community. Serenity took part in organizing a suicide prevention presentation at the Life Gate Church with speaker Kevin Hines.

**PARK DEPARTMENT** – Dana Hildebrand appeared before the Commissioners with the July report for the Park Department. Recent storms damaged the overflow from fishing lake. Overhead wiring is in need of upgrading. Shower house well pump and control box have been replaced. Trail marking continues with GPS to update Park Website. Estimated revenue of \$101,122 was received for the month of July. Campsite reservations are at full capacity for the Labor Day weekend.

**HIGHWAY DEPARTMENT** – Jeff Smith appeared before the Commissioners with the July report for the Highway Department. Jeff reported crews have been recently detailed to Logansport Road for a trash clean up. The incident is under investigation. Also, several road signs have been reported vandalized, stolen, or destroyed in the southeast end of the county and are under investigation. Southern part of the county received five major washouts from storm on July 10<sup>th</sup>. Estimated cost of \$228,000 is projected for repairs associated with storm damage, these expenses will be submitted to FEMA for reimbursement.

Jeff reported all paving is completed on Monticello Road and 400 South project in Clymers. County Road 400 South in Clymers remains officially closed while signs, striping, and landscaping work continue.

Jeff presented contract in the amount of \$390,057.00 for inspection on phase II of the 400 South project. The project is currently scheduled for November bid letting. Ralph Anderson made a motion to approve the inspection contract for Phase II of the 400 South Project, Jeff LeDonne seconded. Motion carried unanimously.

Jeff informed commissioners of unclaimed items that were donated from local law enforcement. These items included some tools and saws that are of use to the highway department. Other items that were inoperable or unusable were disposed of.

**CASS COUNTY ECONOMIC DEVELOPMENT** – Christy Householder appeared before the Commissioners with the CCED monthly report. Christy and Cathy Isaacs visited Orion Safety Products for a tax abatement assessment.

Christy attended Lewis Cass Polytech Center meetings. Southeastern School Corporation projects the new program will be offered to students next school year.

Christy attended a CreatINg Places grant presentation with the City of Logansport and Logan’s Landing.

**CLERK** – Beth Liming requested approval to fill vacant full time Voter Registration Deputy position. Voter Registration Deputy, Ginny Baker will be retiring on August 31<sup>st</sup> leaving the position vacant. Ralph Anderson made a motion to approval the request to fill vacant full time position, Jeff LeDonne seconded. Motion carried unanimously.

**ASSESSOR** – Cathy Isaacs presented sealed Re-Assessment Contract bids for opening. Attorney Jeff Stanton opened the two bids received:

Ad Valorem Solutions  
Kokomo, Indiana

Tyler Technologies  
Moraine, Ohio

Ralph Anderson made a motion to take the bids under advisement for approval at next meeting, Jeff LeDonne seconded. Motion carried unanimously.

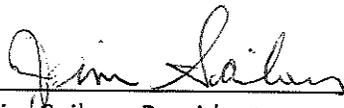
**PLANNING** – Arin Shaver requested approval of high school intern position to start this fall. High School student, John Raderstorf, will be interning each day from 12:30 p.m. to 2:30 p.m. for one semester. Jeff LeDonne made a motion to approve student internship position for the Planning Department, Ralph Anderson seconded. Motion carried unanimously.

**Ordinance 17-10 Unsafe Building Law** – Arin Shaver presented Ordinance 17-10 Unsafe Building Law establishing definition of unsafe building and unsafe premises. Jeff LeDonne made a motion to approve Ordinance 17-10, Ralph Anderson seconded. Motion passed 2 in favor, 1 opposed. Jim Sailors opposed.

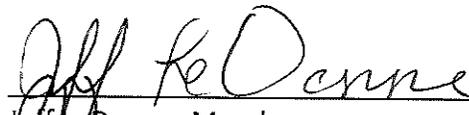
**PUBLIC COMMENT** – None

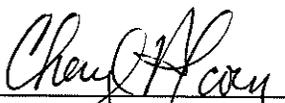
**ADJOURNMENT**

Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.

  
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Jim Sailors, President

  
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Ralph Anderson, vice President

  
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Jeff LeDonne, Member

ATTEST:   
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Cheryl Alcorn, Auditor