

CASS COUNTY COMMISSIONERS

August 21, 2017

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

MAINTENANCE DEPARTMENT – Richard Gundrum presented the monthly Maintenance Report. County Building received interior repairs of wall patching and painting, ceiling tiles replaced, and carpet cleaning. Automatic External Defibrillator (AED) unit, located on the first floor, was serviced with new batteries and pads. Chiller valve was replaced on the HVAC.

Richard attended security control software program demonstration for the Jail. UPS battery power was installed at the Work Release. Health Department office renovations are ongoing. The two major building bond projects are completed; the next projects are the padded cells and sliders. Retaining wall at 3rd and High Street is finished and new guard rail has been ordered.

Roof repairs are underway for Health Department, All-Phase Building, Annex Storage, Staffing Resources, Consolidated Union, and County Clinic.

I.T. DEPARTMENT – Cj Gilsinger appeared before the Commissioners with the monthly Technology report. UPS battery backup system for the work release dispatch office has been completed. Cj commended the assistance of Richard Gundrum and Carmichael Electric for making the transition a success.

Cj reported the imaging system was down. The issue was corrected and the system was up and scanning within a few days.

VMware Environment has been updated. With this upgrade the new SAN, purchased earlier this year to expand our storage environment, has been deployed. We are now able to balance the storage environment for virtual environment increasing performance and disaster recovery.

Health Department data and phone lines were rerouted for office renovations. New wires for phones and data were installed in the new offices.

Eli Frame attended security control software program demonstration for future security upgrade at the Jail. Elias Jones updated computers at the Family Opportunity Center.

CJ requested the following items to be deemed surplus for recycle:

- 1- Zebra P120i Card Printer from Community Corrections
- 2- Several old servers that we can no longer utilize even for parts including:
 - a. 1- Dell PowerEdge 2850
 - b. 1- Dell PowerEdge 2600
 - c. 2- Dell PowerEdge 2950
 - d. 3- Dell PowerEdge 1950
 - e. 2 – Promise M610i SANs
 - f. 1- HP ProLiant DL360 G6
 - g. 1 – HP ProLiant DL120 G6

Ralph Anderson made a motion to accept items listed deemed surplus for recycle, Jeff LeDonne seconded. Motion carried unanimously.

Cj requested approval for high school student, Nick Barr, one semester internship with the IT Department. Ralph Anderson made a motion to approve student internship for the IT Department, Jeff LeDonne seconded. Motion carried unanimously.

SHERIFF DEPARTMENT – Sheriff Randy Pryor appeared before the Commissioners with the July monthly report.

PRISONER BOOKINGS	195
PRISONERS RELEASED	182
MILES TRANSPORTING PRISONERS	3,433
MEALS SERVED TO PRISONERS	16,479
OFFICER PATROL MILES	30,053
TRAFFIC WARNINGS ISSUED	161
TRAFFIC ARRESTS/CITATIONS	181
DWI/OWI ARRESTS	7
CRIMINAL ARRESTS	54
ACCIDENT INVESTIGATIONS	47
PROPERTY DAMAGE	36
PERSONAL INJURY	11
FATALITIES	0
RESERVE OFFICER HOURS	N/A
CIVIL PROCESS MILEAGE	1,275
CIVIL PROCESS PAPERS SERVED	335

Sheriff Pryor presented vehicle specifications for bid notice to purchase two vehicles. Specification included the trade-in of two vehicles towards purchase. Ralph Anderson made a motion to approve the vehicle specifications for bid notice advertisement, Jeff LeDonne seconded. Motion carried unanimously.

RE-ASSESSMENT CONTRACT BID AWARD – Cathy Isaacs requested approval to award the Re-Assessment Contract received from Ad Valorem Solutions. Ad Valorem has successfully served the county for the past 22 years. Jeff LeDonne made a motion to accept Assessor's recommendation to approve the Re-Assessment Contract with Ad Valorem Solutions, Ralph Anderson seconded. Motion carried unanimously.

400 SOUTH PROJECT CHANGE ORDER – Jeff Smith requested approval for project change order involving road grade to meet railroad crossing and relocation of NIPSCO gas line. County is entitled to pay 20% of the change order total \$8,992. Ralph Anderson made the motion to approve the 400 South Project Change Order, Jeff LeDonne seconded. Motion carried unanimously.

CASS COUNTY TASK FORCE – Serenity Alter requested, on behalf of the Cass County Task Force, approval for a Lantern Release at Riverside Park on September 16th. The event is scheduled for the same week of the National Suicide Prevention Awareness Week. Jeff LeDonne made a motion to approve the Lantern Release event on September 16th at Riverside Park, Ralph Anderson seconded. Motion carried unanimously.

E911 – Dan McDonald requested approval to fill two full time vacant positions. Ralph Anderson made a motion to approve the request to fill the two full time vacant positions, Jeff LeDonne seconded. Motion carried unanimously.

COMMUNITY CORRECTIONS – Dave Wegner requested approval to fill one vacant full-time position. Vacant position could be filled internally. Ralph Anderson made a motion to approval

the request to fill the vacant full-time position and potential vacant position if full-time position is filled internally, Jeff LeDonne seconded. Motion carried unanimously.

Dave requested approval to fill one part-time position for the JDAI Grant. Ralph Anderson made a motion to approve employee transfer to the JDAI Grant part-time position, Jeff LeDonne seconded. Motion carried unanimously.

Dave requested approval of IUK Student Internship. Ralph Anderson made a motion to approve the IUK Student Internship, Jeff LeDonne seconded. Motion carried unanimously.

APPOINTMENTS – Jeff LeDonne made a motion to appoint Billy Scales to the Community Corrections Board and Elizabeth Billman to the Logansport Library Board, Ralph Anderson seconded. Motion carried unanimously.

PUBLIC COMMENT – State Statute requires Commissioners to make a recommendation to the Council each year for salary ordinance. Last year no salary increase was granted, therefore commissioners' are recommending a salary increase maximum of 3.5% with a minimum of 2.5%. Ralph Anderson made a motion to approve the salary increase recommendation maximum of 3.5% and minimum of 2.5% for 2018 payroll, Jeff LeDonne seconded. Motion carried unanimously.

ADJOURNMENT

Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Cheryl Alcorn, Auditor