

## CASS COUNTY COMMISSIONERS

June 5, 2017

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES** - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**HIGHWAY DEPARTMENT** – Jeff Smith appeared before the Commissioners with the May report for the Highway Department. Jeff gave an update on application process for the Community Crossings Grant. Matching money can be any funds approved for road or bridge work.

Crews continue grinding work and a tentative schedule to begin pug paving by the end of June. Greentown-Reynolds power line project will create resurfacing work on roads in the southern part of the county. Crews will keep the roads in drivable condition throughout the project until permanent repairs can be done when the project is finished.

During the month of May, crews assisted in a couple of downtown projects. Including grading and stoning a county lot on North Street, removal of flag poles from Matthew-Warren, and installing a flag pole at the memorial wall located on 4<sup>th</sup> and Broadway. Jeff extended appreciation to the Community Corrections for the potted flowers placed at the front of the highway department.

County wide bridge inspection phase II will begin today. Jeff cautioned residents to be aware of those individuals with USI that will be out inspecting bridges.

Change order was received for the 400 South Project. Department of Transportation ordered the removal of abandoned gas line. Contractor received approval from NIPSCO to remove the line. Ralph Anderson made a motion to approve the change order for removal of abandoned gas line, Jeff LeDonne seconded. The motion carried unanimously.

Walton Annual 5K Run is scheduled for July 4<sup>th</sup> starting at 8:00 a.m. The road closure will be for 700 E between US35 and 900 S. Ralph Anderson made a motion to approve the road closure on July 4<sup>th</sup> for 700 E between US 35 and 900 S, Jeff LeDonne seconded. Motion carried unanimously.

**CASS COUNTY ECONOMIC DEVELOPMENT** – Christy Householder appeared before the Commissioners with the CCED monthly report. Tax abatements were due May 15<sup>th</sup> and the documents are ready to be presented to Council for approval this month.

PER is completed for the Clymers Project and will be presented to Commissioners and Council in the near future.

Christy will be attending a conference at the end of June to support the Lewis Cass School Corporation construction of a Tech Center.

Grissom Joint Land Use Study (JLUS) will start this week with a public meeting this Wednesday from 5:30 p.m. to 7:00 p.m. Meeting will discuss the economic development of the land around Grissom Air Base.

**HEALTH DEPARTMENT** – Serenity Alter appeared before the Commissioners with the Health Department report for the month of May. The Health Department held eleven routine vaccination clinics. There were 199 patients seen for routine immunizations and 535 vaccines were given.

For the month of April the Vital Records department received \$2,665.00 in document fees. Department printed 148 certified birth certificates and 34 free certified birth certificates, 117 certified death certificates, and 3 paternity affidavits search were completed.

Mike Collins and Chelsea Cates completed 64 restaurant inspections for the month of May and issued 28 restaurant permits. Two pool and 2 environmental inspections with seven follow-ups were made. Two Meth and 3 Lead follow ups were completed. Dan Musselman completed 2 new construction residential and 1 new construction commercial inspections, 7 soil profiles, and 6 OSS permits with 9 OSS inspections.

The first annual Out of the Darkness Suicide Awareness Campus Walk was held at the Logansport High School Track. Over \$15,000 was raised with an estimate of 240 walkers.

Child Safety Seat, “Booster Bashes”, was held at 3 local schools to help provide and ensure the safety of children while riding in vehicles. A total of 62 installs were completed with 56 seats handed out for the month.

Health Education provided during the month of May included; Safe Sleep for new mothers, Chair Yoga at Council on Aging, Summer Safety at Caston School, Bullying at Landis Elementary, Smoking at the Healthy Kids’ Day YMCA, Bedbugs Beware at the Dept. of Family Resources.

Serenity requested approval to fill summer intern position. Ralph Anderson made a motion to approve the request to fill summer intern position for the Health Department, Jeff LeDonne seconded. Motion carried unanimously.

**PARK DEPARTMENT** – Dana Hildebrand appeared before the Commissioners with the May report for the Park Department. Total revenue of \$73,844 was received for the month of May exceeding May 2016 by \$10,000. Approximately \$30,000 of total revenue was received during the Memorial Holiday weekend. Park camping was at full capacity for the holiday weekend.

Trenching for power and water lines in the Modern Camping area will begin this month, utilizing nine spots. Disc Golf State Tournament was held at France Park on June 3<sup>rd</sup>.

**APPOINTMENT** – Ralph Anderson made a motion to appoint Jeff Assepin to the Fire District Board, Jeff LeDonne seconded. Motion carried unanimously.

**RECORDER** – Cindy Howard informed the Commissioners of the new legislation recently passed creating a predictable fee charge effective July 1<sup>st</sup>. To minimize calculation errors for copy fees a predictable flat fee was established; \$55.00 for mortgages, \$25.00 for deeds and all other documents. Information was shared with media for publication. No action is required by the Commissioners.

**PLANNING DEPARTMENT** – Arin Shaver presented HWC Engineering Service Agreement to create a county drainage design standards and guidelines ordinance. County Attorney, Jeff Stanton, had concerns with the liability responsibility of HWC Engineering. Ralph Anderson made a motion to approve the HWC Engineering Service Agreement contingent

