

**CASS COUNTY COMMISSIONERS**  
**June 19, 2017**

The Cass County Commissioners met at 9:00 a.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES** - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**SHERIFF DEPARTMENT** – Sheriff Randy Pryor appeared before the Commissioners with the May monthly report.

PRISONER BOOKINGS	203
PRISONERS RELEASED	193
MILES TRANSPORTING PRISONERS	2,140
MEALS SERVED TO PRISONERS	16,903
OFFICER PATROL MILES	34,362
TRAFFIC WARNINGS ISSUED	170
TRAFFIC ARRESTS/CITATIONS	208
DWI/OWI ARRESTS	6
CRIMINAL ARRESTS	45
ACCIDENT INVESTIGATIONS	35
PROPERTY DAMAGE	31
PERSONAL INJURY	3
FATALITIES	2
RESERVE OFFICER HOURS	N/A
CIVIL PROCESS MILEAGE	1,334
CIVIL PROCESS PAPERS SERVED	516

Sheriff Randy Pryor presented a vehicle bid for purchase approval. Commissary funds will be used for the purchase.

**Fletcher Chrysler Dodge Jeep Ram**  
**3099 N. Morton Street**  
**Franklin, IN 46131**

2017 Dodge Charger AWD \$23,799.00

Ralph Anderson made a motion to approve the bid presented by Sheriff Department for purchase of vehicle, Jeff LeDonne seconded. Motion carried unanimously.

Sheriff Pryor requested permission to fill vacant full time correction officer position. Ralph Anderson made a motion to approve the request to fill vacant full time correction officer position, Jeff LeDonne seconded. Motion carried unanimously.

**MAINTENANCE DEPARTMENT** – Richard Gundrum presented the monthly Maintenance Report.

Elevator was inspected and serviced in the Government Building. IT Department assisted in conducting a test of the generator. Quotes and proposals are being reviewed to update the building security controls software for the Jail.

Richard met with engineers to plan roof recoating for the Annex Storage Building and will meet with architect to discuss issue accessibility with electrical disconnects at Work Release. IVY Tech is preparing an energy audit for the Family Opportunity Center. HVAC units were serviced and roof was repaired for the Consolidated Union Building.

Richard continues to meet with the city and Restoration Company regarding heating issues for the Memorial Home. Richard extended appreciation to the Work Release for clearing the weeds at the Stone Wall Park.

Richard requested permission to hire a part-time person to train for the job of Cindy Wengert, who is resigning at the end of the year or until replaced. Budget has funds to support the position through extra help account. Ralph Anderson made a motion to approve request for part-time training position, Jeff LeDonne seconded. Motion carried unanimously.

**I.T. DEPARTMENT** – Cj Gilsinger appeared before the Commissioners with the June monthly report. The Power over Ethernet switches on the second and fourth floors of the building were upgraded to faster switches to show improved performance in the courtrooms, and other Wi-Fi areas in the building.

Audio system for courtrooms and commissioner hearing room will soon be upgraded. All four rooms will have the same audio system in effort to be prepared for unforeseen system failures the equipment can be easily transferred from room to room.

Seven security cameras were replaced at Work Release. A test was conducted on the main generator in the Government Building, system proved to stay fully up and functional during the test.

MetroNet will be placing poles in France Park to install fiber cable, estimated completion by the end of July. New server has been installed in the highway garage, completing the highway upgrade project.

CJ requested the following items to be deemed surplus:

- 2- HP 24port POE Switches
- old axis cameras from work release:
- 3 –drop ceiling mount dome cameras
- 4 – Outdoor dome cameras

Ralph Anderson made a motion to accept items listed from the IT Department as surplus, Jeff LeDonne seconded. Motion carried unanimously.

**PROSECUTOR** – Lisa Swaim requested ability to hire a new position for the Adult Protection Services (APS). The full time case manager position will be funded through the APS Grant, with county benefits. Also, requested approval to purchase two vehicles with APS Grant Funds. Requests were presented to and approved by County Council. Ralph Anderson made a motion to approve the request for hire of full time APS position and purchase of vehicles, Jeff LeDonne seconded. Motion carried unanimously.

Prosecutor Swaim requested approval to fill a full time victim advocacy position that will soon be left vacant by retiring employee, Mary Fox. Ralph Anderson made a motion to approve request to fill full time vacant victim advocacy position, Jeff LeDonne seconded. Motion carried unanimously.

**RECORDER** – Cindy Howard presented Ordinance 2017-06 Bulk Copy Fees for approval. Cindy provided a three year cost analysis showing the breakdown of vendor cost. Cindy is requesting the Bulk Copy Fees be set at .16¢. Ralph Anderson made a motion to approve Ordinance 2017-06 Bulk Copy Fees, Jeff LeDonne seconded. Motion carried unanimously.

**COMMUNITY CORRECTIONS** – Dave Wegner requested approval to fill two vacant part-time correctional officers. Ralph Anderson made a motion to approval the request to fill two vacant part-time correctional officers, Jeff LeDonne seconded. Motion carried unanimously.

Dave informed the commissioners the 2017-2018 IDOC Grant application has been completed and submitted for approval.

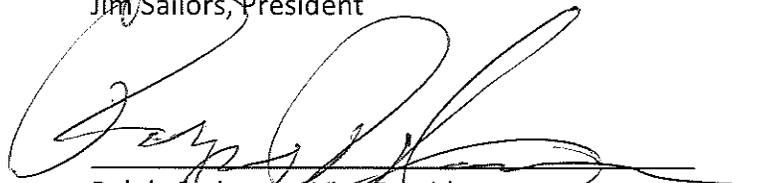
**CANCER AWARENESS 4 Mile Run and 1 Mile Walk** – Evelynn Byrum, Caston High School Student, requested permission to hold a Cancer Awareness Run/Walk at France Park on Saturday, August 12<sup>th</sup>. Registration will begin at 7:00 a.m. and event will start at 9:00 a.m. The event is Evelynn’s high school senior project. Evelynn has contacted the Park Director and received his permission upon Commissioner’s approval. Ralph Anderson made a motion to approve the Cancer Awareness Run/Walk to be held at France Park, Jeff LeDonne seconded. Motion carried unanimously.

**PUBLIC COMMENT** – Ralph Anderson announced the upcoming Civic Players production of the musical Mame at the McHale Auditorium, June 23rd & 24th at 7:30 p.m. Tickets are \$15.00

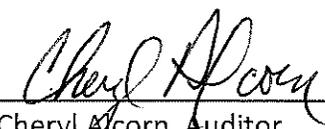
**ADJOURNMENT**

Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.

  
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Jim Sailors, President

  
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Ralph Anderson, Vice President

  
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Jeff LeDonne, Member

ATTEST:   
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Cheryl Acorn, Auditor