

CASS COUNTY COMMISSIONERS

May 1, 2017

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

CASS COUNTY ECONOMIC DEVELOPMENT – Christy Householder appeared before the Commissioners with the CCED monthly report. The Anderson's Clymers Ethanol expansion project is underway and tax abatement was approved by Council. Tax abatement reminders have been mailed and SET completed and submitted. Christy attended Profood Trade Show in Chicago and made several site visits with consultants.

HEALTH DEPARTMENT – Serenity Alter appeared before the Commissioners with the Health Department report for the month of April. The Health Department held nine routine vaccination clinics and an additional two school based clinics. There were 209 patients seen for routine immunizations and 506 vaccines were given. Meningitis immunizations are scheduled for April 27th at Logansport High School, 65 juniors are scheduled.

For the month of April the Vital Records department received \$2,540.00 in document fees. Department printed 112 certified birth certificates and 33 free certified birth certificates, 136 certified death certificates, 4 genealogy searches, and 2 paternity affidavits were completed.

Mike Collins completed 67 restaurant inspections for the month of April and issued 2 restaurant permits. Dan Musselman completed 18 environmental inspections with 3 follow-up inspections, 7 soil profiles, and 6 OSS permits.

During the month of April, five child passenger safety trainings were completed. Serenity and Stephanie Hoffman will begin a two month Child Passenger Restraint Certified Technician course in April. Serenity will start her role as CPS Technician Instructor training and Stephanie will obtain her certification for CPS at the end of the two month course.

Health Education provided during the month of April included; Safe Sleep for new mothers, Chair Yoga at Council on Aging, Hand Washing and Nutrition at Columbia Middle School, Severe Weather Emergency Preparedness at Caston School.

PARK DEPARTMENT – Dana Hildebrand appeared before the Commissioners with the April report for the Park Department. Total revenue of \$30,818 was received for the month of April. Camping season has begun, IDEM start up procedures have been completed. Wells have been treated and tested with positive results. Store and Concessions will be open one week prior to the Memorial Day Weekend.

Dana is currently working with the zip line installers, Experiential Systems, to set up a mandatory secondary braking system.

HIGHWAY DEPARTMENT – Jeff Smith appeared before the Commissioners with the April report for the Highway Department. Summer work has begun, projects will include about 25 miles of chip seal, 5 miles of asphalt and 6 miles of pug mix paving that was part of last year's Community Crossings Grant Program. Clymers 400 South road removal is completed and underground drainage structures installed.

Jeff presented three traffic sign changes for approval. County Roads; 50E at 350S stop sign changed to a yield sign, 200 S at 275W add stop sign, 250N at 600E add a yield sign. Ralph

Anderson made a motion to approval traffic sign amendments as present, Jeff LeDonne seconded. Motion carried unanimously.

Jeff presented the Annual Operational Report for approval. Ralph Anderson made a motion to approve Annual Report, Jeff LeDonne seconded. Motion carried unanimously.

Jeff presented a list of items to be deemed surplus for approval.

- 2 wire storage bins
- 1 metal storage cabinet
- Ford dump truck parts
- Above ground 1000 gallon fuel tank with pump

Ralph Anderson made a motion to approval items presented for surplus, Jeff LeDonne seconded. Motion carried unanimously.

CLERK – Beth Liming requested the Commissioners consideration to approve a credit/debit card payment system for the Clerk’s office. Beth has contacted neighboring County Clerks of the Vendor service they are currently using. Commissioners advised Beth to check with IT Department for a list of current vendors the county currently uses.

COUNTY EXTENSION – Lynn Korniak distributed copies of Cass County Extension Annual Report and Cass County Purdue Extension Newsletter to Commissioners. Lynn requested approval to hire a summer intern. Ralph Anderson made a motion to approve the hiring of summer intern for the County Extension Office, Jeff LeDonne seconded. Motion carried unanimously.

MEMORIAL HOSPITAL FOUNDATION – Scott Kraud, Foundation Board Member; Perry Gay, CEO and Vicki Byrd, Foundation Executive Director, presented a \$7.5 million capital building campaign expansion project. Scott Kraud requested the Commissioners’ recommendation of CEDIT funds in the amount of \$250,000 as contribution toward the project. Ralph Anderson made a motion of positive recommendation to the Council for the use of CEDIT Funds in the amount of \$250,000 to the Memorial Hospital Foundation, Jeff LeDonne seconded. Motion carried unanimously.

PUBLIC COMMENT – Jeremy Hall appeared before the Commissioners, on behalf of Superior Court I, requesting approval to fill a part-time vacancy. Ralph Anderson made a motion to approve the request to fill a part-time vacancy position Superior Court I, Jeff LeDonne seconded. Motion carried unanimously.

ADJOURNMENT

Jeff LeDonne made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Cheryl Acorn, Auditor