

CASS COUNTY COMMISSIONERS

February 6, 2017

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney Jeff Stanton and Auditor Cheryl Alcorn. Jim Sailors opened the meeting with the Pledge of Allegiance.

MINUTES - Ralph Anderson made a motion to approve the minutes, Jeff LeDonne seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

HEALTH DEPARTMENT – Serenity Alter appeared before the Commissioners and presented the Health Department report for the month of January. The Health Department held 13 routine vaccination clinics and one children’s flu clinic. Adult flu vaccines were done on a walk –in basis during immunization clinics. There were 203 patients seen for routine immunizations and 490 vaccines were given.

For the month of January the Vital Records department printed 102 certified birth certificates and 48 free certified birth certificates, 157 certified death certificates, 1 genealogy search, and 2 paternity affidavits were completed.

Mike Collins completed a total of 55 restaurant inspections in January and issued 48 restaurant permits. Mike also completed 1 lead inspection, 1 lead follow up inspection. Dan Musselman completed 2 final septic inspections, issued 4 new septic permits and 13 installer permits during January. Mike and Dan were called out to 12 environmental calls.

During the month of January 7 car seats installs were completed with 1 Project of Love voucher.

PARK DEPARTMENT – Dana Hildebrand appeared before the Commissioners with the January report for the Park Department. Total revenue of \$6,431.82 was received for the month of January.

Work continues on removal of dead Ash Trees. Approximately 97 trees down at this time making a grand total of 187 trees. Dana informed the Commissioners it is necessary to bring back two seasonal workers to help with cleanup left from the tree removal.

HIGHWAY DEPARTMENT – Jeff Smith appeared before the Commissioners with the January report for the Highway Department. January provided mild weather, trucks were deployed only three days to apply road material. Approximately 850 tons of salt have been delivered this season.

There has been an increase of illegal dumping along county roads and along the river in the west portion of the county. Jeff appreciated the assistance of Sheriff Pryor and his deputies to identify the perpetrators.

Jeff reported his findings regarding the costs of maintaining county roads. An estimated \$3 million annually is needed to maintain roads that are in good and excellent condition. The current budget supports \$2.8 million for road maintenance.

A road conversion petition from Boone Township located at County Road 550 N was considered. The petition, containing 31 signatures, was presented by resident Brian LaDuct, 7091 W 550 N, Royal Center. Commissioners explained the current budget could not support the additional cost of maintaining the road surface after the conversion.

Ralph Anderson made a motion to deny the road conversion request for Boone Township CR 550 N, Jeff LeDonne seconded. Motion carried unanimously.

Additional work is needed for the 18th Street Bridge project. Jeff presented a Supplemental Agreement with Crossroad Engineers in the amount not to exceed \$128,200.00

Ralph Anderson made a motion to approve the Crossroad Engineers Supplemental Agreement of the 18th Street Bridge project in the amount not to exceed \$128,200.00, Jeff LeDonne seconded. Motion carried unanimously.

CASS COUNTY ECONOMIC DEVELOPMENT – Commissioners received the CCED report for the month of January. Christy Householder was not available to present the report due to a schedule conflict.

APPOINTMENTS – Ralph Anderson made a motion to re-appoint Arden Cramer to the Industrial Park Board, Jeff LeDonne seconded. Motion carried unanimously.

Ralph Anderson made a motion to appoint Megan Long to the Health Board, Jeff LeDonne seconded. Motion carried unanimously.

Two appointments have resigned from the Convention, Visitor, and Tourism Commission. Ralph Anderson made a motion to appoint Becki Harris and Austin Brass to fulfill partial terms to the Convention, Visitor, and Tourism Commission, Jeff LeDonne seconded. Motion carried unanimously.

BRAIN CANCER AWARENESS 5K RUN/WALK - Evelyn Byrum came before the Commission requesting permission for a road closure starting at the Twelve Mile Fire Station, County Road 800 E south to County Road 625 N. The event will be held May 20th at 9:00 a.m. in memory of Karla Hattery Meyer and all those fighting brain cancer.

Ralph Anderson made a motion to approval the road closure request for Brain Cancer Awareness 5K Run/Walk on Saturday, May 20th, Jeff LeDonne seconded. Motion carried unanimously.

PUBLIC COMMENT - Dan McDonald requested approval to fill the vacancy of one existing full-time position. Ralph Anderson made a motion to approve the request to fill the vacancy of one existing full-time position, Ralph Anderson seconded. The motion carried unanimously.

ADJOURNMENT

Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



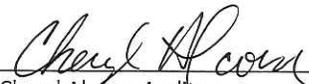
Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Cheryl Alcorn, Auditor