

ORDINANCE NO. 2011- 03

**AN ORDINANCE AMENDING THE COUNTY OF CASS, INDIANA  
PERSONNEL POLICIES HANDBOOK**

WHEREAS the County of Cass, Indiana is an Equal Opportunity Employer, and

WHEREAS the County of Cass, Indiana, Board of County Commissioners adopted the Cass County Personnel Policy Handbook on September 20, 2010 establishing personnel policies, procedures, and records to comply with various state and federal employment laws and regulations; and

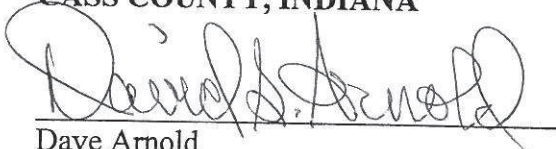
WHEREAS the County of Cass, Indiana has determined it is necessary to amend these personnel policy handbooks from time to time; and

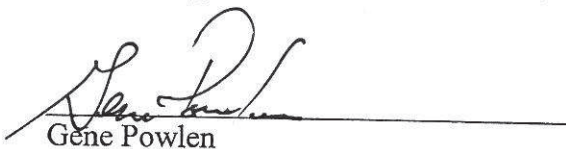
WHEREAS the County of Cass, Indiana is dedicated to informing County employees and the public about working conditions, policies, and employee benefits provided by the County of Cass, Indiana;

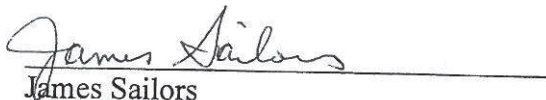
NOW, THEREFORE BE IT ORDAINED that the attached Personnel Policy Chapter 4 Amendment is hereby adopted which makes personal days a combination of sick days, vacation days, and flex days.

This Ordinance shall be in full force and effect from and after its passage; and shall supersede and repeal existing oral or written personnel policies and procedures.

**BOARD OF COUNTY COMMISSIONERS  
CASS COUNTY, INDIANA**

  
Dave Arnold

  
Gene Powlen

  
James Sailors

ATTEST:

  
Van Ide, Auditor