

ORDINANCE Comm-Ord-2026-02

**AN ORDINANCE ESTABLISHING A POLICY FOR COUNTY EMPLOYEES WHO
COMMUTE UTILIZING AN EMPLOYER PROVIDED VEHICLE PROVIDED BY THE CASS
COUNTY, INDIANA BOARD OF COMMISSIONERS**

WHEREAS, the Cass County Board of Commissioners (“County”) may, by a majority vote, authorize an employee of Cass County to commute to and from employment with the Cass County utilizing a vehicle provided by the Cass County Board of Commissioners.

**NOW THEREFORE, BE IT ORDAINED BY THE CASS COUNTY, INDIANA BOARD
OF COMMISSIONERS:**

The County, may by a majority vote of its members at a regular meeting, authorize an employee of the County to utilize a vehicle owned by the County for commuting purposes.

SECTION 1. An employee who is authorized to utilize a vehicle owned by the County for commuting purposes shall not utilize the vehicle for personal purposes other than commuting or the minimum personal use (such as a stop for a personal errand on the way between the County and the employee’s home.) Personal use shall be considered any use that is not conducted for the benefit of the County.

SECTION 2. An employee who is authorized to utilize a vehicle owned by the County for commuting purposes shall, promptly upon request, execute a form provided by the County Auditor, to verify the number of days per month which said vehicle was utilized for commuting purposes.

SECTION 3. In the event that any employee who has been authorized to utilize a vehicle owned by the County for commuting purposes violated any provision of this Ordinance, the Cass County Board of Commissioners may immediately, by a majority vote of its membership, revoke the employee’s authority to utilize the vehicle for commuting purposes.

This Ordinance shall be in full force and effect after its passage and signing by the Cass County Board of Commissioners, however, this Ordinance shall be applied to any employee utilizing an employer provided vehicle during the 2026 calendar year and all future years.

**PASSED AND ENACTED BY THE CASS COUNTY, INDIANA BOARD OF
COMMISSIONERS, THIS ____ DAY OF JANUARY 2026.**

CASS COUNTY, INDIANA BOARD OF COMMISSIONERS

Ruth Baker, President

Michael Stajduhar, Vice President

Mike Deitrich, Commissioner

Alicia Pifer, County Auditor