

CASS COUNTY COMMISSIONERS
December 4, 2023

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ruth Baker, Michael Stajduhar, Mike Deitrich, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Ruth Baker opened the meeting with the Pledge of Allegiance followed with a moment of silence.

MINUTES – Mike Deitrich made a motion to approve Regular Meeting and Executive Session minutes as presented, Ruth Baker seconded. Motion carried with Michael Stajduhar abstaining due to absence.

CLAIMS & PAYROLL- Michael Stajduhar made a motion to approve the claims and payroll as presented, Mike Deitrich seconded. Motion carried.

BOARD APPOINTMENTS – The following individuals were appointed:

Cass County Animal Control Board	Kathy Patty	1 yr	1-1-24 to 12-31-24
	Amy Gilbert	1 yr	1-1-24 to 12-31-24
	Shari Deardorff	1 yr	1-1-24 to 12-31-24

Cass County Building Corporation	James Donato	1 yr	1-1-24 to 12-31-24
	Claude Bailey	1 yr	1-1-24 to 12-31-24
	Gary Berkshire	1 yr	1-1-24 to 12-31-24

Cass County Combined E-911 Dispatch Governing Board			
	John O’Conner	1 yr	1-1-24 to 12-31-24

Cass County Plan Commission			
	James Donato	4 yr	1-1-24 to 12-31-27

Cass County Economic Development Commission			
	Ruth Baker	3 yr	1-1-24 to 12-31-26
	Scott Peattie	1 yr	1-1-24 to 12-31-24

Cass County Zoning Board of Appeals			
	Randy Pryor	4 yr	1-1-24 to 12-31-27

Convention, Visitor, and Tourism Commission			
	Minit Desai	2 yr	1-1-24 to 12-31-25
	Lorien Stair	partial	12-1-23 to 12-31-23
	and	2 yr	1-1-24 to 12-31-25

EMS Board

Brent Ahrens	1 yr	1-1-24 to 12-31-24
Rick Bair	1 yr	1-1-24 to 12-31-24
Ryan Browning	1 yr	1-1-24 to 12-31-24
Mike Deitrich	1 yr	1-1-24 to 12-31-24
Dave Morris	1 yr	1-1-24 to 12-31-24
Damon Foreman	1 yr	1-1-24 to 12-31-24
Ed Schroder	1 yr	1-1-24 to 12-31-24

Cass County Redevelopment Commission

Ryan Browning	1 yr	1-1-24 to 12-31-24
Dean Davenport	1 yr	1-1-24 to 12-31-24
Michele Starkey	1 yr	1-1-24 to 12-31-24
Ryan Zeck	1 yr	1-1-24 to 12-31-24

EMA Advisory Council

Wally Bennett	2 yr	1-1-24 to 12-31-25
Nick Bowyer	1 yr	1-1-24 to 12-31-24
Greg Hollingsworth	1 yr	1-1-24 to 12-31-24
Rick Lee	1 yr	1-1-24 to 12-31-24
Steven Martin	1 yr	1-1-24 to 12-31-24
Dan McDonald	2 yr	1-1-24 to 12-31-25
Tim Minnick	1 yr	1-1-24 to 12-31-24
Ed Schroder	1 yr	1-1-24 to 12-31-24
Jeff Smith	2 yr	1-1-24 to 12-31-25

Board of Health

Susie Pryor	4 yr	1-1-24 to 12-31-27
Lisa Raderstorf	4 yr	1-1-24 to 12-31-27

Hospital Board

Jon Michael Price	4 yrs	1-1-24 to 12-31-27
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Industrial Park Board

Chad Higgins	1 yr	1-1-24 to 12-31-24
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Logansport Library Board

Vicki Lebo	4 yr	1-1-24 to 12-31-27
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Royal Center/Boone Township Library Board

Brittany Hoffman	4 yr	1-1-24 to 12-31-27
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Northcentral Indiana Economic Development Regional Planning

Christy Householder	2 yr	1-1-24 to 12-31-25
Cindy Leduc	2 yr	1-1-24 to 12-31-25

Region 4 Workforce Development Board

Michael Stajduhar 1 yr 1-1-24 to 12-31-24

Wabash River Heritage

Arin Shaver 2 yr 1-1-24 to 12-31-25

Leah Walthery 2 yr 1-1-24 to 12-31-25

Walton Plan Commission

Mac H. Martin 4 yr 1-1-2024 to 12-31-27

Michael Stajduhar made a motion to approve the appointments as read, Mike Deitrich seconded. Motion carried unanimously.

US ACHIEVES FILM STORAGE RENEWAL AGREEMENT – Beth Liming requested approval to renew annual microfilm storage agreement. County Attorney has reviewed agreement and confirmed the document is ready for approval.

Michael Stajduhar made a motion to approve the renewal of film storage agreement as presented, Mike Deitrich seconded. Motion carried unanimously.

SURPLUS COPY MACHINES – Ruth Baker entertained a motion to deem the following copiers as surplus:

- 13 Ricoh IM C4504
- 6 Ricoh IM 4055
- 1 Ricoh IM 3503
- 2 Ricoh IM 3352
- 2 Ricoh 201

Michael Stajduhar made a motion to deem copiers surplus as presented, Mike Deitrich seconded. Motion carried unanimously.

ORD. 23-16 OPEN BURNING REGULATIONS – Rocky Buffum presented for approval ordinance detailing regulations for open burning. Mike Deitrich added all Fire Chiefs received the ordinance for review.

Michael Stajduhar made a motion to approve Ordinance 23-16 as presented, Mike Deitrich seconded. Motion carried unanimously.

RES. 23-09 ELECTRONIC MEETING POLICY – Jeff Stanton explained the state policy requirement allowing Commissioners to participate remotely during a meeting. State has guidelines and set perimeters for counties to follow when creating this policy.

Michael Stajduhar made a motion to table Resolution 23-09 until next meeting, Mike Dietrich seconded. Motion carried unanimously.

HIGHWAY DEPARTMENT – Jeff Smith presented the monthly report for November. Crews repaired or installed six culverts, over 650 man-hours of brush cutting, 330 man-hours of patching and general maintenance activities, as well as gravel road maintenance and road grind and level reconstruction operations. October 28th crews applied salt to bridges after the first snowfall of the season.

Jeff requested approval to deem used culvert pipe and office refrigerator as surplus.

Michael Stajduhar made a motion to deem items as surplus, Mike Deitrich seconded. Motion carried unanimously.

BID OPENING – HIGHWAY MATERIALS – Attorney Jeff Stanton opened and read aloud the following bids received for the highway materials and services:

AMERICAN TIMBER BRIDGE 8767 Waruf Ave. Portage, MI 49002	Item #1 Culvert & Bridge Materials
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DEBCO METAL CULVERTS P.O.Box 8 Francesville, IN 47946	Item #1 Culvert & Bridge Materials
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GMA CONCRETE, LLC 3611 S CR 400 W Peru, IN 46970	Item #1 Culvert & Bridge Materials
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E3 BRIDGE PO Box 1097 Bedford, IN 47421	Item #1 Culvert & Bridge Materials
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MERRELL BROS. 811 West 500 North Kokomo, IN 46901	Item #1 Culvert & Bridge Materials
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METAL CULVERTS, INC. 711 Heisinger Road PO Box 330 Jefferson City, MO 65102	Item #1 Culvert & Bridge Materials
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ST. REGIS CULVERT INC. 1101 S. Kitley Indianapolis, IN 46203	Item #1 Culvert & Bridge Materials
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ZIMPLEMAN EXCAVATING, INC.	Item #1 Culvert & Bridge Materials
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2501 West State Road 114
Rochester, IN 46975

ENGINEERING AGGREGATES CORP.
2413 South County Road 150 East
P.O. Box 538
Logansport, IN 46947

Item #2 Gravel & Sand per ton
Item #2A Crushed Stone per ton

HEIDELBERG MATERIALS
3571 W CR 500 South
Peru, IN 46970

Item #2A Crushed Stone per ton

IRVING MATERIALS, INC.
8032 North State Road 9
Greenfield, IN 46140

Item #2 Gravel & Sand per ton
Item #2A Crushed Stone per ton

CENTRAL PAVING, INC.
2403 S County Road 150 E
PO Box 357
Logansport, IN 46947

Item #5 Cold & Hot Mix Asphalt per ton
Item #5A Cold Mix Asphalt per ton
Item #5B Pug Mill Mixing per ton
Item #5C Pug Mixing Recycled per ton
Item #5D Chip & Seal per ton

CENTRAL PAVING, INC.
2403 S County Road 150 E
P.O. Box 357
Logansport, IN 46947

Item #6 Calcium Chloride Solution

THE AIRMARKING CO., INC.
1544 North State Road 26
P.O. Box 526
Rochester, IN 46975

Item # 7 Paint & Thermoplastic Markings

ASPHALT MATERIALS, INC.
8720 Robbins Road
Indianapolis, IN 46268

Item #8 Asphalt Emulsions per gal/per ton
Item #8A Asphalt Emulsions per gal/per ton

BIT-MAT PRODUCTS (Klink Group)
24359 State Road 23
South Bend, IN 46614

Item #8 Asphalt Emulsions per gal/per ton
Item #8A Asphalt Emulsions per gal/per ton

MARATHON PETROLEUM COMPANY, LLC
255 N Belmont Ave.
Indianapolis, IN 46222

Item #8 Asphalt Emulsions per gal/per ton
Item #8A Asphalt Emulsions per gal/per ton

MATHEW MILLING CO., INC
3254 E 400 S
Monticello, IN 47960

Item #8 Asphalt Emulsions per gal/per ton

CROSSROAD ENGINEERS, PC
115 N 17th Avenue
Beech Grove, IN 46107

Item #11 Professional Engineering Services

GAI CONSULTANTS
9921 Dupont Circle Drive West, Ste 100
Fort Wayne, IN 46825

Item #11 Professional Engineering Services

LOCHMUELLER GROUP
112 W Jefferson Blvd., Ste 500
South Bend, IN 46601

Item #11 Professional Engineering Services

UNITED COUNSULTING
8440 Allison Pointe Blvd., #200
Indianapolis, IN 46250

Item #11 Professional Engineering Services

Michael Stajduhar made a motion to take all bids under advisement to be determined by County Highway Department, Mike Deitrich seconded. The motion carried unanimously.

FRANCE PARK– Dana Hildebrand presented the monthly report for November. Estimated revenue received for the month was \$9,961.

Dana presented for approval the following 2024 park fees and prime time schedule on weekends during Memorial Day thru Labor Day and weekday Holidays.

Gate Fee: \$5.00 normal rate

\$10.00 for adults during prime time

Exempt; Senior citizens. Military, Emergency Personal, Scouts and County employees.

Family Season Pass: \$200.00

Individual Pass: \$100.00

Yearly 50-amp campers additional \$200.00 year.

Short Term 50-amp campers additional \$5.00 daily

Michael Stajduhar made a motion to approve park fees as presented, Mike Deitrich seconded. Motion carried unanimously.

CORONER – George Franklin presented monthly report for November.

CAUSE OF DEATH

NATURAL

5

DRUG RELATED	2
ACCIDENT	1
SUICIDE	1
TOTAL DEATHS FOR October:	9
AUTOPSIES PERFORMED:	5
TRANSPORTS:	7

DISPATCH E-911 – Tara Grigsby presented monthly report for November.

911 Calls	1395
Admin Calls	4665
CAD Screens	3011
Overtime	14 shifts

Tara reported part time employee filled vacant position and department continued as fully staffed without interruption. Dispatchers continue course training for State Mandated Certifications.

HEALTH DEPARTMENT – Serenity Alter presented the monthly report for November. Mike Collins completed 31 regular and 3 recall restaurant inspections with 1 follow up inspection, responded to 1 complaint and issued 41 food permits. Two environmental inspections and two lead inspections with three lead follow ups. Dan Musselman completed 9 environmental calls, 4 soil reports, 8 residential searches and 2 residential repairs, 2 new construction permits, 35 EPA lead removals, and 3 OSS permits.

Vital Records department received \$10,115 in document fees. The department printed 119 birth certificates, 116 certified death certificates, 1 paternity affidavit, and 1 genealogy search.

The Health Department is offering immunizations during office hours. During this report period 311 patients were seen with 572 vaccines given. Twenty-two latent TB patients and thirty-two lead cases received care and medications if needed and six cases being followed. TB medication is provided free of charge through Purdue Pharmacy. As of this report, 330 TB skin test have been administered for the year.

Department continues to work with Community Corrections to provide TB testing for new clients as well as working with the jail to provide STI, HIV, HEPC testing and flu vaccines when needed. Currently working with the jail Nurse to provide monthly flu shots. STI/Hep C/HIV testings are provided on Thursday's by appointment only. Blood mobile clinic was held on November 9th receiving 11 donations. Dr. Ditty and Serenity attended the required IDOH "Boot Camp" conference on November 28th. Department will begin using VaxCare system next month and will start accepting patients with private insurance as well as Medicaid, underinsured and no insurance.

PUBLIC ANNOUNCEMENT & RECOGNITION – Ruth Baker gave a public reminder the County Building will be closed from 10:30 a.m. and 1:30 p.m. this Friday, December 8th for the County Employee Christmas Luncheon.

Mike Deitrich inquired about county road traffic due to Michigan Avenue closure. Jeff Smith responded the county roads may potential see more traffic on Highway 16 and 17. Project is expected to be completed next May.

Michael Stajduhar announced Annual Historical Society Dinner followed with Murder Mystery play to be held on Thursday, December 7th at 5:00 p.m. at the Museum located at Broadway and Pearl Street, Logansport.

PUBLIC COMMENT – None.


ADJOURNMENT – Michael Stajduhar made a motion to adjourn, Mike Deitrich seconded. Motion carried.



Ruth Baker, President



Michael W. Stajduhar, Vice President



Mike Deitrich

ATTEST: 

Cheryl Alcorn, Auditor