

# CASS COUNTY COMMISSIONERS

## November 21, 2022

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Ruth Baker, Mike Stajduhar, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Ryan Browning opened the meeting with the Pledge of Allegiance.

**MINUTES** – Ruth Baker made a motion to approve meeting minutes, Mike Stajduhar seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Ruth Baker made a motion to approve the claims and payroll as presented, Mike Stajduhar seconded. The motion carried unanimously.

**MAINTENANCE DEPARTMENT** – Richard Gundrum presented monthly report for October. Lighting in Superior Court I was upgraded to LED. Richard met with elevator representative on service issues.

Richard thanked Work Release and LMU for their assistance cleaning the corner of Fourth and Broadway for the Veteran’s Day program.

New steamer and existing steamer in the Jail kitchen are fully operational. Fire system was inspected at the Jail. Water heater was replaced at Work Release. Replaced overhead door spring at the Annex Storage Building. Installed a wider overhead door and replaced entrance door at the ambulance garage. Window tinting at the jail is complete.

Richard attended building renovation meetings and continues to work on punch lists for the Jail Expansion Project.

**COMMUNITY CORRECTIONS** – Dave Wegner presented monthly report for October. Community Corrections received 15 new clients and served a total 178 clients. Seventeen clients completed the program and five clients were returned to incarceration on a pending violations.

CLIENTS SERVED	178
• HOME DETENTION	140
• WORK RELEASE	38

American Community Corrections Institute has expanded therapeutic courses. Case Managers are now able to offer more therapeutic options that are individualized to clients’ needs and have broader options for interventions.

**SHERIFF DEPARTMENT** – Sheriff Schroder appeared before the Commissioners with the October monthly report.

PRISONER BOOKINGS	134
PRISONERS RELEASED	129
MILES TRANSPORTING PRISONERS	3,533
MEALS SERVED TO PRISONERS	20,377
OFFICER PATROL MILES	32,923
TRAFFIC WARNINGS ISSUED	105
TRAFFIC ARRESTS/CITATIONS	124
DWI/OWI ARRESTS	5
CRIMINAL ARRESTS	48
ACCIDENT INVESTIGATIONS	52
PROPERTY DAMAGE	46
PERSONAL INJURY	5
FATALITES	1
RESERVE OFFICER HOURS	42
CIVIL PROCESS MILAGE	1,015
CIVIL PROCESS PAPERS SERVED	314
<b><i>SCHOOL RESOURCE OFFICERS:</i></b>	
CALLS/CASE	10
PRESENTATIONS	1
TRANSPORTATION	2
<b><i>ANIMAL CONTROL:</i></b>	
COUNTY CALLS	16
CITY CALLS	23
CONSULTS	21
WRITTEN WARNINGS	11
SHELTERED ANIMALS	8
BITE CASES	4

Sheriff Schroder reported the jail currenting houses 221 inmates and three inmates from other counties.

**I.T. DEPARTMENT** – Cj Gilsinger presented monthly report for October. IT department spent majority of time assisting the Clerk during the General Election. Post-election the pollbook data was imported and state reports submitted.

Clerk's office is upgrading PC's to laptops. France Park had network outage due to wind storm damage. Metronet was able to get restore service the next day.

Server upgrade went well with no major downtimes. Majority of the 2023 equipment orders have been placed and exploring vendors to improve internet service for EMS locations.

Cj received a quote for AV equipment upgrade for all three court rooms and hearing room. County is in the process of applying for a Court Reform Grant to cover costs.

**CCED** – Christy Householder presented the Economic Development monthly report for October. Christy made one industry visit and four business retention and expansion visits, thirty-four project meetings, one international project meeting with nine business leads.

Christy attended Site Selectors Meeting in Indianapolis and National Rural Economic Development Conference. Locally met with the Childcare Coalition.

Christy provided a recap of the RFP bids for Broadband Project that were received at last meeting. A bid from Broadway Broadband/Miami Cass REMC and a no bid notification from Comcast was received. A successful interview was conducted with Broadway Broadband/Miami Cass REMC. Christy recommended to move forward with the one bid received from Broadway Broadband/Miami Cass REMC.

Ruth Baker made a motion to take recommendation under advisement for the bid received from Broadway Broadband/Miami Cass REMC, Mike Stajduhar seconded. Motion carried unanimously.

**BROADBAND** – Matt Mavrick appeared before the Commissioners with an update report. Crew hooked up 17 new installs and continue to pull fiber through Onward. Construction crews are currently working north of Deer Creek with 73 miles completed. Remaining LMU approvals have been received.

**COURT REFORM GRANT** – Hillary Hartoin presented grant application request for Indiana Office of Court Service Court Reform Grant 2023. Reimbursable state grant will provide technological innovation and improve court security. Hillary requested approval of grant submittal in the amount of \$120,714.

Ruth Baker made a motion to approve request of grant application as presented, Mike Stajduhar seconded. Motion carried unanimously.

**EMA** – Rocky Buffum presented updated County Emergency Operation Plan Manual for approval. EMA Advisory Board has reviewed and approved the updated 2004 manual of approximately 800 pages.

Ruth Baker made a motion to approve the updated Emergency Operation Plan Manual as presented, Mike Stajduhar seconded. Motion carried unanimously.

**ORD. 22-18 AMEND HAZMAT FEES** – Rocky Buffum requested approval of Ordinance 22-18 amending the rate fees for hazmat cleanup. Increasing to the state regulated rates set by the State Fire Marshall.

Ruth Baker made a motion to approve Ordinance 22-18 Amend HazMat Fees as presented, Mike Stajduhar. Motion carried unanimously.

**CLINTON TWP. FIRE DEPARTMENT – LAND TRANSFER** – Christy Householder explained the need to expand fire protection in Clinton Township. Redevelopment Commission has invested in a fire suppression system in the AG Park at Clymers and the purchased of a new fire truck for the township. Christy recommended the transfer of real estate to Clinton Township to provide needed land for construction of a new fire station.

Ruth Baker made a motion to approve Resolution 22-08 Transfer of Real Estate to Clinton Township for purpose to construct a new fire station, Mike Stajduhar seconded. Motion carried unanimously.

**PUBLIC ANNOUNCEMENTS & RECOGNITION** – Commissioner Baker wished everyone a safe and Happy Thanksgiving.

**PUBLIC COMMENT** – Lora Redweik, 5524 N CR 600 E, Twelve Mile – Any update on Duke Energy utility poles regarding the broadband project? Are there any other issues that may hinder the process? Matt Maverick answered, still waiting on Duke and don't foresee future issues.

Lora Redweik - Where is the land transfer for the fire department?  
Commissioner Browning answered, corner of 300 South.

**ADJOURNMENT**

Ruth Baker made a motion to adjourn, Mike Stajduhar seconded. The motion carried unanimously.

\_\_\_\_\_ *absent*  
Ryan Browning, President

  
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Ruth Baker, Vice President

  
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Mike Stajduhar, Member

ATTEST:   
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Cheryl Alcorn, Auditor