

CASS COUNTY COMMISSIONERS November 7, 2022

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Ruth Baker, Mike Stajduhar, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Ryan Browning opened the meeting with the Pledge of Allegiance.

MINUTES – Ruth Baker made a motion to approve meeting minutes, Mike Stajduhar seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ruth Baker made a motion to approve the claims and payroll as presented, Mike Stajduhar seconded. The motion carried unanimously.

EMS – Brady Wiles presented the monthly report for October. EMS responded to 336 calls and provided 456 transports. Average response time of 6:55.

Brady reported 1195 billable miles consisting of 140 ALS calls and 76 BLS calls. Total billed for September \$254,302. Currently the department is fully staffed and the newly purchased use ambulance, from Culver, has arrived and is in service.

PARK DEPARTMENT – Dana Hildebrand presented the monthly report for October. Events during the month were well attended; Treasure Hunt, Disc Golf Tournament, Sleepy Hollow trick-or-treating, and Camper Appreciation Dinner. Prizes were awarded to the best Halloween decorated camp sites. Crews are in the process of winterizing the park. Estimated revenue for October \$44,758.

CORONER – George Franklin presented a combined monthly report for September and October.

CAUSE OF DEATH

NATURAL	8
COVID	0
VEHICLE	1
SUICIDES	2
HOMICIDES	0
DRUG OVERDOSE	3
SUSPICIOUS	0
JOB SITE	0
OTHER ACCIDENT	1

INFANT	1
UNDETERMINED	1
TRANSPORTS	6
OUTSIDE ASSISTS	1
AUTOPIES	5

George will negotiate pricing with Logansport Memorial Hospital and report back to Commissioners.

DISPATCH E-911 – Tara Grigsby presented the monthly report for October.

911 Calls	1267
Admin Calls	5495
CAD Screens	2905
Overtime	49 shifts

Currently there are five full time vacate positions. Interviews were held early today resulting in two hires to begin training.

HEALTH DEPARTMENT – Serenity Alter presented the monthly report for October. Health Department held 12 routine immunization clinics and 328 patients were seen with 561 vaccines given. COVID and Flu vaccines are being offered to the public.

Vital Records department received \$2,210 in document fees. The department printed 151 birth certificates, 124 certified death certificates, and 2 paternity affidavits.

Mike Collins completed 57 restaurant inspections, 1 pre-operational, and issued 5 food permits. Mike conducted 3 environmental inspections, 1 lead follow-up and 1 lead inspection, 5 pool inspections and 1 pool follow-up, and 1 tattoo salon inspection. Dan Musselman completed 8 environmental calls, 8 soil reports, 4 repair permits, 1 new construction permits, 4 septic system permits, 8 residential septic location searches, and 5 requests to connect to existing OSS systems.

The department continues to offer COVID vaccines at the Health Department on High Street. COVID vaccine is by appointment on Tuesday and Thursday from 7 a.m. to 7 p.m.

Serenity announced nursing staff recently finished training through Indiana Department of Health on the detection and care of HIV/HEP C and the department will begin to offer this service next year.

Serenity requested approval to hire a part time office position, to be paid through Preparedness Grant funding.

Ruth Baker made a motion to approve request to hire part time Preparedness Grant office position, Mike Stajduhar seconded. Motion carried unanimously.

HIGHWAY DEPARTMENT – Jeff Smith presented the monthly report for October. Wind storm, on Saturday, left 28 down trees accumulating approximately 35.5 overtime hours to clear roadways.

Jeff received updated information the Highway 24 West upgrade is scheduled to reopen this Thursday. Jeff extended appreciation to the Sheriff's Department in dealing with the detour issues.

Community Crossing projects are near completion with approximately 8 miles of paving. Projects received 75% grant funding and 25% county funding.

CR 400 South project connecting industrial park at Clymers with truck accessible roads will be open to traffic after a nine-year multi-phase construction upgrade. The 13.8 million-dollar project was paid with federal highway funds and State Road 25 relinquishment funds, the county contributing 10 percent of the total cost with CEDIT funds.

Bridge repair over the Eel River on CR 925 E is expected to be finished in November, with a one-week closure.

Jeff requested approval to advertise for materials and services bids for next year. With bid opening on December 5th and award bids on December 19th.

Ruth Baker made a motion to approve request to advertise materials and services bids for 2023, Mike Stajduhar seconded. Motion carried unanimously.

Jeff presented for approval Norfolk-Southern Supplemental Agreement affirming installation of active warning devices at railroad crossing closure CR 800 E in Miami Township and payment of \$95,000 to the county for future maintenance costs. Jeff Stanton confirmed the provisions of the agreement are in order.

Ruth Baker made a motion to approve Norfolk-Southern Agreement as presented, Mike Stajduhar seconded. Motion carried unanimously.

BID OPENING - READI GRANT RFP – Christy Householder appeared before the Commissioners for the reading of the bids.

Jeff Stanton opened and read aloud the following RFP's:

ComCast NBCUNIVERSAL TBD
5330 E 65th Street
Indianapolis, IN 46220

Broadway Broadband \$3,224,940
3086 W 100 N
Peru, IN 46970

Ruth Baker made a motion to take the bids under advisement, Mike Stajduhar seconded. Motion carried unanimously.

ORD. 22-17 PUBLIC ROADWAY VACATE – UNGER ADDITION Commissioner Browning introduced ordinance of road vacate presented last meeting during public hearing. Ordinance officially vacates one block of Cover Street, Logansport.

Ruth Baker made a motion to approve Ordinance 22-17 as read, Mike Stajduhar seconded. Motion carried unanimously.

JAIL EXPANSION – John Painter presented the following change order for approval:

- Construct a closure wall for the Mental Health sally port in unit A. \$1,606.00

Ruth Baker made a motion to approve change orders as presented, Mike Stajduhar seconded. Motion carried unanimously.

APPOINTMENT – Ruth Baker made a motion to appoint Terry Dixon to the EMA Board, Mike Stajduhar seconded. Motion carried unanimously.

WEIGHTS & MEASURES – Rich Brewer presented time study of the position provided by State Department. Time study shows responsibilities of the position requires a full-time employee. Rich requested approval to change position status from part time to full time.

Ruth Baker made a motion to approve request to change Weights & Measures position status from part time to full time to begin next year, Mike Stajduhar seconded. Motion carried unanimously.

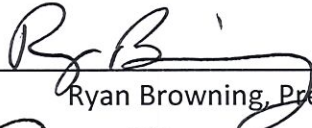
COUNTY EMPLOYEE CHRISTMAS LUNCHEON – Commissioner Browning announced the Government Building will be closed on December 9th for the annual County Employee Christmas Luncheon, from 10:30 a.m. and 1:30 p.m.

Ruth Baker made a motion to approve the closure of the Government Building between 10:30 a.m. and 1:30 p.m. on December 9th for County Employee Christmas Luncheon, Mike Stajduhar seconded. The motion carried unanimously.

PUBLIC ANNOUNCEMENT & RECOGNITION – None

PUBLIC COMMENT – Commissioner Baker reminded everyone this Friday is Veteran’s Day and invited the public to attend parade in honor of veterans.

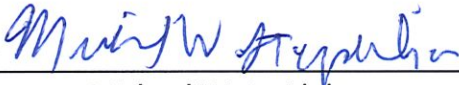
ADJOURNMENT – Ruth Baker made a motion to adjourn, Mike Stajduhar seconded. The motion carried unanimously.



Ryan Browning, President



Ruth Baker, Vice President



Michael W. Stajduhar

ATTEST: 

Cheryl Alcorn, Auditor