

CASS COUNTY COMMISSIONERS

August 2, 2021

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Mike Stajduhar, Ruth Baker, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Ryan Browning opened the meeting with the Pledge of Allegiance.

MINUTES – Ruth Baker made a motion to approve the meeting minutes as presented, Mike Stajduhar seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ruth Baker made a motion to approve the claims and payroll as presented, Mike Stajduhar seconded. The motion carried unanimously.

CORONER – Deputy Coroner Dan Williams appeared before the Commissioners with the following monthly report for July.

CAUSE OF DEATH	
Natural	14
Vehicle	0
Suicide	1
Homicides	1
TRANSPORTS	4
OUTSIDE ASSISTS	0
AUTOPSIES	7

HEALTH DEPARTMENT – Serenity Alter appeared before the Commissioners and presented the monthly report for July.

The Health Department held 8 routine immunization clinics and one bonus clinic. During this report period 116 patients were seen and 228 vaccines given.

Vital Records department received \$2,790 in document fees. The department printed 145 birth certificates, 133 certified death certificates, and 2 paternity affidavits. No request for genealogy searches were received.

Mike Collins completed 42 restaurant inspections and 25 temporary inspections at the 4-H Fair; 2 pre-operational, 1 follow-up, and issued 11 food permits. One pool inspection and three follow up pool inspections were completed. Dan Musselman completed 7 environmental calls, 5 soil reports, 3 residential repairs, 15 residential searches, and 6 OSS permits.

COVID vaccinations continue to be offered Monday through Thursday from 8:00 a.m. to 4:00 p.m. and testing on Tuesdays and Thursdays at the testing center located at 1616 Smith Street. Cass County was designated as yellow status for the month of July due to the increase of positive COVID-19 cases.

Serenity is working with area schools to implement a back to school clinic on August 5th. Health Department will offer a COVID vaccine clinic at the Logansport High School gymnasium for eligible students.

PARK DEPARTMENT – Dana Hildebrand was unavailable to present monthly report. The following July monthly report was received and reviewed by Commissioners. Park Department received an estimated revenue of \$121,558 for the month of July. Park staff remained busy all month preparing and cleaning during and after the Fourth of July celebration.

Campers enjoyed fireworks display and entertainment by the Grace Scott Band during the Fourth of July weekend. Cost of the festivities were paid by the Campers Club. Reservations for electric camping was at full capacity every weekend for July and upcoming weekends are close to full capacity.

DISPATCH E-911 – Amber Offutt was unavailable to present monthly report. The following July monthly report was received and reviewed by Commissioners.

911 Calls	1571
Admin Calls	5483
CAD Screens	2345
Overtime Shifts	50

Department has three full time vacancies and one new hire receiving training.

HIGHWAY DEPARTMENT – Jeff Smith appeared before the Commissioners with the monthly report for July. Crews finished chip seal work and pug mix paving. To date, the two million dollars of projects impact 63 centerline miles and 83 seal-equivalent miles. Crews are currently mowing and patching.

Jeff reported community crossing projects are set to begin August 11th. Drivers are cautioned to expect delays on CR 900 E near Galveston in Adams Township, CR 550W Royal Center, and CR 325 E Anoka.

Jeff recognized the retirement of Jim Buettner for 34 years of service effective July 30th. Jeff requested permission to fill the vacant full time driver position. Ruth Baker made a motion to approve the request to fill full time driver position, Mike Stajduhar seconded. Motion carried unanimously.

BID OPENING – Assessor Cathy Isaacs requested the opening of sealed bid received for reassessment services. Attorney Jeff Stanton opened and read aloud the one bid received:

AdValorem Solutions	\$791,400.00 - 4 year contract
506 E North Street	
Kokomo, IN 46901	

Ruth Baker made a motion to take bid under advisement upon Assessor and Attorney review, Mike Stajduhar seconded. Motion carried unanimously.

ORD. 21-06 AMEND SEX OR VIOLENT OFFENDER REGISTRATION – Ryan Browning presented Ordinance 21-06 amending registration fees for sex or violent offenders.

Attorney Stanton explained the amendment requires registration to include where the offender resides, works or carries on a vocation, is enrolled on a full-time basis in any public or private educational institution. Offenders shall pay an annual registration fee of fifty dollars (\$50.00). A five-dollar (\$5.00) fee shall be charged and collected each time an offender registers an address change.

Ruth Baker made a motion to approve amendment of Ordinance 21-06 as presented, Mike Stajduhar seconded. Motion carried unanimously.

AMERICAN RESCUE PLAN GRANT PURCHASE – Ryan Browning presented for approval the purchase of eleven Zoll CPR Devices, one for each fire department. Purchase to be funded through the American Rescue Plan Grant.

Mike Stajduhar made a motion to approve the use of American Rescue Plan Grant funding to purchase eleven Zoll CPR Devices, Ruth Baker seconded. Motion carried unanimously.

Mike Stajduhar added these devices will serve the entire county.

JAIL EXPANSION – CHANGE ORDERS – John Painter presented for approval nine construction change orders relating to floor gratings, dorm and electronics room revisions for a total of \$31,686.

Ruth Baker made a motion to approve change orders as presented, Mike Stajduhar seconded. Motion carried unanimously.

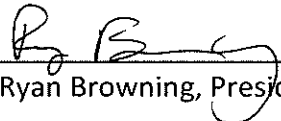
PUBLIC ANNOUNCEMENTS & RECOGNITION - Ryan Browning announced the next Tax Sale will be held on September 2nd at 9:00 a.m. in the Commissioners Hearing Room.

PUBLIC COMMENT – Lora Redweik, 5524 N CR 600 E, Twelve Mile – How much and when will the American Rescue Plan Grant be allotted to Cass County and has it been distributed? Is distribution the sole discretion of the Commissioners?

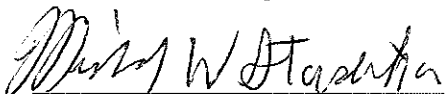
Commissioner Browning responded, 7.3 million was awarded and Commissioners approve the use of funds.

Auditor Alcorn answered, half of the grant funds were received this year and remaining half will be received a next year.

ADJOURNMENT – Mike Stajduhar made a motion to adjourn, Ruth Baker seconded. The motion carried unanimously.



Ryan Browning, President



Mike Stajduhar, Vice President



Ruth Baker, Member

ATTEST: 

Cheryl Alcorn, Auditor