

CASS COUNTY COMMISSIONERS
June 21, 2021

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Mike Stajduhar, Ruth Baker, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Ryan Browning opened the meeting with the Pledge of Allegiance.

MINUTES – Ruth Baker made a motion to approve the minutes as presented, Mike Stajduhar seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ruth Baker made a motion to approve the claims and payroll as presented, Mike Stajduhar seconded. The motion carried unanimously.

COMMUNITY CORRECTIONS – Dave Wegner appeared before the Commissioners with the monthly report for May. Department averaged 125 clients per day with a total of 5 violators for the month.

CLIENTS SERVED	155
• HOME DETENTION	141
• WORK RELEASE	14

Dave distributed copies of the CY2022 IDOC Grant applications to be submitted by July 9th to Department of Corrections. Proposal includes request for an additional case manager position, based upon the increasing number of clients served. Dave requested approval to submit grant proposal upon Community Corrections Board approval.

Ruth Baker made a motion to approve grant proposal upon the approval of Community Corrections Board, Mike Stajduhar seconded. Motion carried unanimously.

CCED – Christy Householder appeared before the Commissioners with the Economic Development monthly report for May.

Christy visited two industrial and seven business retention expansion sites. Attended the following number of project meetings; twenty-seven local, eleven regional, one state, and one international. Christy received seven business leads.

Christy attended Grissom Airforce Base KC46 meetings and requested a letter supporting the project. Commissioner Browning explained the project will reinstate Grissom AFB to active and

reserve duty, bringing 175 airmen and KC46 tankers. Commissioner Browning instructed Christy to create support letter on behalf of Commissioners.

BROADBAND PROJECT - Matt Mavrick appeared before the Commissioners with update report for the month of May. Crews hung 30 miles of strand and 9 miles of fiber underground on the eastside of the county. Carroll/White utilities pole attachment approvals are currently being processed. Project timeline is on schedule.

SHERIFF DEPARTMENT – Sgt. Major Kevin Pruitt appeared before the Commissioners with the May monthly report.

PRISONER BOOKINGS	142
PRISONERS RELEASED	147
MILES TRANSPORTING PRISONERS	3,642
MEALS SERVED TO PRISONERS	19,227
OFFICER PATROL MILES	52,909
TRAFFIC WARNINGS ISSUED	179
TRAFFIC ARRESTS/CITATIONS	102
DWI/OWI ARRESTS	2
CRIMINAL ARRESTS	31
ACCIDENT INVESTIGATIONS	37
PROPERTY DAMAGE	29
PERSONAL INJURY	7
FATALITIES	1
RESERVE OFFICER HOURS	0
CIVIL PROCESS MILAGE	1,142
CIVIL PROCESS PAPERS SERVED	378

SCHOOL RESOURCE OFFICERS:

CALLS/CASE	4
PRESENTATIONS	6
TRANSPORTATION	1

ANIMAL CONTROL:

COUNTY CALLS	17
CITY CALLS	47
CONSULTS	25
WRITTEN WARNINGS	14
SHELTERED ANIMALS	37
BITE CASES	1

I.T. DEPARTMENT – Cj Gilsinger appeared before the Commissioners with the monthly report for May. New phone system has been installed and old system will be removed. New copiers should be delivered in July from Ricoh. New laptops have been received for Prosecutor’s Office, Courts, Pretrial, Juvenile Probation and Community Corrections. IT Department assisted with three jury trials during the month of May.

Cj requested the following items to be deemed surplus located in the government building, jail, health department, juvenile probation, emergency management office, highway department, annex building, and employee health clinic:

- Samsung Phone System
 - Phones, batteries, and accessories

Ruth Baker made a motion to deem items presented as surplus, Mike Stajduhar seconded. Motion carried unanimously.

MAINTENANCE DEPARTMENT – Richard Gundrum appeared before the Commissioners with monthly report for May. Richard thanked Dave Wegner and Work Release Program for cleaning and trimming the building grounds for Memorial Day. Roof top units and chiller were serviced on the government building. Richard thanked the Logansport Fire Department for testing all fire hoses at no charge.

Jail cell blocks received new LED lighting and ductwork cleaned. Jail walk-in cooler refrigeration unit was cleaned and freon added.

Health Department testing center received back up electrical generator for refrigerators. County Employee Clinic fluorescent lighting updated to LED. Family Opportunity Center new smoke detector installed. Ambulance Garage emergency lighting installed and battery backup garage door operator installed.

SUPERIOR COURT II – Judge Kitts appeared before the Commissioners, on behalf of Judge Swaim. Judge Kitts informed Commissioners of upcoming vacant court reporter position upon longtime employee retiring. Judge Swaim is requesting approval to fill full time vacant Court Reporter position and fill a temporary part time position to provide training for new full-time hire.

Ruth Baker made a motion to approve request to fill full time Court Reporter and temporary part time position, Mike Stajduhar seconded. Motion carried unanimously.

Judge Kitts requested, on behalf of Judge Swaim, approval to renew Westlaw Software Contract for required legal services.

Ruth Baker made a motion to approve contract for Westlaw Software Services, Mike Stajduhar seconded. Motion carried unanimously.

CLERK – Destry Richey requested approval to fill vacant full-time position. Ruth Baker made a motion to fill full time position, Mike Stajduhar seconded. Motion carried unanimously.

Destry clarified the clerks’s office currently has two vacancies, she is only requesting one to be filled.

PLANNING DEPARTMENT – Arin Shaver requested approval of Scheider Geospatial Contract for permitting software. County Attorney Stanton confirmed his review of the contract and is ready for approval.

Ruth Baker made a motion to approve Scheider Geopatial Contract as presented, Mike Stajduhar seconded. Motion carried unanimously.

ORD. 21-04 AMEND SOLAR ENERGY STANDARDS – Arin Shaver presented amendments of standards previously approved by County Plan Commission. Arin requested approval of Ord. 21-04 Amend Solar Energy Standards.

Commissioner Browning requested Plan Commission adjust the height restriction to 22.5 feet maximum from ground level.

Mike Stajduhar made a motion to refer ordinance amendment to Plan Commission adjusting height restriction to 22.5 feet from ground level, Ruth Baker seconded. Motion carried unanimously.

ORD. 21-05 AMEND WIND ENERGY STANDARDS – Arin Shaver presented amendments of standards previously approved by County Plan Commission. Arin requested approval of Ord. 21-05 Amend Wind Energy Standards.

Ruth Baker made a motion to approve Ordinance 21-05 with amendments as presented and approved by County Plan Commission, Mike Stajduhar seconded. Motion carried unanimously.

Arin added Plan Commission is becoming more restrictive of standards and creating a process for the public to state their opinion of each project that would be forthcoming.

Arin introduced Jamie Harper, as the new Zoning Administrator.

BID OPENING – COMMUNITY CROSSING RESURFING PROJECTS – projects include paving of six miles across four county roads.

Attorney Jeff Stanton opened and read aloud the following bids received:

Central Paving, Inc.

PO Box 357, Logansport, Indiana

Project Site	Base Bid
CR 575 W	\$79,955
CR 900 E – CR 450 S	\$426,422
CR 900 E – CR 1400 S	\$142,734
CR 325 E	\$315,224
CR 550 W	\$163,245

Rieth-Riley Construction Co., Inc.

3425 O’Farrel Road, Lafayette, Indiana

Project Site	Base Bid
CR 575 W	\$80,480
CR 900 E – CR 450 S	\$383,160
CR 900 E – CR 1400 S	\$136,020
CR 325 E	\$297,250
CR 550 W	\$160,790

Ruth Baker made a motion to take all bids under advisement, Mike Stajduhar seconded. Motion carried unanimously.

BAKER TILLY SERVICE CONTRACTS – Jeff Stanton presented Baker Tilly consulting contracts providing fiduciary services in regard to American Rescue Plan Federal Grant and financial analysis of proposed solar farm development. Upon review both contracts are in order and recommend approval.

Ruth Baker made a motion to approve Baker Tilly Contracts as presented, Mike Stajduhar seconded. Motion carried unanimously.

HEALTH DEPARTMENT TESTING CENTER – Commissioner Browning reported Logansport Memorial Hospital Board offered the building located at 1616 Smith Street, Logansport, to the county as a gift. Currently the building is serving as a COVID Testing Center staffed by County Health Department. Commissioner Browning requested a motion to accept Logansport Memorial Hospital offer.

Ruth Baker made a motion to accept Logansport Memorial Hospital Board offer to gift the property located at 1212 Smith Street, Logansport to Cass County, Mike Stajduhar seconded. Motion carried unanimously.

ROAD CLOSURE – WALTON FIREWORKS – John Phillips, Pyrotechnician Trainer, requested approval of road closure for public safety from 10:00 a.m. setup time to fireworks finale at midnight on July 4th. Display will be located west of US 35 with closure between CR 600 E to CR 650 S. Phillips requested additional road closure for pryomusical training to be held on July 10th from 10:00 a.m. to midnight located on south on CR 500 E. Phillips carries a \$10 million certificate of liability insurance.

Ruth Baker approved road closure requests as presented, Mike Stajduhar seconded. Motion carried unanimously.

ROAD CLOSURE – NEW WAVERLY – Jeff Smith requested, on behalf of New Waverly Fire Department, closure of bridge on CR 150 S over Pipe Creek to preform rope rescue training on Saturday, June 26th at 5:00 p.m. for approximately 2 to 3 hours.

Mike Stajduhar approved road closure request subject to proof of liability insurance, Ruth Baker seconded. Motion carried unanimously.

APPOINTMENT – Mike Stajduhar made a motion to appoint Jeremy Collins to the Royal Center Public Library Board to serve the remainder of a four-year term, Ruth Baker seconded. Motion carried unanimously.

Jeremy Collins will serve the board position previously held by Jesse Robinson, expiring July 31, 2023.

Ruth Baker made a motion to appoint Mark Hammons to the Logansport/Cass County Airport Authority Board to serve a four-year term, Mike Stajduhar seconded. Motion carried unanimously.

Mark Hammons will serve the board position previously held by Dave Brumett, expiring June 30, 2025.

JAIL EXPANSION – John Painter presented for approval change orders for mechanical stair closure and guardrail, door C162B lintel, modify security camera, second floor elevator control, and aluminum window trim for a total amount of \$59,742.

Ruth Baker made a motion to approve formal change orders as presented, Mike Stajduhar seconded. Motion carried unanimously.

PUBLIC ANNOUNCEMENTS & RECOGNITION – Commissioner Browning introduced Lisa Parmeter as the newly appointed Administrative Assistant to the County Commissioners.

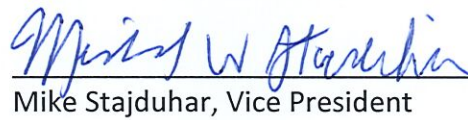
PUBLIC COMMENT – Lora Redweik, 5524 N CR 600 E, Twelve Mile – request consideration to post meeting agendas to the front entrance of the government building.

ADJOURNMENT

Mike Stajduhar made a motion to adjourn, Ruth Baker seconded. The motion carried unanimously.



Ryan Browning, President



Mike Stajduhar, Vice President



Ruth Baker, Member

ATTEST: 

Cheryl Alcorn, Auditor