

CASS COUNTY COMMISSIONERS

June 6, 2022

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Ruth Baker, Mike Stajduhar, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Ryan Browning opened the meeting with the Pledge of Allegiance.

AMEND AGENDA – Commissioner Browning requested approval to add R-Tech Solutions Agreement to the Park Department agenda item.

Ruth Baker made a motion to amend the agenda as requested, Mike Stajduhar seconded. Motion carried unanimously.

MINUTES – Ruth Baker made a motion to approve meeting minutes, Mike Stajduhar seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Ruth Baker made a motion to approve the claims and payroll as presented, Mike Stajduhar seconded. The motion carried unanimously.

EMS – Brady Wiles presented the monthly report for May. EMS responded to 374 calls and provided 226 transports. Average response time was 1:13 with average scene time of 16:03.

Brady reported billable services provided include; 118 ALS and 124 BLS calls with 1,560 miles. Total amount billed for the month of May was \$259,123.

Brady appreciated Auditor Alcorn and her staff in his transitioning from Carroll County EMS.

Commissioner Browning entertained a motion approving EMS to remain at full staff. Ruth Baker made a motion to approve maintaining a fully staff EMS department, Mike Stajduhar seconded. Motion carried unanimously.

HIGHWAY DEPARTMENT – Jeff Smith presented the monthly report for May. Crews finished a paving project on Delaware Road adjusting the pitch for proper water flow. Deck sealing was finished on Davis Road sidewalks and on the new bridge on CR 500 E at CR 650 N. Pipe crews cleaned debris from around bridges and replaced culverts on CR 1000S in Deer Creek and Northern Avenue west of State Road 17. Bid process will begin for the upcoming Hoover Bridge repair project.

Jeff presented for approval Community Crossings Project Consultant Agreement with Lochmuller Group, not to exceed \$18,000. County Attorney has reviewed with one small correction made the document is now ready for approval.

Ruth Baker made a motion to approve the Community Crossings Project Agreement, Mike Stajduhar seconded. Motion carried unanimously.

Commissioner Browning entertained a motion to table Resolution 22-04 Railroad Crossing Closures until modifications are made. Ruth Baker made a motion to table Resolution 22-04, Mike Stajduhar seconded. Motion carried unanimously.

PARK DEPARTMENT – Dana Hildebrand presented the monthly report for May. An estimated revenue of \$132,845 was received for the month.

Dana presented for approval Recreational Water Activities and Concession Agreement with Kingdom Splash Fest. County Attorney has reviewed and suggest approval of agreement upon two small corrections to be compliant for insurance coverage. Ruth Baker made a motion to approve Kingdom Splash Fest Agreement pending corrections, Mike Stajduhar seconded. Motion carried unanimously.

Commissioner Browning presented for approval R-Tech Solutions Agreement, providing security camera monitoring system for park grounds. Ruth Baker made a motion to approve the agreement as presented, Mike Stajduhar seconded. Motion carried unanimously.

CORONER – George Franklin was not available to present monthly report. No report was submitted.

DISPATCH E-911 – Tara Grigsby presented the monthly report for May.

911 Calls	1826
Admin Calls	6432
CAD Screens	2818
Overtime	31 shifts

Tara reported staff training continues for new state mandate certifications that will be implemented January 2023. Currently the department has five vacate full time positions, with two new hires to begin training in the month of June.

HEALTH DEPARTMENT – Serenity Alter presented the monthly report for May. Health Department held 8 routine immunization clinics and 230 patients were seen with 336 vaccines given.

Vital Records department received \$2,630 in document fees. The department printed 168 birth certificates, 144 certified death certificates, and one paternity affidavit.

Mike Collins completed 59 restaurant inspections, 2 pre-operational, and issued 13 food permits. Mike conducted one insect inspection, two environmental follow-up inspections, two swimming pool inspections, and two lead follow up inspections. Dan Musselman completed 10 environmental calls, 12 soil reports, 1 new construction permit, 1 septic system permit, 8 residential septic location searches, and 5 requests to connect to existing OSS systems.

Serenity requested approval to initiate debit and charge card servuces through Paygov. Ruth Baker made a motion to approve request for Paygov charge card services, Mike Stajduhar seconded. Motion carried unanimously.

RECORDER – Beth Liming presented for approval Media Conversion Agreement with Fidlar Technologies. County Attorney has reviewed agreement and upon small revisions the document is ready for approval. Ruth Baker made a motion to approve agreement as presented, Mike Stajduhar seconded. Motion carried unanimously.

PROSECUTOR – Noah Schafer requested approval to fill vacant part time APS Investigator and FT caseworker positions. Ruth Baker made a motion to approve request to fill both positions as requested, Mike Stajduhar seconded. Motion carried unanimously.

BID AWARD – SHERIFF DEPT. – Sheriff Schroder requested approval of vehicle bid received:

Mike Anderson Chrysler Dodge Jeep Ram
417 S. Third Street
Logansport, IN 46947

(3) 2022 Dodge Charger V6 RWD	\$34,423.25 x 3 = \$103,269.75
Trade- In Values (4) vehicles	- <u>\$ 7,500.00</u>
Total Bid:	\$ 95,769.05

Ruth Baker made a motion to approve vehicle bid as presented, Mike Stajduhar seconded. Motion carried unanimously.

ROAD CLOSURE – WALTON FIREWORKS – John Phillips, Pyrotechnician Trainer, requested approval of road closure for public safety from 6:00 a.m. setup time on July 4th to 2:00 a.m. on July 5th. Display will be located west of US 35 with closure between CR 600 E to CR 650 S. John request closure radius of 1200 feet, providing a larger safety perimeter for residents attending the event.

Sheriff and Highway Department acknowledged the request and did not foresee an issue.

Ruth Baker made a motion to approve road closure request as presented, Mike Stajduhar seconded. Motion carried unanimously

MEETING AND HOLIDAY SCHEDULES – Ruth Baker made a motion to approve the 2023 meeting and holiday schedules as presented, Mike Stajduhar seconded. Motion carried unanimously.

Ruth Baker made a motion to approve amendment to the current 2022 Holiday Schedule observing Christmas Eve and New Year’s Eve, Mike Stajduhar seconded. Motion carried unanimously.

APPOINTMENT – Ruth Baker made a motion to table appointment to the Logansport/Cass County Airport Authority, Mike Stajduhar seconded. Motion carried unanimously.

JAIL EXPANSION – John Painter presented the following change orders for approval:

- Construct coiling door frame for mental health recreation area. \$3,612.00
- Construct coiling door jam and install for mental health recreation area. \$1,060.00

Ruth Baker made a motion to approve change orders as presented, Mike Stajduhar seconded. Motion carried unanimously.

- Delete detention grade receptible covers. (-\$2,305.12)

Ruth Baker made a motion to approve the change order presented, Mike Stajduhar seconded. Motion carried unanimously.

- Booster Pump Power – reimburse cost of revising the power. (-\$4,445.00) Quality Plumbing
- Booster Pump Power – replace circuitry with #6 conductors. \$4,445.00 Dilling Group

Ruth Baker made a motion to approve the change orders as presented, Mike Stajduhar seconded. Motion carried unanimously.

PUBLIC ANNOUNCEMENT & RECOGNITION – Commissioner Browning acknowledge Dispatch office and Sheriff Department in their immediate assistance during the Libby & Abby Motorcycle Ride fundraiser held last week. The event prepared for fifty pre-registered participants, however the number of participants increased to one hundred fifteen on the morning of the ride. Last minute previsions provided by Sheriff Department and Dispatch made a safe ride for everyone.

Commissioner Baker commended EMS Assistant Director Alexis Bailey for managing the department while EMS Director Brady Wiles and EMT Mackenzie Houston recover from ambulance accident.

PUBLIC COMMENT – Lora Redweik, 5524 N CR 600 E, Twelve Mile – What is the difference between the two contingencies amounts?

Commissioner Browning explained there is a separate contingency fund for change orders.

ADJOURNMENT – Ruth Baker made a motion to adjourn, Mike Stajduhar seconded. The motion carried unanimously.

absent

Ryan Browning, President

Ruth Baker

Ruth Baker, Vice President

Michael W. Stajduhar

Michael W. Stajduhar, Member

ATTEST:

Cheryl Alcorn

Cheryl Alcorn, Auditor