

CASS COUNTY COMMISSIONERS

May 3, 2021

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Mike Stajduhar, Ruth Baker, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Ryan Browning opened the meeting with the Pledge of Allegiance.

MINUTES – Mike Stajduhar made a motion to approve the meeting minutes as presented, Ruth Baker seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Mike Stajduhar made a motion to approve the claims and payroll as presented, Ruth Baker seconded. The motion carried unanimously.

PUBLIC HEARING – STATE COMMUNITY DEVELOPMENT BLOCK GRANT – Steven Ray, representative of the Northcentral Indiana Regional Planning Council, presented the closing financial report of the State Community Development Block Grant - COVID-19 Response Program in the amount of \$150,000. Grant funds provided costs of clinical facility, testing supplies, perform testing and diagnosis of COVID-19. There were no other funds utilized or displacement.

Ryan Browning opened the hearing for public comment. No public comment was presented.

PARK DEPARTMENT – Dana Hildebrand presented the monthly report for April. Dana reported estimated revenue \$70,915 was received for April. Park is open for the season with near full capacity on weekends. Buildings, bathrooms, wells and water lines have been chlorinated. Water samples have been submitted to lab and forwarded to IDEM. Holiday weekend reservations are nearly full with plans to staff the Depot Store and Concession Stand.

HEALTH DEPARTMENT – Serenity Alter appeared before the Commissioners with the monthly report for April. The Health Department held 6 routine immunization clinics. During this report period 132 patients were seen and 356 vaccines given.

Vital Records department received \$2,230 in document fees. The department printed 133 birth certificates, and 122 certified death certificates. No request for genealogy searches or paternity affidavits were received.

Mike Collins completed 54 restaurant inspections; 3 pre-operational, 4 follow-ups, and issued 9 food permits. Four environmental inspections with one follow-up. Two lead follow up inspections, 4 swimming pool, and 3 Tattoo Salon inspections were completed.

Dan Musselman completed 15 environmental calls, 9 soil reports, 9 residential inspections, 17 residential searches, and 2 OSS permits.

COVID testing and vaccine administration continues extending to in-home visits. Vaccine age eligibility was lowered to age 16 with parent consent. Health Department administered the first dose of COVID vaccine to 551 students from Logansport, Pioneer, Caston, Lewis Cass, Delphi and Carroll Schools on April 16th at the Logansport High School Berry Bowl Gymnasium. Second dose of the vaccine is scheduled for May 7th at the same location.

DISPATCH E-911 – Amber Offutt appeared before the Commissioners with the monthly report for April.

911 Calls	1117
Admin Calls	4333
911 Text	37
CAD Screens	2052

Amber reported the recent resignation of two full-time positions in addition to the previous two vacancies. The department had 26 overtime shifts for April.

Amber requested approval to fill four vacant full-time positions. Mike Stajduhar made a motion to approve the request to fill four full-time positions, Ruth Baker seconded. Motion carried unanimously.

HIGHWAY DEPARTMENT – Jeff Smith appeared before the Commissioners with the monthly report for April. Crews are pothole patching and preparing gravel road maintenance. Crews will begin dust control on gravel roads this month and chip seal work to begin early June. This year road projects include 70 miles of chip seal and 6 miles of asphalt paving. Bridge project on CR 325E has been completed.

Jeff reported the Community Crossing Grant has been awarded to the county for additional road paving in Adams, Boone, Jackson, and Washington townships.

Norfolk & Southern Railroad will be closing railroad crossings late May to early June from east to west leveling rails to the proper grade. Crossings will be closed on an average of three days each.

Jeff requested approval of SET Environmental contract to remove underground fuel tanks. Mike Stajduhar made a motion to approve SET Environmental contract in the amount of \$30,485.52 as presented, Ruth Baker seconded. Motion carried unanimously.

Jeff requested approval of Lochmueller Group engineering and planning contract for road improvements to CR 300S and CR 400W in the Clymers area. Mike Stajduhar made a motion to table the contract offer pending County Attorney's further review, Ruth Baker seconded. Motion carried unanimously.

Jeff requested approval to deem the following items as surplus:

- 2001 International 2654 dump truck
- Long diamond plate truck tool box

Mike Stajduhar made a motion to deem items as surplus, Ruth Baker seconded. Motion carried unanimously.

Jeff requested approval to fill vacant part-time office position. Mike Stajduhar made a motion to approve request to fill part-time position, Ruth Baker seconded. Motion carried unanimously.

CORONER – George Franklin was not available to present monthly report. Commissioners received and reviewed the following report for April.

CAUSE OF DEATH	
Natural	3
Vehicle	0
Suicide	0
TRANSPORTS	0
OUTSIDE ASSISTS	2
AUTOPSIES	2

Autopsies were preformed for Cass County residents that passed away in another county.

EXTENSION OFFICE – Lynn Korniak requested approval to fill summer intern position. The position is funded through the current approved budget. Mike Stajduhar made a motion to approve request to fill summer intern position, Ruth Baker seconded. Motion carried unanimously.

JAIL EXPANSION – CHANGE ORDERS – John Painter presented for approval construction change orders to delete embeds on second floor, exchange waterproofing membrane, exchange Sallyport Bollards embed to bolts, change location of new generator.

Mike Stajduhar made a motion to approve change orders as presented, Ruth Baker seconded. Motion carried unanimously.

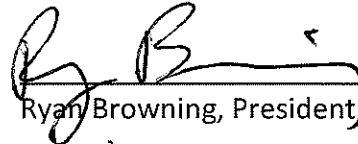
MERRITT & SON EXCAVATING CONTRACT – Attorney Stanton reviewed and presented for approval a modified contract for Merritt & Son Excavating for the demolition of County

View Motel. Mike Stajduhar made a motion to approve the Merritt & Son Excavating contract as presented, Ruth Baker seconded. Motion carried unanimously.

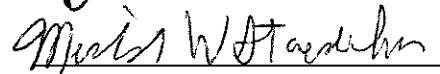
PUBLIC ANNOUNCEMENTS & RECOGNITION - None

PUBLIC COMMENT – None

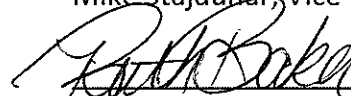
ADJOURNMENT – Mike Stajduhar made a motion to adjourn, Ruth Baker seconded. The motion carried unanimously.



Ryan Browning, President



Mike Stajduhar, Vice President



Ruth Baker, Member

ATTEST: 

Cheryl Alcorn, Auditor