

CASS COUNTY COMMISSIONERS

April 19, 2021

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Mike Stajduhar, Ruth Baker, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Ryan Browning opened the meeting with the Pledge of Allegiance.

MINUTES – Mike Stajduhar made a motion to approve the minutes as presented, Ruth Baker seconded. The motion carried unanimously.

CLAIMS & PAYROLL- Mike Stajduhar made a motion to approve the claims and payroll as presented, Ruth Baker seconded. The motion carried unanimously.

I.T. DEPARTMENT – Cj Gilsinger appeared before the Commissioners with monthly report for March. I.T. department is working with Frontier, Metronet, and Comcast to upgrade the networking equipment while preparing for the phone system upgrade. Wi-Fi has been upgraded at the COVID Testing Center to better monitor the temperature of refrigeration units storing vaccines.

New computers have been installed at the Highway Department. Computer equipment was removed for new carpet installation in Circuit Court, equipment is now back in place. Superior Court II received new fingerprint station and will be installed upon configuration from the state. Mulhaupt is currently updating the door lock system.

MAINTENANCE DEPARTMENT – Richard Gundrum appeared before the Commissioners with monthly report for March. New carpet has been installed in Commissioners Hearing Room and Circuit Courtroom and office. Government building second floor hallway lights have been updated to LED lighting and the chilled water piping on roof top unit has been replaced.

Jail cell block A lights are being upgraded to LED and cleaning of ductwork grills has begun. Additional card swipes have been installed on doors and elevators doors have been upgraded. Cameras have been replaced in the day rooms and padded cells.

New kitchenette cabinets with counter has been installed at Work Release. Staffing Resources door locks were replaced per request. Family Opportunity Center had a roof leak repaired.

Richard attended Jail Expansion progress meetings and continues to work with architect and project manager on scheduling issues.

COMMUNITY CORRECTIONS – Dave Wegner appeared before the Commissioners with the monthly report for March. Department received 17 new clients. Work Release Program will return to normal operations in May, since the COVID pandemic. Department will still be on limited capacity, no more than 30 male clients, reserving the female dorm for isolation rooms.

Plans are being discussed to create isolation rooms allowing the use of female dorms once again. Intercept Body Scanner was delivered and training to operate the scanner is scheduled for next week.

CLIENTS SERVED	134
• HOME DETENTION	125
• WORK RELEASE	9

Dave reported work has begun in the greenhouses with over 7,000 plants for hanging baskets to be delivered by May 9th. Mowing of government properties have started as part of community projects.

Dave thanked Sheriff Schroder for allowing staff to attend CPR training with the Sheriff's Department.

CCED – Christy Householder appeared before the Commissioners with the Economic Development monthly report for March.

Christy made three industry visits and three business retention and expansion visits. Attended the following number of project meetings; twenty-one local, ten regional, four state, and two international. Christy received eight business leads.

Christy is working with the Highway Department for grant funding of CR 400 W and CR 300 S roadway project that should remedy drainage issues.

Local broadband project is currently marking utility poles being used for the project and sections of underground fiber installation will begin soon. Regional Broadband Plan will be received by the end of April.

SHERIFF DEPARTMENT – Sheriff Ed Schroder appeared before the Commissioners with the March monthly report. Sheriff Schroder reported 220 inmate count with 15 housed in other counties.

PRISONER BOOKINGS	152
PRISONERS RELEASED	143
MILES TRANSPORTING PRISONERS	3,498
MEALS SERVED TO PRISONERS	17,896
OFFICER PATROL MILES	39,894
TRAFFIC WARNINGS ISSUED	208
TRAFFIC ARRESTS/CITATIONS	104
DWI/OWI ARRESTS	1

CRIMINAL ARRESTS	43
ACCIDENT INVESTIGATIONS	36
PROPERTY DAMAGE	30
PERSONAL INJURY	5
FATALITIES	1
RESERVE OFFICER HOURS	23
CIVIL PROCESS MILEAGE	1,095
CIVIL PROCESS PAPERS SERVED	436

SCHOOL RESOURCE OFFICERS:

CALLS/CASE	9
PRESENTATIONS	0
TRANSPORTATION	2

ANIMAL CONTROL:

COUNTY CALLS	19
CITY CALLS	43
CONSULTS	13
WRITTEN WARNINGS	6
SHELTERED ANIMALS	27
BITE CASES	0

Sheriff Schroder requested permission to fill two vacant full-time correctional officer positions. Mike Stadjuhar made a motion to approve the request to fill two full time correctional officer positions, Ruth Baker seconded. Motion carried unanimously.

Sheriff Schroder requested permission to fill two vacant part-time correctional officer positions. Mike Stadjuhar made a motion to approve the request to fill two part time correctional officer positions, Ruth Baker seconded. Motion carried unanimously.

Sheriff Schroder requested permission to fill vacant full-time Deputy position. Mike Stadjuhar made a motion to approve the request to fill full time Deputy position, Ruth Baker seconded. Motion carried unanimously.

EMERGENCY MANAGEMENT AGENCY – Alvin Beckman requested approval to fill vacant part-time deputy director position. Current deputy director has resigned due to medical issues. Mike Stadjuhar made a motion to approve request to fill part-time position, Ruth Baker seconded. Motion carried unanimously.

AIM HIGH PARK – Judge Kitts requested approval to rename AIM High Park to honor the late Judge Ridlen. Honorable Judge Ridlen established the park while serving as Cass County Circuit Court Judge. Mike Stajduhar made a motion approving the request to rename AIM High Park in honor of Judge Ridlen, Ruth Baker seconded. Motion carried unanimously.

Judge Kitts thanked IT Department and Richard Gundrum for their assistance in preparing the courtroom and offices for installation of new carpet and lighting.

HIGHWAY BID AWARD – Jeff Smith recommended the following truck bids for approval.

TRUCK BIDS	MODEL	UNIT PRICE	TOTAL
Wiers International Trucks			
2111 Jim New Drive, Plymouth, Indiana			
Quantity 2	2022 International HV507 & HV607 Cab & Chassis	\$94,532.50	\$189,065.00
W.A. Jones			
1171 South Williams Drive, Columbia City, Indiana			
Quantity 2	Patriot Dump Truck w/bed Complete package underbody scraper	\$66,563.00	\$145,601.00

Mike Stajduhar made a motion to approve recommended bids as presented, Ruth Baker seconded. Motion carried unanimously.

RECORDER – Beth Liming presented for approval a two-year Microfilm Storage Agreement with US Imaging for the period of November 1, 2020 thru October 31, 2022. Attorney Stanton has reviewed the agreement and is ready for approval.

Mike Stajduhar made a motion to approve the Microfilm Storage Agreement as presented, Ruth Baker seconded. Motion carried unanimously.

PLANNING DEPARTMENT- Arin Shaver requested approval of the initial contract with A & G Environmental Solutions for asbestos reporting in the amount of \$650. Contract has been reviewed by Attorney Stanton and is ready for approval.

Mike Stajduhar made a motion to approve the A & G Environmental Solutions for asbestos reporting, Ruth Baker seconded. Motion carried unanimously.

Arin informed the Commissioner the results of the asbestos testing did not warrant additional provisions of removal. Therefore, the A & G Environmental Solutions contract for asbestos removal in the amount of \$4,235, approved on April 5th, is not necessary.

Arin Shaver presented Merritt & Son Excavating contract for demolition of Country View Motel. Attorney Stanton will review contract for approval consideration at next scheduled meeting, May 3rd.

ORD. 21-02 AMERICAN RESCUE PLAN COVID GRANT FUND – Ryan Browning introduce Ordinance 21-02 establishing grant fund #8950, as directive by State Board of Accounts, for the receiving of federal assistance through the American Rescue Plan Act of 2021.

Mike Stajduhar made a motion to approve Ordinance 21-02 American Rescue Plan COVID Grant Fund, Ruth Baker seconded. Motion carried unanimously.

APPOINTMENTS – Mike Stajduhar made a motion to appoint Nicole Overway to the Public Defender Board to serve a partial term ending December 31, 2021, Ruth Baker seconded. Motion carried unanimously. Overway will serve remaining term of Jody Mallott that resigned her position.


Mike Stajduhar made a motion to reappoint Jeanne Kistler to the Logansport/Cass County Public Library Board for a four-year term ending December 31, 2024, Ruth Baker seconded. Motion carried unanimously.

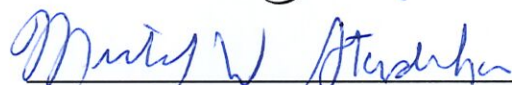
PUBLIC ANNOUNCEMENTS & RECOGNITION – None

PUBLIC COMMENT - None

ADJOURNMENT

Mike Stajduhar made a motion to adjourn, Ruth Baker seconded. The motion carried unanimously.


Ryan Browning, President


Mike Stajduhar, Vice President


Ruth Baker, Member

ATTEST: 
Cheryl Alcorn, Auditor