

Cass County
Emergency Management Advisory Council (EMAC)
Meeting Minutes
September 7th , 2022

Meeting held at the offices of the Cass County Emergency Management Agency (EMA), 1227 N State Road 17, Logansport, IN 46947. Meeting called to order by Ed Schroder.

Members Present: Jeff Smith, Tracy Williamson, Gary Chambers, Rick Bair, Ed Schroder, Phil Rains, Wally Bennett, Dan McDonald, Brady Wiles

Members Absent: Nick Bowyer (Galveston Representative), Tom Heflin (Walton Representative), Toni Downhour (Onward Representative), Tim Minnick (Royal Center Representative)

Staff Present: Rocky Buffum, Felicity Perez-Nuscis
A quorum was present.

APPROVAL OF MINUTES

Minutes of the previous meetings were reviewed. Motion dually made by G. Chambers. seconded by R. Bair. to approve meeting minutes motion carries with all in favor and none opposed.

OLD BUSINESS

DISTRICT 4

Attend DPC meeting in Lafayette where reorganization of district four was discussed. Along with other items on the agenda.

GRANTS & BILLING

Nipsco is the only non-state grant we have not received they have pledge \$5000.00 for training. State Homeland Security and Hazardous Materials Preparedness grants are the two state grants that are still pending and we have not been contacted with any updates regarding these. Invoice's 2022-0601-001 and 2022-0602-002 are still with the county attorney.

COUNTY EMERGENCY MANAGEMENT ORDINANCE REVIEW

Documents were distributed for review by the board. These suggested edits would put us more in line with the state statue, as well as achieving a quorum on a regular basis. A Motion dually made by G. Chambers and seconded by T. Williamson that these changes be recommended to the commissioners carries with all in favor and none opposed. (see attachment)

BACKUP 911 COMMUNICATIONS CENTER

All EMA assigned task for this project has been completed at this point. IT will need to work dispatch to continue work on this project.

EMERGENCY OPERATIONS CENTER PROJECT

We are still waiting for Information Technology (IT) for the projector installation.

COUNTY FIRE RADIO PROJECT

RFPs were submitted to the Commissioners on August 11th. No further updates to provide at this time.

BUDGET PROCESS FOR 2021

First reading of the budget as been completed the seconded reading will be September 16th 2022. The proposed budget will take EMA to 2 full time employees instead of one full time and two part time.

EMERGENCY OPERTATIONS PLAN REVIEW

This document was emailed out for the board to review. This covers the base plan and all 17 ESFs included in the county EOP. Motion dually made by T. Williamson and seconded by to G. Chambers to table this and give the board further time to review carries with all in favor and none opposed.

ANY OTHER OLD BUSINESS

None

NEW BUSINESS

TRAINING AND EXERCISE ACTIVITY REPORT

August report distributed and reviewed. (see handout)

ANY OTHER NEW BUSINESS

None

CLAIMS REVIEW/APPROVAL

Claims August 2022 were approved on a motion dually made by G. Chambers and seconded by T. Williamson. All in favor none opposed.

BOARD QUESTIONS AND COMMENTS

None

PUBLIC QUESTIONS AND COMMENTS

None

NEXT MEETING

October 5th, 7pm, EMA Facility.

ADJOURNMENT

The meeting was adjourned at 19:51 on a motion duly made by R. Bair and seconded by G. Chambers, all in favor and none opposed.

Respectfully submitted,

Felicity Perez-Nuscis